

Guelph Engineering Society Meeting Minutes

Week 1, September 11th, 2017

Position	Name	Present (Y/N)	Position	Name	Present (Y/N)
President	Valerie Bauman	Y	Athletics Officer	Eric Macdonald	Y
Faculty	Matt Demers	L	Charity Officer(s)	Courtney Steingart Annie Krueger	Y Y
Chair	Andrew Gunter	Y	Arts Officer(s)	Talha Tariq Rebecca Bar	Y L
VP External	Matthew Curtis	Y	O'Snap Officer	Catherine Dang	L
VP Internal	Matt Saunders	Y	Merchandise Officer	Trevor Smith	Y
VP Finance	Stephanie Kotiadis	Y	Office Manager	Katherine Rog	N
VP Social(s)	Ciaran Buckley Stephanie Walton	Y Y	First Year Representatives	Thomas Coulson Dominique Mastronardi	Y Y
VP Academic	Betty Zhao	L	Second Year Representatives	Sophia Vlahos Abdullah Al Hayali	Y Y
VP Student Life	Sarah Rozon	Y	Third Year Representatives	Isabella Cardoza Amanda Nason Sunlier Yao Brennan Jay Shawn Hustins	Y Y Y Y Y
Internal Development	Jon MacPherson	L	Fourth Year Representatives	Deanna Kerekes Haley Birrell Tiana Mistry Kevin Stewart	Y Y Y L
Professional Development	Loreta Chan	Y	Secretary	Brienne Nelson	Y
Communications Officer	Alicia Schmidt	Y	FYEC	Julia Foucault	L



GUELPH
ENGINEERING

Guelph Engineering Society Meeting Minutes

Agenda Details

Motion to Pass Last Week's Meeting Minutes

Owner- Loreta

Secunder- Matt Saunders

Against- 0

Abstain- 2

For- 28

Motion passes

1. Valerie Bauman (President)

1.1 Members Absent with Regrets

- Katherine Rog
- Julia Foucault → late

1.2 Week 10 Successes & Opportunities

- good GEC, AGM and soccer tournament
- tractor tug for tots this week
- **no** IOUs
- overall, good cash handling
- if you're selling something through the office, make sure you have things ready before the day starts (instructions, etc.)

1.3 Office Hours During Exams

- office is closed with exception of 2 hour chunk during each day
- fill out a time slot (1-2 hours) during exams
- for: if clothing orders come in or questions from students
- excel sheet going out this week
- minimum 1 hour
- week 12: Thursday and Friday are changed → follow normal Thursday and Friday schedule, if conflicts post in the group

1.4 Town Hall on Wednesday

- **5:30-7:00 THRN 3504**
- academic feedback, questions, etc.

1.5 Holiday Party Next Week

- \$20 secret Santa limit
- this is last general meeting
- if something needs to be brought up, we can bring it up but will be mostly relaxed
- no animals for secret Santa

Guelph Engineering Society Meeting Minutes

2. Matthew Saunders (VP Internal)

2.1 FYEC Interview and Election

- Hugh Peters
- nothing against anyone running for FYEC without being involved in a previous o-week
- only restriction is they cannot be in first year

2.2 AGM Results and Wrap-Up

- Facebook post of what passed and what didn't
- passed the new constitution
- eliminated internal development officer and 5th year rep
- changed votes for 3rd and 4th year reps
- lab fund fee increase
- did not pass: special events coordinators are still 2, engsoc scholarship, did not eliminate FYEC or professional development
- new constitution for first meeting of next semester

Betty Zhao: How much did it cost? → free, because of Demers reaching out

Val Bauman: How many voting members? → 38

- if there were twice as many yes' as no's, motion passed
- abstains not included

2.3 3rd Year Enviro/Water Rep Election

- this Thursday/Friday
- Sarah East is running

2.4 Lab Fund Referendum

- occurring at same time
- need 20% of engineering students to vote in this election for it to be valid
- would be highest attended event in engsoc history
- even if people vote yes/no doesn't matter, just have to vote

Betty Zhao: What if we had a "voting booth" in atrium?

Val Bauman: If an extra person was willing to sit in office to promote it that would work too.

What would lab fund be increased to? → Immediately to \$50

- come into effect as of Fall 2018

For consumer price index, who is responsible for insuring it? Them, not next VP Internal

- if we don't get quorum this time, we can't run for another year and a half

3. Sarah Rozon (VP Student Affairs)

3.1 Textbooks

- textbooks in the office for "textbook for change"
- if people could help bring them to "textbooks for change" box in UC after meeting

3.2 Club Cheques

Guelph Engineering Society Meeting Minutes

- they are prepared, however if clubs come wanting to be reimbursed, only Sarah and Steph K can hand them out
- if clubs come and ask, tell them their president received an email with specific hours for them to pick it up

4. Stephanie Kotiadis (VP Finance)

4.1 Budget Update

- been updating budget, inconsistencies
 - spent \$86 000 and have received \$89 000
 - some predictions, so not 100% accurate
 - will send out an email to get info on certain sections
 - any outstanding reimbursement forms in by Wednesday
 - asking for budget amendments
 - any changes you want to make, let me know, might ask you to lower it
- Val Bauman: For o-week related things can you email everyone in o-week committee? → Yes

5. Matthew Curtis (VP External)

5.1 CFES Update

- received information that the motion for coalition of international engineering student organizations was passed by board of European student technologies in Turkey
- president of CFES went to propose idea of international engineering competition
- we have two organizations backing it currently: BEST and CFES
- will be presented at National EngSoc for USA
- after, will be brought to German organization that helps with branching between students and organizations
- they will put forth legal fees to set up and head base of organization in Belgium
- progressing to having international engineering competition
- once its passed with funding, each will send a representative to create constitution and policy manual

5.2 BEST Courses

- opportunity to see Europe
- 32 countries with 95 universities across Europe
- each university rotates and hosts courses from 1-2 weeks
- they allow us to send 1 or 2 people
- 40 dollars → get room and board, they feed you, you attend lectures, show you city and culture
- need to pay for travel to the destination
- didn't get as many applications for winter because of conflicts with exams
- 15 different courses offered in spring → from end of March to end of May

Guelph Engineering Society Meeting Minutes

- everyone announce to let everyone know about it
- 30-40 students for each course 1-2 spots for Canadians

Val Bauman: CFES congress → when will people know whether they're attending or not? → Will know by Thursday night at latest

6. Betty Zhao (VP Academic)

6.1 Curriculum Committee Representatives (Mech + Enviro/Water)

- any changes to engineering calendar or curriculum get approved and discussed here
- we need additional representatives
- no mechs have ever sat on committee, but they're 40% of our population
- no vote in committee, but can say things and have opinions heard

Val Bauman: Ex. someone brings forward a class they want added as complementary study electives, goes to vote as to whether it should be added. Betty is mandated but anyone else can go. They recommended a mech representative, they all agreed its best to have as many students from different backgrounds as possible.

Sarah Rozon: Does it have to be EngSoc member? → Could go to general student body. Up to us who is going

- next meeting is **Thursday, November 30th from 2:00-3:30**

7. Catherine Dang (OSnap Officer)

7.1 OSnap January Articles

- last meeting, so I want to bring up January articles
- will send reminder emails
- thanks Alicia for getting past issues on the website → people can get ideas from them
- the earlier the better, if you send it over Christmas break it would be appreciated
- January issue will be extra long, not having one for December

8. Julia Foucault (FYEC)

8.1 EngPub

- this **Thursday 10:00PM-2:00AM** → \$5 tickets
- all year reps share in groups
- need volunteers
- 2 people on cover each hour and just to attend
- excel sheet in folder and will post on Facebook
- sign: paint on Wednesday night around 5:00
- could do cannon too if people want
- ticket sales start tomorrow

Steph Walton: Last year's was good, this past semester was not so goo and we need to hype up event. It's new and we need everyone on board. No one knows about it.

Guelph Engineering Society Meeting Minutes

Julia Foucault: Since it is new, if it isn't successful again, we are losing money so it's important to make this one awesome so we can keep the event.

8.2 Morale Booster

- **Wednesday, November 29th 6:00-7:00**

- will be walking around THRN giving hot chocolate and coffee for an hour or so

8.3 Last First Year Exam Hurrah

- last day of exams, last time slot 7:00-9:00PM

- know a lot of people are going home but if you are here or staying late it would be nice to have support

Val Bauman: Sign-up sheet? → In my folder but will post it

9. Loreta Chan (PDO)

9.1 GEC Update

- this past weekend, very successful

- some conflicts with programming competition, left over prizes

Motion to donate the leftover prizes from GEC to raffle for coffeehouse

Owner- Loreta Chan

Secunder- Thomas Coulson

Abstain- 0

Against- 0

For- 35

Motion passes

Who is eligible for raffle? → Attendees

9.2 PEO Women's Mentorship Opportunity

- email for opportunity

- WEMI volunteer program that provides opportunities for women students in engineering to be mentored

- any ladies interested please let me know

- related to WISE

9.3 Year Rep and Student Body Outreach Suggestion

- has come up a lot with friends

- communication to student body is sometimes an issue, some people don't read announcements or don't go to lectures

Guelph Engineering Society Meeting Minutes

- idea: in beginning of next semester, get year reps to brainstorm creative ideas for communication systems

- ex. decorating thinktank drawing windows

Betty Zhao: School of engineering has a new committee to decide what to do with TVs in atrium.

Loreta Chan: Talked to Val about possibly using them. No updates.

Julia Foucault: They're looking for stuff to put on them. I'm sure they'd be open to it.

Val Bauman: Note about writing on windows, don't know if it constitutes as vandalism so don't do that yet please. Definitely something to work on, good idea.

10. Eric MacDonald (Athletics Officer)

10.1 Soccer Tournament

- was this past Saturday

- 10 teams, 85 participants

- had all years, grad team (won), faculty team who finally got a point

- thanks to volunteers, asked to run one next semester as well

Parking Lot

Rebecca Barr:

- reminder for people volunteering tomorrow, show up at 5:30 in THRN 1200

- year reps if you could please post in groups about coffeehouse one more time

- can now mention that we have a raffle, free coffee and hot chocolate

- if anyone else wants to volunteer, they still can

- officially starts at 6:30

Steph Walton:

- I'm really allergic to peanut butter, please don't bring to meetings or to the office

Sarah Rozon:

- come help with textbooks please

Matt Saunders:

- Hugh Peters is the new FYEC

Betty Zhao:

- how would you feel about event for first year students?

- decoration day club fair to get first years more engaged, paint coveralls, talk with upper years

Val Bauman: would you be able to provide more of action plan over break? → yes

Guelph Engineering Society Meeting Minutes

Matt Saunders: Could you get in contact with Hugh to ask him to help.

Kevin Stewart:

- was just at CPES meeting, meet dean event is **tomorrow at 5:30 in Science Complex Atrium**
- free pizza

Betty Zhao: new dean is super cool

Alicia Schmidt: Deanna's birthday!!

Steph Kotiadis:

- starting a spreadsheet for merch? Currently no way to track it

Val Bauman: What do you mean? → If we could get tally. Lanyards and stuff

Primarily buy merch at beginning of year, if we run out part way through that is good. But ya good idea still. → some merch isn't selling

Beef:

- exams coming

Butter:

- year reps killing it
- shout out Betty you're amazing
- Eric and awesome soccer tourney
- midterms over
- ESW bake sale
- GEC went so well

Motion to adjourn

Owner- Steph Walton

Secunder- Shawn Hustins