

Guelph Engineering Society Meeting Minutes

Week 4, October 2nd, 2017

Position	Name	Present (Y/N)	Position	Name	Present (Y/N)
President	Valerie Bauman	Y	Athletics Officer	Eric Macdonald	Y
Faculty	Matt Demers	Y	Charity Officer(s)	Courtney Steingart Annie Krueger	Y Y
Chair	Andrew Gunter	Y	Arts Officer(s)	Talha Tariq Rebecca Bar	Y L
VP External	Matthew Curtis	Y	O'Snap Officer	Catherine Dang	Y
VP Internal	Matt Saunders	Y	Merchandise Officer	Trevor Smith	Y
VP Finance	Stephanie Kotiadis	Y	Office Manager	Katherine Rog	Y
VP Social(s)	Ciaran Buckley Stephanie Walton	Y Y	First Year Representatives	N/A	
VP Academic	Betty Zhao	L	Second Year Representatives	Sophia Vlahos Abdullah Al Hayali	Y N
VP Student Life	Sarah Rozon	Y	Third Year Representatives	Isabella Cardoza Amanda Nason Sunlier Yao Brennan Jay Shawn Hustins Kaitlyn Richard	Y Y Y Y N N
Internal Development	Jon MacPherson	N	Fourth Year Representatives	Deanna Kerekes Haley Birrell Tiana Mistry Kevin Stewart	Y Y Y Y
Professional Development	Loreta Chan	Y	Secretary	Brienne Nelson	Y
Communications Officer	Alicia Schmidt	Y	FYEC	Julia Foucault Bella Khidhir	N N



GUELPH
ENGINEERING

Guelph Engineering Society Meeting Minutes

Agenda Details

Motion to approve last week's meeting minutes

Owner- Ciaran

Secunder- Deanna

For- 15

Against- 0

Abstain- 4

Motion passes

1. Valerie Bauman (President)

1.1 Welcome New Members!!

- Talha and Rebecca (arts officers)

1.2 Week 3 Successes & Opportunities

- teeter-totter-athon, engg pub, corn roast

- everything ran very smoothly

- a lot of stuff going on, which is good, but might water down events

- takes a lot of volunteers time in one week

- keep in mind when planning events to check out calendar

- calendar is online on the engsoc website

1.3 Exec Meeting Update

- if you have something you want to bring forward, talk to respective VP to have it brought up

- minutes are being recorded and will be shared on the OneDrive

1.4 Safety Shoes in Machine Shop

- might be problematic to people (expensive, just brought up now)

- must have them at all times by October 22nd

- suggested we get slip on steel toes, but that won't work

- John Whiteside said most people in machine shops will eventually need them for work positions

- if you are doing research under a prof then the prof should pay for them

- students should get partial reimbursement

1.5 No Meeting Next Week (week 5)

- because of holiday

2. Loreta Chan (Professional Development Officer)

2.1 Funding and Sponsorships

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- went to Alumni Association and Development to talk about sponsorship with them
- there's a list of on-campus funding available is available that will be send out
- VP student affair → would be good if you could give it out to club people

3. Stephanie Walton & Ciaran Buckley (VP Social)

3.1 Corn Roast Summary

- went very well
 - a few things were lost, report if you hear anything is found
 - will be working on refunds later this week
 - any suggestions/comments/concerns, type up email and send to Ciaran to improve for next year
- Matt Demers: More condiments. But great job.
- thank you who volunteered, best turnout for volunteers

4. Sarah Rozon (VP Student Affairs)

4.1 Club Budget Approval

- every club asked for more money than what we had for them
- would like to bump from 8% to more like 15% for next semester
- will be writing restrictions at EGM so clubs know what they can and cannot ask for money for
- distributed completely evenly (except Robotics club who asked for money for t-shirts but every other club pays for their own t-shirts)
- clubs: Engineers Without Borders (\$117.70), Canadian Society of Engineering (\$117.70), WISE (\$117.70), SAE (\$117.70), Concrete Toboggan Team (\$117.70), CoCreco (\$117.70), GIS (\$117.70), Engineers for Sustainable World (\$117.70), IEEE (\$117.70), Hyperloop (\$117.70), Innovation Valley (\$117.70), Robotics (\$20.00)
- everything will be posted in VP Student Affairs OneDrive file
- initially every club can request up to 5% of the budget of EngSoc
- changed to 8%, as clubs started growing, offering alternative funding
- going to request more money

Kevin Stewart: We were unable to sustain 5%?

Val Bauman: Motivation behind that was that motion was when we had 3 or 4 clubs and now we have 12. Not sustainable to keep offering that amount.

- if you are a member of the clubs, you should abstain

Motion to approve club budget

Owner- Sarah Rozon

Secunder- Matt Saunders

For- 7

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Against- 0

Abstain- 6

Motion does not pass

Matt Saunders: Can we motion to let people a part of clubs vote?

Matt Curtis: No

Matt Saunders: If we don't pass this, the clubs don't get money.

Kevin Stewart: There are 4 year reps but we only have 2 votes.

Matt Saunders: Nothing in constitution that says that.

Sarah Rozon: This is not an issue of people not attending, it is an issue of conflict of interest. Could clubs never get their money?

Matt Saunders: Yes.

Matt Demers: Suggest either go through club by club and approve things, allowing other people to approve, or put the rule that those on clubs should not vote aside if we want the motion to pass.

Sarah Rozon: Don't want people to question transparency of EngSoc, so going through one by one is a good idea.

Motion to approve Engineers without Borders of \$117.70 club budget

Owner- Sarah Rozon

Secunder- Matt Saunders

For- 12

Against- 0

Abstain- 1

Motion passes

Motion to approve Canadian Society of Mechanical Engineers of \$117.70 club budget

Owner- Sarah Rozon

Secunder- Matt Curtis

For- 12

Against- 0

Abstain- 1

Motion passes

Motion to approve WISE of \$117.70 club budget

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Owner- Sarah Rozon

Secunder- Matt Saunders

For- 13

Against- 0

Abstain- 3

Motion passes

Motion to approve Formula SAE of \$117.70 club budget

Owner- Sarah Rozon

Secunder- Matt Saunders

For- 13

Against- 0

Abstain- 3

Motion passes

Motion to approve Concrete Toboggan Team of \$117.70 club budget

Owner- Sarah Rozon

Secunder- Matt Saunders

For- 14

Against- 0

Abstain- 2

Motion passes

Motion to approve CoCreco of \$117.70 club budget

Owner- Sarah Rozon

Secunder- Kevin Stewart

For- 15

Against- 0

Abstain- 1

Motion passes

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Motion to approve GIS of \$117.70 club budget

Owner- Sarah Rozon

Secunder- Betty Zhao

For- 14

Against- 0

Abstain- 2

Motion passes

Motion to approve IEEE of \$117.70 club budget

Owner- Sarah Rozon

Secunder- Deanna Kerekes

For- 14

Against- 0

Abstain- 2

Motion passes

Motion to approve Hyperloop of \$117.70 club budget

Owner- Sarah Rozon

Secunder- Bella I

For- 14

Against- 0

Abstain- 2

Motion passes

Motion to approve Innovation Valley of \$117.70 club budget

Owner- Sarah Rozon

Secunder- Matt Saunders

For- 13

Against- 0

Abstain- 3

Motion passes

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Motion to approve Robotics \$20.00 club budget

Owner- Sarah Rozon

Secunder- Ciaran Buckley

For- 15

Against- 0

Abstain- 1

Motion passes

5. Betty Zhao (VP Academic)

5.1 Focus Group Update

- external consultant coming Wednesday October 25th from 9:00-10:15am
- 8-10 students to answer questions (year reps → if any of you or people you know are interested)
- looking into things like resources, overworked profs, etc

Val Bauman: Questions she will ask:

- your role and how long you've been here
- describe organization in a few words
- what is something that you're proud and excited about
- what are your concerns
- how would you describe the leadership
- what would you recommend/hopes

Sarah Rozon: Would we attend the whole thing or just certain parts?

Betty Zhao: The whole thing.

- email if interested or have people interested

5.2 Accreditation Update

- documentation send in Canadian Engineering Accreditation Board
- sample of students transcripts, graduate attributes, what courses touch on what
- coming November 5th – 7th
- helps to say we saw this in documentation and are seeing it at the school
- in preparation, November 1st, someone will be cleaning certain rooms in THRN
- have a list of them and will send them out in weekly announcements
- November 5th-7th keep THRN extra clean
- Monday, November 6th → meeting with faculty members, then in afternoon, meeting with students
- from 4:15-4:45pm on Monday meeting with students, want 5 from each discipline and mix of 3rd and 4th years
- 3rd and 4th year reps get 5 from each discipline

Val Bauman: Make sure you're getting a good representation of your year.

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- comments are anonymous, know who goes in but not who says what
- good way to change thing → usually these recommendations are well considered
- add names of people to word doc by October 27th

5.3 Machine Shop

- talked to Dr Runcimen today → talking to director about getting removable steel toes
- Val Bauman: Said we weren't allowed to use them, not certified.
- looking into options for students

6. Stephanie Kotiadis (VP Finance)

6.1 Reimbursement Procedure

- form in VP Finance folder in OneDrive and forms in office
- empty ones on one side and ones that have been filled out but not signed off yet on other side
- there if you need to get reimbursed
- will check if you budgeted it for it

7. Matthew Saunders (VP Internal)

7.1 Lab Fund

- next EngSoc meeting will be lab fund meeting October 12th at 7:00pm pending room
- we have \$51 963.96 for this semester after set aside money for PDC, conferences and 15% for winter

Val Bauman: Is PDC for fall and winter?

Matt Saunders: Definitely fall, but not sure if winter.

- despite last winter's issues (\$30 000 over budget), enough people did not make expense claims that we had \$6 248.00 left over
- talked to Gabby about upping lab fund fee but not sure if it is necessary
- current balance is \$511 863.00

7.2 Elections

- campaigning starts tomorrow for first year rep

8. Catherine Dang (O'Snap Officer)

8.1 O'Snap Schedule

- printed out schedule for O'Snap articles
- everyone is required to write at least one article
- any photos from cornroast, please send them
- will send out hard deadlines for articles after you sign up

Betty Zhao: Opinions on:

- wellness in engineering

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- don't know what will happen to the program after I leave
- what do you think of a wellness position on council?
- white ribbon, safer drinking, wellness lounge, sleep board, etc.

Val Bauman: Brought up 2 years ago before wellness program started. That's how club formed. It is definitely something that people care about. If you propose to bring this to EGM as a council position, actively collect feedback from students to have proof that it should keep continuing, why the position is valuable.

Beef:

- Real time systems pin
- Val pin

Butter:

- Ciaran pin
- website looks amazing
- Annie and Courtney teeter-totter-athon
- cornroast so fun so great - shout out Ciaran and Steph
- Catherine's new title is "THRN queen"
- Eric is so great at offering to help wherever its needed

Motion to adjourn

Owner- Val Bauman

Secunder- Ciaran Buckley