

Wesley UMC Preschool
P.O. Box 1135
Vienna VA 22183
Tax ID # 54-0887606

Tuition Payment Instructions for the 2024-2025 School Year

Tuition Payments are due on the 1st day of each month from September 1, 2024-April 1, 2025. The May tuition was prepaid at the time of registration. The first tuition payment is due on **September 1, 2024.**

A \$25 late fee is applied if a tuition payment has not been received by the 10th day of the month.

How do I make a tuition payment? (3 easy ways to pay!)

1. A check (made payable to *Wesley Preschool*) or cash can be dropped off in the red tuition box inside by the preschool office door or in the blue “afterhours” drop box outside the preschool front entrance doors. In addition, you can mail a check to our PO box: Wesley Preschool, PO Box 1135, Vienna VA 22183.
2. Bill Pay through your Bank – set up monthly automatic payments with your bank to mail a check directly to Wesley Preschool for each month using the above **PO Box address**.
3. Send money with Zelle ***Processing Fees are applied***

How much is Tuition?

Tuition Rates 2024-2025	Paying by Check/ Cash or Bill Pay	Paying using Zelle <small>*processing fees applied*</small>
Days of Attendance	Monthly Tuition	Monthly Tuition
3 Day	\$350.00	\$353.50
4 Day	\$460.00	\$464.60
5 Day	\$570.00	\$575.70

Can I prepay the monthly Tuition?

Yes! You may prepay tuition for the entire school year or for half of the school year. This is a great way to make sure your payment is on time and avoid late fees.

Other helpful information:

- If paying by check, please include your child’s name on the memo line.
- Only one check is necessary if you have multiple children attending Wesley Preschool.
- There is a charge of \$35.00 for a returned check.

Please feel free to email me or call the preschool office with any questions regarding tuition payments. Thank you!