

Wesley United Methodist Preschool

Registration and Tuition Payment Contract

2020-2021

We are pleased that your child will attend Wesley United Methodist Preschool for the 2020-2021 school year. In order to confirm your child's enrollment, please sign this contract and return with the registration paperwork and **non-refundable registration fee of \$90/child or \$150/family.**

Days of Attendance	Monthly Tuition (9 equal payments)	Annual Supply Fee	Total Tuition for Year (excludes registration & supply fee)
2 Day	\$200	\$50	\$1,800
3 Day	\$300	\$75	\$2,700
4 Day	\$400	\$100	\$3,600
5 Day	\$500	\$125	\$4,500

We the parents of _____ (student name) agree to make 9 tuition payments in the amount of _____ (monthly tuition amount) for enrollment in Wesley Preschool from September 2020 through May 2021. **We agree to prepay September 2020 and the one-time supply fee by noon on Friday, January 10, 2020 for in-house families and by noon on Friday, February 19, 2020 for new families to Wesley.** A refund of the September 2020 tuition will only be given by written request through May 29, 2020. The registration fee and supply fee are nonrefundable.

We also acknowledge that tuition is due on the first day of each month starting with October 1, 2020. **Tuition received after the 5th of the month, regardless of student absence, weekends, school closures or holidays, will be deemed late and will incur a \$25 late fee. Tuition received on or after the 15th day of the month will incur a \$50 late fee.** If payment is not received by the last day of the month, Wesley reserves the right to withdraw your child from the program. There is a charge of \$35.00 for a returned check.

To cancel this contract, written notification to the Director of the preschool must be made thirty days prior to withdrawal. One month of tuition is due beyond the date of this written notice.

All Wesley UMC Preschool students must be age appropriately immunized with the minimum requirements according to the VA Department of Health's Regulations for attendance at a school or day care center. **All children will be required to submit the VA Commonwealth School Health Form by August 3, 2020.**

I understand that by signing this agreement, I will abide by this contract and will follow the policies it contains. I agree that my child and I will follow all the regulations set forth by the Wesley UMC preschool included in, but not limited to, the Parent Handbook. It is also the right of the Wesley UMC Preschool to amend the conditions of this agreement or to recommend the termination or place restrictions on my child's enrollment if my child's academic, emotional, behavioral concerns, or if his/her well-being suggests such action to be in the best interest of the school and/or my child.

Parent Signature: _____ **Date:** _____