SHELBY COUNTY PARK DISTRICT

BOARD OF COMMISSIONERS MEETING

29 June 2020

Roll Call

 Cara Kellersmith\_\_x\_\_\_ Jacqui Cisco\_\_x\_\_\_\_Jessie McCoy\_\_x\_\_\_\_\_

Others in attendance: Alex Kellersmith, Robert Cisco, Noah Ganson, Dee & Brian Monnin, Carol Hemmert

Old Business:

**Renner Sanctuary**

* Alex and Cara mowed
* Brian, Cara and Alex went to assess bridge and how to secure it for heavy rainfall. Noah has a contact who is knowledgeable about bridges, he will call him about coming out to take a look.
* Tape secured around washed out area of pond. Discussed finding a more permanent solution, and a possible grant to help fund it.

**Lockington**

* + Carol and Brian have maintained mowing
	+ Jessie, Alex, and Cara have been working to clean out the covered area by barn. Jessie sprayed and Alex and Cara will go remove once spray has worked.

**Hardin Park**

* + Carol has been mowing / maintaining park

**Bornhorst Woods**

* + Brian removed the dead red oak tree at the end of the lane
	+ Brian, Alex and Cara straightened the display board and assessed repairs. We will need to purchase plywood.

New Business:

 **Renner Sanctuary**

* - Need to secure bridge and continue cutting new trails through the sanctuary
* - Alex and Cara will continue to mow and begin working on trail
* - Noah said there are 4-wheeler tracks running through the trails. Discussed possibly putting up a sign prohibiting 4-wheelers. We decided to wait and keep an eye on it, if there is any damage then it will be addressed.
* - Pond is green with string algae.

**Lockington**

- Need to set up a mowing schedule for next several weeks

- Upper dam needs mowed. Noah volunteered to mow this week.

- Big mower is currently in the shop. Carol said she spoke with Marvin’s. Bearings are in, but the drive shaft is on back order and it may take a couple more weeks to arrive.

-we need to assess damage to upper covered picnic area and determine how to fix it.

 - four 4X8’ plywood boards need replaced, two boards along the front have bee damage, the covered area will need reroofed after repairs are finished.

 - someone has been removing bolts from picnic tables

 -we will get some bolt and replace the ones that are missing

- Need to remove the bramble under covered area at lower barn. Jessie has already sprayed once and said he will spray it again within the next few days to kill te rest. Cara and Alex will come back, likely this weekend, to remove and clean up.

 **Hardin Park**

- Display board needs back repaired

- Need to purchase one 4’ X 8’ piece of plywood, hinges, paint

- Need to repair the corner piece that was hit by car before we stain the structure again next spring

- Carol said there are wood-boring bees that will need taken care of. Jessie has spray repellent he said he can bring by.

- Carol also said there is graffiti showing up in the shelter. We discussed the possibility of installing a trail cam here and potentially at other parks.

 **Bornhorst Woods**

- Jessie and Noah are meeting to remove fallen, uprooted trees from trail

- We discussed the possibility of hiring a professional tree-trimmer. Dee is also working on a grant specific to Bornhorst woods. Jessie will contact Schmiesing Tree Service to come out and give us a quote.

 - Dee asked us to think of other things we may want to use this grant for at Bornhorst. We discussed mulch, signage for the graveyard, bird blind repairs.

- Joe Bornhorst emailed information about the history of the park and graveyard. We would like to include on display board once repairs are complete.

 **Buckeye Trail**

* Carol gave us an update: She stopped in around a month ago and took pictures. She said there are lots of dead trees that are not yet down, but the trees that are down are causing blockage and flooding.
* Dee suggested we contact Marion Shoffner for assistance. Carol will call Marion.

***Other Business:***

* 1. Need to send Roxanne Farrier (Miami Conservancy) an idea of how we plan to proceed with the covered picnic area fix.
	2. Need to establish a public record request policy to stay current with new Sunshine Law requirements. We decided we will start emailing all meeting notes to Deb Francis, as we have no office to hold public records.
		1. A model copy from the state will serve as a guide
	3. Need to establish a record retention policy for the Park District
	4. Need to approve the payment of auditor bill for $61.50
		1. Cara moves to approve, Jacqui seconds the motion.
	5. Need to renew P.O. Box (up in July) $78.00 per year
		1. Jacqui moves to approve, Cara seconds the motion.
	6. Need to approve the purchase of 2 pieces of 4’ X8’ plywood, screws, 4 hinges, boards to repair bench at Hardin, and paint/ paint supplies to repaint display boards and bench (to be purchased by the F.O.P and reimbursed by the Park District)
		1. Jessie moves to approve, Jacqui seconds the motion.
	7. Need to approve the purchase of items needed to secure bridge at Renner (to be purchased by the F.O.P and reimbursed by the Park District) – we will assess materials needed and dollar amount will be provided once we have done this.
		1. Jacqui moves to approve, Cara seconds the motion.
	8. Need to renew our website ownership. 2 more years of the domain will cost $62.32. Jacqui will be reimbursed the cost.
		1. Cara moves to approve, Jessie seconds the motion.
	9. Need to reimburse Brian Monnin for the purchase of batteries, $53.61.

i. Jacqui moves to approve, Jessie seconds the motion.

Any additional business:

* Carol has obtained railroad ties for Renner. She can have Dan bring them on his skidloader trailer, however he will need help unloading them. We will be using them for the picnic area.
* Jessie got us half a skid of half width cinderblocks. His idea is to ue them as flagstones, he wants to place them along the trail to stop sinkage. He also suggested we write a thank you note to Dave Powers for donation of materials.

**Next Meeting: Monday, July 27th  at 6:30 PM @ Hardin Park**