

**Windy Hill Farms Homeowners Association, Inc.**

**Board of Directors Meeting Agenda**

**Tuesday, April 7, 2020 at 6:30 pm**

**Teleconference: 1-346-248-7799**

**Code: 347-442-159**

**1. Call to Order:** Meeting was called to order at \_6:38\_p.m.

**2. Roll Call:**

A. Establish Quorum- Quorum was established with \_5\_ members of the board in attendance.

B. Proof of Notice – Emailed on 3/30/2020 and posted to community website.

C. Introduction of Board Members & Community Manager:

Present  Not Present  Chad Yeary President

Present  Not Present  Carl Telthorst Secretary

Present  Not Present  Eric Kristiansen Member

Present  Not Present  Rajesh Jyothiswaran Vice President

Present  Not Present  Barbara Klingler Treasurer

Present  Not Present  Rachel Maxon, Community Mgr.

**3. Approval of the March 2019 meeting minutes** – Everyone read the November 2019 meeting minute. A Motion was made by Chad to approve the meeting minutes, seconded by Barbara \_\_\_\_, with All in favor the motion was carried.

**4. Financial Review/Treasurer's Report** – **Operating** \$151,666.51      **Reserve** \$107,672.76

a. AR 1-31-2020: \$59,744.35      AR 3-31-2020: \$42,743.64      Difference \$17,000.71

**5. Community Mgr. Report:**

a. Worked with team for the renewal of insurance and prep of taxes.

b. Annual meeting space has been postponed

c. Pool opening preparation, is still underway but could be postponed.

**6. Ratify prior actions:**

a. The Board approved write offs for accounts 6912100403, 6910400625.

b. The Board denied write offs for accounts 6912100231.

c. The Board approved cleaning of common area drainage for \$405.94

d. The Board approved the renewal of the website domain and Nikki Maas to maintain it.

e. The Board approved fixing the pool floor cracks.

f. The Board approved the addition of a new waterway for Beavers from the creek.

g. The Board approved the removal of down trees behind Ashley Street.

h. The Board approved closure of clubhouse and canceling of annual meeting due to COVID-19.

**7. Committee Reports:**

a. Architectural Control Committee –

**8. Old Business Still on the Table:**

a. Hanging Neighborhood signs-awaiting new bids. Move forward with other company all in favor.

b. Annual Meeting- May 13, two positions open for election. Postponed - Tabled.

**9. New Business:**

a. 2019 Taxes - have chad sign waiver

b. Pool opening date- TBD on date, service as needed

c. Playground closure- close until further notice. All in favor.

d. Heritage Parkway Landscaping Upgrade- tabled for discussion in May, meeting with landscaper to discuss.

**10. Executive session:**

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- a. Aging:
  - i. Discuss sending all accounts with a delinquent balance that also include assessments to the attorney. Account numbers are as follows:
  - ii. Discuss current accounts at the Attorneys office:
  - iii. Violations

**11. Motions following Executive Session and summary**

- a. Meeting with the Proctor family, regarding violation fines. Barbara to remove all cost except \$50, Rajesh second. All in favor.

**12. Adjournment** – Meeting adjourned at 7:23 pm.