

RECORD OF PROCEEDINGS

Minutes of

VILLAGE OF GETTYSBURG COUNCIL MONTHLY

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held _____

January 12, 2017

PRESENT: Jason Lance, *Mayor*; Karla Harmon, *Council President*; John Archey, *Councilmember*; Robert Williams, *Councilmember*; Tim Bryan, *Councilmember*; Norman Warner, *Councilmember*; Matt Pierron, *Village Solicitor*; Jesse J. Berry, *Fiscal Officer*;

ABSENT: Chris Miller, *Councilmember*;

CITIZENS: Patsy Riley, Paula Hershberger, Susan Parkman, Roche Parkman, Dianna Spittler, Mike Shives

GUESTS: Mike Stegall, *Darke County Commissioner*

CALL TO ORDER

Mayor Jason Lance led Council in the Pledge of Allegiance and called the meeting to order at 7PM.

AGENDA REVIEW

Mayor Lance read over the agenda.

APPROVAL OF MINUTES

Motion: Karla Harmon motioned to approve the minutes of the December 8, 2016 regular meeting. Tim Bryan seconded. The motion carried.

BILLS REVIEW

Karla Harmon questioned why Brett Clark was paid in December. Fiscal Officer Berry explained Clark's December payment was for Clark's November employment.

Motion: Norman Warner moved that the payments made December 1, 2016 through January 31, 2016 be approved. Karla Harmon seconded. The motion carried.

GUEST COMMENTS

Mayor Lance introduced Darke County Commissioner Mike Stegall as the January guest. Stegall talked about the state of Darke County and made comparisons to other Ohio cities and counties using stats on education, business, and overall growth of respective cities and counties. Stegall went on to talk about plans for 2017; highlighting plans for economic growth and initiatives in the employment area – both finding people to work, and finding jobs for people looking for work. The Commissioner also talked extensively about helping ex-convicts and recovering drug addicts get their lives together; which included assisting them in finding employment. The Commissioner went on to briefly inform attendants of the meeting that the Darke County Commissioners office will be moving to a new location, they were working on purchasing new law enforcement equipment, and they were going to fix or replace the Darke County Courthouse steps. Before talking about new businesses in Darke County – particularly in Greenville – the Commissioner pointed out that the State Governor expects a recession, but he does not. Stegall concluded his discussion with a detailed description of the *Taking Charge of Your Life* program – a 16 hour course program that assists recovering drug addicts in the recovery process. The Commissioner also noted that Darke County was the leading Ohio County in healthcare. Stegall then opened the floor to questions and comments. There were none regarding Commissioner Mike Stegall's discussion.

CITIZEN'S COMMENTS

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Paula Harshbarger asked about the Village website – who was doing it, when would it be available, will it have the same info? Berry, who is building the new website, informed her that it would be up soon, and have the same info as the former site.

Dianna Spittler from *Friends of the Cardinal Center* introduced herself and asked about their involvement and participation of the Cardinal Center. Mayor Lance mentioned his plan to combine the Cardinal Center and parks into one Park District and that there would be opportunities for them to get involved.

Patsy Riley asked about the Cardinal Centers insurance coverage and if it covered the *Friends of the Cardinal Center's* annual bazaar. Riley also inquired about their cost for renting the Cardinal Center for their bazaar. Mayor Lance and Council Woman Karla Harmon both stated the *Friends of the Cardinal Center* would, and should, pay the same fee everyone pays. A brief discussion of the *Friends of the Cardinal Center's* profit, and the use thereof, ensued, along with Riley's expectation of 'fringe benefits' for their 'service' in maintaining the Cardinal Center during their occupation thereof. Mayor Lance informed Riley that the *Friends of the Cardinal Center* gave up any fringe benefits they might have had when they terminated their lease. The Mayor concluded the discussion by stating that if the *Friends of the Cardinal Center* wanted to come back with a reasonable offer of a donation to the Cardinal Center for the weekend long use for their bazaar, the Village would consider it.

MAYOR'S REPORT

Mayor Lance briefed everyone on a park board meeting that will be for the discussion of combining the current park district and the Cardinal Center into one park district. The Mayor also informed attendees that Sheriff Chief Mark Whittaker would be a guest at the February council meeting. Lance went on to express his desire to have more speakers from the county come and speak at council meetings. The Mayor also briefed everyone on the successful transition and progress of the new Fiscal Officer, Jesse Berry. Lance concluded with a briefing of the Five Year Work session that was conducted prior to the council meeting.

SOLICITOR'S REPORT

No Report.

VILLAGE ADMINISTRATOR'S REPORT

Councilman Norman Warner questioned Administrator Helfrich's need to install a guard rail or additional signage at the east end of Main Street – as stated in the Administrator's Report. Helfrich explained where and went into further detail as to why a sign or guard rail was needed. Citizen Paula Harshbarger spoke-up and expressed her desire for a 'No Semi' sign on Adams St. There was a discussion about the legality of street signage, as well as to the Village's ability to not only enforce traffic laws and ordinances, but any laws and ordinances. A brief discussion on the need for law enforcement and what that would entail ensued.

FISCAL OFFICER'S REPORT

Fiscal Officer Jesse Berry read over his report highlighting points from the Fiscal Officer's Report, which included – as of January 1st, 2017 the municipal income tax ordinance has been implemented, a temporary budget for 2017 is in place, progress for the closing of the books 2016 is on schedule, all documents and responses to the recent audit have been submitted, all necessary year end documents – local, Federal, State, as well W-2s and 1099s – and other reporting have been submitted to the proper reporting authorities and employees of the Village.

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OTHER REPORTS:

Streets— nothing

Storm Sewer— nothing

Finance Committee- nothing

PDI—nothing

ADA/Hospitality— nothing

Cardinal Center—

Park Board—Minutes distributed

Board of Public Affairs.

Zoning Board— nothing

Records Commission—nothing

OLD BUSINESS:

1. **New Park Board** – Mayor Lance talked about park board meeting regarding the formation of a single park district and respective park board that would include the Cardinal Center and Park. The Mayor then went into detail on the requirements in forming such a body and outlined Ordinance 2017-01 creating The Village of Gettysburg Park District and Board. Mayor Lance called for a motion to approve Ordinance 2017-01. Councilman Norman Warner motioned to suspend the three reading rule, Council Woman Karla Harmon seconded, the motion carried. Motion to approve Ordinance 2017-01 was put forth by Norman Warner, and seconded by Karla Harmon – **Roll Call:** Norman Warner, yes; Karla Harmon, yes; John Archey, yes; Robert Williams, yes; Tim Bryan, yes.

ADDITIONAL COMMENTS FROM CITIZENS

Mike Shives spoke-up and asked about the demolition of the school; or part of the school. A discussion as to why the school should or shouldn't be demolished, as well as the cost of demolition or renovation ensued. Patsy Riley restarted the discussion on traffic violators and again questioned what the Village was going to do to enforce laws and ordinances. Susan Parkman also commented on drivers speeding, and questioned why we don't have more signs. More of the same discussion on what the Village could do ensued; including the effectiveness of more signs, and the legality and effectiveness of speed bumps. Solicitor Mathew Pierron briefed attendants of the meeting on the requirements and restrictions of signage.

NEW BUSINESS:

1. **Website** – There was formal discussion on compensating former Village Fiscal Officer Brett Clark to continue current website. It was decided that given the abrupt resignation of his employment, and open hostility towards the Village, it would be unwise to employ Brett Clark for the website. Council Woman Karla Harmon motioned to decline employing Brett Clark to maintain the Village Website, Councilman John Archy seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; John Archey, yes; Robert Williams, yes; Tim Bryan, yes. Then there was discussion on letting Fiscal Officer Jesse Berry create and manage a new website – a task for which he volunteered. Councilman John Archy motioned to approve Berry create and manage a new Village website, Councilman Tim Bryan seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; John Archey, yes; Robert Williams, yes; Tim Bryan, yes.
2. **Audio Recording Meetings** – Mayor Lance briefed attendants of this meeting that upon recommendation from Village Solicitor Mathew Pierron to not audio record

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council meetings, and that audio recording meetings (council and other) was not a legal requirement meetings would no longer be audio recorded. Pierron further informed the Mayor (prior to this council meeting) that the decision to discontinue recording need not even require a council vote. The Mayor further informed the attendants that a discussion on the subject of audio recording meetings with members of council at a previous *Special Meeting* (see minutes of *Special Meeting* December 29, 2016 for a list of attendants) was had. There was no vote but a unanimous agreement to discontinue audio recording meetings. Though it was already decided, and audio recordings have subsequently been discontinued, it was decided in this meeting to put it to an official vote so as to have legal record of the decision. Council Woman Karla Harmon motioned to discontinue audio recording all meetings, Tim Bryan seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; John Archey, yes; Robert Williams, yes; Tim Bryan, yes.


ADDITIONAL COMMENTS FROM CITIZENS

Citizen Roche Parkman spoke-up and inquired about the implementation of the new income tax. He was informed that RITA (the agency managing the income tax for the Village) would be able to answer his questions in better detail.

ADJOURNMENT: Karla Harmon motion that the meeting be adjourned. Robert Williams seconded. The motion carried and the meeting adjourned at 9:00 PM.



 JESSE J. BERRY, FISCAL OFFICER



 JASON D. LANCE, MAYOR

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Held _____

February 9, 20¹⁷ _____

PRESENT: Jason Lance, *Mayor*; Karla Harmon, *Council President*; Norman Warner, *Councilmember*; Chris Miller, *Councilmember*; Robert Williams, *Councilmember*; Jesse J. Berry, *Fiscal Officer*; Joseph Helfrich, *Village Administrator*; Matt Pierron, *Village Solicitor*

ABSENT: John Archy, *Councilmember*; Tim Bryan, *Councilmember*

CITIZENS: Paula Hershberger, Roche Parkman, Brett Clark

GUESTS: Mark Whittaker, *Darke County Sheriff Chief Deputy*

CALL TO ORDER

Mayor Jason Lance led Council in the Pledge of Allegiance and called the meeting to order at 7PM.

AGENDA REVIEW

Mayor Lance read over the agenda. Councilman Norman Warner called for an *Executive Session* at for the end of the council meeting. Councilman Warner then motioned to approve the agenda; Councilwoman Karla Harmon seconded, and the motion carried.

APPROVAL OF MINUTES

Motion: Councilman Warner motioned to approve the minutes of the January 12, 2017 regular council meeting. Councilwoman Karla Harmon seconded, and the motion carried.

BILLS REVIEW

Councilman Warner requested a detailed payments report for future council meetings.

Motion: Councilman Warner then moved that the payments made January 1, 2017 through January 31, 2017 be approved. Councilman Chris Miller seconded, and the motion carried.

GUEST COMMENTS

Sheriff Chief Deputy Mark Whittaker began by giving a detailed description of the Darke County Jail; including statistics on the number of inmates, and the number of inmates that have to be housed in neighboring county jails; as well as the cost of housing inmates in neighboring county jails. Chief Deputy Whittaker noted that Darke County has the smallest county jail in the region. Chief Deputy Whittaker went on to say the vast majority of inmates serving time at the Darke County Jail are in on drug related charges. Chief Whittaker then went into detail about the ongoing drug epidemic in Darke County (particularly heroin); giving statistics to the high number of drug overdoses the Sheriff's Department responds to on a daily basis, as well as the yearly and monthly statistics on drug overdoses and deaths due to drug overdoses. Mayor Lance questioned Chief Deputy Whittaker on fentanyl – what it is and how it relates to heroin.

Chief Deputy Whittaker then went on to talk more about the Darke County Sheriff's department – giving details about staffing; including resource officers for Darke County schools. Chief Deputy Whittaker gave additional details about what a resource officer is and does such as providing onsite hours to schools for mentoring students, giving legal advice and counsel to the administration, as well as providing disciplinary measures when necessary.

Chief Deputy Whittaker then went on to describe the Darke County Sheriff's detective staff and what they do. Chief Deputy Whittaker noted that two of the detectives were devoted to

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just drug related cases. Additional details Chief Deputy Whittaker gave regarding Darke County Sheriff staff included the knowledge and experience many of their Sheriffs have. Chief Deputy Whittaker then opened the floor to questions and comments. Citizen Paula Harshbarger asked Chief Deputy Whittaker about the effectiveness of narcan, and whether it was enabling users. Chief Deputy Whittaker went into detail about the effectiveness of narcan – using statistics to support his facts – but reminded everyone that narcan is solely for the reverse of a drug overdose and not meant as a cure or treatment of addiction. Mayor Lance asked Chief Deputy Whittaker if there has been in substantial progress in the battle against drugs; particularly the heroin epidemic. Chief Deputy Whittaker stated there has not been in real success or progress, and went into further detail about the epidemic; giving statistics on drug related convictions (drug use and drug trafficking), as well as details into what Judges can and can't do in terms of sentencing various drug offenses. Chief Deputy Whittaker also mentioned some of the other flaws with the legal system in terms of prosecuting drug offenders, as well as talked about the ineffectiveness of drug treatment programs – stating that they are effective programs for those seeking help with their addictions, but fail when it comes to the large number of addicts that are not seeking assistance. In conclusion, Chief Deputy Whittaker spoke briefly on some of the other fundamental problems with prosecuting criminals – namely budget cuts in the prison system verses the vast number of individuals being convicted of felony offenses that should have prison time.

Mayor Lance asked Chief Deputy Whittaker if the Sherriff's department could send a Sheriff to patrol Gettysburg more often. Chief Deputy Whittaker noted that a Sheriff patrol does come to Gettysburg periodically but cannot afford to spend any sufficient amount of time in the Village. Councilman Chris Miller questioned the idea of hiring the Sheriff's department to post a Sherriff in the Village for unspecified number of hours per week. Chief Deputy Whittaker affirmed that being a possibility and a discussion on what it would take to make that happen ensued. Chief Deputy Whittaker conclude his presentation by pointing out the best thing Village residents could do is continually report crimes to the Sherriff's department.

CITIZEN'S COMMENTS

Citizen Paula Harshbarger brought to the attention of Council and the Village Administrator Joseph Helfrich that there was a street light out on the corner of Auld and Adams Streets. Administrator Helfrich took note and stated he'd correct the issue.

Citizen Brett Clark questioned Mayor Lance on the Mayor's decision to have Fiscal Officer Jesse Berry withhold a draft copy of the December council meeting minutes. Mayor Lance pointed out that a copy of the draft minutes in question were not denied, and that the Village was fulfilling the public records request in a reasonable time as stated by law. Clark attempted to argue with the Mayor about the decision when Village Solicitor Matt Pierron affirmed the law does state the Village has a fair and reasonable amount of time to produce a copy of any public record, and that the Village was well within a 'reasonable amount of time.' Clark attempted to argue with Solicitor Pierron when the Mayor intervened. Clark continued to be hostile towards Mayor Lance who ended the discussion on the topic of public records policy and Clark's complaint regarding having to wait on a copy of draft minutes from the previous council meeting. Clark then went on to express a dissatisfaction regarding a recent council decision to discontinue the audio recording of council meetings. Clark continued to show hostility towards council, and especially the Mayor, claiming the decision was personal, and even questioned the legality of the decision. Mayor Lance reminded Clark that the decision was decided on the advice of legal counsel, pointing out that audio recording – or any electronic recording – of council meetings are not a legal requirement. Solicitor Pierron re-

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affirmed that to be true. Clark attempted to argue the point further, raising his voice. Mayor Lance once again ended the discussion stating to Clark that his issues, concerns, and comments regarding public record policy and the discontinuation of audio recording meetings was noted.

MAYOR'S REPORT

Mayor Lance briefed everyone on the first new Park Board meeting – including the logistics, planning, and organizing the booking of the park (Valentine Building, ball diamonds, and shelter house). There were questions and a brief discussion on the idea of concessions as a way of revenue. Councilman Warner asked how park business and contracts would be decided. Mayor Lance stated the Park Board would finalize decisions and then bring them to council for approval. A brief discussion on park maintenance and management past and present ensued. Mayor Lance concluded by expressing confidence in the new Park Board and gave a brief update on activities of the park and Cardinal Center in terms of rental activity.

SOLICITOR'S REPORT

Solicitor Matt Pierron followed-up on the previous council meeting question regarding the requirements of implementing a four-way stop sign. Pierron stated the Village would need a resolution to do so. Pierron also followed-up on the previous council meeting question regarding Village residents parking vehicles in their respective yards, and what can be done about it. Pierron stated an ordinance or resolution needed to be in place outlining the policy forbidding the parking of vehicles in yards, and what the consequences will be if residents don't comply. Pierron also spoke briefly about the enforcement of the aforementioned ordinances and resolutions. A small discussion on the topic ensued.

VILLAGE ADMINISTRATOR'S REPORT

Village Administrator Joseph Helfrich submitted a brief report with a list of items. Item number one stated he (Helfrich) had been working on cleaning up Village property. Item two was a suggestion that the Village invest in new Christmas decorations. Helfrich pointed out the old outdated Christmas lights are not visually pleasing and use a lot of energy to operate. Helfrich went on to say new, more efficient lights would more cost effective and look better. Item three stated the new street signs for the Village have all been installed. Item four is a briefing on the research for grants to replace water meters. Item five stated fire extinguishers have been inspected throughout the Village. The final item, item six was a briefing on Helfrich's attempt to get the Darke County Sheriff to set up a portable radar unit on Main, Bridge, and Factory Street in an attempt to slow down drivers who travel at high speeds on those streets. Mayor Lance questioned Helfrich on the progress of that attempt and a small discussion on the topic ensued. Councilman Miller questioned Helfrich on item five and stated there are other fire extinguishers around the Village that need tested and/or replaced.

FISCAL OFFICER'S REPORT

Fiscal Officer Jesse Berry read over his report highlighting points from the Fiscal Officer's Report, which included – the implementation of the new Village of Gettysburg website and Facebook page, and an update on the conclusion of year end tasks and final budget preparation.

OTHER REPORTS:

Streets— nothing

Storm Sewer— nothing

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Finance Committee- nothing
PDI—nothing
ADA/Hospitality— nothing
Cardinal Center—
Park Board—Minutes distributed
Board of Public Affairs.
Zoning Board— nothing
Records Commission—nothing

OLD BUSINESS:

1. None

NEW BUSINESS:

1. **Approval to Authorize Greenville National Bank to Update Fiscal Officer Jesse J. Berry to the Credit Card Account.** Councilman Norman Warner motioned to approve, Councilwoman Karla Harmon seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; Robert Williams, yes; Chris Miller; yes.
2. **Approval to Authorize Greenville National Bank to Update Fiscal Officer Jesse J. Berry and Mayor Jason Lance to utilize and make changes to Greenville Federal Business Savings Account.** Councilman Chris Miller motioned to approve, Councilwoman Karla Harmon seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; Robert Williams, yes; Chris Miller; yes.
3. **Utility Bill Complaint** – Mayor Lance informed council that a property owner with a property that has no service is refusing to pay anything but debt retirement. A discussion about the current utility bill policy ensued; which included the need to review ordinances and a need to revise or rewrite the utility bill policy.

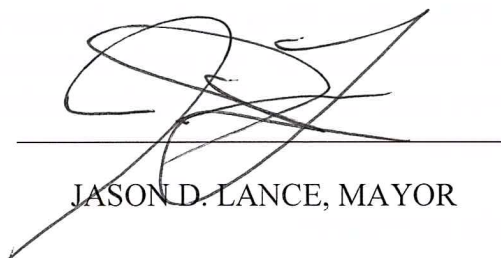
EXECUTIVE SESSION

Councilman Norman Warner motioned to go into *Executive Session*. Councilwoman Karla Harmon seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; Robert Williams, yes; Chris Miller; yes. Upon conclusion of *Executive Session* Councilman Warner motioned to exit *Executive Session*. Councilwoman Karla Harmon seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; Robert Williams, yes; Chris Miller; yes.

ADJOURNMENT: Councilman Norman Warner motion that the council meeting be adjourned. Councilwoman Karla Harmon seconded. The motion carried and the meeting adjourned at 9:00 PM.



JESSE J. BERRY, FISCAL OFFICER



JASON D. LANCE, MAYOR

RECORD OF PROCEEDINGSMinutes of **VILLAGE OF GETTYSBURG SPECIAL COUNCIL MEETING** Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ March 2, 20¹⁷ _____**To Review Utility Policy**

PRESENT: Jason Lance, *Mayor*; Karla Harmon, *Council President*; Norman Warner, *Councilmember*; Chris Miller, *Councilmember*; Robert Williams, *Councilmember*; John Archy, *Councilmember*; Tim Bryan, *Councilmember*; Jesse J. Berry, *Fiscal Officer*; Matt Pierron, *Village Solicitor*

ABSENT: Joseph Helfrich, *Village Administrator*

CITIZENS: Paula Harshbarger, Susan Parkman, Rocke Parkman, Michael Shives, Doris Hoffman, Scott Hoffman, Annie Hartle

GUESTS: None

CALL TO ORDER

Mayor Jason Lance led Attendants in the Pledge of Allegiance and called the meeting to order at 7PM.

PURPOSE OF MEETING

Mayor Lance explained the purpose of the meeting to attendants, and then opened the floor to questions and comments from the public.

COMMENTS FROM PUBLIC

Paula Harshbarger asked if the cost of trash services will go down. Mayor Lance stated it would be three months before that is reviewed. Another citizen asked what are some of the additional details that gets printed on the utility bill. *Fiscal Officer* Jesse Berry explained what the details were and stated he was in the process of getting the utility bills more simplified and easier to understand. Same resident asked why late fees were not getting sent in the mail anymore. Mayor Lance explained that until a new utility policy and ordinance is in place, the Village would be hanging a 24 hour notice on doors (giving residents 24 hours to bring their utility accounts current) before shut-offs take place. Mayor Lance then reminded everyone that the current utility policy – bill due date, late fees, and shut-off notices – are printed on every bill. A small, open discussion on late notices and shut-off policies ensued.

A resident made a complaint about a neighbor, alleging illegal and inappropriate activity. A brief discussion on what the Village could do ensued. Village Solicitor Matt Pierron stated there was very little to do about any criminal activity except report it to the Sheriff.

UTILITY POLICY REVIEW

Mayor Lance went into further detail as to the purpose of the special session, outlining some of the changes that need to be made to update the current utility policy. The Council and Village Officers then reviewed the current policy as stated in **Ordinance 01-2008** and discussed additional ideas and details on a new policy/ordinance – which included; updating some of the language used in the ordinance, placing all decisions upon Council instead of Village administrator, Fiscal Officer will approve new utility services, when bills will be processed and sent to residents, due date, late notices, shut-off policy, types of payments, returned check policy, etc.

Solicitor Pierron then presented the Council with a written letter from a resident regarding their complaint regarding having to pay minimum fees of any kind for properties that are not utilizing any of the utility services. Pierron went on to point out that the Village is operating

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on two conflicting ordinances; Ordinance 06-2015 and 01-2008. A further discussion on the change of language and the importance of consistency in a new ordinance ensued.

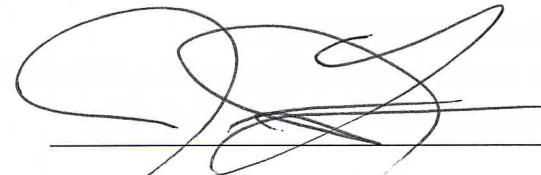
EXECUTIVE SESSION

Councilman Norman Warner motioned to go into *Executive Session*. Councilwoman Karla Harmon seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; Robert Williams, yes; Chris Miller, yes; John Archy, yes; Tim Bryan, yes. Upon conclusion of *Executive Session* Councilman Miller motioned to exit *Executive Session*. Councilwoman Karla Harmon seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; Robert Williams, yes; Chris Miller, yes; John Archy, yes; Tim Bryan.

ADJOURNMENT: Councilman Williams motioned that the special session be adjourned. Councilman John Archy seconded. The motion carried and the meeting adjourned at 9:00 PM.



JESSE J. BERRY, FISCAL OFFICER



JASON D. LANCE, MAYOR

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March 9, 20¹⁷_____

PRESENT: Jason Lance, *Mayor*; Karla Harmon, *Council President*; Norman Warner, *Councilmember*; Robert Williams, *Councilmember*; John Archey, *Councilmember*; Tim Bryan, *Councilmember*; Jesse J. Berry, *Fiscal Officer*; Joseph Helfrich, *Village Administrator*; Matt Pierron, *Village Solicitor*

ABSENT: Chris Miller, *Councilmember*

CITIZENS: Paula Hershberger, Roche Parkman, Susan Parkman, Michael Shives,

GUESTS: Tom Hill, *Gettysburg Fire Chief*

CALL TO ORDER

Mayor Jason Lance led Council in the Pledge of Allegiance and called the meeting to order at 7PM. Fiscal Officer Jesse J. Berry called roll.

AGENDA REVIEW

Mayor Lance read over the agenda. Councilman Tim Bryan called to add a citizen complaint to agenda. Councilman Warner then motioned to approve the agenda; Councilwoman Karla Harmon seconded, and the motion carried.

APPROVAL OF MINUTES

Motion: Councilwoman Karla Harmon motioned to approve the minutes of the Feb 9, 2017 regular council meeting. Councilman Tim Bryan seconded, and the motion carried.

BILLS REVIEW

Councilwoman Harman questioned Village Administrator Joseph Helfrich on his ability to maintain a chainsaw and wanted to know why he is paying someone else to do so. Helfrich stated he did not know how to maintain a chainsaw. Councilman Warner questioned Fiscal Officer Jesse Berry on why the Village made a payment for property tax on a lot the Village owns when municipalities are supposed to be exempt from taxes. Fiscal Officer Berry said he'd check into specifics. **Motion:** Councilwoman Karla Harmon motioned that the payments made Feb 1, 2017 through Feb 28, 2017 be approved. Councilman Tim Bryan seconded, and the motion carried.

GUEST COMMENTS

Fire Chief Tom Hill read his annual fire report. After Chief Hill concluded his report he opened the floor to questions and comments. Mayor Lance questioned Chief Hill on Fire Department responses to drug overdoses and Narcan use. Chief Hill stated they have not responded to many overdoses.

Chief Hill inquired about the progress of contract between Fire Department and Village. Mayor Lance stated it was still in review.

CITIZEN'S COMMENTS

Citizen Susan Parkman re-raised the issue of citizens parking vehicles partially on sidewalks and in yards – siting examples from her neighborhood. Mayor Lance stated council was going to discuss those issues and other ordinance violations after *citizen comments*.

Citizen Roche Parkman requested the Village check into the culvert on E. Main Street, stating there is a large tree growing into it causing damage that is making the culvert back-up with sediment and debris. Village Administrator Joseph Helfrich stated he'd look into the matter.

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Citizen Puala Harshbarger re-raised the issue regarding large trucks and semi-trucks driving up onto the sidewalk as they turn-around on Adams and Auld Street. A brief discussion on street signs and their effectiveness, ordinances and ordinance enforcement ensued.

MAYOR'S REPORT

Mayor Lance briefed everyone on the progress of new Park Board. Mayor Lance went on to talk about some scheduling conflicts between Fielder's Baseball League and Valentine Building renters; especially parking conflicts. Mayor Lance outlined a prospective plan to extend the parking lot. The Mayor also outlined a *Half Day* rental policy for the Valentine building. Mayor Lance then went on to inform Council that Cardinal Center rentals are slowing down; partially due to warm weather brings less rentals.

SOLICITOR'S REPORT

Solicitor Mathew Pierron updated Council on the progress of the new Water/Sewage Policy ordinance, stating he's near completing a draft and will have one ready for April Council Meeting.

VILLAGE ADMINISTRATOR'S REPORT

Village Administrator Joseph Helfrich read his report by item: Item one; the contract between the Village and Kraig Peters (making hay at Village well fields and park) needs reviewed. Item two; Administrator Helfrich made another request for a street sweeper. Item three; work/research for Village well rehab continues. Item four; Helfrich also raised the issue of residents leaving trash in their yards. Item five; Helfrich informed Council that some residents have expressed interest in the old street signs and suggested a sale. Helfrich also mentioned selling the old Christmas decorations the Village no longer uses. Councilwoman Karla Harmon questioned Helfrich on if mowing equipment has been maintained and ready for mowing season, and questioned Helfrich on if storm drains were being maintained and cleaned out regularly. Helfrich did not address the mowing equipment but stated he has been keeping drains cleaned out. Councilwoman Harmon then asked Helfrich if he'd cleaned and maintained the salt truck for the season. Mayor Lance stated he'd told Helfrich to wait on salt truck emptying and year end maintenance. Councilman John Archey inquired about some downed trees Helfrich removed recently – who's trees were they and where did Helfrich take the trees. A small discussion on the topic ensued.

FISCAL OFFICER'S REPORT

Fiscal Officer Jesse Berry read over his report highlighting points from the Fiscal Officer's Report, which included – the completion of 2016 year end tasks, 2017 final budget (which is in New Business), continuing to work on correcting some issues in the utility billing software, working through some of the citations received on the previous audit in an effort to correct issues and prevent future citations. Berry also informed Council that Karen Stubbs, the Fiscal Officer from Union City who has been coming on Fridays to train Berry, is now on a 'as needed basis.'

OTHER REPORTS:

Streets— nothing

Storm Sewer— nothing

Finance Committee- nothing

PDI—nothing

RECORD OF PROCEEDINGS

Minutes of ~~VILLAGE OF GETTYSBURG MONTHLY COUNCIL MEETING~~ Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____

March 9, 20¹⁷ _____

ADA/Hospitality— nothing

Cardinal Center—

Park Board—see Mayor's Report

Board of Public Affairs.

Zoning Board— nothing

Records Commission—nothing

OLD BUSINESS:

1. **Revised GNB/VISA card authorization form** – no vote required.

NEW BUSINESS:

1. **Approval of New Park Board Members** — Councilman Tim Bryan motioned to approve; Councilman John Archey seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; Robert Williams, yes; John Archey, yes; Tim Bryan, yes.
2. **New Utility Ordinance** — Not ready yet.
3. **2017 Final Budget** – Fiscal Officer Jesse Berry informed Council of new line items. Mayor Lance questioned Berry on Cardinal Center and if enough funds were appropriated. Berry confirmed enough funds were appropriated. Councilman Norman Warner motioned to suspend three reading rule; Tim Bryan Seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; Robert Williams, yes; John Archey, yes; Tim Bryan, yes. Councilman Norman Warner then motioned to approve 2017 Final Budget; Tim Bryan Seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; Robert Williams, yes; John Archey, yes; Tim Bryan, yes.
4. **Discontinue the Acceptance of Cash Payments** — Councilwoman Karla Harmon motioned to discontinue cash payments for any and all Village business as of May 1st, 2017; Councilman John Archey seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; Robert Williams, yes; John Archey, yes; Tim Bryan, yes.
5. **Bug-A-Boo Mosquito Control Contact** — 2017 Contract proposal and review. Mayor Lance stated, though the cost for said services is well under the open bid requirements, the Village should still make a public announcement that the Village is accepting open bids for mosquito control. Fiscal Officer Berry stated he'd post the announcement in the newspaper, and on the Village website and social media page.
6. **ODOT Bike Route Proposal** — Fiscal Officer Berry presented a packet from ODOT outlining a proposal regarding the bike route through Gettysburg. Berry had little details and the packet was not clear on what was expected of the Village. Berry stated he would contact ODOT and request a representative come and make the presentation in person.
7. **New Public Records Policy** — Fiscal Officer Berry presented a Public Records Policy for review and approval. Councilwoman Karla Harmon motioned to accept the New Public Records Policy; Councilman Robert Williams seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; Robert Williams, yes; John Archey, yes; Tim Bryan, yes.
8. **Resident Complaint** — Complaint is regarding a neighbor leaving trash in their yard, on sidewalks, and in the street. A discussion about code/zoning enforcement ensued. Mayor Lance expressed the need for the Zoning/Code Committee to 'step it up,' on enforcing zoning and code violations.
9. **Addition to agenda** — another resident complaint about neighbors leaving trash in their yards, on sidewalk, and in street.
10. **Self-Monitoring Digital Key Lock System for Valentine Building and Cardinal Center** — Fiscal Officer Berry presented the Council with a cost analysis of

RECORD OF PROCEEDINGS

Minutes of **VILLAGE OF GETTYSBURG MONTHLY COUNCIL MEETING** Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148


March 9, 17

Held _____ 20_____

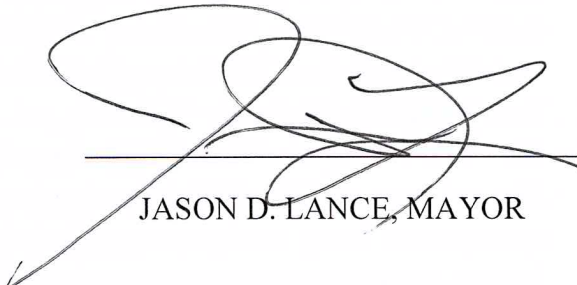
aforementioned system for each respective location. A small discussion on the topic ensued. It was decided cheaper internet services required for such a system would be needed. Berry stated he'd look into other service providers.

11. Announcement of Masonic Lodge Invite to a Spaghetti Dinner Benefit for Special Olympics.

ADJOURNMENT: Councilman Tim Bryan motioned that the council meeting be adjourned. Councilman Williams seconded. The motion carried and the meeting adjourned at 9:00 PM.



JESSE J. BERRY, FISCAL OFFICER



JASON D. LANCE, MAYOR

RECORD OF PROCEEDINGS

Minutes of ~~VILLAGE OF GETTYSBURG SPECIAL COUNCIL MEETING~~ Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ March 13, 20¹⁷ _____

To Discuss Advancement of Funds Resolution 2017-01 and to Discuss Village Administrator Joseph Helfrich's Resignation

PRESENT: Jason Lance, *Mayor*; Karla Harmon, *Council President*; Norman Warner, *Councilmember*; Chris Miller, *Councilmember*; Robert Williams, *Councilmember*; John Archy, *Councilmember*; Matt Pierron, *Village Solicitor*

ABSENT: Jesse J. Berry, *Fiscal Officer*; Joseph Helfrich, *Village Administrator*; Tim Bryan, *Councilmember*

CITIZENS: None

GUESTS: None

CALL TO ORDER

Mayor Jason Lance led Attendants in the Pledge of Allegiance and called the meeting to order at 7PM.

RESOLUTION

Mayor Lance read over **Resolution 2017-01** as laid out by *Fiscal Officer* Jesse J. Berry (absent this meeting). **Resolution 2017-01** is for the *advancement* of funds from the *General Fund 1000* to the *School Fund 4901* in the amount of \$1,000.00 to pay for mortgage and other expenses for the month of March 2017. Councilwoman Karla Harmon motioned to approve **Resolution 2017-01**, Councilmember Chris Miller seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; Robert Williams, yes; Chris Miller, yes; John Archy, yes.

EXECUTIVE SESSION


Councilman Norman Warner motioned to go into *Executive Session*. Councilwoman Karla Harmon seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; Robert Williams, yes; Chris Miller, yes; John Archy, yes. Upon conclusion of *Executive Session* Councilman Miller motioned to exit *Executive Session*. Councilwoman Karla Harmon seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; Robert Williams, yes; Chris Miller, yes; John Archy, yes.

ACCEPTANCE OF JOSEPH HELFRICH'S RESIGNATION

Councilman Chris Miller motioned to accept Joseph Helfrich's resignation as is, effective March 15, 2017; Councilwoman Karla Harmon seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; Robert Williams, yes; Chris Miller, yes; John Archy, yes.

ADJOURNMENT: Councilman Williams motioned that the special session be adjourned. Councilman John Archy seconded. The motion carried and the meeting adjourned at 8:15 PM.


JESSE J. BERRY, FISCAL OFFICER


JASON D. LANCE, MAYOR

RECORD OF PROCEEDINGS

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held JASON D. LANCE, MAYOR

JESSE J. BERRY, FISCAL OFFICER

VILLAGE OF GETTYSBURG SPECIAL COUNCIL MEETING

March 13, 17

To Discuss Advancement of Funds Resolution 2017-01 and to Discuss Village Administrator Joseph Helfrich's Resignation

PRESENT: Jason Lance, Mayor; Karla Harmon, Council President; Norman Warner, Councilmember; Chris Miller, Councilmember; Robert Williams, Councilmember; John Archy, Councilmember; Matt Pierron, Village Solicitor
ABSENT: Jesse J. Berry, Fiscal Officer; Joseph Helfrich, Village Administrator; Tim Bryan, Councilmember

CITIZENS: None

GUESTS: None

CALL TO ORDER

Mayor Jason Lance led Attendants in the Pledge of Allegiance and called the meeting to order at 7PM.

RESOLUTION

Mayor Lance read over **Resolution 2017-01** as laid out by Fiscal Officer Jesse J. Berry (absent this meeting). **Resolution 2017-01** is for the advancement of funds from the General Fund 1000 to the School Fund 4901 in the amount of \$1,000.00 to pay for mortgage and other expenses for the month of March 2017. Councilwoman Karla Harmon motioned to approve **Resolution 2017-01**, Councilmember Chris Miller seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; Robert Williams, yes; John Archy, yes; Chris Miller, yes; John Archy, yes; Karla Harmon, yes; Robert Williams, yes; John Archy, yes.

EXECUTIVE SESSION

Councilman Norman Warner motioned to go into *Executive Session*. Councilwoman Karla Harmon seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; Robert Williams, yes; John Archy, yes; Chris Miller, yes; John Archy, yes; Karla Harmon, yes; Robert Williams, yes; John Archy, yes; John Archy, yes.

ACCEPTANCE OF JOSEPH HELFRICH'S RESIGNATION

Councilman Chris Miller motioned to accept Joseph Helfrich's resignation as is, effective March 15, 2017. Councilwoman Karla Harmon seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; Robert Williams, yes; Chris Miller, yes; John Archy, yes.

ADJOURNMENT: Councilman Williams motioned that the special session be adjourned.

Councilman John Archy seconded. The motion carried and the meeting adjourned at 8:15 PM.

RECORD OF PROCEEDINGSMinutes of ~~VILLAGE OF GETTYSBURG MONTHLY COUNCIL MEETING~~ Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____

April 13, 20¹⁷ _____

PRESENT: Jason Lance, *Mayor*; Karla Harmon, *Council President*; Chris Miller, *Councilmember*; Norman Warner, *Councilmember*; Robert Williams, *Councilmember*; John Archey, *Councilmember*; Tim Bryan, *Councilmember*; Jesse J. Berry, *Fiscal Officer*; Matt Pierron, *Village Solicitor*

ABSENT: All Present

CITIZENS: Claude Fenstermaker, Judy Davis, Richard Davis, Dave Haney, Jon Michael Shives.

GUESTS: Rick Hooker *Village of Bradford Administrator*, Mike Rhoades *County Commissioner*

CALL TO ORDER

Mayor Jason Lance led Council in the Pledge of Allegiance and called the meeting to order at 7PM. Fiscal Officer Jesse J. Berry called roll.

AGENDA REVIEW

Mayor Lance read over the agenda. Councilman Warner motioned to approve the agenda; Councilwoman Karla Harmon seconded, and the motion carried.

APPROVAL OF MINUTES

Motion: Councilman Tim Bryan motioned to approve the minutes of the Mar 9, 2017 regular council meeting. Councilwoman Karla Harmon seconded, and the motion carried.

Motion: Councilman Tim Bryan motioned to approve the minutes of the Mar 2, 2017 special council meeting. Councilwoman Karla Harmon seconded, and the motion carried.

Motion: Councilman Tim Bryan motioned to approve the minutes of the Mar 13, 2017 special council meeting. Councilwoman Karla Harmon seconded, and the motion carried.

BILLS REVIEW

There were no questions or discussion regarding payments for March 1, 2017 through March 31, 2017. **Motion:** Councilwoman Karla Harmon motioned that payments made March 1, 2017 through March 31, 2017 be approved. Councilman Chris Miller seconded, and the motion carried.

GUEST COMMENTS

Rick Look, Village Administrator for Bradford, Ohio, spoke about the new sewer disposal contract proposal between Bradford and Gettysburg (see new business). Look explained that the increases are due to new EPA demands on phosphorus removal resulting in a significant cost increase on their end. Look went on to explain that to offset the increase cost for them, they must increase cost for their residents, and the Village of Gettysburg.

Mayor Lance then introduced Darke County Commissioner Mike Rhoades; explaining first, the purpose of the Commissioners visit. Mayor Lance went on to explain to all in attendance that there has been a long standing request from residents on Zerber road to tap into the Village's sewer line. Commissioner Rhoades opened up by stating he was there to answer questions relative to what it would take to make that happen. Commissioner Rhoades went on to say the Village could of course charge the residents a usage fee, as well as a debt retirement to pay for the initial cost of such a project – as hooking up services to those residents would

RECORD OF PROCEEDINGSMinutes of **VILLAGE OF GETTYSBURG MONTHLY COUNCIL MEETING** Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

April 13, 17

Held _____ 20_____

require a pump station. The Commissioner also noted that since the residents lived outside the Village of Gettysburg, the County would be responsible for collecting on the Village's behalf. Mayor Lance raised questions about why the Village should put effort into creating a water/sewage district for so few small properties and raised further concerns about the Villages long-term reliability and cost in maintaining a water/sewer district. Councilman Warner asked who would pay for the 'up front' cost of creating and constructing a water/sewer district. Commissioner Rhoades simply stated the residents would have to spear head the effort. A discussion of overall cost for such a project ensued. Some of the residents of the properties in question who were present expressed opinions, and described sewage that current pools at one location in proximity to the row of lots, which has created a cesspool. Commissioner Rhoades told Council that Health Department Trustees would gather information and details and get a proposal together on what such a project would entail, and what the initial cost for all parties would be; and then present it to the Village.

CITIZEN'S COMMENTS

Villager Michael Shives asked if he could build a larger garage on his property. Shives was informed that he would have to contact the Darke County Zoning Department for all building questions and permits.

All other citizen comments were in the discussion during Commissioner Rhoades' speaking.

MAYOR'S REPORT

Mayor Lance spoke briefly about the search for a new Village Administrator. The Mayor then thanked Councilman Warner and his wife for taking the initiative and voluntarily mowing several areas of Village property, as well as preparing mowing equipment for the season.

SOLICITOR'S REPORT

Solicitor Mathew Pierron had nothing to report.

VILLAGE ADMINISTRATOR'S REPORT

In the absence of a Village Administrator, Fiscal Officer Jesse Berry informed the Council that one of the wells at the Village Water Department was in need of rehabilitation; and presented the Council with a cost estimate.

FISCAL OFFICER'S REPORT

Fiscal Officer Jesse Berry read over his report highlighting points from the Fiscal Officer's Report, which included a progress report of his 'general housekeeping' efforts to organize the Village records, ordinances, and day-to-day operations, as well as maintenance and general 'housekeeping' of Village accounting software, and Village accounts and vendor accounts. Berry noted this was an area the Village received a citation for in a recent audit. Berry went on to recommend the Records Committee convene to evaluate records and files to determine what can and should be kept, and what can and should be disposed of.

OTHER REPORTS:

Streets— nothing

Storm Sewer— nothing

Finance Committee- nothing

PDI—nothing

ADA/Hospitality— nothing

RECORD OF PROCEEDINGS

Minutes of ~~VILLAGE OF GETTYSBURG MONTHLY COUNCIL MEETING~~ Meeting

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Held _____

April 13, 20¹⁷

Park Board—see Mayor's Report

Zoning Board— nothing

Records Commission—nothing

OLD BUSINESS:

1. **Bug-A-Boo Mosquito Control Contact** — Councilwoman Harmon asked Fiscal Officer Berry about grants for mosquito control. Berry stated he had already applied for a grant through Darke County Health Department. Councilman Tim Bryan motioned to approve; Councilman Robert Williams seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; Chris Miller, yes; Robert Williams, yes; John Archey, yes; Tim Bryan, yes.
2. **ODOT Bike Route Proposal** — Fiscal Officer Berry updated Council on what is required of Council and the Village of Gettysburg in terms of cost. Council was still not comfortable so the proposal was tabled.
3. **Self-Monitoring Digital Key Lock System for Valentine Building and Cardinal Center** — Fiscal Officer Berry updated council on the contract between the Village of Gettysburg and Hometown cable regarding free internet service to the Cardinal Center and the Valentine Building. Berry stated neither of those locations was on the contract to receive free service. Berry then went on to state he would contact Hometown Cable and try and renegotiate the contract to include those locations.
4. **Ordinance 2017-04 Amending Rules Governing Gettysburg Municipal Water Supply System and Amending Rates for review and approval** — First reading: Councilman Norman Warner motioned to approve first reading; Councilman Tim Bryan seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; Chris Miller, yes; Robert Williams, yes; John Archey, yes; Tim Bryan, yes.

NEW BUSINESS:

1. **Village Clean-Up Day** — Councilman Chris Miller suggested the Village do a Village-wide clean-up day; where the Village would provide large dumpsters and volunteers to help residents with large item trash. A small discussion ensued. Fiscal Officer Jesse Berry stated he would arrange for the large dumpsters, put the day on the schedule, and post the announcement.
2. **Zoning/Ordinance Committee requests a new digital camera** — Councilwoman and Zoning Committee member Karla Harmon gave an update of the Committees efforts on zoning/ordinance enforcement by stating her and other Committee members have been taking pictures of properties that are violating Village ordinances. Harmon went on to state the Committee was gathering information on violators in preparation of sending out certified letters or taking other steps in the enforcement process. Solicitor Mathew Pierron stated he would donate a digital camera to the Committee. A short discussion on ordinance enforcement ensued.
3. **Resolution 2017-02 To Remove Former Fiscal Officer Brett Clark from the Greenville Federal Bank GFSSDR CD Account and Approve Current Fiscal Officer Jesse J. Berry and Mayor Jason Lance as Executors of Said Account** — Councilman Tim Bryan moved to waive the *three reading rule*; Councilman John Archey seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; Chris Miller, yes; Robert Williams, yes; John Archey, yes; Tim Bryan, yes. Councilman Norman Warner motioned to approve Resolution 2017-02; Bryan seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; Chris Miller, yes; Robert Williams, yes; John Archey, yes; Tim Bryan, yes.

RECORD OF PROCEEDINGS

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4. **Meeting at Water Plant** — Mayor Lance requested everyone meet at the Village water plant for a general tour on May 11th at 6pm prior to the regular Council Meeting.

Councilman Tim Bryan motioned to go into *executive session* for the purpose of Village personnel discussion. Councilman Robert Williams seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; Chris Miller, yes; Robert Williams, yes; John Archey, yes; Tim Bryan, yes.

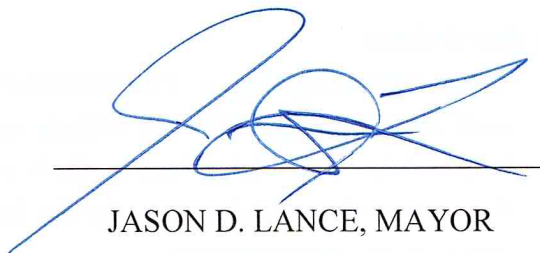
Councilwoman Karla Harmon motioned to exit *executive session*. Councilman Robert Williams seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; Chris Miller, yes; Robert Williams, yes; John Archey, yes. *Councilman Tim Bryan excused himself partway through the executive session.

Councilwoman Karla Harmon motioned the Village Administrator duties be absorbed into Fiscal Officer Jesse Berry's duties, and to grant Fiscal Officer Jesse Berry authority to hire, terminate, and otherwise manage Village personnel as he sees fit, as well as increase Berry's salary. Councilman Robert Williams seconded. **Roll Call:** Norman Warner, yes; Karla Harmon, yes; Chris Miller, yes; Robert Williams, yes; John Archey, yes.

ADJOURNMENT: Councilwoman Karla Harmon motioned that the council meeting be adjourned. Councilman John Archey seconded. The motion carried and the meeting adjourned at 10:25 PM.



JESSE J. BERRY, FISCAL OFFICER



JASON D. LANCE, MAYOR

RECORD OF PROCEEDINGS

Minutes of VILLAGE OF GETTYSBURG MONTHLY COUNCIL MEETING Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

June 8, 2017

Held _____

CALL TO ORDER

Mayor Jason Lance led Attendants in the Pledge of Allegiance and called the meeting to order at 7:00 PM. Fiscal Officer Jesse J. Berry called roll.

PRESENT: Jason Lance, *Mayor*; Chris Miller, *Councilmember*; Norman Warner, *Councilmember*; Robert Williams, *Councilmember*; John Archey, *Councilmember*; Tim Bryan, *Councilmember*; Jesse J. Berry, *Fiscal Officer*; Matt Pierron, *Village Solicitor*

ABSENT: Karla Harmon, *Council President*

CITIZENS: Paula Harshbarger, Michael Shives

GUESTS: None

AGENDA REVIEW

Mayor Lance read over the agenda. Councilman Warner motioned to approve the agenda; Councilman Chris Miller seconded, and the motion carried.

APPROVAL OF MINUTES

There were no questions or discussion regarding minutes of previous Council Meeting.

Motion: Councilman Norman Warner motioned to approve the minutes of the April 13, 2017 regular council meeting. Councilman Chris Miller seconded, and the motion carried.

BILLS REVIEW

There were no questions or discussion regarding payments for April 1, 2017 through April 30, 2017. **Motion:** Councilman Chris Miller motioned that payments made April 1, 2017 through April 30, 2017 be approved. Councilman Tim Bryan seconded, and the motion carried.

CITIZEN'S COMMENTS

Paula Harshbarger asked if Utility Bill Due Date falls on a Saturday, when do late fees apply. Fiscal Officer Jesse J. Berry explained that late fees will not be assessed till after 8:00 am the next business day.

Michael Shives complained about motorists speeding throughout the Village. A small discussion on traffic violations and ordinances ensued.

MAYOR'S REPORT

Mayor Lance spoke briefly about the transition of combining the Village Administrator with the Fiscal Officer, and told Council things are transitioning smoothly and that all necessary work was getting completed.

SOLICITOR'S REPORT

Solicitor Mathew Pierron had nothing to report.

FISCAL OFFICER'S REPORT

Fiscal Officer Jesse Berry read over his report highlighting points which included an update on the process to remove former Fiscal Officer Brett Clark from Greenville Federal Bank accounts, stating that the approval of the April Council Minutes that approved the needed Resolution 2017-02 was also required. Berry then informed Council that Clean-Up Day for

RECORD OF PROCEEDINGS

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June 3rd has been announced via monthly newsletter, website, and social media. Berry stated he was in the process of ordering 8 to 19 water meters (at least 8 are in need of replacement)—which has been on the previous Administrator's to-do list since at least December. Berry went on to inform Council of activities going on with water and sewer, which included; Well Rehab for Well One was progressing with Lane, Inc. doing a visual inspection and awaiting well records from Operator Scott Wilson. Berry also informed Council there was a minor problem with one of the lower service pumps, and after talking to Artesian (the builders of the water plant) Berry was able to pass a solution on Water Operator Scott Wilson; who informed Berry he'd take care of the problem. Berry also presented his plan, with quotes, to purchase a zero-turn mower from Koenig. There was a brief discussion on cost and funding for such a purchase. Berry showed that he was in the process of joining the Government Purchasing Co-op which would reap thousands of dollars in savings. Berry also stated the efficiency of a zero-turn and pointed out the initial cost would be offset over time in the savings of time spent mowing. Then Berry went on to inform Council that he was going to contract Hupman's Lawn Care to spray broadleaf and Round-up throughout the Village. Finally, Berry told Council that Villager Susan Meadows-Hart volunteered to organize a community festival for June 24th, and that he was letting her and other volunteers use the Cardinal Center to hold weekly meetings during May and June.

OTHER REPORTS:**Streets**— nothing**Storm Sewer**— nothing**Finance Committee**- nothing**PDI**—nothing**ADA/Hospitality**— nothing**Park Board**—see Mayor's Report**Zoning Board**— nothing**Records Commission**—nothing**OLD BUSINESS:**

1. **Self-Monitoring Digital Key Lock System for Valentine Building and Cardinal Center** — Fiscal Officer Berry updated council on the contract between the Village of Gettysburg and Hometown Cable regarding free internet service to the Cardinal Center and the Valentine Building and went on to say Home Town would alter the contract to include both the Cardinal Center and the Valentine Building. Berry went on to say he has scheduled internet to be hooked up at both locations over the next week.
2. **Ordinance 2017-04 Amending Rules Governing Gettysburg Municipal Water Supply System and Amending Rates for review and approval** — second reading: Councilman Norman Warner requested that the Mayor read over the ordinance; which the Mayor then did. There were no questions or comments. Councilman Norman Warner motioned to approve second reading; Councilman Tim Bryan seconded. **Roll Call:** Norman Warner, yes; Chris Miller, yes; Robert Williams, yes; John Archey, yes; Tim Bryan, yes.

NEW BUSINESS:

1. **Resolution 2017-03 Authorizing Political Subdivision to Participate in the State of Ohio Cooperative Purchasing Program**—This was explained in the Fiscal Officer's report and there were no additional questions or comments. Councilman Tim Bryan

RECORD OF PROCEEDINGS

Minutes of VILLAGE OF GETTYSBURG MONTHLY COUNCIL MEETING Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

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June 8, 2017

- motioned to approve. Councilman Chris Miller seconded. **Roll Call:** Norman Warner, yes; Chris Miller, yes; Robert Williams, yes; John Archey, yes; Tim Bryan, yes.
2. **Resolution 2017-04 For the Advancement of Funds and Declaring and Emergency Due to Insufficient Balances in the School Fund 4901**—Mayor Lance spoke briefly about the Friends of the Cardinal Center and his desire to get them back involved, as well as the need to come up with other ideas to generate income at the Cardinal Center. The new Park Board Chair, Councilman Chris Miller, stated that the Cardinal Center is now part of the Park District and that he was going to start managing it as such. Councilman John Archey questioned the possibility of selling the Cardinal Center. A small discussion on the idea ensued. Chris Miller motioned to approve resolution 2017-04, Councilman Williams seconded. **Roll Call:** Norman Warner, no; Chris Miller, yes; Robert Williams, yes; John Archey, no; Tim Bryan, yes.
 3. **Resolution 2017-05 To Forgive Back Taxes and Assessments on Property 348 N Bridge St.**—Mayor Lance described the resolution and gave detail as to the purpose; stating people have showed interest in purchasing the property to renovate and live in, but opt out due to back taxes and assessments. This causes the Village to miss opportunities to have someone move and renovate, and otherwise add value to the neighborhood. Mayor Lance stated he believed it is more economically beneficial for the Village to forgive their assessments and so someone will purchase the property and invest in it—which would increase value to the whole neighborhood. There was a brief discussion on the subject. The resolution was tabled for the purpose of revising the resolution to include stipulations requiring purchaser of property to be required to renovate within a certain time frame.
 4. **Resolution 2017-06 Darke County Parks 2017 Community Parks Improvement Grant Program for the Purpose of Overhauling Village Tennis Courts and New Ground Covering for Playground and Bleacher Areas at Park**—There were no questions or comments regarding this resolution. Councilman Tim Bryan motioned to approve Resolution 2017-06, Councilman John Archey seconded. **Roll Call:** Norman Warner, yes; Chris Miller, yes; Robert Williams, yes; John Archey, yes; Tim Bryan, yes.
 5. **Application for Placement of Farmland in an Agricultural District**—There were some initial questions on what this application was and what was required of Council. Mayor Lance called for a five minute recess to call applicant and get more information. After five minutes, the Mayor called the meeting back to session and explained that the applicant wants to convert said lot to agricultural. Councilman Tim Bryan motioned to approve the application. Councilman Chris Miller Seconded. **Roll Call:** Norman Warner, yes; Chris Miller, yes; Robert Williams, yes; John Archey, yes; Tim Bryan, yes.

Councilman Norman Warner motioned to go into *executive session* for the purpose of Village personnel discussion and other Village legal matters. Councilman Chris Miller seconded. **Roll Call:** Norman Warner, yes; Chris Miller, yes; Robert Williams, yes; John Archey, yes; Tim Bryan, yes.

Councilman Norman Warner motioned to exit *executive session*. Councilman Tim Bryan seconded. **Roll Call:** Norman Warner, yes; Chris Miller, yes; Robert Williams, yes; John Archey, yes; Tim Bryan, yes.

RECORD OF PROCEEDINGS

Minutes of

VILLAGE OF GETTYSBURG MONTHLY COUNCIL MEETING

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

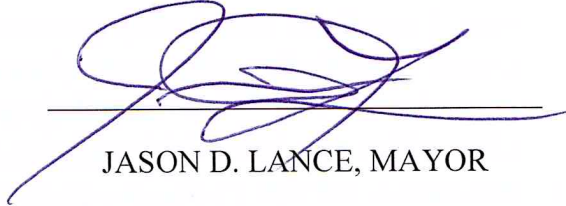
June 8, 17

Held _____ 20_____

ADJOURNMENT: Councilman Norman Warner motioned that the council meeting be adjourned. Councilman Tim Bryan seconded. The motion carried and the meeting adjourned at 9:17 PM.



JESSE J. BERRY, FISCAL OFFICER



JASON D. LANCE, MAYOR