

RECORD OF PROCEEDINGSMinutes of **VILLAGE OF GETTYSBURG MONTHLY COUNCIL MEETING** Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____

March 8, 20¹⁸**CALL TO ORDER**

Mayor Jason Lance led attendants in the Pledge of Allegiance and called the meeting to order at 7:00 PM.

Fiscal Officer/Village Administrator Jesse J. Berry called roll.

PRESENT: Jason Lance, *Mayor*; Karla Harmon, *Council President*; John Archey, *Councilmember*; Chris Miller, *Councilmember*; Tim Bryan, *Councilmember*; Robert Williams, *Councilmember*; Jon Michael Shives, *Councilmember*; Jesse J. Berry, *Fiscal Officer/Village Administrator*; Matt Pierron, *Village Solicitor*

ABSENT: None

CITIZENS: Paula Harshbarger

GUESTS: Chief Deputy Sheriff Mark Whittaker; Dave Brewer, *Adams Township Representative*

ALSO IN ATTENDANCE: None

AGENDA REVIEW

No changes or additions.

APPROVAL OF MINUTES

Council read over the minutes of the February 8, 2018 Council Meeting. There were no questions or comments from Council. Councilwoman Karla Harmon motioned to approve the minutes. Councilman Chris Miller seconded and the minutes of the February 8, 2018 Council Meeting were approved.

BILLS REVIEW

Council read over the Payments Report for February 1, 2018 through February 28, 2018. There were no questions or comments. Councilwoman Karla Harmon motioned that payments made in the month of February 2018 be approved. Councilman Bob Williams seconded and expenditures for the month of February 2018 were approved.

GUEST SPEAKER

Chief Deputy Sheriff Mark Wittaker gave an annual report, made up mostly of statistics, for 2017; including and highlighting hours the Sheriff's Department logged in Gettysburg. A general discussion ensued.

Adams Township Representative Dave Brewer passed out a handout and Roster Book. Brewer then read a history and purpose of Adams Township, and went on to talk more about Officers and services provided by Adams Township. A brief, general discussion ensued.

COMMENTS FROM PUBLIC

Villager Paula Harshbarger raised questions about Public Meetings and the recording of minutes. Harshbarger then demanded the December Council Minutes be amended; alleging she was falsely accused of interrupting the meeting. No action was taken. Harshbarger then went on to launch accusations against Councilman John Archey alleging Archey had come to her residence and beat aggressively on the front door. As an argument between Harshbarger

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and Archey began to ensue, Mayor Lance silenced the Council Chamber and informed Harshbarger that the situation was a personal matter and should be taken care of on personal time and not during Village business.

MAYOR'S REPORT

Mayor Lance informed Council that he contacted the owner of a residence on Bridge St. that was damaged in a fire and asked them to clean up the mess.

SOLICITOR'S REPORT

None

FISCAL OFFICER/VILLAGE ADMINISTRATOR:

Fiscal Officer/Village Administrator Jesse Berry read from his report. Berry requested permission to sell the old street signs stored at the Cardinal Center. Solicitor Mathew Pierron stated he would look into the legal process and requirements, if any, in selling them. Berry then updated Council on his electronic back-up and storage efforts, stating Darke Cloud Solutions came and helped set up a redundant electronic back-up that would store all electronic files on a cloud, and remote hard drive. Berry also informed Council that he would be purchasing forty street light American flag kits to line the streets with during patriotic holidays; which he had including in the appropriations approved by Council. Berry then informed Council that he was waiting on quotes and organizing volunteers for some landscaping at the Point (main entrance to the Village) and Village Office; which he also included appropriations that were approved by Council. Berry then went on to inform attendants that Bolyard's did the annual furnace maintenance at the school and discovered some major roof leaks above the east furnace. Berry stated he had Kremer roofing look at it, but the area was frozen over nothing could really be seen. Kremer is going to come back when the ice thaws. Berry then mentioned that he is putting together a Welcome Packet for new Village residents, and mentioned there was a draft of the packet included in the Council packets. Finally, Berry stated he had spoken with Craig Knapke, who was wanting an update on if and what projects the Village wanted him to apply for a grant for. A discussion on whether Knapke should seek funding for street projects or school demolition ensued.

OTHER REPORTS:

Water/Sewer: Water Operator Jay Roberts was absent so Fiscal Officer/Village Administrator Jesse Berry gave the Water/Sewer report. Berry stated the EPA contacted Roberts and informed him the Village could not have and maintain a nonoperational well; reminding Council Well One has not been operational for years, and he (Berry) had Well One inspected last year to find that it will never be operational. Berry then informed Council that the EPA demanded the well be sealed off immediately, and Roberts had already called in a contractor to do it. Berry concluded by stating the well is now sealed.

Zoning: Non

Streets: None

Storm Sewer: None

Finance Committee: None

PDI: None

ADA/Hospitality: None

Park Board: All Park Board business was discussed during the Fiscal Officer/Village Administrator report; which regard the demolition of the school.

Records Commission: None

OLD BUSINESS:

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1. **Ordinance 2018-04 An Ordinance Amending The Base Rate Charges For Sewer For The Residents Of The Village Of Gettysburg, Ohio** – for discussion and second reading. There was no questions or comments. Councilwoman Harmon motioned to approve second reading of Ordinance 2018-04. Councilman Tim Bryan seconded. **Roll Call:** Karla Harmon - yes; Chris Miller - yes; Robert Williams - yes; John Archey - yes; Tim Bryan – yes; Jon Michael Shives - yes; and the second reading of Ordinance 2018-04 was approved.
2. **Ordinance 2018-05 An Ordinance Adopting A Social Media Policy For Village Employees And Contractors** – for discussion and approval. There was no discussion or comments. Councilman Miller motioned to approve Ordinance 2018-05. Councilman Bryan seconded. **Roll Call:** Karla Harmon - yes; Chris Miller - yes; Robert Williams - yes; John Archey - yes; Tim Bryan – yes; Jon Michael Shives - yes; and Ordinance 2018-05 was approved.
3. **Employee Policy Manual** – There was a brief discussion. It was decided Solicitor Pierron would finish drafting the Employee Policy Manual.
4. **Board of Tax Review** — tabled

NEW BUSINESS:

1. **Resolution 2018-06 A Resolution To Create A Revenue Code 931 Transfers-In In Trash Collection Fund 5301, And Declaring An Emergency** – for reading and approval. Fiscal Officer Berry explained the purpose of this, and the next few resolutions. There were no questions or comments. Councilman Miller motioned to suspend the three reading rule. Councilman Archey seconded. **Roll Call:** Karla Harmon - yes; Chris Miller – yes; Robert Williams - yes; John Archey - yes; Tim Bryan – yes; Jon Michael Shives - yes; and the three reading rule was suspended. Councilwoman Harmon motioned to approve Resolution 2018-06. Councilman Williams seconded. **Roll Call:** Karla Harmon - yes; Chris Miller - yes; Robert Williams - yes; John Archey - yes; Tim Bryan – yes; Jon Michael Shives - yes; and Resolution 2018-06 was approved.
2. **Resolution 2018-07 A Resolution To Create A Revenue Code 931 Transfers-In In Sewer Operating Fund 5201, And Declaring An Emergency** – for reading and approval. There were no questions or comments. Councilman Bryan motioned to suspend the three reading rule. Councilman Miller seconded. **Roll Call:** Karla Harmon - yes; Chris Miller – yes; Robert Williams - yes; John Archey - yes; Tim Bryan – yes; Jon Michael Shives - yes; and the three reading rule was suspended. Councilwoman Harmon motioned to approve Resolution 2018-07. Councilman Archey seconded. **Roll Call:** Karla Harmon - yes; Chris Miller - yes; Robert Williams - yes; John Archey - yes; Tim Bryan – yes; Jon Michael Shives - yes; and Resolution 2018-07 was approved.
3. **Resolution 2018-08 Authorizing The Fiscal Officer Of The Village Of Gettysburg, Ohio To Amend The 2018 Trash Collection Fund 5301 Revenue And Appropriations, And Declaring An Emergency** – for reading and approval. There were no questions or comments. Councilwoman Harmon motioned to suspend the three reading rule. Councilman Shives seconded. **Roll Call:** Karla Harmon - yes; Chris Miller – yes; Robert Williams - yes; John Archey - yes; Tim Bryan – yes; Jon Michael Shives - yes; and the three reading rule was suspended. Councilman Williams motioned to approve Resolution 2018-08. Councilman Bryan seconded. **Roll Call:** Karla Harmon - yes; Chris Miller - yes; Robert Williams - yes; John Archey - yes; Tim Bryan – yes; Jon Michael Shives - yes; and Resolution 2018-08 was approved.
4. **Resolution 2018-09 Authorizing The Fiscal Officer Of The Village Of Gettysburg, Ohio To Amend The 2018 Sewer Operations Fund 5201 Revenue And Appropriations, And Declaring An Emergency** – for reading and approval. There

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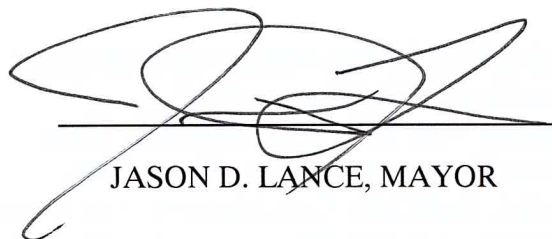
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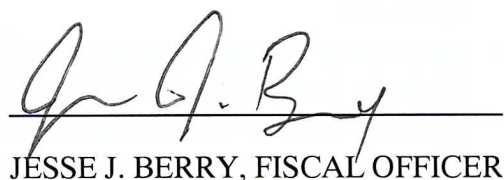
were no questions or comments. Councilman Archey motioned to suspend the three reading rule. Councilwoman Harmon seconded. **Roll Call:** Karla Harmon - yes; Chris Miller - yes; Robert Williams - yes; John Archey - yes; Tim Bryan - yes; Jon Michael Shives - yes; and the three reading rule was suspended. Councilman Miller motioned to approve Resolution 2018-09. Councilman Bryan seconded. **Roll Call:** Karla Harmon - yes; Chris Miller - yes; Robert Williams - yes; John Archey - yes; Tim Bryan - yes; Jon Michael Shives - yes; and Resolution 2018-09 was approved.

5. **Resolution 2018-10 Accepting The Amounts and Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor** – for first reading. Councilman Bryan motioned to approve first reading of Resolution 2018-10. Councilwoman Harmon seconded. **Roll Call:** Karla Harmon - yes; Chris Miller - yes; Robert Williams - yes; John Archey - yes; Tim Bryan - yes; Jon Michael Shives - yes; and first reading of Resolution 2018-10 was approved.
6. **Ordinance No. 2018-07 An Ordinance To Allow The Village Administrator To Reside Outside The Village Limits Of Gettysburg Pursuant To The Authority Of Ohio Revised Code 735.271 And Declaring An Emergency** – for reading and approval. There were no questions or comments. Councilwoman Harmon motioned to suspend the three reading rule. Councilman Williams seconded. **Roll Call:** Karla Harmon - yes; Chris Miller - yes; Robert Williams - yes; John Archey - yes; Tim Bryan - yes; Jon Michael Shives - yes; and the three reading rule was suspended. Councilman Miller motioned to approve Ordinance 2018-07. Councilwoman Harmon seconded. **Roll Call:** Karla Harmon - yes; Chris Miller - yes; Robert Williams - yes; John Archey - yes; Tim Bryan - yes; Jon Michael Shives - yes; and Ordinance 2018-07 was approved.
1. **Resolution 2018-10 Accepting Percentage Share of Local Government Funds** – for first reading. Councilman Miller motioned to approve first reading of Resolution 2018-10. Councilman Shives seconded. **Roll Call:** Karla Harmon - yes; Chris Miller - yes; Robert Williams - yes; John Archey - yes; Tim Bryan - yes; Jon Michael Shives - yes; and the first reading of Resolution 2018-10 was approved.
7. **Village of Gettysburg Disaster Plan** – for discussion. Fiscal Officer/Village Administrator presented a draft of a Disaster Plan; stating the Village got cited in the previous audit for not having one. A discussion ensued.
8. **Executive Session** – Councilman Tim Bryan motioned to enter Executive Session for Pending Litigation. Councilman Archey seconded. **Roll Call:** Karla Harmon - yes; Chris Miller - yes; Robert Williams - yes; John Archey - yes; Tim Bryan - yes; Jon Michael Shives - yes; and Council entered Executive Session at 8:20 PM. Council exited Executive Session at 8:35 PM.

ADJOURNMENT: Councilwoman Karla Harmon motioned that the March 2018 Council Meeting be adjourned. Councilman Tim Bryan seconded. The motion carried and the meeting adjourned at 8:35 PM.



JASON D. LANCE, MAYOR



JESSE J. BERRY, FISCAL OFFICER