

## RECORD OF PROCEEDINGS

Minutes of VILLAGE OF GETTYSBURG MONTHLY COUNCIL MEETING Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held \_\_\_\_\_ May 11, 2017

### CALL TO ORDER

Mayor Jason Lance led Attendants in the Pledge of Allegiance and called the meeting to order at 7:00 PM. Fiscal Officer Jesse J. Berry called roll.

**PRESENT:** Jason Lance, *Mayor*; Chris Miller, *Councilmember*; Norman Warner, *Councilmember*; Robert Williams, *Councilmember*; John Archey, *Councilmember*; Tim Bryan, *Councilmember*; Jesse J. Berry, *Fiscal Officer*; Matt Pierron, *Village Solicitor*

**ABSENT:** Karla Harmon, *Council President*

**CITIZENS:** Paula Harshbarger, Michael Shives

**GUESTS:** None

### AGENDA REVIEW

Mayor Lance read over the agenda. Councilman Warner motioned to approve the agenda; Councilman Chris Miller seconded, and the motion carried.

### APPROVAL OF MINUTES

There were no questions or discussion regarding minutes of previous Council Meeting.

**Motion:** Councilman Norman Warner motioned to approve the minutes of the April 13, 2017 regular council meeting. Councilman Chris Miller seconded, and the motion carried.

### BILLS REVIEW

There were no questions or discussion regarding payments for April 1, 2017 through April 30, 2017. **Motion:** Councilman Chris Miller motioned that payments made April 1, 2017 through April 30, 2017 be approved. Councilman Tim Bryan seconded, and the motion carried.

### CITIZEN'S COMMENTS

Paula Harshbarger asked if Utility Bill Due Date falls on a Saturday, when do late fees apply. Fiscal Officer Jesse J. Berry explained that late fees will not be assessed till after 8:00 am the next business day.

Michael Shives complained about motorists speeding throughout the Village. A small discussion on traffic violations and ordinances ensued.

### MAYOR'S REPORT

Mayor Lance spoke briefly about the transition of combining the Village Administrator with the Fiscal Officer, and told Council things are transitioning smoothly and that all necessary work was getting completed.

### SOLICITOR'S REPORT

Solicitor Mathew Pierron had nothing to report.

### FISCAL OFFICER'S REPORT

Fiscal Officer Jesse Berry read over his report highlighting points which included an update on the process to remove former Fiscal Officer Brett Clark from Greenville Federal Bank accounts, stating that the approval of the April Council Minutes that approved the needed Resolution 2017-02 was also required. Berry then informed Council that Clean-Up Day for

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June 3<sup>rd</sup> has been announced via monthly newsletter, website, and social media. Berry stated he was in the process of ordering 8 to 19 water meters (at least 8 are in need of replacement)—which has been on the previous Administrator's to-do list since at least December. Berry went on to inform Council of activities going on with water and sewer, which included; Well Rehab for Well One was progressing with Lane, Inc. doing a visual inspection and awaiting well records from Operator Scott Wilson. Berry also informed Council there was a minor problem with one of the lower service pumps, and after talking to Artesian (the builders of the water plant) Berry was able to pass a solution on Water Operator Scott Wilson; who informed Berry he'd take care of the problem. Berry also presented his plan, with quotes, to purchase a zero-turn mower from Koenig. There was a brief discussion on cost and funding for such a purchase. Berry showed that he was in the process of joining the Government Purchasing Co-op which would reap thousands of dollars in savings. Berry also stated the efficiency of a zero-turn and pointed out the initial cost would be offset over time in the savings of time spent mowing. Then Berry went on to inform Council that he was going to contract Hupman's Lawn Care to spray broadleaf and Round-up throughout the Village. Finally, Berry told Council that Villager Susan Meadows-Hart volunteered to organize a community festival for June 24<sup>th</sup>, and that he was letting her and other volunteers use the Cardinal Center to hold weekly meetings during May and June.

## OTHER REPORTS:

**Streets**— nothing

**Storm Sewer**— nothing

**Finance Committee**- nothing

**PDI**—nothing

**ADA/Hospitality**— nothing

**Park Board**—see Mayor's Report

**Zoning Board**— nothing

**Records Commission**—nothing

## OLD BUSINESS:

1. **Self-Monitoring Digital Key Lock System for Valentine Building and Cardinal Center** — Fiscal Officer Berry updated council on the contract between the Village of Gettysburg and Hometown Cable regarding free internet service to the Cardinal Center and the Valentine Building and went on to say Home Town would alter the contract to include both the Cardinal Center and the Valentine Building. Berry went on to say he has scheduled internet to be hooked up at both locations over the next week.
2. **Ordinance 2017-04 Amending Rules Governing Gettysburg Municipal Water Supply System and Amending Rates for review and approval** — second reading: Councilman Norman Warner requested that the Mayor read over the ordinance; which the Mayor then did. There were no questions or comments. Councilman Norman Warner motioned to approve second reading; Councilman Tim Bryan seconded. **Roll Call:** Norman Warner, yes; Chris Miller, yes; Robert Williams, yes; John Archey, yes; Tim Bryan, yes.

## NEW BUSINESS:

1. **Resolution 2017-03 Authorizing Political Subdivision to Participate in the State of Ohio Cooperative Purchasing Program**—This was explained in the Fiscal Officer's report and there were no additional questions or comments. Councilman Tim Bryan

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- motioned to approve. Councilman Chris Miller seconded. **Roll Call:** Norman Warner, yes; Chris Miller, yes; Robert Williams, yes; John Archey, yes; Tim Bryan, yes.
2. **Resolution 2017-04 For the Advancement of Funds and Declaring and Emergency Due to Insufficient Balances in the School Fund 4901**—Mayor Lance spoke briefly about the Friends of the Cardinal Center and his desire to get them back involved, as well as the need to come up with other ideas to generate income at the Cardinal Center. The new Park Board Chair, Councilman Chris Miller, stated that the Cardinal Center is now part of the Park District and that he was going to start managing it as such. Councilman John Archey questioned the possibility of selling the Cardinal Center. A small discussion on the idea ensued. Chris Miller motioned to approve resolution 2017-04, Councilman Williams seconded. **Roll Call:** Norman Warner, no; Chris Miller, yes; Robert Williams, yes; John Archey, no; Tim Bryan, yes.
  3. **Resolution 2017-05 To Forgive Back Taxes and Assessments on Property 348 N Bridge St.**—Mayor Lance described the resolution and gave detail as to the purpose; stating people have showed interest in purchasing the property to renovate and live in, but opt out due to back taxes and assessments. This causes the Village to miss opportunities to have someone move and renovate, and otherwise add value to the neighborhood. Mayor Lance stated he believed it is more economically beneficial for the Village to forgive their assessments and so someone will purchase the property and invest in it—which would increase value to the whole neighborhood. There was a brief discussion on the subject. The resolution was tabled for the purpose of revising the resolution to include stipulations requiring purchaser of property to be required to renovate within a certain time frame.
  4. **Resolution 2017-06 Darke County Parks 2017 Community Parks Improvement Grant Program for the Purpose of Overhauling Village Tennis Courts and New Ground Covering for Playground and Bleacher Areas at Park**—There were no questions or comments regarding this resolution. Councilman Tim Bryan motioned to approve Resolution 2017-06, Councilman John Archey seconded. **Roll Call:** Norman Warner, yes; Chris Miller, yes; Robert Williams, yes; John Archey, yes; Tim Bryan, yes.
  5. **Application for Placement of Farmland in an Agricultural District**—There were some initial questions on what this application was and what was required of Council. Mayor Lance called for a five minute recess to call applicant and get more information. After five minutes, the Mayor called the meeting back to session and explained that the applicant wants to convert said lot to agricultural. Councilman Tim Bryan motioned to approve the application. Councilman Chris Miller Seconded. **Roll Call:** Norman Warner, yes; Chris Miller, yes; Robert Williams, yes; John Archey, yes; Tim Bryan, yes.

Councilman Norman Warner motioned to go into *executive session* for the purpose of Village personnel discussion and other Village legal matters. Councilman Chris Miller seconded. **Roll Call:** Norman Warner, yes; Chris Miller, yes; Robert Williams, yes; John Archey, yes; Tim Bryan, yes.

Councilman Norman Warner motioned to exit *executive session*. Councilman Tim Bryan seconded. **Roll Call:** Norman Warner, yes; Chris Miller, yes; Robert Williams, yes; John Archey, yes; Tim Bryan, yes.

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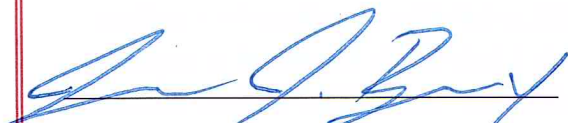
Meeting

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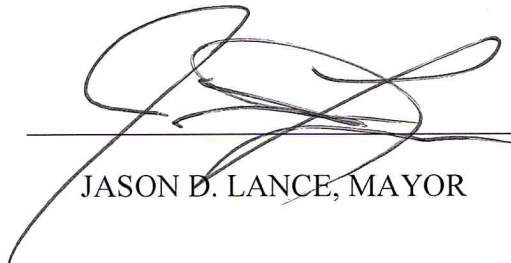
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**ADJOURNMENT:** Councilman Norman Warner motioned that the council meeting be adjourned. Councilman Tim Bryan seconded. The motion carried and the meeting adjourned at 9:17 PM.



JESSE J. BERRY, FISCAL OFFICER



JASON D. LANCE, MAYOR