

RECORD OF PROCEEDINGSMinutes of **VILLAGE OF GETTYSBURG MONTHLY COUNCIL MEETING** Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ November 9, 20¹⁷_____**CALL TO ORDER**

Mayor Jason Lance led attendants in the Pledge of Allegiance and called the meeting to order at 7:00 PM. Fiscal Officer/Village Administrator Jesse J. Berry called roll.

PRESENT: Jason Lance, *Mayor*; Karla Harmon, *Council President*; Chris Miller, *Councilmember*; Norman Warner, *Councilmember*; John Archey, *Councilmember*; Tim Bryan, *Councilmember*; Jesse J. Berry, *Fiscal Officer/Village Administrator*; Matt Pierron, *Village Solicitor*

ABSENT: Robert Williams, *Councilmember*

CITIZENS: Judy Warner, Laura Miller, Dan Beam, Susan Parkman

GUESTS: Craig Knapke, *Access Engineering*

ALSO IN ATTENDANCE: Rocke Parkman, *Park Board Vice Chair*

AGENDA REVIEW

Before the agenda was read and reviewed, Council President Karla Harmon took the floor to recognize Councilman Norman Warner – who's retiring from public office at the end of his term in December - for over fifty years of service to the Village of Gettysburg. In a heartfelt speech, Harmon gave examples of some of the dutiful services Warner has contributed to the Village, including one-year Warner worked the bulk of the year pro bono to help the Village recover from a deficit problem. Harmon then presented Warner with a plaque. Several others thanked Warner for his service as a reporter shot pictures.

Mayor Lance then read over the agenda. Solicitor Mathew Pierron requested an executive session at the end of the meeting for possible legal litigation.

APPROVAL OF MINUTES

Council read over the minutes of October 12, 2017. There were no questions or comments from Council. Councilman Norman Warner motioned to approve the minutes. Councilman Chris Miller seconded and the minutes of the October 12, 2017 Council Meeting were approved.

BILLS REVIEW

Council read over the Payments Report for October 1, 2017 to October 31, 2017. There were no questions or comments. Councilman Tim Bryan motioned that payments made October 1, 2017 to October 31, 2017 be approved. Councilman Chris Miller seconded and expenditures for the month of October 2017 were approved.

GUEST SPEAKER

Craig Knapke presented a cost estimate for target streets in the Village that need attention; as per requested from the Village Street Commission. Knapke passed out a copy that outlined which streets needed attention, what kind of attention, and the cost estimate. The handout also including potential funding and grant options. Knapke read over the fund and grant options, pointing out some of them would include monetary contributions from Gettysburg. A small discussion ensued. Council informed Knapke the Finance Committee would meet soon to put together a financial plan.

COMMENTS FROM PUBLIC: None

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MAYOR'S REPORT

Mayor Lance stated he had nothing new regarding cameras for the Village, and had nothing else to report.

SOLICITOR'S REPORT

Solicitor Mathew Pierron updated Council on the pending prosecution of zoning violators. Pierron then followed up on 'vacating an ally,' which was a question brought up at a recent Council meeting. Pierron described another way for the Village to 'vacate the property' and let a resident take possession.

FISCAL OFFICER/VILLAGE ADMINISTRATOR:

Fiscal Officer Berry read over his report, starting by recognizing and thanking Council Member John Archey and Park Board Vice Chair Rocke Parkman for servicing the Village plow/dump truck in preparation for the plowing season. Berry then informed Council that Rocke Parkman would be plowing and salting for the Village this coming season. Berry also recognized and thanked Councilman and Park Board Chair Chris Miller for re-prepping curbs to be painted. Berry went on to update Council on the completion of the Park Grant reimbursement application. Berry then read a letter of thanks from Frank and Ted Luginbuhl, thanking Gettysburg for providing a nice park and restroom facilities for them and other residents. Berry noted that the letter included a small monetary donation to the Gettysburg Park District.

Finally, Berry mentioned it was brought to his attention that he misstated a couple facts regarding an illegal fund advancement by Brett Clark that took place in 2016. Berry clarified that it was in fact an advancement, and not a transfer, and that the advancement was from Sanitary Debt Retirement 5202-920-0000 to Water 5101-941-0000. Berry went on to clarify that an advancement of funds is a temporary movement of money from one fund to another, and a transfer of funds is permanent. Berry went on to state that the point he was making in the previous Council meeting regarding the subject was of the legality of the movement of funds in question, and had little to do with whether the movement of funds was permanent or temporary, or which direction the funds were going. And the fact of the matter, as Berry stated, was Water and Sanitary Debt Retirement are enterprise funds and according to the County Auditor, UAN Open Gov, State Auditor, and even other clerks/fiscal officers in the area, transfers and advances between the two are illegal.

OTHER REPORTS:**Water/Sewer:** nothing**Streets:** nothing**Storm Sewer:** nothing**Finance Committee:** nothing**PDI:** nothing**ADA/Hospitality:** nothing

Park Board: Park Chair and Councilman Chris Miller spoke about his desire to start a Community Support Group that would help residence who cannot do so themselves, clean up and maintain their properties. Park Board Vice Chair Rocke Parkman mentioned ideas and plans for an Open Gym program at the Cardinal Center.

Zoning Board: Zoning Chair and Councilman Tim Bryan briefed Council on Norcold, Inc. expansion progress.

Records Commission: nothing

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OLD BUSINESS:

1. **Resolution 2017-05 A Resolution Permitting the Village Fiscal Officer to Forgive the Amount Due to The Village for Back Taxes and Assessments Encumbering 348 North Bridge Street, Gettysburg, Ohio, And Declaring an Emergency –** Resident Laura Miller, who is in the purchasing process of 348 N. Bridge St., informed Council of her intent to purchase and renovate the property pending the forgiveness of assessments by the Village of Gettysburg. Laura Miller went on to explain that without the forgiveness of assessments, the purchase price would not be viable. A small discussion ensued. Councilman Tim Bryan motioned to suspend the three reading rule. Councilman Chris Miller seconded. **Roll Call:** Norman Warner - yes; Karla Harmon - yes; Chris Miller -yes; Robert Williams - absent; John Archey - yes; Tim Bryan – yes; and the three reading rule was suspended. Councilman Chris Miller motioned to approve Resolution 2017-05. Councilman Tim Bryan seconded. **Roll Call:** Norman Warner - yes; Karla Harmon - yes; Chris Miller -yes; Robert Williams - absent; John Archey - yes; Tim Bryan – yes; and Resolution 2017-05 was approved.
2. **Zoning Officer** — There was a discussion on hiring a Zoning Officer. Council President Karla Harmon suggested, not only get a Zoning Officer, but institute a new Zoning Board that would include citizen volunteers and would meet regularly. Park Baird Vice Chair and Villager Rocke Parkman volunteered for the position. Harmon motioned to employ Rocke Parkman as the Village Zoning Officer. Councilman Chris Miller suggested the job be posted; Solicitor Pierron concurred. Pierron then suggested creating a new job position and description. There was a small discussion on the details of the Zoning Officer job duties and pay. Mayor Lance appointed Rocke Parkman as the interim Zoning Officer until a new job position and description was created and approved.
3. **Board of Tax Review** — There were no nominations or appointments. Mayor Lance expressed his desire to have appointments by next Council meeting.
4. **Resolution 2017-12 Designation the Bike Route Through the Village of Gettysburg a State and US Bike Route –** There was no discussion. Councilman Tim Bryan motioned to approve the final reading of Resolution 2017-12. Councilman Chris Miller seconded. **Roll Call:** Norman Warner - yes; Karla Harmon - yes; Chris Miller - yes; Robert Williams - absent; John Archey - yes; Tim Bryan – yes; and Resolution 2017-12 was approved.
5. **Annexation of West Main Street** — tabled
6. **Rental Registration Program** — tabled

NEW BUSINESS:

1. **Resolution 2017-14 A Resolution for The Advancement of Funds (\$3,000) and Declaring an Emergency Due to Insufficient Balances in The School Fund 4901** — There was no discussion. Councilman Chris Miller motioned to suspend the three reading rule. Councilwoman Karla Harmon seconded. **Roll Call:** Norman Warner - yes; Karla Harmon - yes; Chris Miller -yes; Robert Williams - absent; John Archey - yes; Tim Bryan – yes; and the three reading rule was suspended. Councilman Chris Miller motioned to approve Resolution 2017-14. Councilman Tim Bryan seconded. **Roll Call:** Norman Warner - yes; Karla Harmon - yes; Chris Miller -yes; Robert Williams - absent; John Archey - yes; Tim Bryan – yes; and Resolution 2017-14 was approved.
2. **Ordinance 2017-09 An Ordinance to Employ Legal Representation for The Village of Gettysburg, Ohio and Declaring an Emergency** — Solicitor Mathew Pierron

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explained the purpose and intent of the Ordinance. A brief discussion ensued. Councilman Tim Bryan motioned to suspend the three reading rule. Councilman Chris Miller seconded. **Roll Call:** Norman Warner - yes; Karla Harmon - yes; Chris Miller - yes; Robert Williams - absent; John Archey - yes; Tim Bryan – yes; and the three reading rule was suspended. Councilman Chris Miller motioned to approve Ordinance 2017-09. Councilman John Archey seconded. **Roll Call:** Norman Warner - yes; Karla Harmon - yes; Chris Miller -yes; Robert Williams - absent; John Archey - yes; Tim Bryan – yes; and Ordinance 2017-09 was approved.

Upon completion of regular Council business Councilman John Archey motioned to enter *executive session* for the purpose of possible pending litigation with Village Solicitor. Councilman Tim Bryan seconded. **Roll Call:** Norman Warner - yes; Karla Harmon - yes; Chris Miller -yes; Robert Williams - absent; John Archey - yes; Tim Bryan – yes; and Council entered into *executive session*. Council exited *executive session* at 8:48 pm.

ADJOURNMENT: Councilman Tim Bryan motioned that the Council Meeting be adjourned. Councilman Chris Miller seconded. The motion carried and the meeting adjourned at 8:48 pm.



JESSE J. BERRY, FISCAL OFFICER



JASON D. LANCE, MAYOR