

# RECORD OF PROCEEDINGS

Minutes of

## VILLAGE OF GETTYSBURG COUNCIL MONTHLY

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

January 8, 2015

Held \_\_\_\_\_

**PRESENT:** Jason Lance, *Mayor*  
 Brett Clark, *Fiscal Officer*  
 Norman Warner, *Councilmember*  
 John Archey, *Council President*  
 Robert Williams, *Councilmember*  
 Patsy Riley, *Councilmember*  
 Vern Eikenberry, *Village Commissioner*

**ABSENT:** Karla Harmon, *Councilmember*  
 Chris Miller, *Councilmember*  
 James Detling, *Village Solicitor*

**GUESTS:** Brent Ball, *Rumpke Representative*  
 Craig Knapke, *Access Engineering*

### CALL TO ORDER

Mayor Lance led the council in the Pledge of Allegiance and called the meeting to order at 7:00 PM.

### 2015 VILLAGE OFFICERS AND COMMITTEES

Jason presented the 2015 list of officers and committee assignments. He noted several changes from the previous year and reiterated required meeting rules.

### APPROVAL OF MINUTES

Norman Warner moved to approve the minutes of the December 11, 2014 regular council meeting. John Archey seconded. The motion carried.

### BILLS REVIEW

Norman Warner moved to approve the bills paid for the period 12/11/2014 to 1/7/2015 as presented. Robert Williams seconded. The motion carried.

### CITIZEN'S COMMENTS

None

### MAYOR'S REPORT

(1) Jim (Detling) talked to Matt Perin about the possibility of taking Jim's place as village solicitor. Matt indicated that he was interested and would be at the next meeting. (2) There will be an organizational meeting for the Gettysburg festival (Homecoming) Saturday morning. (3) Jason would like to start a quarterly mayor's newsletter.

### SOLICITOR'S REPORT

Nothing

### COMMISSIONER'S REPORT:

(1) Vern received estimates for Brown St storm sewer repair (run new line). Flora: \$5,155, Erisman \$3,000. (2) Christmas decorations, garage spouting repair, remaining signs and flag repair at the Cardinal Center will be done when the weather improves.

### FISCAL OFFICER'S REPORT:

(1) Jim Detling prepared licenses for digging on properties for the Brown Street repair. Village has received one back and is waiting for one more. (2) Form DTE 23 requesting property tax exemption for the Cardinal Center was filed. (3) Water Operating Fund - After inputting estimated income and appropriations, it appears that the recent change in water rates may not be enough. Still need to find cost savings. Some savings will come with new water operator (4) December's reconciliation is not ready because one more bank statement is needed to be able to get all interest income on the books for 2014. (5) Working on Year End and hope to have books closed and all filings turned in next week. (6) General Fund ended with a larger positive balance than what was expected. (7) Cardinal Center

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fund activity shows a number of positive and negative entries. These were used to move recorded revenue into correct accounts as suggested by the auditors. The adjustments do not affect actual balances. (8) Local Government Officials' Conference is April 1<sup>st</sup> & 2<sup>nd</sup>.

**OTHER REPORTS:****Streets**—nothing**Storm Sewer**— nothing**Finance Committee**- There will probably a finance meeting in the next month or so.**PDI**—nothing**ADA/Hospitality**—nothing**Cardinal Center**—nothing**Park Board**—nothing**Board of Public Affairs**—Minutes distributed.**Zoning Board**— nothing**OLD BUSINESS:**

1. **Rumpke Refuse Proposal** – Jason explained he has received negative feedback from a village resident concerning the proposed changeover to automated collection using Rumpke trash bins. He also mentioned that are some locations that don't have room for trash bins. Another concern was that trash outside the bin would not be picked up including papers that might escape while the can is being dumped. Norman Warner mentioned that he has observed that trash bins are often replaced haphazardly after emptying. Brent acknowledged the concerns, but pointed out that while automated it is not a perfect system, trash bags have their own drawbacks such as being subject to being ripped open by animals. Jason also mentioned that he didn't like the virtual monopoly that Rumpke seems to enjoy. Brent said that that is a common criticism, but Rumpke does not prevent other vendors from bidding. Brent explained that the push to change over to automated pickup was primarily for the health and safety of drivers. Patsy Riley asked how many bins residents were allowed to have. She was told that the first one is included with the regular fee and additional ones could be rented for around \$2.00 each. Brent stated that while switching over to an automated system is not usually a popular decision, most people do like it better once they've gotten used to it. Jason asked about the recycling component and was concerned about the size of the bin. Brent said that curbside recycling with 18 gallon bins was included. He said that it may be possible that larger bins could be made available. Jason stated that residents should have the chance to voice their opinions before the village enters into the contract and that Brent should be available to answer questions and concerns. It was decided that there would be 15 – 30 minutes allotted immediately following Craig Knapke's CDBG presentation at the February 12 public meeting for resident input on the refuse proposal.

*Aside:* Brent mentioned that Rumpke would provide trash cans for the village festival and also urged the village to stay in contact for planning trash pickups during the planned Bridge Street reconstruction.

2. **Craig Knapke – Main Street Phase II** – Craig explained the notification process for the public meetings for the CDBG community revitalization grant and agendas for the meetings. OPWC application has been submitted. Brett mentioned that council neglected to approve the professional services contract for application expenses at the previous meeting. **Motion:** Norman Warner moved that the mayor be authorized to sign the professional services contract for application expenses with Access Engineering. John Archey seconded. The motion carried.

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BEAR GRAPHICS 800-325-9094 FORM NO. 10148

January 8, 2015

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NEW BUSINESS:

1. Election of Council President

Motion: Norman Warner moved that John Archey be retained as President of Council. Robert Williams seconded. The motion carried.

2. Ordinance 2015-01 – Ordinance certifies to Board of Elections the consolidation of the elected clerk/treasurer into appointed fiscal officer.

Motion: John Archey moved to pass the first reading of Ordinance 2015-01. Robert Williams seconded. Roll call vote: Norman Warner, yea; Karla Harmon, absent; Chris Miller, absent; John Archey, yea; Patsy Riley, yea.

ADJOURNMENT: John Archey moved to adjourn. Robert Williams seconded. The motion passed and the meeting adjourned at 8:47PM

Brett P. Clark

BRETT P. CLARK, FISCAL OFFICER

Jason D. Lance

JASON D. LANCE, MAYOR

# RECORD OF PROCEEDINGS

Minutes of

## VILLAGE OF GETTYSBURG COUNCIL MONTHLY

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

February 12, 2015

Held \_\_\_\_\_

**PRESENT:** Jason Lance, *Mayor*  
 Brett Clark, *Fiscal Officer*  
 Norman Warner, *Councilmember*  
 John Archey, *Council President*  
 Robert Williams, *Councilmember*  
 Patsy Riley, *Councilmember*  
 Vern Eikenberry, *Village Commissioner*  
 Karla Harmon, *Councilmember*  
 James Detling, *Village Solicitor*

**ABSENT:** Chris Miller, *Councilmember*

**CITIZEN:** Paula Harshbarger

**GUESTS:** Brent Ball, *Rumpke Representative*  
 Craig Knapke, *Access Engineering*  
 Matt Pierron

### CALL TO ORDER

Mayor Lance led the council in the Pledge of Allegiance and called the meeting to order at 7:08 PM.

### APPROVAL OF MINUTES

Norman Warner moved to approve the minutes of the January 8, 2015 regular council meeting. John Archey seconded. The motion carried.

### BILLS REVIEW

Karla Harmon asked for clarification about Direct Energy. Brett said that Direct Energy is an electric supplier. Norman Warner moved to approve the bills paid for the period 12/11/2014 to 1/7/2015 as presented. Robert Williams seconded. The motion carried.

### CITIZEN'S COMMENTS

Paula Harshbarger asked if water lines were replaced when the sewer project was done. Mayor Lance indicated that they weren't as they were unrelated projects. Paula asked if there was an ordinance regarding big trucks on residential streets (Adams). Jason said that he didn't think that there was an ordinance regarding trucks except for parking. Paula said that the trucks coming for the carpet store are too big to make the corners and sometimes cause damage. Jason said that unfortunately there was little the village could do without a police department to back up any legislation that the village would pass. Paula also mentioned that the Humane Society (Paula is a board member) has received some money and would like to start on a trap and release program in the spring to deal with some of the cat problems in the village.

### MAYOR'S REPORT

(1) Have received good responses regarding the festival and we are now looking for sponsors. (2) Met with Rumpke to discuss potential issues with change in trash service.

### SOLICITOR'S REPORT

(1) Reviewed and fine-tuned contract for water operator (2) Approached Matt Pierron about succeeding in the village solicitor position.

### COMMISSIONER'S REPORT:

(1) Christmas decorations have been taken down (2) Still on our 1<sup>st</sup> load of salt (3) Repaired fascia and spouting on garage (4) Oil leak on dump truck has been repaired (5) Received quote from Erisman Excavating for Brown St. storm drain repair: \$3,350 with no site restoration or \$5,200 with site restoration. (6) Still have not received a signed license to dig at 122 Auld St. *Brett asked Jim Detling what the next step would be if the owner refused to sign. Jim indicated that the next step*

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would be to check into whether and easement exists on the property. Jason said he would talk to the owner.

**FISCAL OFFICER'S REPORT:**

(1) Updated officer's list. New name is Scott Wilson who is taking Jerry Downey's place (2) No response on DTE 23 form request for property tax exemption for the Cardinal Center (3) The change in water rates has helped but still watching the Water Operating Fund (4) Patsy Riley asked if the water shutoffs have improved since the policy is now being enforced. Shutoffs have dropped from about 20 a month to 10 and late penalties have dropped from around 70 to 50 per month.

**OTHER REPORTS:**

**Streets**—nothing

**Storm Sewer**— nothing

**Finance Committee**- nothing.

**PDI**—nothing

**ADA/Hospitality**—nothing

**Cardinal Center**—(1) Natural gas will cost less than expected. (2) The Friends of the Cardinal Center voted to pursue the conversion of the cafeteria into an auditorium with kitchen facilities to satisfy the eligibility requirements the Capital Grant (3) February is a busy month (4) Upcoming activities: Easter Bazaar, Medieval Recreation, Gettysburg Alumni Banquet, Greenville HS Band Camp, October Craft Show (tentative) (5) The Friends were awarded grant funds by the Lydia M. Schauer Foundation which will be used to replace the gym lights.

**Park Board**—minutes distributed

**Board of Public Affairs**—Minutes distributed.

**Zoning Board**— nothing

**OLD BUSINESS:**

- 1. Rumpke Refuse Proposal-** Jason reviewed the options presented by Rumpke. Option #1 retained the current service with an increase in price in each of the next two years. Option #2 maintains the current pricing for the next two years and converts the service to an automated system with each resident receiving a Rumpke trash can and an 18 gallon bin for curbside recycling. John Archey asked if recycling would be required. He was told it wouldn't be. Patsy asked whether the issues that some residents had were being addressed. Jason said that most of his concerns were alleviated when he met with Rumpke. Brent Ball said that Rumpke would work with residents to address their individual needs.

**Motion:** Karla Harmon moved that the village accept Option #2 of the Rumpke refuse proposal. John Archey seconded. The motion passed with Norman Warner opposed.

- 2. East Main Street Project** – Norman Warner asked Craig Knapke if the water lines would be replaced as part of the project. Craig said that they would be replaced. Norman also said that if there were gas lines present they should be upgraded as well. Craig didn't think that that would be a problem, but suggested that the village could notify Vectren of the project. Craig said that the results from the village improvement survey would be the main topic at the next public meeting. Jason asked whether the Fire Dept. was eligible for grant funds since they were not a village entity. Craig said that they would be. Craig also presented a contract for Main Street, which would be paid out of grant funds. He said the contract did not need to be signed until May. Vern mentioned that a valve on Main and George should be replaced. Craig indicated that valves would be replaced and more would be added if needed.

- 3. Ordinance 2015-01** – Ordinance certifies to Board of Elections the consolidation of the elected clerk/treasurer into appointed fiscal officer.

**Motion:** Norman Warner moved to pass the second reading of Ordinance 2015-01. Karla Harmon seconded. **Roll call vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, absent; Robert Williams, yea; John Archey, yea; Patsy Riley, yea

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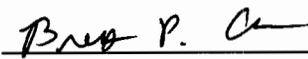
February 12, 2015

Held \_\_\_\_\_

### NEW BUSINESS:

- 1. Local Government Officials Conference-**Brett said that the annual Local Government Officials Conference will take place April 1<sup>st</sup> and 2<sup>nd</sup>. The conference will satisfy his annual requirements for training and he would like council to approve his attendance and associated expenses.  
**Motion:** Norman Warner moved for approval of the fiscal officer's attendance of the 2015 Local Government Officials Conference. Robert Williams seconded. The motion carried.
- 2. Records Training -**  
**Motion:** Patsy Riley moved that the fiscal officer be designated to attend records retention training on behalf of council. Karla Harmon seconded. The motion carried.
- 3. Village Solicitor Replacement-** Matt Pierron was presented as a candidate to succeed Jim Detling as village solicitor with Jim's endorsement. Matt is affiliated with the Hanes Law Group. John Archey asked if Matt had any experience as a village solicitor. Matt said he had experience assisting other village solicitor's Tom Guillozet (Versailles) and Paul Wagner (Pleasant Hill).  
**Motion:** Norman Warner moved that Matt Pierron's be retained as Gettysburg Village Solicitor for the amount of \$3,000 per year. Karla Harmon seconded. The motion passed with John Archey opposed.
- 4. Resolution 2015-01 Supplemental Appropriations-** Brett explained that changes were made to satisfy payments to OPERS. OPERS made changes in reporting requirements that Brett was not made aware of. Changes were also made to the Water Operating Fund to adjust for the changes in Water Operator.  
**Motion:** Robert Williams moved for the passage of Resolution 2015-01. Karla Harmon seconded. **Roll call vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, absent; Robert Williams, yea; John Archey, yea; Patsy Riley, yea

**ADJOURNMENT:** John Archey moved to adjourn. Robert Williams seconded. The motion passed and the meeting adjourned at 8:39 PM

  
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 BRETT P. CLARK, FISCAL OFFICER

  
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 JASON D. LANCE

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# RECORD OF PROCEEDINGS

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BEAR GRAPHICS 800-325-8094 FORM NO. 10148

MARCH 12, 2015

Held \_\_\_\_\_

**PRESENT:** John Archey, *Council President*  
 Robert Williams, *Councilmember*  
 Patsy Riley, *Councilmember*  
 Karla Harmon, *Councilmember*  
 Brett Clark, *Fiscal Officer*  
 Vern Eikenberry, *Village Commissioner*  
 Matt Pierron, *Village Solicitor*

**ABSENT:** Norman Warner, *Councilmember*  
 Chris Miller, *Councilmember*  
 Jason Lance, *Mayor*

**CITIZEN:** Esther Clark

**GUESTS:** Tom Hill, *GRFD Fire Chief*  
 Jim Poeppelman, *Darke County Parks*  
 Cathy Hathaway, *Darke County Parks*

### CALL TO ORDER

John Archey called the meeting to order at 7PM.

### APPROVAL OF MINUTES

Karla Harmon moved to approve the minutes of the February 12, 2015 regular council meeting. Patsy Riley seconded. The motion carried.

### BILLS REVIEW

Karla Harmon moved to approve the payments for the period of February 12, 2015 to March 11, 2015. Robert Williams seconded. The motion carried.

### CITIZEN'S COMMENTS

Esther Clark asked when the change in trash pickup was going to take place. John Archey said that he thought it would be April 1<sup>st</sup>. Brett said that he hasn't been given a specific date but that it would be soon. Patsy Riley asked whether the location of the trash bins would be in same place for pickup. Robert Williams said that Brent Ball had addressed that issue at a previous meeting and that there would be no change. Robert asked if the recycling dumpsters at the village garage were going to be removed. Brett said that they would remain.

### MAYOR'S REPORT

None- John reported on Jason's behalf that village employee James Thobe passed away. John asked if council should acknowledge Jim's passing. Patsy Riley asked if it was legal to spend village money on a card or flowers. Solicitor Pierron said that be inappropriate. Brett will pick up a card for council to sign at the next meeting.

### SOLICITOR'S REPORT

Matt had nothing to report. Patsy Riley initiated discussion about the status of the 104 Auld St and the old lumberyard on Dorwin. Both properties are in delinquency and eligible for Sheriff's Auction if an adequate number of bidders can be found.

### COMMISSIONER'S REPORT

(1) Replaced pickup battery (2) Salted and plowed as needed (3) Have been working with new water operator and am working through issues with chlorine levels. Found a problem with a check valve and it has been repaired. Levels were maintained at legal levels (4) Due to James Thobe's passing, additional help will need to be found (5) Water on street by school concession stand is not a main leak. Still investigating, but may be caused by a bad storm tile (5) Brown Street storm drain issue is still unresolved. Brett asked Matt how to find out if there was an easement on the property at 122

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Auld St. Matt said the Recorder's Office would have that information from the last time a platt was done and that he would find out. (6) Vern said that Ben Barker asked that he reinstall the handicap parking sign outside his rental property at 205 Main St as it is now occupied by a person with disabilities. **Motion:** Patsy Riley moved that Vern be allowed to reinstall the sign. Karla Harmon seconded. The motion carried.

**FISCAL OFFICER'S REPORT**

(1) Office will be closed March 13<sup>th</sup> to attend records training (2) Cardinal Center gas bill for months December through February averaged \$184

**OTHER REPORTS:**

**Streets**—John asked about finishing the street paving that was planned last year. Brett said that there were probably funds available, but we were expecting to use that money to leverage the CDBG grant to increase the amount of repairs that could be done.

**Storm Sewer**— nothing

**Finance Committee**- nothing.

**PDI**—nothing

**ADA/Hospitality**—nothing

**Cardinal Center**— (1) There will be an Easter bazaar to be held March 21. (2) A medieval recreation is scheduled for March 28<sup>th</sup>. (3) There was a burst pipe, which was discovered quickly because it set off the fire alarm. (4) Brett passed around a representation of the possible conversion of the cafeteria to an auditorium. (5) Karla suggested that revenues from would be greatly increased if liquor was allowed to be served at events such as weddings.

**Park Board**—Minutes distributed

**Board of Public Affairs**—Minutes distributed.

**Zoning Board**— Karla reported that an individual wanted to purchase a house and put a tattoo parlor on the premises. Karla wasn't sure that they had the authority to deny that possibly. Solicitor Pierron said that they could. Brett said they need to have a meeting to consider the issue and make a decision on the record. John stated that the individual would have to make the request before the board makes a decision. Solicitor Pierron affirmed that the board could deny the request and should be able articulate the reasoning behind the decision. Karla also asked for some guidance regarding the fire department's plans to increase the size of their parking area. She was told she should contact Bob Bowman at Miami County for commercial building regulations and then village ordinances.

**OLD BUSINESS:**

- 2015-01- ORDINANCE TO COMBINE THE DUTIES OF THE POSITION OF INTO APPOINTED OFFICE OF VILLAGE FISCAL OFFICER AND CERTIFICATION TO BOARD OF ELECTIONS** - Brett completed the third readings and there was no further discussion.

**Motion:** Karl Harmon moved that the Ordinance 2015-01 be adopted. Robert Williams seconded. **Roll call vote:** Norman Warner, absent; Chris Miller, absent; John Archey, yea; Karla Harmon, yea; Robert Williams, yea; Patsy Riley, yea.

**NEW BUSINESS:**

- Darke County Parks Lincoln Funeral Train 150<sup>th</sup> Anniversary**- Jim Poeppelman and Cathy Hathaway (volunteers from the Darke County Parks District) briefed council on plans to commemorate the passage of the Lincoln Funeral train through Gettysburg April 18 and 19. A civil war reenactment regiment will be on hand to give presentations throughout the day. There will be tents set up with displays and the Friends of the Cardinal Center are expected to be providing concessions. Jim asked if chairs and tables could be borrowed from the Cardinal Center. Jim also distributed some information about the reenactors. John asked if the Parks had talked to the Sheriff's office. Several council members said that it would be a

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good idea for purposes of security. Jim thanked them for the suggestion and said they would be contacting the Sheriff's office. Karla suggested that they contact Norcold for permission to utilize their parking lot.

2. **Gettysburg Homecoming Festival Sponsorship** – Brett informed council that the village's insurer would cover liability for all the activities of the festival if the village was the sponsoring organization. There would be no additional charge for the coverage in 2015. **Motion:** Robert Williams moved that council affirms that the Village of Gettysburg is the sponsor of the Homecoming Festival. Karla Harmon seconded. The motion carried.
3. **GRFD Annual Report** – Tom Hill reported that the fire department made 200 runs (15 within the village) in 2014 and distributed a report with details to council. He also reported that the department ordered a new ambulance and new turnout gear. Tom said that the contract with the village needed to be updated. Tom also mentioned that they needed to increase the size of the gravel area around the building. Patsy Riley said that she noticed that ice accumulated on the street near the firehouse and wondered if that caused problems. Tom indicated that it was not a problem.
4. **Council Attendance** – John was expressed concerned that a councilmember who missed too many meetings might face removal. Matt said that he didn't think so. Patsy said it was covered in the council's bylaws. Brett didn't know what the bylaws said, but it is extremely difficult to remove any elected official from office. John stressed the need to regularly attend meetings.

**ADJOURNMENT:** Karla Harmon moved to adjourn. Robert Williams seconded. The motion carried and the meeting adjourned at 8:38PM



\_\_\_\_\_  
BRETT P. CLARK, FISCAL OFFICER



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JASON D. LANCE, MAYOR

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## VILLAGE OF GETTYSBURG COUNCIL MONTHLY

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

April 9, 2015

Held \_\_\_\_\_

**PRESENT:** Jason Lance, *Mayor* (late arrival)  
 John Archey, *Council President*  
 Robert Williams, *Councilmember*  
 Patsy Riley, *Councilmember*  
 Karla Harmon, *Councilmember*  
 Norman Warner, *Councilmember*  
 Chris Miller, *Councilmember*  
 Matt Pierron, *Village Solicitor*

**ABSENT:** Brett Clark, *Fiscal Officer*  
 Vern Eikenberry, *Village Commissioner*

**CITIZEN:** David MacClennan  
 Chuck and Becky Asbury

**GUESTS:** None

### CALL TO ORDER

John Archey called the meeting to order at 7PM.

### APPROVAL OF MINUTES

Karla Harmon moved to approve the minutes of the March 12, 2015 regular council meeting. Patsy Riley seconded. The motion carried.

### BILLS REVIEW

Karla questioned the payment of a bill to Paulus Plumbing for work at the Cardinal Center. Patsy Riley said it was for repairs of broken water valve that had to be made. Norman Warner said that work was done in good faith and that Paulus Plumbing should be paid. Norman Warner moved to approve the payments for the period of March 12, 2015 to April 8, 2015. Chris Miller seconded. The motion carried with Karla dissenting.

### CITIZEN'S COMMENTS

David MacClennan (Brown St) stated that problems with the storm sewers are causing water to back up into his basement every time it rains. He has had some problems water popping the drain cap off in the low spot of his yard for many years. He has talked to Vern about the issue last fall. Mark Asbury also commented on the issues with water backing up into his mother-in-laws house and has caused damage. Norman Warner expressed his frustration and irritation that this issue has not been addressed. It has not been done yet because a Teresa Whitten had not signed the document to permit the dig. Matt Pierron said that there was no easement on the property. Without the license signed, the village would have to engage in an appropriation action which takes time and is expensive. Patsy asked the question about whether the village could be sued over the matter. Matt said that it may be a possibility. There was some discussion over the whereabouts of a copy of the license. After Jason arrived, he said that he had tried to contact Ms. Whitten on several occasions and that he had a copy of the license. Patsy Riley stated that she had a good relationship with Ms. Whitten and left ~~(without council authorization)~~ to get the license signed. Mark asked if there was a timeline for the repairs once the license was signed. Jason said it would happen as soon as possible. A quote has already been obtained and funds approved.

Patsy later returned with the signed license and said that Ms. Whitten didn't sign the license originally because of work done in the past that left her yard in a poor condition. Patsy stated that she promised Ms. Whitten that the storm sewer repair would make water go away in her basement and that the area that was dug would be properly restored. Chris Miller told Patsy that she could not make the guarantee of no water in the basement. Jason asked Patsy if she promised that the water in the basement would go away. Patsy replied that she said if we got the problem fixed, it would go away

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and that the yard would be restored to at least as good a condition before the dig. Ms. Whitten signed the license based on this promise.

**MAYOR'S REPORT**

(1) Continuing to plan Homecoming, but still need donations. Progress is slower than hoped for.

**SOLICITOR'S REPORT**

Matt Pierron reported that his understanding about tax sales is that the only requirement for bidding is that the amount of delinquency is raised. Jason said that Scott Zumbrink (Darke County Treasurer) told him that he would need two bidders to make it a proper sale. Matt said that he would need to talk to Mr. Zumbrink.

**COMMISSIONER'S REPORT**

Written report distributed. Several council members had questions about the report in regards to the street and curb painting.

*Additional:* There was discussion about equipment for painting curbs and striping and the areas needing attention. With James Thobe's death there was also concern that Vern has adequate summer help as the village needs to be kept cleaner than in the previous year. Jason mentioned that with the changeover in the water operator that Vern has more to do than previously. Norman Warner expressed his displeasure with the current arrangement and that he was concerned that Vern did not have proper training for the work he is doing. Chris Miller asked if Vern had proper certification. Jason indicated that things are being done in accordance with state requirements and that Vern stays in contact with the new water operator (Scott Wilson). Karla Harmon asked if the street maintenance job was getting to be too much. Jason said that the problem is that Vern is getting asked to do more and more and that the requirements on his time on starting to exceed the definition of a part-time position. Norman said that this must be due to the needs of the Board of Public Affairs. Jason stated that Vern is not far from resigning if pushed too hard. Karla said that she just wants to him to perform his job as others have in the past. Karla wondered if the village should advertise for Vern's position. Chris stated that the village hasn't grown so the time requirements should not be much different than in the past. Jason restated that the time has more to do with responsibilities at the water plant. He said that council should more clearly define their expectations and also indicated that it's not necessarily reasonable to expect that all the duties will fit into 4 hours a day. Patsy said that in the past with Galen (Riley) helping, the village was kept clean. She also lamented that chipping up sticks for residents is no longer being done. John Archey stated that the problem is that there is no written job description. Jason said that Paul Kochesperger worked under a contract. Norman confirmed that in the past the street commissioners have worked under a signed contract and that updating the contract was the only way Paul received a raise. Norman said that when he worked when Donnie Harmon was mayor that he did so without a contract and did not take any raises. Norman said that he would occasionally work and not turn his time in to get paid. He said that Vern told him that he expected to be paid for all the time he worked. Patsy said that she understands why Vern would want paid for all his time. She thinks that since Vern has started to collect his social security that will he probably be retiring soon. Patsy also said that she doesn't Vern is doing the job as well as he used to and that she agrees with Karla that village should advertise for someone. Jason stated that that would be unethical unless the village was contemplating firing Vern. Patsy said that she didn't want Vern fired, but that the village should be looking for a replacement quietly. Jason said that instead of having a campaign against Vern that council give him a list of areas that need to be addressed so he could meet with Vern and discuss the situation. Karla protested that there wasn't a campaign against Vern. She believes he isn't doing his job and the village needs to be cleaned up. Jason asked again that a list be created stating the areas that need to be addressed. Jason said that Vern's physical condition sometimes causes him to work in pain when digging or riding the mower. Norman said that in the past when digging needed to be done, Roger Hess was called in to do the job. Norman further placed the blame on the purchase of the Cardinal Center for current state of finances. He continued to say that "you could see the town begin to crumble. It's not like it used to be and never probably will be again." Patsy said that the problem has to do with too many houses being sold to landlords. She said

# RECORD OF PROCEEDINGS

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## VILLAGE OF GETTYSBURG COUNCIL MONTHLY

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

April 9, 2015

Held \_\_\_\_\_

she believes that 2/3rds of the town is now renters and they do not care what goes on in the town. Chris disagreed with Patsy and believes that the number of renters is much lower than she suggested. Chris said that from what he getting out of the discussion is that Vern is on the verge of retiring and what really needs to be done is to sit down and talk to him. Norman said that physical condition could force Vern to retire. Chris suggested that a helper be found that can move into Vern's position. Jason said that he has already discussed that possibility with Vern. The problem with the job is that it is geared toward someone who is retired or nearing retirement, which increases the likelihood of turnover due to the physical demands. John said the question should be put to Vern about whether the village should be looking for a replacement. Karla said that she hopes Vern doesn't think that he is being picked on as he is nearing retirement. Patsy suggested that Vern was already talking to some people (as possible replacements). Jason said that he would have a conversation with Vern.

### FISCAL OFFICER'S REPORT

Written report distributed and read by Mayor Lance

**Additional:** (1) Jason noted that Rumpke has promised that locations where there is no room for a trash bin would still have their bags picked up as in the past. Norman Warner pointed out the change with two pickups (trash/recycling) means that the truck traffic is twice what it was in the past. John Archey asked if everyone was supposed to receive a trash can. Jason said that everyone is supposed to have received a Rumpke can. Additionally, residents can provide their own cans and Rumpke will empty them as long as they conform to the specifications needed for automated pickup. (2) Jason mentioned that the village may be required to pay back \$15,000 back to the streets fund for street lighting by the auditors. Council members questioned why this would be the case. Jason said that the General Fund could not absorb this adjustment. (3) Jason suggested that the revenue situation will require a long-term fix and brought up the idea that a municipal income tax may be necessary. The council can enact up 1% without going to ballot. Several councilmembers said that the village should sell the school property. Chris Miller indicated that as a resident, with the school purchase, he could not support an income tax. Jason indicated that sale of the school would not fix the underlying problem, which is that the village is receiving far less revenue than in the past and that selling the school is only a short-term fix. Patsy Riley suggested the council could dissolve itself and turn the village over to the township.

### OTHER REPORTS:

**Streets**—There is a problem with drainage at 204 Corwin and needs to be addressed. Norman mentioned that is a similar problem by the old elevator on Bridge St. Chris Miller asked who makes sure that projects are completed properly. Jason will talk to Vern about the situation.

**Storm Sewer**— nothing

**Finance Committee**- nothing

**PDI**—nothing

**ADA/Hospitality**—nothing

**Cardinal Center**— Patsy reported that the Friends of the Cardinal Center Easter Bazaar did well and that the Medieval Re-creation was "awesome."

**Park Board**—Minutes distributed

**Board of Public Affairs**—Minutes distributed. Jason mentioned that an idea to consider in the future when Vern retires would be to dissolve the Board of Public affairs and replace him with a village administrator. This would not necessarily save money, but would streamline the decision-making process.

**Zoning Board**—(1) Karla said there were problems with trash at 212 Main St. and is considering having it cleaned up by her son and then billing the resident. (2) Karla said she was looking for direction to address the wrecked SUV on Main St. She was told to consult the ordinance for procedures. (3) Karla asked whether the resident who makes dog food was zoned properly. Karla was told that a variance was granted. (4) Karla asked if there could be a limit on the number of sexual predators in the village. Matt said that he could check into that, but he thought the answer was probably no. (5) Karla said that she contacted the person who wanted to use a house for a tattoo business and informed him that he would need to submit a written request to the zoning board.

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April 9, 2015

**OLD BUSINESS: None****NEW BUSINESS:****1. Resolution 02-2015 A Resolution to Forgive the Previous Years Advances**

Jason read the resolution to council. Several questions were asked about the necessity for the resolution. Norman recalled that the purpose was mainly for bookkeeping. There was also a question regarding how the money would eventually be returned to the village. There was general agreement that the money would come back through the sale of the property at some point in the future. There was some concern that a future mayor and/or council would not understand the situation. Jason suggested that an addendum could be added. Norman suggested that there was time to get clarification as the reading rule was not going to be waived for this resolution.

**Motion:** John Archey moved to pass the first reading of Resolution 02-2015. Robert Williams seconded. **Roll Call:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

**2. Resolution 03-2015 A Resolution for Supplemental Appropriations**

**Motion:** Karla Harmon moved to suspend the three-reading rule for Resolution 03-2015. Norman Warner seconded. **Roll Call:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

**Motion:** Norman Warner moved to pass Resolution 03-2015. John Archey seconded. **Roll Call:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

**3. Resolution 04-2015 Solid Waste District Management Plan**

Jason read the explanation of the resolution presented by the Solid Waste District and explained that failure to approve the resolution would be interpreted to mean disapproval of the plan.

**Motion:** Patsy Riley moved to pass Resolution 04-2015. Chris Miller seconded.

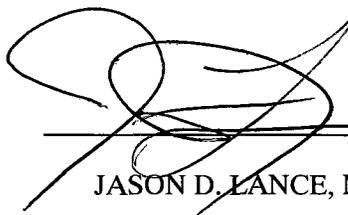
**Roll Call:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

**POST-BUSINESS-BUSINESS:** (1) Norman Warner mentioned the Ohio Public Checkbook initiative that was included the council packets and suggested that it would be a good idea to pursue it. (2) Patsy Riley made council aware of a parking dispute between a village resident and the Gettysburg Lodge (Mason). She was told that Ordinances needed to be checked before any action could be taken and that actions of a criminal nature by the resident need to be reported to the Darke County Sheriff. (3) Jason Lance posed the question about closing alleys that are unused. Norman said that Jim Surber (Darke County Engineer) should be contacted to get confirmation on which alleys are still open and then council could proceed from that point. (4) Patsy reminded council of the April 18-19 Lincoln Funeral Train event.

**ADJOURNMENT:** (recording garbled) moved to adjourn. (recording garbled) seconded. The motion carried and the meeting adjourned at 9:09PM



BRETT P. CLARK, FISCAL OFFICER



JASON D. LANCE, MAYOR

# RECORD OF PROCEEDINGS

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## VILLAGE OF GETTYSBURG COUNCIL MONTHLY

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

May 7, 15  
20

Held \_\_\_\_\_

**PRESENT:** Jason Lance, *Mayor*  
 John Archey, *Council President*  
 Robert Williams, *Councilmember*  
 Patsy Riley, *Councilmember*  
 Karla Harmon, *Councilmember*  
 Norman Warner, *Councilmember*  
 Chris Miller, *Councilmember*  
 Brett Clark, *Fiscal Officer*  
 Vern Eikenberry, *Village Commissioner*

**ABSENT:** Matt Pierron, *Village Solicitor*

**CITIZEN:** Anna Fair

**GUESTS:** None

### CALL TO ORDER

Jason Lance led Council in the Pledge of Allegiance and called the meeting to order at 7PM.

### APPROVAL OF MINUTES

Karla Harmon asked why the minutes referenced Patsy Riley leaving the meeting without permission to ask Teresa Whitten to sign the license to dig on her property for storm sewer repairs. Brett explained that Patsy left the meeting without being excused by Council or receiving instructions, which could open Council up for liability if she were to misrepresent Council's intentions. Karla indicated that she thought that reference should be struck from the minutes as Patsy was doing needed business for Council.

**Motion:** Norman Warner moved that the reference to Patsy Riley leaving without permission be struck from the April 9, 2015 minutes. Karla Harmon seconded. The motion carried with Chris Miller dissenting.

Jason stated that the event occurred because of ignorance of proper protocol by everyone involved (including himself). Patsy stated that she left to do council's business and no one stopped her. Norman indicated that a lesson was learned and it was time to move on. Chris asked what the difference was between Patsy going to the Whitten's for the license to dig and Karla contacting residents for ordinance enforcement. Jason said the issue was leaving during an open session. Brett said that when Karla is enforcing zoning ordinance she is performing that function in her position as zoning chair. Chris was concerned that inappropriate promises were made by Patsy.

**Motion:** Karla Harmon moved that the April 9, 2015 minutes be approved with corrections. Robert Williams seconded. The motion carried with Chris Miller dissenting.

### BILLS REVIEW

Norman Warner asked about a reference to HAS Claim service. Brett said that that was a claim made on repairs needed to a valve and fire alarm because of the burst water pipe in the Cardinal Center.

**Motion:** Chris Miller moved to approve the bills paid for the period of April 10, 2015 – May 6, 2015. John Archey Seconded. The motion carried.

### CITIZEN'S COMMENTS

Anna Fair presented two bills for reimbursements for damages due to the storm sewer backing up into her house. Ms. Fair indicated that she paid for many previous repairs and that since it had been a year and a half, she would like the bills for carpet and plumbing covered by the village. Brett asked Ms. Fair if she had a check valve installed as he had advised her to do. Ms. Fair implied that she hadn't, saying would have had to have been installed outside the house to be effective. Jason voiced his concern that reimbursing the bills would set a precedent. Chris Miller asked how much the bills were. Jason read the amounts out as \$1634.56 for carpet and \$1292.50 for plumbing. Chris asked if Ms. Fair had filed an insurance claim. Ms. Fair said that she hadn't filed a claim and didn't think she should have to. She further asserted that council would have acted faster if the problem had happened

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to one of them. Jason indicated that he didn't believe that was the case. Chris advised Ms. Fair to assess the rest of the damage remaining. Ms. Fair indicated that she would accept paying the rest of the bills if the Village covered the bills she presented. John Archey asked if she would consider the matter settled if the Village paid the bills. Ms. Fair said that she would. Jason told Ms. Fair that Council would discuss her request and consult the Village solicitor and promised that some sort of resolution would occur. Ms. Fair exited the meeting and Jason asked for comments. Patsy said to pay her. Chris suggested that Ms. Fair's request is a bargain considering the amount of damage that was likely to have occurred. Jason and Chris suggested that she should file with her insurance. Chris also stated that Ms. Fair should have had the house checked while she was gone for the winter. Brett said that her son did check regularly. Council speculated on possible legal ramifications. Jason indicated that he thought the Village had some though not 100% responsibility. Norman Warner asked if Matt Pierron could prepare an agreement and have it signed by Ms. Fair before the next meeting. Brett said it could be done, but would advise against anything being signed before it has been reviewed by Council and that issue should not be rushed. Jason said that Matt should review the materials and present an opinion so that Council could make an informed decision.

**Motion:** John Archey moved that the Solicitor be asked to create an agreement and that Council meet in special session as soon as it was ready. Robert Williams seconded. The motion passed.

**MAYOR'S REPORT**

None

**SOLICITOR'S REPORT**

None

**COMMISSIONER'S REPORT**

(1) Vern stated that he was unhappy with the way he has been treated and that if Council is dissatisfied with his work, he is ready to resign. Chris suggested that the water plant was taking up a lot Vern's time. Vern said that it was. Chris asked if the change in the water superintendent has created extra work. Vern said that it did. There was further discussion about the effect of the Board of Public Affairs duties on Vern's position and it was suggested that the responsibilities be separated into another position. (2) Tim Doubledee only lasted a couple days and quit because of health issues and Derek Harmon is now doing that job.

**FISCAL OFFICER'S REPORT**

(1) Brett noted that arguments about amounts of funds can be avoided if dates checked. Reports created on different dates may show different totals due to fund activity (2) In response to a question about a payment made to Paulus Plumbing at the previous meeting, Brett explained that his policy for paying bills was that if a bill was a legitimate expense, he would pay it as long as it was properly appropriated and there were adequate funds. (3) The Village received a bill for \$1727.70 from 3-Way Electric for the repair of the fire alarm system in the Cardinal Center after a water leak. Village insurance has covered the amount of \$898.25. The remainder of the bill will be presented to the Friends of the Cardinal Center for their consideration. (4) Brett admonished Council about the way they handled discussions regarding the Village Commissioner at the April 9, 2015 meeting. He told Council that discussing job performance issues in open meeting was inappropriate and opens the Council up for the possibility of litigation. It is important for Council to act in a professional manner. (5) Roger Wehrley made his annual \$1,000 contribution to the Gettysburg Youth Fund (6) The village will be receiving a refund of property tax for the Cardinal Center (approx. \$400) (7) Funds have been received for the Homecoming Festival. A supplemental appropriation will need to be done to expend them. (8) Tax Budget is due July 15 (9) Two fire and ems levies are expiring. Resolutions are being prepared to put them on the ball for renewal. (10) Reconciliation will be completed once two more statements are received (11) Brett expressed his opinion that while he wasn't opposed to participating in the Ohio Checkbook program, he didn't think it would be of any great value. All Village records are public and available upon request. He was also concerned additional work that may be required and the possibility that data would be misinterpreted. (12) Regarding a question about why street lighting that was paid out of the wrong fund was not caught in the last audit Brett explained that it

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was because the event did not happen in the years audited. He accepted responsibility citing inexperience. Norman asked if he thought that a Street Lighting Fund should be created. Brett said that is an option, but is a matter for another discussion.

**OTHER REPORTS:**

**Streets**—(1) John asked for clarification that repairs on streets were being held off until we the CDBG were done. Jason said that that was the case. (2) John mentioned there was a large tree on the Petersime lot that looks like it will be falling down. (3) Chris asked how much money was available for streets maintenance while the block grant was in process. Jason said he thought \$25,000 was the amount that had to be reserved as leverage.

**Storm Sewer**— nothing

**Finance Committee**- nothing

**PDI**—nothing

**ADA/Hospitality**—nothing

**Cardinal Center**—

The Cardinal Center Committee held public meeting Tues. May 5 @ 7:00 pm.  
Council members Karla Harmon, Norman Warner, Patsy Riley also c.c. representative. Citizens John & Darlene Dillon.

Karla Harmon opened meeting with an idea on further direction with the CC.  
Jan 01, 2016 the cardinal center be turned over to the F.C.C. They will be responsible for booking and paying bills. Taking that out of the village's clerk duties.

That no council member, mayor, or clerk-treasurer hold any position on the board of the C.C.

That they give monthly reports to council.

To add in contract to allow alcohol for rentals with an extra deposit required.

That all future grant be geared toward east end. Not to do anything in west end.

Once we revisit it if they can make it - then possible west end.

Karla added that to further work on east end with a/c and further improvements would help with re-sale value.

It was discussed that to tear out cafeteria would not be a good idea, that it could

be more beneficial than a music center. That was agreed upon by all.

John Dillon & Norman stated tax payer's money should not be used for this building. Also discuss the deterioration of west end and possible demolition.

Norman & John said to re-visit it in Jan 1, 2018 to see if they FCC are making it and what they have for future plans.

So we agreed to turn it over to FCC on 1-01-2016 and revisit 1-1-2018.

So we concluded to have our legal council on an agreement between village and FCC.

Karla Harmon presented the preceding report and asked for opinions. Chris Miller said he thought it would best if the Friends of the Cardinal Center were in charge of the facility. Jason said that he saw some problems with the report. He was concerned about turning it over completely before the Friends are ready although he agreed that that needed to happen. Karla expressed her view that it was time to start moving on the issue.

**Motion:** Karla Harmon moved that the proposal to turn over the Cardinal Center to the Friends of the Center January 1, 2016 be accepted. Norman Warner seconded. The motion carried.

**Park Board**—Minutes distributed

**Board of Public Affairs**— Minutes distributed. Brett noted that Patsy Vannoy retired and that Dawn Bryan has been selected as her replacement.

**Zoning Board**—(1) Scott Hofman is requesting that the alley next to his property be closed due to issues with his neighbor driving through his yard and leaving ruts. The fire department has said that it would not cause a problem for them. Jason suggested that Jim Surber be consulted before taking action. (2) The situation on Clay Street with appliances left out on a porch has been resolved (3) The issue with the wrecked SUV on Main Street has been resolved.

**Record Commission**—(1) Patsy said she would be scheduling a meeting soon.

**OLD BUSINESS:**

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Held

May 7, 2015

- 1. Resolution 02-2015 A Resolution to Forgive the Previous Years Advances – Jason** executed the second reading of Resolution 02-2015.

**Motion:** Norman Warner moved to pass Resolution 02-2015. Karla Harmon seconded. **Roll Call Vote:** Norman Warer, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

**NEW BUSINESS:**

- 1. Fiscal Outlook/Remedies –** Brett prefaced his comments by stating that selling the Cardinal Center in the near term is not a fiscally sound idea. If the building were sold at an amount to recoup the \$35,000 at the current time then that would be a loss of \$65,000 in future value. Chris asked how the building would benefit the village. Brett said that long-term benefit is an increase in property values by making the village a more attractive place to live. Brett presented a 5-year projected budget based on the assumptions that revenue and expenses remain at current levels and that a fund balance adjustment is made for the street lighting in 2014 that was paid from the wrong funds. He explained that at the current trends, the General Fund would have a \$25,000 deficit by 2020. If the \$35,000 spent on the Cardinal Center were recouped, it would only provide a small cushion. There would still be no option for providing police services or funds available for major repairs Brett asserted that the real problem that needs to be addressed is the loss of approximately \$30,000 a year in revenue due to cutbacks in state distributions. He also noted that the large General Fund balances previous to 2012 were in violation of a state law that says the reserve balance may only be 5% of the previous year's revenue, which is justification for the denial of levy funds by the county auditor. Brett presented two options for providing revenue for street lighting and storm sewer repair. The first is that the village may be able to bill directly for those services at the risk of greater liability. Jason asked how much it cost. Brett said that for street lighting, the amount would come to about \$4.50 a month per household. The second option would be a municipal income tax. Brett noted that it would not be a popular idea and he himself did not like it, but there is a reason that almost all the municipalities in the area have one. When necessary revenue is lost, it must be made up. Brett stated that there are a number of ways that a tax can be implemented to ease the impact. One method is to allow a credit so that a resident who pays income tax in a different municipality is not taxed more than the highest percentage of the two. Partial credit or no credit at all are also options. Brett also believed that the income tax would not be an incentive for residents to leave if a credit was allowed. Jason restated that the issue is revenue. If the school were sold, it would only delay the problem for a short while. Brett noted that prior to the school's purchase Village expenditures in 2011 were \$90,000 and \$94,000 in 2010. The current year's expenditures will be around \$60,000. John Archey asked what it was Council was being asked to do. Brett said nothing immediately, but that something would have to be done and that he presenting options. Brett noted that the other municipalities in the area with an income are doing no worse than Gettysburg and in most cases are doing better even with a higher rate than would be proposed for the village. Brett noted that it was difficult to estimate what the revenue from an income tax would be. Based on the median income in Gettysburg from the last census (\$47,000) it could be around \$100,000. Norcold employees tax revenue could be \$30,000 or more. Brett indicated he didn't know what administration costs would run. Karla Harmon asked what would happen if they (Norcold) didn't like the tax and left. Brett said he didn't think (financially) the village would be any worse off than it is now. Karla noted that Lavy's Corner Mart and the bank would be negatively affected. Brett thought that the likelihood of Norcold leaving was small as most of the employees would already be paying income tax elsewhere. He also thought it might encourage those being taxed twice to move to Gettysburg. Jason interjected that an income tax would be easier to accept if the Cardinal Center was "off the books" with a lease to the Friends of the Cardinal Center. Brett noted that under the current budget outlook there was no possibility of police protection or forceful ordinance enforcement. Jason noted that

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based on his conversations with other municipalities a police department would cost \$100,000 per year. Brett reiterated that his presentation was meant to give Council something to consider and not a call for immediate action. Chris Miller commented that when comparing the state area towns with and without income taxes, it would appear to favor the idea of enacting one.

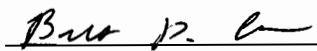
2. **Utilization of RCAP (Rural Community Assistance Program)** – Brett explained that RCAP has services that help with economic planning as well as sewage and water services and he thought it would be a good to contact them to see if they would be of value to the village.

**Motion:** John Archey moved that RCAP be contacted for more information. Robert Williams seconded. The motion carried.

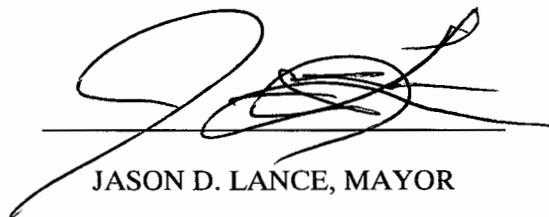
3. **Former Water Superintendent Job Performance (Executive Session)** – Brett asked that Council meet in executive so that he could address some of the assumptions that have been made about Jerry Downey's service for the village.

**Motion:** Norman Warner moved that Council move into executive session for the purpose of reviewing Jerry Downey's job performance. John Archey seconded. The motion carried.

**ADJOURNMENT:** The meeting adjourned at approximately 9:30.

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BRETT P. CLARK, FISCAL OFFICER

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JASON D. LANCE, MAYOR

**RECORD OF PROCEEDINGS**

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Meeting

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Held

May 7, 2015

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# RECORD OF PROCEEDINGS

Minutes of

## VILLAGE OF GETTYSBURG COUNCIL SPECIAL

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

May 14, 15  
20

Held \_\_\_\_\_

**PRESENT:** Jason Lance, *Mayor*  
 John Archey, *Council President*  
 Robert Williams, *Councilmember*  
 Patsy Riley, *Councilmember*  
 Karla Harmon, *Councilmember*  
 Norman Warner, *Councilmember*  
 Brett Clark, *Fiscal Officer*  
 Matt Pierron, *Village Solicitor*

**ABSENT:** Chris Miller, *Councilmember*  
 Vern Eikenberry, *Village Commissioner*

**CITIZEN:** None

**GUESTS:** John Dillon, *Board of Public Affairs Chair*  
 Tim Bryan, *Board of Public Affairs Member*

### CALL TO ORDER

Jason Lance called the meeting to order at 6PM.

### NEW BUSINESS:

1. **Compensation Anna Fair Water Damage from Storm Sewer** – Matt Pierron reported that after researching the matter, he has determined that the storm sewer is a proprietary service and as such the Village is liable for damages. He found precedent in a similar case in which the municipality lost. There are limits to recovery for the plaintiff. No punitive damages can be awarded. The plaintiff can receive damages not covered by insurance and court costs. The plaintiff's insurance company cannot sue to recover expenses. Karla said that Ms. Fair did not wish to file an insurance claim. Matt did not think that the resident could be made to file an insurance claim. Matt suggested that the Village ask Ms. Fair to file on her insurance or pay Ms. Fair's damages. Ms. Fair has proposed that that she would pursue no further action if she was reimbursed for bills resulting from water damage totaling \$2927.06. John Archey asked if the Village insurance for this situation. Brett said that he thought it probably would. Matt asked if Ms. Fair was told she would be paid at the last meeting. Jason said that no promises were made. Matt suggested that it would be better to pay a lump sum than to allow the matter to be litigated. Jason indicated that the Village needed to proceed carefully and the next steps need to be documented. Norman stated that he did not want to wait to bring this matter to a conclusion. John questioned why nothing was done in the last year and a half. Jason stated the reason was money, and there were attempts to alleviate the problem until a proper repair could be done.

**Motion:** Karla Harmon moved that the Village pay Ms. Fair's damages and then to work with the Village insurance company to recover costs provided she signs a liability waiver. Norman Warner seconded. The motion passed.

Council directed Brett to contact Hylant before taking any action on compensation for Ms. Fair. Matt was asked to prepare a release of liability for Ms. Fair to sign.

2. **Streets Commissioner Position-** Jason reported that he had received Vern Eikenberry's resignation effective May 22, 2015. Vern indicated in his resignation that he would not be available for consultation afterward due to liability concerns. Jason stated that a commissioner would have to be a resident within six months of hire, but that would make it more difficult to fill the position and thought that Council should eliminate the position. Jason also suggested that the water operations responsibilities be separated from the commissioner's responsibilities. Tim Bryan presented the proposal from the Board of Public

## RECORD OF PROCEEDINGS

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VILLAGE OF GETTYSBURG COUNCIL SPECIAL

Meeting

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May 14, 2015

Held

Affairs that the position be separated and that Vern remain in his duties for the Board of Public Affairs. Vern is doing checks that previously were done by Jerry Downey. Brett said that Vern has agreed to stay on for the Board of Public Affairs. Norman said he thought would be a good idea. Jason asked if we had any applications for the Street Commissioner. Brett said that there were two. Brett said that Scott Wilson would train the Street Commissioner to be available as a backup for Vern's duties. John Dillon stated that Vern's main responsibility would be maintenance. Jason said that the next commissioner needs to be hired on a contractual basis. Norman stated that the next commissioner should be willing to be licensed and to spray. Brett indicated that the position is currently being advertised. Jason asked for assurance from Council that the commissioner is allowed to be a non-resident.

**Motion:** Norman Warner moved to accept the Board of Public Affairs proposal to officially split duties of water operations maintenance from the Street Commissioner position. Karla Harmon seconded. The motion passed.

**Motion:** John Archey moved to accept Vern Eikenberry's resignation as the Street Commissioner. Robert Williams seconded. The motion passed.

**Motion:** Karla Harmon moved that Council move into executive session to discuss Street Commissioner wages. Patsy Riley seconded. The motion carried and Council entered executive session.

**Motion:** Norman Warner moved that Council exit executive session. Karla Harmon seconded and Council exited executive session.

Jason asked if he needed any approval to interview applicants. Brett said he didn't. Brett questioned whether Council should give Jason authority to start a new commissioner before the next Council meeting. After discussion, it was decided that Derek Harmon services would be adequate until the new commissioner is confirmed at the June 11, 2015 regular meeting.

3. **Parks Grant Request Resolution 05-2015-**Brett explained that the resolution was required so that the Park Board could apply for grant funding. Karla Harmon asked what the grant was for. Brett said that he thought it was for chairs and mulch, but would have to look up the paperwork to see if there was anything else.

**Motion:** John Archey moved to suspend the three reading rule for Resolution 05-2015.

Robert Williams seconded. **Roll Call:** Norman Warner, yea; Karla Harmon, yea; Robert Williams, yea; Patsy Riley, yea; John Archey, yea; Chris Miller, absent

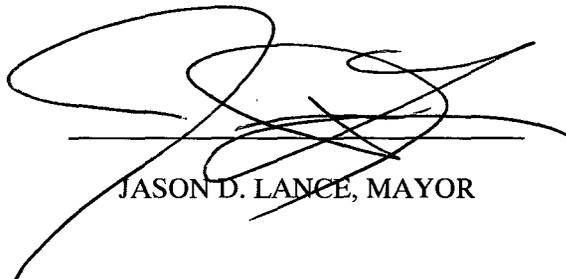
**Motion:** Norman Warner moved to pass Resolution 05-2015. John Archey seconded. **Roll**

**Call:** Norman Warner, yea; Karla Harmon, yea; Robert Williams, yea; Patsy Riley, yea; John Archey, yea; Chris Miller, absent

**ADJOURNMENT:** Karla Harmon moved to adjourn the meeting. Robert Williams seconded. The motion carried and the meeting adjourned at 6:55PM



BRETT P. CLARK, FISCAL OFFICER



JASON D. LANCE, MAYOR

# RECORD OF PROCEEDINGS

Minutes of

## VILLAGE OF GETTYSBURG COUNCIL MONTHLY

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

June 11, 2015

Held

**PRESENT:** Jason Lance, *Mayor*John Archey, *Council President*Robert Williams, *Councilmember*Patsy Riley, *Councilmember*Karla Harmon, *Councilmember*Norman Warner, *Councilmember*Chris Miller, *Councilmember*Brett Clark, *Fiscal Officer*Vern Eikenberry, *Village Commissioner*Matt Pierron, *Village Solicitor***ABSENT:****CITIZEN:** Cheryl Byers**GUESTS:** Craig Knapke, *Access Engineer*, Representatives of the Friends of the Cardinal Center**CALL TO ORDER**

Jason Lance led Council in the Pledge of Allegiance and called the meeting to order at 7PM.

**APPROVAL OF MINUTES****Motion:** Karla Harmon moved to approve the minutes of the May 7, 2015 Regular Council Meeting. Chris Miller seconded. The motion carried.**Motion:** Chris Miller moved to approve the minutes of the May 14, 2015 Special Council Meeting. John Archey seconded. The motion carried.**BILLS REVIEW****Motion:** Norman Warner moved to approve the bills paid as for the period May 7, 2015 through June 10, 2015. Karla Harmon seconded. The motion carried.**CITIZEN'S COMMENTS**

Cheryl Byers asked what is being done or will be done with 200 Adams St. She stated that the property has been a nuisance for years. She was told that current ordinances could not be enforced due to a lack of law enforcement resources in the Village. Extra patrolling by the Sheriff's Auxiliary is no longer being done and they would not assist with ordinance enforcement when they were under contract. Cheryl asserted that the property is a mess. Karla Harmon told Cheryl that the Village will adopt rules that will allow for some real enforcement. Matt Pierron said he has drafted an ordinance that would allow the Village to clean up the property and bill the resident through an assessment on their taxes. It would make failure to comply a 3<sup>rd</sup> degree misdemeanor.

**MAYOR'S REPORT**

Jason is continuing working to get Homecoming Festival rolling. We have a commitment for the fireworks, but we need to seek additional support.

**SOLICITOR'S REPORT**

(1) Matt met with the zoning board and drafted an exterior property maintenance ordinance. It's a large ordinance and covers a wide array of issues. It allows the Village to clean up the property at the owner's expense after ample opportunity to clean it up themselves. Council should take the time to review it and strike items that may be too stringent. Council also needs to be careful to set an example. Matt recommended against passing the ordinance as an emergency. Norman asked if penalties for blowing grass into the street could be included. Matt said it could but without a police dept. it could not be enforced. (2) Matt drafted an ordinance to vacate the alley at 295 E Main, but it has to have a legal description which would require a survey. There are also special notice requirements. The ordinance is drafted with the Village maintaining perpetual easements. Karla asked if she should contact Mr. Hoffman about the survey, which would cost \$350. Since he is the one that

## RECORD OF PROCEEDINGS

Minutes of

VILLAGE OF GETTYSBURG COUNCIL MONTHLY

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

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was asking for the alley to be vacated and would be responsible for the cost of survey, she was told yes.

**COMMISSIONER'S REPORT**

None

**FISCAL OFFICER'S REPORT**

(1) The Village received a property tax refund of \$463.75 for the Cardinal Center (2) Wayne Cannon, Rural Community Assistance Programs (RCAP) representative will be giving a presentation at the July 1 Board of Public Affairs meeting. (3) Council should a sample municipal tax ordinance in their packets for review. (4) Nichole Capasso is replacing Dawn Bryan as the Village Meter Reader (5) The decision made by council for the reimbursement of Anna Fair's expenses made at the special meeting could not be executed because funds were not appropriated for the expenditure. Also on consultation with the insurance company, it was decided that it would be best for Hylant to resolve the matter. Since this was contrary to Council's direction (Brett) would like an affirmation that he took the correct actions. **Motion:** Chris Miller moved that Council approve the actions taken by the Fiscal Officer regarding the situation with Anna Fair. John Archey seconded. The motion carried. (6) Brett encouraged Council to exercise more discipline to remain on topic and keep discussion relevant.

**OTHER REPORTS:**

**Streets**— (1) There is a large hole in middle of the street on George Street the Main Street intersection. (2) A fire hydrant on Esther Street needs to be replaced.

**Storm Sewer**— nothing

**Finance Committee**- nothing

**PDI**—nothing

**ADA/Hospitality**—nothing

**Cardinal Center**—(1) Patsy asked that when the Friends are ready to move the swingset and get it ready to be used again, that the Village apportion funds from the Gettysburg Youth Fund to offset the cost of playground mulch. (2) Brett reported that a donation has been received by the Friends, which will allow for air conditioning to be installed in the gym.

**Park Board**—Minutes distributed

**Board of Public Affairs**— Minutes distributed.

**Zoning Board**— A letter was sent to Tyler Austin asking them to not park in the alley. Another letter was sent to Don Schmidt about mowing on the property that needs to be done.

**Records Commission**—nothing

**OLD BUSINESS:**

1. **Resolution 02-2015 A Resolution to Forgive the Previous Years Advances** – Jason executed the third reading of Resolution 02-2015.  
**Motion:** Norman Warner moved to pass Resolution 02-2015. Karla Harmon seconded. **Roll Call Vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.
2. **Main Street Phase II Update** – Craig Knapke reported that OPWC (Ohio Public Works Commission) funding is set and the village will be receiving documents in July for a grant of \$500,000 and loans of up to \$530,000 for the Main St project. The project has been nominated by the Darke County Commissioners to the state but has not allocated any of their own funds. The County is only eligible for one project but has nominated three. Craig recommended to continue the application for the additional \$300,000 from the state and said the project scope could be adjusted if the funds were denied. Craig asked that the council pass a prepared resolution (09-2015) to commit funds as leverage for the project and that the mayor sign a facilities inventory.

**RESOLUTION 09-2015 A RESOLUTION TO COMMIT VILLAGE FUNDS AS LEVERAGE FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT**

## RECORD OF PROCEEDINGS

Minutes of

VILLAGE OF GETTYSBURG COUNCIL MONTHLY

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

June 11, 15

Held \_\_\_\_\_

20\_\_\_\_\_

**{"CDBG"} NEIGHBORHOOD REVITALIZATION PROGRAM FOR FISCAL YEAR 2015**

**Motion:** Karla Harmon moved to suspend the three reading rule for Resolution 09-2015. Chris Miller seconded. **Roll Call:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

**Motion:** John Archey moved to pass Resolution 09-2015. Robert Williams seconded. **Roll Call:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

Norman Warner asked where the project stood at the moment. Craig said that he originally projected the cost at \$800,000, but with the OPWC applied at \$1,030,000 to improve the scoring. If the \$300,000 grant does not come through then we would need to determine what the toleration is for loans and alter the project to suit the funds that are available. Chris Miller asked if the street funds that were set aside for leverage were still unavailable for current village use. Craig said that those funds were used to leverage the request with the county and that since they did not allocate funds to the fund to the project are now available for the Village to use on other projects.

**NEW BUSINESS:**

1. **Proposal to Friends of Cardinal Center** – Karla Harmon formally offered up the proposal to the Friends of the Cardinal Center that the Village handover operations of the Cardinal Center to the group in January 2016. She also stated that there are a lot of positive things going on there and it looks like it will have a bright future.
2. **Resolution 06-2015 1.90 RENEWAL OF THE TAX LEVY FIRE & EMS** – The Village received notice that the 1.90 levy for fire an ems would be expiring soon and needs to be certified to be placed on the ballot for renewal.  
**Motion:** Norman Warner moved to suspend the three reading rule for Resolution 06-2015. Karla Harmon seconded. **Roll Call:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.  
**Motion:** Chris Miller moved to pass Resolution 06-2015. Karla Harmon seconded. **Roll Call:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.
3. **Resolution 07-2015 .90 RENEWAL OF THE TAX LEVY FIRE & EMS**- The Village received notice that the .90 levy for fire an ems would be expiring soon and needs to be certified to be placed on the ballot for renewal.  
**Motion:** Norman Warner moved to suspend the three reading rule for Resolution 07-2015. Chris Miller seconded. **Roll Call:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.  
**Motion:** Robert Williams moved to pass Resolution 07-2015. Chris Miller seconded. **Roll Call:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.
4. **Resolution 08-2015 Supplemental Appropriations**-A supplemental appropriation is needed to payout the funds (\$325) donated to the Village for the Homecoming Festival.  
**Motion:** Norman Warner moved to suspend the three reading rule for Resolution 08-2015. Chris Miller seconded. **Roll Call:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea  
**Motion:** John Archey moved to pass Resolution 08-2015. Chris Miller seconded. **Roll Call:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.
5. **Street Commissioner Confirmation: Ordinance 2015-02 & Contract**- Jason has selected Gary Fouk as the new Street Commissioner and the Ordinance allows the Village to enter into a contract with him for his services. Brett asked what the amount should be for hours worked with approval over the maximum.

## RECORD OF PROCEEDINGS

Minutes of

VILLAGE OF GETTYSBURG COUNCIL MONTHLY

Meeting

BEAR GRAPHICS 800 325 8094 FORM NO 10148

Held

June 11, 2015

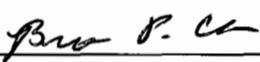
**Motion:** Karla moved that all hours be paid at same rate of \$10 per hour. Robert Williams seconded. The motion carried.

Brett said the contract is similar to Paul Kochesperger's contract with some updates to account for spraying and Cardinal Center plowing. Brett noted there was an issue with how working days are defined in regards to accumulating leave and sick time but that should not be a problem in the first year. Karla expressed concern that some areas of street cleaning and plowing may not be adequately covered. Jason and Brett said that they thought they were.

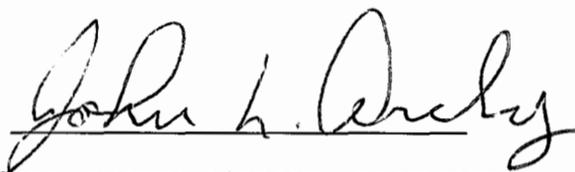
**Motion:** Karla Harmon moved to declare an emergency and suspend the three reading rule for Ordinance 2015-02. Chris Miller seconded. **Roll Call:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea

**Motion:** Karla Harmon moved to pass Ordinance 2015-02. Robert Williams seconded. **Roll Call:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

**ADJOURNMENT:** Norman Warner moved that the meeting be adjourned. Karla Harmon seconded. The motion carried and the meeting adjourned at 8:50.



BRETT P. CLARK, FISCAL OFFICER



JOHN ARCHEY, COUNCIL PRESIDENT

# RECORD OF PROCEEDINGS

Minutes of

## VILLAGE OF GETTYSBURG COUNCIL MONTHLY

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

July 9, 15  
20

Held

**PRESENT:** John Archey, *Council President*  
 Robert Williams, *Councilmember*  
 Patsy Riley, *Councilmember*  
 Karla Harmon, *Councilmember*  
 Norman Warner, *Councilmember*  
 Chris Miller, *Councilmember*  
 Brett Clark, *Fiscal Officer*  
 Matt Pierron, *Village Solicitor*

**ABSENT:** Jason Lance, *Mayor*

**CITIZEN:** Deanna & Vern Eikenberry, Paula & Mr. Harshbarger, Tim Rue, Ed Browning, Anna Fair, Don Sturgill, Tim Rue, Susan Hart, Tim Bryan

**GUESTS:**

### CALL TO ORDER

John Archey led Council in the Pledge of Allegiance and called the meeting to order at 7PM.

### APPROVAL OF MINUTES

**Motion:** Norman Warner moved to approve the minutes of the June 11, 2015 Regular Council Meeting. Robert Williams seconded. The motion carried.

### BILLS REVIEW

**Motion:** Patsy Riley ~~Warner~~ moved to approve the bills paid as for the period June 11, 2015 through July 8, 2015. Chris Miller seconded. The motion carried.

### CITIZEN'S COMMENTS:

Deanna Eikenberry asked why the proposed \*ordinance was needed and how many readings were going to be done. Brett set that it was set up for three readings. Matt Pierron said that he recommended doing three readings. Deanna thought that it should say on the document should say how many readings would be done. Karla Harmon said she receives complaints about properties and the new ordinance is needed as a replacement to previous ordinances which do not have an effective mechanism for enforcement. Karla also said that purpose is to provide a way to get problem properties cleaned up and not to put the "hammer" down on people. Tim Rue expressed his opinion that while he sees the need to clean up properties, he was concerned that those who would be enforcing the new ordinance were not qualified and that in addition to the other problems the village has with "riff raff" and the cost of the village utilities that residents would be incentivized to leave. He was primarily concerned with how rigid council would be with enforcement. Tim also mentioned that there was no sheriff patrol. John Archey explained that there was no patrol because their services in the past were of questionable value and that finances got to the point that they were no longer affordable. Responding to Tim's comment about the village utilities, Paula Harshbarger commented that she thought water costs were very reasonable. Paula also commented on May's meeting minutes about problems with funds and the Cardinal Center. Brett explained that problem with a future deficit had to do with the General Fund. Revenue is less than it used to be. The Cardinal Center is not a drain on the General Fund as it has received any support since 2013 and is being funded by its own earned revenue and donations from the Friends of the Cardinal Center. The Water Operating Fund is also going to be having problems since there has not been a substantive increase since 2000. Paula expressed her impression that the proposed ordinance would allow village officials to enter onto anybody's property and take whatever they deemed fit. Paula referenced that part of the ordinance related to junk vehicles. Karla told Paula that those items that would appear to be junk need to be contained within a structure or behind a fence and that the village is not going to be going onto properties looking for problems. Mr. Harshbarger said that he would not allow anyone onto his property without a warrant and that as long it is not a matter of health and safety he doesn't care what a person does with their property. He further expressed he doesn't want Gettysburg to become like

## RECORD OF PROCEEDINGS

Minutes of

VILLAGE OF GETTYSBURG COUNCIL MONTHLY

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BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held

July 9, 2015

Tipp City and that if the ordinance passes he will pay to campaign against anyone who voted for it. Paula also mentioned a portion about junk on porches. Tim questioned who could be qualified make the determination about what is junk or not. Mr. Harshbarger was concerned about the ordinance being a step towards to more intrusion into citizens' lives. Paula asked about several abandoned properties (104 Auld, 215 Corwin). Brett told her that the properties are both delinquent in taxes and the village is working on the issue. One of the properties, however, is being blocked by the Veteran's Administration. She also asked if the area in between the houses between Marvin and Bridge is village considered within village limits (hilly, semi-wooded area that is not completely mowed by property owners). Brett told that it is within the village limits. Paula said that she thought one person had to mow than everyone should have to. Tim Bryan commented that some areas were difficult to mow. Paula also commented that she understood the reason for the ordinance, but that she thought it could be worded differently. John Archey told her that it was not etched in stone and that council would take citizens comments into consideration. Paula asked if there was anything that could be done with the Sheriff's Patrol. Tim Bryan commented that any change for the positive in Gettysburg would need to be done by its citizens. Don Sturgill said that he thought the wording of the ordinance is too severe and thought all the residents should have been sent a notice about it. Susan Hart agreed that a notice should have been sent. Susan asked if the ordinance was able to be enforced on landlords that live outside the village. Patsy Riley told her it would be. Tim Rue suggested that the ordinance should be directed more towards landlords than renters. Karla said notifications of violations would be sent to both. Don said his concerns about the ordinance go beyond the issues of tall grass and junked vehicles. He more concerned with references to home appearance such as paint and home repairs that could be expensive for the homeowner to make. Vern Eikenberry voiced his opposition to the idea that one person could issue a violation that could him thousands of dollars of repairs. Brett asked Vern if the appeals process in the ordinance that allows council to dismiss violations was inadequate. Vern said that if the council were to dismiss violations that it would undermine the ordinance enforcement. Don restated his opposition to the sections relating to home repairs and he continued that many people don't go to the post office and that everyone should be sent a notice. Vern noted that Matt had mentioned that the proposed ordinance was taken from another village and asked what happened there. Matt said that this ordinance has passed in Arcanum, Versailles and North Star. Matt also addressed Vern's concern about one person making a decision saying that it was written that way so there could be an appeals process. Patsy Riley said she understood the concerns about homeowners being forced to make expensive repairs and was open to changing that section of the ordinance. Paula asked if there were any USDA grants available to help residents with repairs. Brett said he didn't know, but the village could look into it. John reassured the citizens present that their comments were not falling on deaf ears.

Anna Fair thanked council for fixing the problem with the storm sewers on Brown Street. Anna also said that she noticed water coming out of Esther Street. Brett told her that village was aware of the problem and that it is being addressed.

*\*Note: "ordinance" in Citizen's Comments refers to proposed Ordinance 2015-03 An Ordinance Enacting An Exterior Property Maintenance Code For The Village Of Gettysburg, Ohio.*

**MAYOR'S REPORT**

**Brett read the following as requested by Mayor Lance:**

*Greetings from Topsail Island, North Carolina!*

*First I would like to thank Norman Warner, Chris Miller, and anyone else that helped get the village looking nice for the Homecoming weekend. As most everyone knows Gary Foulk is no longer with the Village. Norman and the others stepped up and filled in the gaps to keep things running fairly smooth. I have taken the task of water shut offs and turn ons. this has proven to be a challenge to say the least. it has not always worked with my schedule to get them turned off at the right time and then back on when they decide to pay.*

*Which brings me to the point, We need a street commissioner.*

# RECORD OF PROCEEDINGS

Minutes of VILLAGE OF GETTYSBURG COUNCIL MONTHLY Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

July 9, 15  
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Held \_\_\_\_\_

*As I mentioned last meeting, the next two qualified candidates very plainly stated on the application that they require \$15.00/hour as a condition of employment. I am very aware of the financial situation we are in and understand the reluctance to employ at that pay level. However, we cannot sustain this current arrangement long term. I would encourage council to look at some creative ways to meet the needs of the village both physically and financially.*

*Secondly, I have received several concerned citizens comments concerning the property maintenance ordinance. I would like to hold a special council meeting July 16 at 7pm to discuss and receive public comment then vote for the best interest of the village. I feel it is moving in the right direction for the advancement and improvement of the village. my concern is that those proposing the legislation and enforcing the legislation not also be violators of it themselves. I have driven around the village and looked through the lense of this law and found that if this were the law today several of us that sit around the table would be guilty. we must all be examples in a positive way if we desire the residents to do the same. Consider this as we proceed with this legislation.*

*Thank you all for your service and dedication to the Village. it is greatly appreciated.*

*Jason Lance, Mayor*

## **SOLICITOR'S REPORT**

(1) Matt suggested that if the new nuisance ordinance (03-2015) is passed then previous ordinances should be repealed at the same time. Brett asked if the ordinance could be worded to supersede previous ordinances as opposed to repealing. Matt said that he thought it could.

## **COMMISSIONER'S REPORT (Acting Norman Warner)**

(1) There is sinkhole at Ruth and Park where it appears that a tile is broken. It will have to be fixed or the street will collapse.

## **FISCAL OFFICER'S REPORT**

(1) Received notice of the 2015 budget commission meeting. (2) A loan payment that is drawn from several funds will be late due to the Water Fund being behind on raising revenue. The payment will be made before late penalties apply. The Board of Public Affairs will have to address the revenue issue soon.

## **OTHER REPORTS:**

**Streets**— John Archey presented an estimate from Roger Hess for \$900 to lower the drain in the street at 204 Corwin so that water would drain at the curb properly. **Motion:** Karla Harmon moved to accept the proposal. Patsy Riley seconded. The motion carried.

**Storm Sewer**— nothing

**Finance Committee**- Minutes distributed

**PDI**—nothing

**ADA/Hospitality**—nothing

**Cardinal Center**—(1) Richard Barton is interested in the basketball posts, backboards and hoops and would be willing to replace with new.

**Park Board**—Minutes distributed

**Board of Public Affairs**— Minutes distributed.

**Zoning Board**—nothing

**Records Commission**—nothing

## **OLD BUSINESS:**

1. **Main Street Phase II – Authorization for Mayor/Fiscal Officer to sign OPWC Loan Agreement and Access Engineering Contract**

**Motion:** Norman Warner moved to authorize the Mayor and Fiscal Officer to sign the OPWC

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BEAR GRAPHICS 800-325-8094 FORM NO 10148

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Loan Agreement. Chris Miller seconded. The motion passed.

**Motion:** Norman Warner moved to authorize the Mayor and Fiscal Officer to sign the Access Engineering Contract. Robert Williams seconded. The motion passed.

**NEW BUSINESS:****1. 2016 Tax Budget**

**Motion:** Chris Miller moved for the approval of the 2016 Tax Budget. Karla Harmon seconded. The motion carried.

- 2. Resolution 10-2015 A Resolution To Repeal Resolution 02-2015 Authorizing The Forgiveness Of Advances** – Brett explained that after consulting with state auditors, he was told that according to Ohio accounting law, advances cannot be forgiven but must be paid back and therefore the method in Resolution 02-2015 is not legal. Solicitor has advised that Resolution 02-2015 be repealed.

**Motion:** Karla Harmon moved to suspend the three-reading rule for Resolution 10-2015. Seconded by Robert Williams.

**Roll Call Vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

**Motion:** Norman Warner moved for the passage of Resolution 10-2015. Seconded by Chris Miller

**Roll Call Vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

- 3. Resolution 11-2015 A Resolution To Repeal Resolution 06-2015 Resolution Declaring It Necessary To Levy A Renewal Operating Levy-** Brett explained to council that he was told by the county auditor's office that due to a technical issue with the text of Resolution 06-2015 (the words "and emergency medical services" so that the wording conforms with the original levy text), it was invalid and a new resolution would have to be passed. Solicitor has advised that 06-2015 also be repealed.

**Motion:** Karla Harmon moved to suspend the three-reading rule for Resolution 11-2015. Seconded by Patsy Riley.

**Roll Call Vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

**Motion:** Karla Harmon moved for the passage of Resolution 11-2015. Seconded by Patsy Riley.

**Roll Call Vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

- 4. Resolution 12-2015 A Resolution To Repeal Resolution 07-2015 Resolution Declaring It Necessary To Levy A Renewal Operating Levy-** Brett explained to council that he was told by the county auditor's office that due to a technical issue with the text of Resolution 07-2015 (the words "and emergency medical services" so that the wording conforms with the original levy text), it was invalid and a new resolution would have to be passed. Solicitor has advised that 07-2015 also be repealed.

**Motion:** Karla Harmon moved to suspend the three-reading rule for Resolution 12-2015. Seconded by Norman Warner.

**Roll Call Vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

# RECORD OF PROCEEDINGS

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Held \_\_\_\_\_

**Motion:** Chris Miller moved for the passage of Resolution 12-2015. Seconded by Karla Harmon.

**Roll Call Vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

**5. Resolution 13-2015 Resolution Declaring It Necessary To Levy A Renewal Operating Levy In Excess Of The Ten Mill Limitation And Requesting Certification Of County Auditor**

**Motion:** Karla Harmon moved to suspend the three-reading rule for Resolution 13-2015. Seconded by John Archey.

**Roll Call Vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

**Motion:** Chris Miller moved for the passage of Resolution 13-2015. Seconded by Robert Williams.

**Roll Call Vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

**6. Resolution 14-2015 Resolution Declaring It Necessary To Levy A Renewal Operating Levy In Excess Of The Ten Mill Limitation And Requesting Certification Of County Auditor**

**Motion:** Karla Harmon moved to suspend the three-reading rule for Resolution 14-2015. Seconded by Chris Miller.

**Roll Call Vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

**Motion:** Patsy Riley moved for the passage of Resolution 14-2015. Seconded by Chris Miller.

**Roll Call Vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

**7. Resolution 15-2015 A Resolution to Satisfy the Repayment of Advances-** Brett explained that Resolution 15-2015 allows the advances in 2012 & 2013 to be taken off of the books as recommended by the state auditors with the correct methodology. An amended certificate of estimated resources must be obtained from the county auditor so that the funds can be transferred from the General Fund to the Gettysburg School Fund. The advances would then be paid back immediately resulting in \$0.00 movement of funds. Norman Warner asked how this would work if the amount in the General Fund is less than the total amount needed to be transferred. Brett said since the advances are paid back as soon the transfer is made, he would make the transfers and advance paybacks in increments.

**Motion:** Norman Warner moved to pass the 1<sup>st</sup> Reading of Resolution 15-2015. Seconded by Harmon.

**Roll Call Vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

**8. Ordinance 2015-03 An Ordinance Enacting An Exterior Property Maintenance Code For The Village Of Gettysburg, Ohio-** During discussion several suggestions were made for revisions. Brett cautioned that altering sections to make the ordinance less onerous for individuals with special circumstances would make it ineffective for serious cases and that he thought that is why there is an appeals process. Matt said he could make the text more "flowery," but part of the idea these types of ordinances is to be direct and to the point. Council concluded that another meeting to gather additional comments needed to be held before making changes or taking any action on proposed Ordinance 2015-03. Council scheduled a special meeting for Thursday July 23<sup>rd</sup>.

RECORD OF PROCEEDINGS

Minutes of

VILLAGE OF GETTYSBURG COUNCIL MONTHLY

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

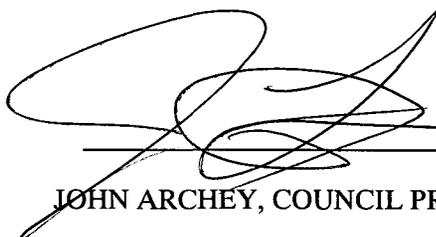
Held

July 9, 2015

**ADJOURNMENT:** Norman Warner moved that the meeting be adjourned. Robert Williams seconded. The motion carried and the meeting adjourned at 9:15.



BRETT P. CLARK, FISCAL OFFICER



JOHN ARCHEY, COUNCIL PRESIDENT

# RECORD OF PROCEEDINGS

Minutes of

Meeting

## VILLAGE OF GETTYSBURG COUNCIL SPECIAL

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_ July 23, 2015 \_\_\_\_\_

**PRESENT:** Jason Lance, *Mayor*  
 John Archey, *Council President*  
 Robert Williams, *Councilmember*  
 Patsy Riley, *Councilmember*  
 Karla Harmon, *Councilmember*  
 Norman Warner, *Councilmember*  
 Chris Miller, *Councilmember*  
 Brett Clark, *Fiscal Officer*  
 Matt Pierron, *Village Solicitor*

**ABSENT:**

**CITIZEN:** Vern & Deanna Eikenberry, Paula Harshbarger, Susan Hart, Tim Rue, Ed Browning

**GUESTS:****CALL TO ORDER**

Jason Lance called the meeting to order at 7PM.

**BUSINESS:**

**1. ORDINANCE NO. 2015-03 An Ordinance Enacting An Exterior Property Maintenance Code For The Village Of Gettysburg, Ohio**

Jason opened the floor for comments. The citizens in attendance for most part restated their concerns from the previous meeting. Primary opposition relating to the amount of time given to comply and associated costs. Jason asserted that the purpose of the ordinance isn't to control people but to make the town better for everyone. He also stated that he sure that the village would work with residents who were in special circumstances. There was some confusion related to the draft that was distributed since the July 9 Regular meeting. Some citizens thought that the changes made were good and that it was better than the previous. The citizen was informed that council decided to make no changes until they heard more feedback and that the text was exactly the same. Brett said the only changes were the format from legal to letter sized for ease of copying at the Post Office and the watermark was changed from "Proposed" to "Draft." Susan Hart stated that she thought that deliberately deceptive. Brett said that was not his intent.

Jason said the feeling he is picking up from the citizens is that the timeline is a problem. Karla suggested the timeline is not really issue because the violation has to be addressed within 10 days from notice not that it has to be resolved. If a person makes contact with reason, the time to make a correction can be extended. Jason asked what would happen if a new person took Karla's position as zoning board chair and they were not flexible. Chris Miller suggested that some of the guidelines should be changed. Jason asked what council wanted to do about the timeframes. Norman Warner said that he liked it the way the ordinance is written and the timeframe should be extended if the violator is taking steps to correct the issue. Norman was also concerned that a future village officer could be over zealous in enforcement. Patsy Riley did feel that that would be likely. Brett asked Matt if everyone was put on hold once a notice was appealed. Matt said yes, it was until council heard the appeal. Norman asked how the ordinance would be enforced. Matt explained that after following notification and appeal procedure, that the village would be able enter onto the property for abatement or if necessary turn the matter over to the Darke County prosecutor's office. Jason asked if the village has assurances that the prosecutor would act. Matt said that there are no promises, but based on his relationship with the prosecutor he doesn't know of a reason they wouldn't. Norman asked if the Sheriff would deliver a notice if a violator were to refuse to accept a certified letter. Matt said he uses process server, but he

## RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800.325.8094 FORM NO. 018

## VILLAGE OF GETTYSBURG COUNCIL SPECIAL

Held

July 23, 2015

thought Sheriff would for a fee. Robert Williams asked what happens if in the delivery of a letter that there is a threat of violence. He was told that the Sheriff would be called. Susan Hart asked how costs of the Village are recouped. Jason said that in the past that the responsible party is billed and if they do not pay then the cost is assessed to the property owner's taxes. He's not sure about court costs as the Village has not pursued that course before. Chris Miller asked for clarification of the appeal timeframe that if a violator were given 3 days to correct a violation that they could appeal immediately. Susan Hart asked what the process was if she were notified of a violation and wanted to appeal. Matt said that she would contact the Village office to file a written request and the appeal would be heard at the next regular meeting of the village council. Jason closed discussion.

**Motion:** Chris Miller moved that the time limits for complying with a notice of violation be adjusted. There was no second and the motion failed.

**Motion:** Norman Warner moved to pass the 1<sup>st</sup> reading of Ordinance 2015-03. Karla Harmon seconded.

**Roll Call Vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, nay; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

- 2. RESOLUTION NO. 16-2015 Resolution Declaring Necessity For A Village Of Gettysburg Tax Levy For Renewal Of Funds For Operation Of The Fire Department Certification To The Board Of Elections.** Brett explained that Resolution 16-2015 was necessary to place the .90 mil levy renewal on November's ballot.

**Motion:** Norman Warner moved to suspend the three-reading rule so that Resolution 16-2015 could be passed in a timely fashion for the Board of Elections. Karla Harmon seconded.

**Roll Call Vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, nay; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

**Motion:** Karla Harmon moved to declare an suspend the three-reading rule so that Resolution 16-2015 could be passed in a timely fashion for the Board of Elections. Robert Williams seconded.

**Roll Call Vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, nay; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

- 3. RESOLUTION NO. 17-2015 Resolution Declaring Necessity For A Village Of Gettysburg Tax Levy For Renewal Of Funds For Operation Of The Fire Department Certification To The Board Of Elections.** Brett explained that Resolution 17-2015 was necessary to place the 1.90 levy renewal on November's ballot.

**Motion:** Norman Warner moved to suspend the three-reading rule so that Resolution 16-2015 could be passed in a timely fashion for the Board of Elections. Karla Harmon seconded.

**Roll Call Vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, nay; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

**Motion:** Karla Harmon moved to declare an suspend the three-reading rule so that Resolution 16-2015 could be passed in a timely fashion for the Board of Elections. Robert Williams seconded.

**Roll Call Vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, nay; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

## RECORD OF PROCEEDINGS

Minutes of

Meeting

## VILLAGE OF GETTYSBURG COUNCIL SPECIAL

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_ July 23, 2015 \_\_\_\_\_

**4. RESOLUTION 15-2015 A Resolution To Satisfy The Repayment Of Advances From The General Fund To The Gettysburg School Fund In Fiscal Years 2012 And 2013 (Second Reading)**

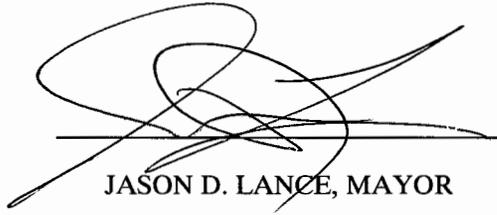
**Motion:** Norman Warner moved to pass the 2<sup>nd</sup> reading of Resolution 15-2015. Seconded by Karla Harmon.

**Roll Call Vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

**ADJOURNMENT:** Patsy Riley moved to adjourn the meeting. Robert Williams seconded. The motion carried and the meeting adjourned at 8:10 PM



BRETT P. CLARK, FISCAL OFFICER



JASON D. LANCE, MAYOR

## RECORD OF PROCEEDINGS

Minutes of

Meeting

## VILLAGE OF GETTYSBURG COUNCIL SPECIAL

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held

July 30, <sup>20</sup>15

**PRESENT:** Jason Lance, *Mayor*  
 John Archey, *Council President*  
 Chris Miller, *Councilmember*  
 Robert Williams, *Councilmember*  
 Patsy Riley, *Councilmember*  
 Karla Harmon, *Councilmember*  
 Norman Warner, *Councilmember*  
 Brett Clark, *Fiscal Officer*

**CALL TO ORDER**

Jason Lance called the meeting to order at 7PM.

**BUSINESS:**

**1. Resolution 18-2015 A Resolution To Proceed With The Renewal Of The Tax Levy For Fire Department For The Village Of Gettysburg And Declaring An Emergency**

**Motion:** Norman Warner moved to declare an emergency and suspend the 3-reading rule so that Resolution 18-2015 could submitted to the Board of Elections in time for the .90 mill fire department levy renewal to be placed on the November 2015 ballot. Chris Miller seconded

**Roll Call Vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea

**Motion:** Chris Miller moved to adopt Resolution 18-2015. Patsy Riley seconded.

**Roll Call Vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

**2. Resolution 19-2015 A Resolution To Proceed With The Renewal Of The Tax Levy For Fire Department For The Village Of Gettysburg And Declaring An Emergency**

**Motion:** Patsy Riley moved to declare an emergency and suspend the 3-reading rule so that Resolution 19-2015 could submitted to the Board of Elections in time for the 1.90 mill fire department levy renewal to be placed on the November 2015 ballot. Chris Miller seconded

**Roll Call Vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea

**Motion:** Chris Miller moved to adopt Resolution 19-2015. Robert Williams seconded.

**Roll Call Vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

**ADJOURNMENT:** Karla Harmon moved to adjourn the meeting. John Archey seconded. The motion carried and the meeting adjourned at 7:05PM



BRETT P. CLARK, FISCAL OFFICER



JASON D. LANCE, MAYOR

# RECORD OF PROCEEDINGS

Minutes of VILLAGE OF GETTYSBURG COUNCIL MONTHLY Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

August 13, 15  
20

Held \_\_\_\_\_

**PRESENT:** John Archey, *Council President*  
 Robert Williams, *Councilmember*  
 Patsy Riley, *Councilmember*  
 Karla Harmon, *Councilmember*  
 Norman Warner, *Councilmember*  
 Chris Miller, *Councilmember*  
 Brett Clark, *Fiscal Officer*  
 Matt Pierron, *Village Solicitor*

**ABSENT:** Jason Lance, *Mayor*

**CITIZEN:** Mike Shives

**GUESTS:**

**CALL TO ORDER**

John Archey led Council in the Pledge of Allegiance and called the meeting to order at 7PM.

**APPROVAL OF MINUTES**

**Motion:** Karla Harmon moved to approve the minutes of the July 9, 2015 Regular Council Meeting. Robert Williams seconded. The motion carried.

**Motion:** Karla Harmon moved to approve the minutes of the July 23, 2015 Special Council Meeting. Chris Miller seconded. The motion carried.

**Motion:** Karla Harmon moved to approve the minutes of the July 30, 2015 Special Council Meeting. Chris Miller seconded. The motion carried.

**BILLS REVIEW**

**Motion:** Norman Warner moved to approve the bills paid as for the period July 9, 2015 through August 12, 2015. Chris Miller seconded. The motion carried.

**CITIZEN'S COMMENTS**

None

**MAYOR'S REPORT**

None

**SOLICITOR'S REPORT**

(1) Matt recommended that ordinances being superseded by Ordinance 2014-03 be repealed and is working on a draft ordinance for that purpose.

**COMMISSIONER'S REPORT**

Norman Warner asked for suggestions about how to dispose of the brush pile. The village chipper is not sufficient for the size of the job and there are some large pieces. Chris Miller suggested that the pile could be hauled away for dumping off Rt. 36 behind Bill Kelly's for \$25 a load plus the cost of hauling. It was suggested that the fire department could burn the pile. John Archey said that that would be impractical due to the location and the mulch content.

**FISCAL OFFICER'S REPORT**

(1) Brett met with the Budget Commission Tuesday 8/11. Local Government Distribution is going to be similar to 2015, slightly more (about \$500) if it is not reduced. Carol Ginn is satisfied with our 2016 budget. We have more Fund Accounts than most villages, but it not a bad thing because it allows for better tracking of revenue and expense. Other villages could learn from us (2) 215 Corwin is still being blocked from tax sale by the Veterans Administration. The VA told Scott Zumbrink that they will hire a realtor who will be responsible for selling the properties. (3) Only one bidder is required for a sale (104 Auld). The property may be offered to the village first. Mr. Zumbrink will

## RECORD OF PROCEEDINGS

Minutes of

VILLAGE OF GETTYSBURG COUNCIL MONTHLY

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held

August 13, 2015

start proceedings to move forward as soon as we tell him we are ready. (4) Mr. Zumbrink agreed that given our financial situation that an income tax is probably a good idea. (5) Ms. Ginn confirmed that the levies certified to the Board of Elections have been placed on the ballot. (6) Brett received a call from the Board of Elections that there is a problem with the form of the levies. Brett is referring the matter to Matt Pierron.

**OTHER REPORTS:**

**Streets**— (1) Roger Hess has fixed the drain causing water to stand at 204 Corwin. (2) A quote for \$7,596 has been received from Wagner Paving for street paving on Park St and small area near intersection of George and Main. Norman received no response for quotes from other companies he contacted. **Motion:** Chris Miller moved to accept Wagner Paving' proposal. Karla Harmon seconded. The motion carried. (3) The sinkhole that was thought to be created by a broken tile at Ruth and Park was an illusion. The manhole had been pushed out of position (probably hit by the snowplow) giving the appearance of the sinkhole. Norman moved it back into position.

**Storm Sewer**— nothing

**Finance Committee**- nothing

**PDI**—nothing

**ADA/Hospitality**—(1) Patsy Riley asked who would be responsible for putting up the Christmas lights since Vern Eikenberry is no longer available to do it. After discussion, it was decided that Patsy would ask the fire department if they would be willing to put up the lights as they had done in the past. (2) Patsy also mentioned that there is a hornet's nest at 215 Corwin that is a hazard. She is looking into someone to remove it.

**Cardinal Center**—Karla Harmon reported that she met with board members of the Friends of the Cardinal Center to discuss terms for a lease agreement that would allow them to take over the operations of the Cardinal Center. It was a productive meeting and they will be responding so that action can be taken in October.

**Park Board**—Minutes distributed

**Board of Public Affairs**— Minutes distributed.

**Zoning Board**—nothing

**Records Commission**—nothing

**OLD BUSINESS:**

1. **Resolution 15-2015 A Resolution To Satisfy The Repayment Of Advances**-John Archey executed the third reading of Resolution 15-2015.

**Motion:** Norman Warner moved to pass Resolution 02-2015. Karla Harmon seconded. **Roll**

**Call Vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

2. **Ordinance 2015-03 An Ordinance Enacting an Exterior Property Maintenance Code for the Village of Gettysburg, Ohio**— John Archey executed the second reading of Ordinance 2015-03.

**Motion:** Norman Warner moved to accept the second reading of Ordinance 2015-03. **Roll**

**Call Vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, nay; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

- 3.

**NEW BUSINESS:**

1. **20-2015 Special Assessments Resolution** – Several properties are delinquent for utilities and assessments are due at the County Auditor's office in early September.

**Motion:** Norman Warner moved to declare an emergency and suspend the three-reading rule for Resolution 20-2015 so that assessments can be turned into the auditor before the deadline. Patsy Riley seconded. **Roll Call:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

**Motion:** Norman Warner moved to pass Resolution 20-2015. Karla Harmon seconded. **Roll**

**Call:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

## RECORD OF PROCEEDINGS

Minutes of VILLAGE OF GETTYSBURG COUNCIL MONTHLY Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

August 13, 15

Held \_\_\_\_\_ 20\_\_\_\_\_

2. **Resolution 21-2015 Supplemental Appropriations.** Amounts increased in the General Fund so that the 2<sup>nd</sup> half street lighting bill can be paid (\$6013.80), and auditors fee can be recorded (\$170.00) from second half tax settlement; Streets Main & Const: reallocation of \$6,014 from contractual services to repairs and maintenance; Parks & Rec: increase of \$2,500 each for repairs/maintenance and equipment for items that will be reimbursed through Darke County Parks Grant; Water Operating: increase in Personal Services, Opers, Medicare (3507) to ensure that wages can be paid through remainder of year, increase Water and Sewage (contracts) \$6,380 so that water tower maintenance contract can be paid.

**Motion:** Norman Warner moved to suspend the three reading rule for Resolution 21-2015. Chris Miller seconded. **Roll Call:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

**Motion:** Karla Harmon moved to pass Resolution 21-2015. Chris Miller seconded. **Roll Call:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

3. **Paint for Auld Street curb alongside Cardinal Center-** Patsy Riley explained to council that people do not park alongside the Cardinal Center on Auld St even though it is no longer restricted parking because the old yellow paint on the curb. She has volunteers who will paint over it, but would like the village to buy the paint since the curb is the village's responsibility.

**Motion:** Chris moved to approve the purchase of paint from Sherwin-Williams up the amount of \$500 to paint the curb. Robert Williams seconded. The motion carried.

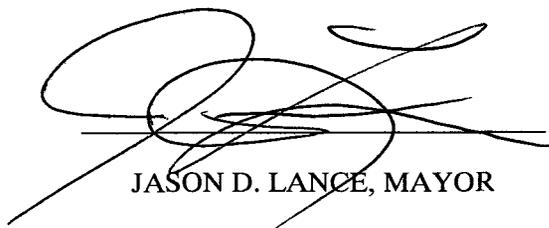
4. **Weed Killer-** John Archey said that he would continue to spray for weeds on village properties, but needs more solution for spraying.

**Motion:** Karla Harmon moved to allow the purchase of concentrated weed killer up to the amount of \$50. Patsy Riley seconded. The motion carried.

**ADJOURNMENT:** Norman Warner moved that the meeting be adjourned. Karla Harmon seconded. The motion carried and the meeting adjourned at 8:30.



BRETT P. CLARK, FISCAL OFFICER



JASON D. LANCE, MAYOR

# RECORD OF PROCEEDINGS

Minutes of VILLAGE OF GETTYSBURG COUNCIL MONTHLY Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

September 10, 15  
20

Held \_\_\_\_\_

**PRESENT:** Jason Lance, *Mayor*  
 John Archey, *Council President*  
 Robert Williams, *Councilmember*  
 Patsy Riley, *Councilmember*  
 Karla Harmon, *Councilmember*  
 Norman Warner, *Councilmember*  
 Chris Miller, *Councilmember*  
 Brett Clark, *Fiscal Officer*  
 Matt Pierron, *Village Solicitor*

**ABSENT:**

**CITIZEN:** Dale Stachler

**GUESTS:** Craig Knapke, *Access Engineering*  
 Diana Spittler, *Friends of the Cardinal Center Representative*

**CALL TO ORDER**

Jason Lance led Council in the Pledge of Allegiance and called the meeting to order at 7PM.

**APPROVAL OF MINUTES**

**Motion:** Chris Miller moved to approve the minutes of the August 13, 2015 Regular Council Meeting. John Archey seconded. The motion carried.

**BILLS REVIEW**

**Motion:** Norman Warner moved to approve the bills paid as for the period August 13, 2015 through September 9, 2015. Chris Miller seconded. The motion carried.

**CITIZEN'S COMMENTS**

Dale Stachler asked about the possibility of water bills being reduced. Jason told him that that was unlikely due to current operating costs and if anything they were lower than they needed to be. Mr. Stachler also asked if there had been problems with break-ins recently as he had some items turn up missing. Jason said that he had not been made aware of any unusual activity. Mr. Stachler also asked about the Sheriff's patrol. He was told that they were no longer being used in part due to cost and in part due to doubts and concerns about the effectiveness of the service they were providing.

**MAYOR'S REPORT**

Nothing

**SOLICITOR'S REPORT**

Nothing

**COMMISSIONER'S REPORT**

(1) Paving has been completed. (2) Water leak on Esther Street has been fixed. (3) The truck was damaged when the truck rolled back and caught the door on the mower. Norman got a couple of estimates for repairs with Dave Knapp's being the lowest. **Motion:** Patsy Riley moved to accept the lowest bid for repairing the truck. Karla Harmon seconded. The motion passed.

**FISCAL OFFICER'S REPORT**

(1) The village received a proof copy of the ballot for November 3. The renewal levies on the ballot as expected, but there are no candidates for the two open seats on Council or Board of Public Affairs. (2) Brett distributed a sample appropriation for 2016. He noted that if the appropriation were used up with expected figures the General Fund would have a negative balance of around \$2,000 at year's end. If the audit requires a correction for street lighting paid from the wrong fund, the negative balance could be greater than \$14,000.

## RECORD OF PROCEEDINGS

Minutes of

VILLAGE OF GETTYSBURG COUNCIL MONTHLY

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held

September 10, 2015

**OTHER REPORTS:****Streets**— nothing**Storm Sewer**— nothing**Finance Committee**- nothing**PDI**—nothing

**ADA/Hospitality**—(1) Because of the problems Derek Harmon had attempting to cut down the weeds at 215 Corwin St due to stinging insects, Patsy contacted a wildlife organization to inspect the property. She was informed that there is a hornet's nest on the property and it would cost \$125 to remove it. The owner of the property, Mr. Totman, is pretty much inaccessible due to his health conditions and involvement of the Veteran's Administration. Matt talked to Margaret Hayes about Mr. Totman and she has not had contact with him in quite some time. Matt recommended that the village go ahead and have the hornet's nest removed. Jason asked if the village could use the new property maintenance ordinance to get the owner to fix the problem. Matt didn't think that would work given the current circumstances. **Motion:** Patsy moved that Council authorize the wildlife organization to remove the hornet's nest at 215 Corwin St. for \$125. Karla Harmon seconded. The motion carried. (2) Patsy talked to the fire department and they said that they will burn the brush pile by the water tower and were also willing to put the Christmas street decorations. (3) Patsy got the paint from Sherwin-Williams to paint the curbs and handicap areas at the Cardinal Center and expects to start to paint on Monday.

**Cardinal Center**— (1) Karla gave Matt a copy of the lease for the Cardinal Center she received. Overall it looks very good, but there several changes that she would like to be made. Karla suggested that the village could do the mowing as it does for the park. Jason said that he would like the village to help where it can but doing the mowing was impractical due to time and cost. He thinks plowing the parking lot is something the village can do, but not cleaning the walks. Matt will review the document. Karla said that she missed the last Friends of the Cardinal Center meeting and asked Diana Spitler to comment. Diana Spitler said that the draft lease was distributed at the meeting with a generally favorable response. The Board of Directors would like to meet with Karla to discuss it further. (2) Patsy said there was a huge box of currently unneeded of Christmas lights (brought over from the village garage) in the Cardinal Center. She wasn't sure who they belonged to and wondered what to do with them. After discussion, she said she would talk to the Lion's Club about them.

**Park Board**—nothing**Board of Public Affairs**— Minutes distributed.**Zoning Board**—nothing**Records Commission**—nothing**OLD BUSINESS:**

- 1. Main Street Phase II** – Craig told Council that the CDBG(Community Development Block Grant) Community Neighborhood Revitalization Grant is going to be funded. Currently available for the project is \$300,000 from the CDBG Community Neighborhood Revitalization Grant, \$500,000 from OPWC (Ohio Public Works Commission) grant, and \$530,000 available loan from OPWC at 0% over 30 years. Craig believes that project will fall into the range of \$800,000 to \$850,000. An environmental review needs to be done as a requirement of the CDBG grant. Bidding would go out in January 2016 with construction starting as soon as possible after bids are accepted and completion occurring in fall of 2016. Craig presented a preliminary sketch of the project. He noted a problem with the width of the street as it narrows from 40 feet to 36 feet from Clay Street to Adams Street. Craig didn't think that widening the street would be feasible with the funds that will be available. Karla asked if the parking would remain the same. Craig said that it would. The plan is complete reconstruction from Clay Street to Adams Street. Jason asked if the county would complete the street to Route 36 as they did at the west end. Craig said that he would contact them to see if they would contribute. Norman asked if the project would include replacing water lines and fire hydrants. Craig said that all new would be put in. There was discussion about several residences with multiple meters sharing a single curb box. Jason suggested that this would be an appropriate time to add additional curb boxes and creating an ordinance to force landlords

# RECORD OF PROCEEDINGS

Minutes of VILLAGE OF GETTYSBURG COUNCIL MONTHLY Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

September 10, 2015

Held \_\_\_\_\_

to hook up the meters that so that shut offs when needed could be done more efficiently. Norman asked about new shutoffs for the main. Craig said that the old shutoffs would be replaced. Norman suggested that an additional one needs to be added in the middle. Craig said that could be done. Craig said they would try to put the walks back in the same location and attempt to keep the green space to a uniform width. He wants to avoid dealing with walls due to the cost. Norman noted that one resident does not have green space and the curb box is also covered with concrete. He thinks that the green space should be uniform from one end to the other. Craig recommended that no trees be planted in the green space. Manholes and catch basins in storm sewers will be replaced. The storm sewers will be checked for other problems. The curb will be extended to the front of the carpet store with a flattened section for parking, but the sidewalk will not be extended past the store. There will be steps taken address drainage from George St. Craig asked if the street should be shortened at the east end. He was told the street should continue 15-20 feet past the drive of the last house so that a car can back out of the drive and snow can be pushed past the drive. Craig mentioned that he had an invoice for \$20,000 preliminary work on the grant application to be paid out of the OPWC grant and needs a motion to accept the invoice and authorize the appropriate signatures.

**Motion:** Karla Harmon moved to accept the bill and authorize the mayor and fiscal officer's signatures. Robert Williams seconded. The motion carried.

- 2. Ordinance 2015-03 An Ordinance Enacting an Exterior Property Maintenance Code for the Village of Gettysburg, Ohio-** Jason Lance executed the third reading of Ordinance 2015-03.

**Motion:** Norman Warner moved to pass Ordinance 2015-03. Karla Harmon seconded. **Roll Call Vote:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, *nay*; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

## NEW BUSINESS:

- 1. 22-2015 Supplemental Appropriations** – Brett explained that the changes in General Fund accounts was for paying the truck repairs and also for transfers to so that the advances from the Gettysburg School fund could be satisfied. The insurance company will reimburse most of the funds for the truck repair and the transfer will amount to a zero sum transaction once the advances are paid back. Changes in the Park fund will allow payment for propane. The change in the Special Revenue (Fire Dept) is to allow payment of remaining levy amounts due.

**Motion:** Norman Warner moved to suspend the three-reading rule for Resolution 22-2015 so that necessary changes can be made in a timely fashion. Chris Miller seconded. **Roll Call:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

**Motion:** Chris Miller moved to pass Resolution 22-2015. Robert Williams seconded. **Roll Call:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

- 2. Resolution 24-2015 Resolution for Reallocation of Funds.** Brett explained that funds were being reallocated so that Erisman Excavating could be paid for the repair of the Esther Street water leak. Brett noted that an estimate should have been received and a purchase order prepared before the repair commenced.

**Motion:** John Archey moved to suspend the three reading rule for Resolution 24-2015 so that necessary changes can be made in a timely fashion. Karla Harmon seconded. **Roll Call:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

**Motion:** Karla Harmon moved to pass Resolution 24-2015. Chris Miller seconded. **Roll Call:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

- 3. Acceptance of Local Government Distribution** - Brett said that Gettysburg was being apportioned \$32,096 for 2016. Patsy asked if it was more than 2015. Brett said it was about \$500 more. He noted that this same item in the year 2000 was \$79,222 and adjusted for

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BEAR GRAPHICS 800-325-8094 FORM NO 10148

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inflation would be \$109,787 in 2015.

**Motion:** Karla moved to accept the local government distribution as determined by the Darke County Budget Commission. Chris Miller seconded. The motion carried.

4. **Resolution 23-2015 Acceptance of Budget Commission Apportionment (Property Taxes)**- Brett noted that amounts for 2016 of \$18,090 was approximately \$500 less than 2015. He also noted that the amount for 2009 of \$18,166 would have been \$20,208 in 2016 if it kept up with inflation.

**Motion:** Chris Miller moved to suspend the three reading rule for Resolution 23-2015 so that the resolution could take effect in a timely fashion. Karla Harmon seconded. **Roll Call:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

**Motion:** Karla Harmon moved to pass Resolution 23-2015. Chris Miller seconded. **Roll Call:** Norman Warner, yea; Karla Harmon, yea; Chris Miller, yea; Robert Williams, yea; John Archey, yea; Patsy Riley, yea.

5. **Hylant Insurance Contract**- Brett reported that village insurance was due to renew October 1<sup>st</sup>, but the proposal was not yet ready. Since the policy is not likely to change substantially, Brett recommended that council authorize Mayor Lance to approve the contract. This would prevent the possibly of a lapse in coverage and/or the need to convene a special council meeting.

**Motion:** Chris Miller moved to allow Mayor Lance to approve the Hylant proposal at his discretion. Robert Williams seconded. The motion carried.

6. **Park Propane Contract**- Brett presented a propane prepay contract with Harvestland COOP with approval requested by the Park Board. The contract is for 500 gallons of propane for \$649.50.

**Motion:** Chris Miller moved to accept the propane contract. Karla Harmon seconded. The motion carried.

7. **Village Administrator/Street Commissioner**- Jason thanked Norman and other councilmembers who volunteered their time to fulfill the street commissioner's duties over the summer. He noted that with snow plowing season coming, the current situation is not workable. Considering that there is no one running for the Board of Public Affairs, he suggested that the village could move to an administrator. Brett explained that a village administrator is essentially the Board of Public Affairs and street commissioner duties rolled up into one position. Chris Miller said that a village administrator works well for a lot of villages. He asked if the position would be many more hours. He also suggested that the administrator should do the water testing. Brett said that the administrator could be very hands on or a more supervisory role. With Scott Wilson and Scott Riley doing the jobs they are doing now, the administrator probably would not take very more hours than the street commissioner position. Jason asked about difference going with a salary versus hourly. Brett said that it probably makes more sense as a salaried position, but hourly is much easier to pay for services from specific funds. Jason said that one of the candidates that he talked to who was interested in the street commissioner position would be interested and has some management experience. Brett noted that money is an issue. Without additional revenue, \$20,000/year would probably be the maximum available. He thought it would be difficult to find a qualified candidate with that limitation. John Archey said that like it or not, the village was going to have to institute a municipal income tax. Brett said that he thought in the area only Laura and Pitsburg do not have a tax and it is probably divided about 50% of villages Gettysburg's size statewide have an income tax. He noted that a person working in Gettysburg who lives in Greenville is already paying an income tax, but Gettysburg receives no benefit from it. He also noted that instituting a tax would probably affect a small percentage of residents. Norman asked how much revenue an income tax would raise for the village. Brett said that his low estimate is in the range of \$30,000-\$40,000 based on Norcold by itself. Chris asked how it would affect his employees. Brett said they would not pay the tax if they didn't live or work in Gettysburg. Some members of council were concerned about the response of Norcold if a tax were instituted. Brett said that if Norcold were to leave, it

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would probably not be a great difference from the current revenue. Council returned to discussion of the village administrator and resources needed. Brett noted that in addition to salary, the administrator would need to have the resources available to do the job properly. Karla asked Jason what salary would be needed. Jason estimated \$25,000. Chris asked what kind of time commitment and responsibilities would be expected. Jason said that it would need to be spelled out in a job description and the hours would vary based on what would be needed to get the job done. Karla asked how much money is freed up if the Board of Public Affairs is abolished. Brett said they are appropriated \$1,300 annually for compensation. After some further discussion, Jason closed up discussion and asked council to establish some direction. Norman asked when the Board of Public Affairs would be abolished if a village administrator was created. He was told the board would automatically be abolished when the position is created.

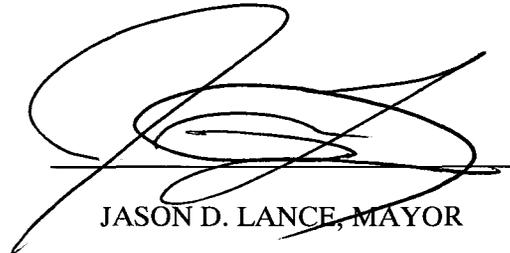
**Motion:** Norman Warner moved that the fiscal officer investigate how much revenue an income tax would raise. Karla Harmon seconded. The motion carried.

**Motion:** Karla Harmon moved to pursue creating the village administrator position. John Archey seconded. The motion carried.

**ADJOURNMENT:** Karla Harmon moved that the meeting be adjourned. Robert Williams seconded. The motion carried and the meeting adjourned at 9:14.



BRETT P. CLARK, FISCAL OFFICER



JASON D. LANCE, MAYOR

# RECORD OF PROCEEDINGS

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## VILLAGE OF GETTYSBURG COUNCIL MONTHLY

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Held

October 15, 2015

**PRESENT:** Jason Lance, *Mayor*  
 Robert Williams, *Councilmember*  
 Patsy Riley, *Councilmember*  
 Karla Harmon, *Councilmember*  
 Norman Warner, *Councilmember*  
 Chris Miller, *Councilmember*  
 Brett Clark, *Fiscal Officer*  
 Matt Pierron, *Village Solicitor*

**ABSENT:** John Archey, *Council President*

**CITIZEN:** None

**GUESTS:** Tom Hill, *GRFD Fire Chief*  
 Rog Hutt, *GRFD*

### CALL TO ORDER

Jason Lance led Council in the Pledge of Allegiance and called the meeting to order at 7PM.

### APPROVAL OF MINUTES

**Motion:** Karla Harmon moved to approve the minutes of the September 10, 2015 Regular Council Meeting. Chris Miller seconded. The motion carried.

### BILLS REVIEW

**Motion:** Karla Harmon moved to approve the bills paid as for the period September 10, 2015 through October 14, 2015. Robert Williams seconded. The motion carried.

### CITIZEN'S COMMENTS

None

### MAYOR'S REPORT

Jason said that the trash situation has potentially been worked out. Brent Ball (Rumpke Rep) has talked to Brett. Large item pickup is the second Monday. Brent placed the responsibility on the drivers and suggested that for the next few months the Village check for missed locations to report. Jason said that problems will need to be tracked and kept in mind for the next negotiation when the contract comes up for renewal.

### SOLICITOR'S REPORT

Matt reported that at Karla's request he added provision to the proposed Cardinal Center lease that protects the Friends from claims by the Village in the event that they fail in their obligations. Matt said that he did not believe that this was a good idea. Karla said that she wanted to provide an extra level of comfort with the agreement. Brett said that he thought there needs to be a level of trust between the Village and the Friends and that if payments were not made, it would be because funds were not available and not an issue of bad faith. It is also just a one-year lease that can be reevaluated at the end of term. Jason stressed that it was a matter of cooperation between the Village and the Friends and that their involvement has been a blessing.

### COMMISSIONER'S REPORT

Nothing

### FISCAL OFFICER'S REPORT

(1) Advances made to Gettysburg School Fund in 2012/2013 have been satisfied per Resolution 15-2015. (2) Reimbursement has been received from insurance for truck repairs. Dave Knapp Ford has also refunded sales tax erroneously included on bill. (3) Received invoice for County Hazmat Team Assessment. (4) Local Government Distribution is averaging a larger amount than estimated. If the

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trend continues it will amount to \$4,131 more than current revenue budget. Brett said that there would be enough available to pay for the replacement hydrant needed on Esther St. Patsy Riley asked if the hydrant should be paid for from the Streets Fund. Norman Warner stated that it should be covered by the Water Operating Fund. Brett said that he wasn't sure, whether it should be General Fund or Water, but it can't currently come from the Water Fund because there are not enough funds available. The revenue for the Water Fund has been running "on the edge" all year and will not be able to meet the loan payment due in January at the current rate. The Board of Public Affairs has been investigating rate increase options that will raise the needed revenue with as little burden to customers as possible.

**OTHER REPORTS:**

**Streets**— nothing

**Storm Sewer**— nothing

**Finance Committee**- Brett said that the committee needed to meet before the December Council meeting to consider 2016 appropriations.

**PDI**—nothing

**ADA/Hospitality**—(1) The yellow jackets have 215 Corwin have been eliminated (2) Will be working on the Christmas lights. The fire department will put them up.

**Cardinal Center**—The Friends of the Cardinal Center approved the proposed lease agreement by a vote of 18 to 0.

**Park Board**—Minutes distributed.

**Board of Public Affairs**— Minutes distributed.

**Zoning Board**— (1) Karla talked to the people on Dorwin St. selling furniture and told them that if they are having a garage sale, they needed a permit. If they wanted to run a business they would need a variance from the zoning board. They have subsequently removed the sale sign (2) Karla asked Matt to draft a letter to go with the property maintenance ordinance to be sent to landlords so that they understand the rules and to tell them to inform their tenants that large items are picked up the second Monday of the month. (3) Karla talked to the person who was inspecting 348 N Bridge St for Chase Bank. He said he would recommend that it be demolished. She may send a copy of the property maintenance ordinance to Chase Bank to hopefully speed up the process.

**Records Commission**—nothing

**OLD BUSINESS:**

**1. Municipal Income Tax**—

Brett presented his estimates (see figure right) of revenue if an income tax were enacted. Brett used census data and information from business reporting sites. Jason asked if income from rentals were taxed on net or gross income. Matt thought that it would be gross. Brett did not know but thought it would depend on the way the ordinance was written. Brett said that he thought the numbers for Norcold would be fairly accurate and that other figures were a guess. He said that he tried to estimate on the low side. He said that the estimates for corporate tax were also a guess and also tried to

**Municipal Income Tax Estimates Report**  
**Gettysburg (Median Income: \$43,544)**

Note: All figures unless otherwise marked are estimated with the intention of being under real figures. Lines marked with an (\*) have been pulled from census or other reporting entities and should be more realistic.

Rentals	Avg Rent	Units	Rate	Month	Year
*ALL	\$811.00	45	1%	\$364.95	\$4,379.40
Total					\$4379.40

Employer	Avg Salary	Employees	Rate	Month	Year
*Norcold	\$ 41,870.00	154	1%	\$ 5,373.32	\$ 64,479.80
Wholesale Carpet	\$ 22,000.00	4	1%	\$ 73.33	\$ 880.00
GNB	\$ 20,800.00	3	1%	\$ 52.00	\$ 624.00
Title Agency	\$ 30,000.00	2	1%	\$ 50.00	\$ 600.00
Village	\$ 16,800.00	2	1%	\$ 28.00	\$ 336.00
The Basic	\$ 26,000.00	1	1%	\$ 20.83	\$ 250.00
Self Employed	\$ 35,000.00	6	1%	\$ 175.00	\$ 2,100.00
Lavys	\$ 15,000.00	6	1%	\$ 75.00	\$ 900.00
Total					\$ 70,169.80

**Corporate TAXABLE INC**

Norcold	\$ 1,000,000.00	1%	\$ 10,000.00
Wholesale	\$ 100,000.00	1%	\$ 1,000.00
Lavv's	\$ 100,000.00	1%	\$ 1,000.00
GNB	\$ 30,000.00	1%	\$ 300.00
Total			\$ 12,300.00

Total All Estimates: \$86,389

Villages Surveyed Demographically Similar to Gettysburg (blank cells indicate that a response has not been received)

Name	Pop	Median Inc.	Rate	Gross Rev	Net Rev	Report Year	Tax Credit
McGuffey	501	\$31,851	1%	\$45k - \$50k	-		1%
New Bloomington	515		1%				
Rock Creek	529	\$38,809	1%	\$86,113.50	\$79,509.47	2014	NO
Hartler	578		1%				
Port Washington	589		2%				
Middle Point	570		2%				

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estimate on the low side. Patsy asked if the tax might be an incentive for Norcold to leave. Brett didn't think so since they are likely already paying income tax where they are based and this would not necessarily increase their costs. Brett also sent out surveys to similar villages to get an idea of how much revenue an income tax generates. Karla asked if the income tax goes to the General Fund. Brett said that it would, but he that recommends the purpose of the additional funds is planned for in advance. Chris Miller commented that it looks like the tax might generate more funds than is needed. Brett said that it would depend on priorities and that the Village would not want to get into a similar situation to Anna Fair's storm sewer issue. Jason asked what the next step would be. Brett said that if Council was satisfied that figures allowed for a good decision then the next step would be to draft the tax ordinance for review. Jason asked Council how they would like to proceed. **Motion:** Karla moved that a draft municipal tax ordinance be created for review. Norman Warner seconded. The motion carried.

- 2. Village Administrator/Streets Commissioner**— Jason informed Council that he selected Joseph Helfrich to fill the position of Village Administrator if Council chooses to pass Ordinance 2015-05. Jason interviewed two candidates for the position and feels that Joseph's temperament, skills, and salary requirements were a better match for the village's current needs. Patsy asked if Joseph was going to be able to work this position in with his other commitments. Brett said that he could as most of Joseph's auctioneering and entertaining jobs happen outside the normal hours for the Village. Chris asked if Joseph would also be doing the water as well. Brett said that he would be trained to do testing as a backup to Scott Riley. Jason said that is all he would be expected to do initially. Karla asked how Jason felt about him. Jason said that he thought Joseph is a gentleman who will be respectful to the residents and work well with Council. Chris suggested that for efficiency, he would like an administrator who was able to do the entire water operations functions as well so an outside operator would not be needed. Jason said that may be a possibility in the future if Joseph had the additional training needed. Brett stated that he liked the current arrangement with multiple people so that there are multiple backups in place in the event that someone is not available. Norman agreed with Brett's position. Jason stated that Joseph accepted the offer of \$14,400 in annual salary.

Jason executed the 1<sup>st</sup> reading of Ordinance 2015-05 AN ORDINANCE CREATING THE POSITION OF VILLAGE ADMINISTRATOR AND DECLARING AN EMERGENCY

**Motion:** Norman Warner moved to declare an emergency and suspend the rules for passage of Ordinance 2015-05 to allow for the immediate appointment of a Village Administrator. Karla Harmon seconded. Roll call vote: Norman Warner, yes; Karla Harmon, yes; Chris Miller, yes; Robert Williams, yes; Patsy Riley, yes; John Archey, *absent*.

**Motion:** Karla Harmon moved to pass Ordinance 2015-05. Robert Williams seconded. Roll call vote: Norman Warner, yes; Karla Harmon, yes; Chris Miller, yes; Robert Williams, yes; Patsy Riley, yes; John Archey, *absent*.

**Motion:** Karla Harmon moved to accept the contract between the Village of Gettysburg and Village Administrator, Joseph Helfrich. Chris Miller seconded. The motion carried.

**NEW BUSINESS:**

- 1. Fire Dept Issues.** – (1) Tom Hill told Council that the Fire Dept. will be taking care of the brush pile by the water tower (2) The GRFD is applying for a grant for new radios but needs the Village to act as a sponsor since the Dept. is a private company. **Motion:** Karla Harmon moved that the Village act on behalf of the fire department for the grant application. Chris Miller seconded. The motion carried. (3) Tom requested that the Village fund an upgrade to the emergency siren that will allow the county to set it off simultaneously with other sirens in the county. The cost for the upgrade would be \$860. Karla Harmon asked if there were sufficient funds to cover the expense. Brett said that there was not currently an appropriation to cover it. The local government distribution, however, has been greater than anticipated and

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it could be covered if an amended certificate of estimated resources is requested and a supplemental appropriation is done. Tom said the Department understands that the Village has limited resources and is willing to pay for the upgrade with the Village reimbursing when it is able. (4) Brett asked what the Fire Dept. would prefer for a replacement hydrant on Esther St. Tom said a unit with a two 2 1/2" and one 4" hookup. (5) Tom said that hydrant flushing would take place in the coming month. (6) Tom requested that Council place a 3.0 mil levy for EMS on the ballot in March 2016 to fund paid EMS staff. It has become increasing difficult to find volunteers to fill EMS positions and there have been instances where Mutual Aid was called due to the lack of available personnel. Passing the levy would ensure that there were always staff available for rescue runs and would decrease the response time. Funds from the levy would only be used to pay for the costs incurred with having a paid EMS staff. There would be two people at the firehouse 12 hours per day and at night some could be paid a nominal amount to stay at home and be on call. Jason asked if this would increase the quality of the responders. Tom said that it would allow the Dept. pull from a larger area and the service would improve with a paramedic always being available. **Motion:** Karla Harmon moved that Council proceed with the necessary resolutions to place a 3.0 mil levy for EMS on the March 2016 ballot. Chris Miller seconded. The motion carried.

2. **Thank you cards for painting curb** – Patsy Riley asked that Council show appreciation to Jerry Hoshour and Judy Brewer for volunteering their time to paint the length of curb on Auld St. by the Cardinal Center. Thank You cards were circulated and signed.
3. **Trick or Treat – Date** – Patsy said that she and Susan Hart were organizing an event for the kids at the Cardinal Center to coincide with trick-or-treating and needed to confirm the date for community trick-or-treating. After some discussion, it was determined the date was October 25<sup>th</sup>.
4. **Resolution for reallocation of funds 25-2015**— Brett said that there were a number of bills needing to be paid and the current allocations are not adequate. In the General Fund, the first reallocation is to take care of the Village insurance and the second is to meet higher than expected electric bills. The change in the Street Fund is to allow payment of Access Engineering grant application fees. The change in the Gettysburg School Fund and Water Operating Fund is also to cover electricity.  
**Motion:** Karla Harmon moved to suspend the rules for Resolution 25-2015 so that bills can be paid in a timely fashion. Seconded by Chris Miller. Roll call vote: Norman Warner, yes; Karla Harmon, yes; Chris Miller, yes; Robert Williams, yes; Patsy Riley, yes; John Archey, absent.  
**Motion:** Karla Harmon moved to pass Resolution 25-2015. Seconded by Robert Williams. Roll call vote: Norman Warner, yes; Karla Harmon, yes; Chris Miller, yes; Robert Williams, yes; Patsy Riley, yes; John Archey, absent.
5. **DP&L Franchise Agreement Ordinance 2015-04 1<sup>st</sup> Reading**— Brett told Council that the agreement replaces the current one, which is expiring December 31<sup>st</sup>. Jason executed the first reading of the Ordinance 2015-04. **Motion:** Chris Miller moved to accept the first reading of Ordinance 2015-04. Seconded by Robert Williams. Roll call vote: Norman Warner, yes; Karla Harmon, yes; Chris Miller, yes; Robert Williams, yes; Patsy Riley, yes; John Archey, absent.
6. **Leaf Pickup**— Brett said that Larry Green stopped in the office to ask if the Village would like the leaves picked up again this year. Council discussed a number of issues from the previous year including a lack of notice and thoroughness. Norman Warner suggested that Brett tell Larry Green to contact the Mayor to discuss the issues that need to be addressed before proceeding.
7. **Munibilling Proposal**—Brett explained that he was dissatisfied with the current utilities billing software and that he was instructed by the Board of Public Affairs to look at some alternatives. Brett said that he was very impressed with the Munibilling demo. The new software would allow payment of bills online as well as auto payments. Customers can also access their account history online. Overall workflow of the Munibilling is superior to the current software. Overall expense is also less after the initial setup charge. The cost is \$300

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October 15, 2015

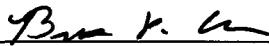
Held \_\_\_\_\_

per quarter and setup is \$500. The current software costs \$1350 per year. The Board of Public Affairs has approved the change. The current software will be used until the end of the year.

**8. Cardinal Center Lease**— Jason asked for approval of the proposed lease with the Friends of the Cardinal Center. **Motion:** Karla Harmon moved that the proposed lease between the Village and the Friends of the Cardinal Center be approved. Robert Williams seconded. The motion carried.

**9. Tree (in front of Cardinal Center)**—Patsy said that the tree in front of the Cardinal Center is being used by kids to block view of their activities, which are “questionable” and asked permission to have it removed. Chris Miller said he thought that it was a memorial tree and probably shouldn’t be removed. Jason suggested that they just limb up the tree about 5 ft. so the kids aren’t hidden from view. Patsy also mentioned that there are problems with a child climbing the side of the building to get in by the roof. It was suggested that she get some game cameras. Chris Miller said that dummy cameras would also be an option.

**ADJOURNMENT:** Karla Harmon moved that the meeting be adjourned. Robert Williams seconded. The motion carried and the meeting adjourned at 9:10PM.



BRETT P. CLARK, FISCAL OFFICER



JASON D. LANCE, MAYOR

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**VILLAGE OF GETTYSBURG COUNCIL MONTHLY**

Meeting

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November 12, 2015

Held \_\_\_\_\_

**PRESENT:** Jason Lance, *Mayor*  
 Robert Williams, *Councilmember*  
 Patsy Riley, *Councilmember*  
 Karla Harmon, *Councilmember*  
 Norman Warner, *Councilmember*  
 John Archey, *Council President*  
 Brett Clark, *Fiscal Officer*  
 Matt Pierron, *Village Solicitor*

**ABSENT:** Chris Miller, *Councilmember*

**CITIZEN:** None

**GUESTS:** Craig Knapke, *Access Engineering*

**CALL TO ORDER**

Jason Lance led Council in the Pledge of Allegiance and called the meeting to order at 7PM.

**APPROVAL OF MINUTES**

**Motion:** Norman Warner moved to approve the minutes of the October 15, 2015 Regular Council Meeting. Karla Harmon seconded. The motion carried.

**BILLS REVIEW**

**Motion:** Karla Harmon moved to approve the bills paid as for the period October 15, 2015 through November 11, 2015. Robert Williams seconded. The motion carried.

**CITIZEN'S COMMENTS**

None

**MAYOR'S REPORT**

(1) Jason welcomed Joseph Helfrich on board as Village Administrator and expressed his gratitude for the years of service provided by the Board of Public Affairs. (2) Jason received phone calls from Mr. Harshbarger expressing his disapproval of the recently enacted property maintenance ordinance. Jason suggested that when residents are notified of a violation, the notice needs to be clear as to what the problem is and what needs to be done.

**SOLICITOR'S REPORT**

Nothing

**VILLAGE ADMINISTRATOR'S REPORT**

(1) Joseph thanked Council for the opportunity of filling the Village Administrator position (2) He has started cleaning and organizing the garage. (3) He cleared a storm drain (4) Mike's Sanitation has cleaned out the lift station tank. (5) The plow has been put on the truck (6) Some brush has been cleared. (7) The primary focus currently is to clean up the garage. (8) A list of unneeded items to dispose of at auction is being compiled so that space can be reclaimed in the shop.

**FISCAL OFFICER'S REPORT**

Nothing

**OTHER REPORTS:**

**Streets**— nothing

**Storm Sewer**— nothing

**Finance Committee**- Norman scheduled a meeting of the Finance Committee for November 19.

**PDI**—nothing

**ADA/Hospitality**— nothing

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**Cardinal Center**— (1) Karla reported that she had received an inquiry from House of Hope regarding an interest in purchasing or renting the Cardinal Center for their program. Their program councils and houses juvenile girls in trouble. Jason thought that it was fine to allow them to look at the facility, but that there would be problems with zoning and costs to make it residential. (2) Patsy reported that new officers have been selected for the Friends of the Cardinal Center (Roy Harrison is president) and that Christmas Bazaar will be happening November 21<sup>st</sup>.

**Park Board**—Minutes distributed.

**Board of Public Affairs**— Minutes distributed.

**Zoning Board**— (1) Karla reported that Darke County is not doing everything they are supposed to, which is making her do extra work. (2) Karla asked Brett if the owner of 126 Ruth received notice about the truck on his property. Brett said he received it on November 6<sup>th</sup>. (3) Karla asked Matt if she needed to resend the notice of violation to Mr. Harshbarger with more specifics and dates. Matt said yes, as the Ordinance needs to be followed precisely. Jason suggested that the letter specify that all communications should go through the Village solicitor's office.

**Records Commission**—nothing

#### Old Business:

1. **DP&L Franchise Agreement-Ordinance 2015-04 (2nd Reading)**- Jason executed the second reading of Ordinance 2015-04.

**Motion:** Karla Harmon moved to accept the second reading of Ordinance 2015-04. Norman Warner seconded. Roll call vote: Norman Warner, yes; Karla Harmon, yes; Chris Miller, absent; Robert Williams, yes; John Archey, yes; Patsy Riley, yes.

2. **Municipal Income Tax**- Brett presented a draft income tax ordinance. He explained that he used the RITA sample and made the changes needed to make it applicable to Gettysburg. He also used Versailles Ordinance as a guide. He recommended removing the exemption for pastors' income for housing as he believes it is outdated and unfair. Council needs to review for errors and omissions. Brett will contact RITA (Regional Income Tax Authority) so see about getting a representative to address council about what they do. Jason asked if Brett was recommending the Village use RITA. Brett said that it would seem to make sense since the Village is small and has no experience with income tax, but needs find out more before making any recommendation. Jason asked what procedure would be recommended. Brett said that since the Village is not currently in an emergency situation and therefore should be able to do a public meeting to introduce the legislation and follow the 3-reading process. Jason said that the residents need to be made aware that the income tax is not wanted for frivolous reasons but to make sure that the Village is able to continue to operate.
3. **Main Street Phase II** – Craig Knapke presented drawings and reviewed them with Council. Craig said that Jim Surber (County) would pay 10% for the portion of the asphalt that is part of the state highway. Craig said that retaining walls would not be part of the project and suggested that a letter be sent to residents. John Archey asked if there would be any grants available for individuals to replace retaining walls. Craig said that he thought the only thing that might be available is the CHIPs program through the County. He will call Jeff Marchal to see if that is an option. Patsy asked how much a retaining wall costs. Jason thought that a wall could easily cost \$1500-2000. Jason asked about liability if pulling up a sidewalk caused a retaining wall to fall. Craig said that he had a contingency for that. The current construction estimate is \$760,000 which includes resurfacing Factory Street. CDBG money has been slow in coming to the County so the environmental review process has been slowed. Bidding will probably happen in February with award of project to happen in April and project finished by October 1<sup>st</sup>. Craig asked for a motion to approve the signatures for a construction invoice to be paid through the grant funding.

**Motion:** Norman Warner moved that the Mayor and Fiscal Officer be authorized to sign the authorization to pay the invoice. Robert Williams seconded. The motion carried.

#### New Business:

1. **Resolution 26-2015 Supplemental Appropriations**- Brett presented the resolution for supplemental appropriations explaining that changes to electricity accounts were needed due

## RECORD OF PROCEEDINGS

Minutes of

VILLAGE OF GETTYSBURG COUNCIL MONTHLY

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

November 12, 2015

Held \_\_\_\_\_

to higher than anticipated expenses for electric. Also, the appropriation for the OPERS in the Sanitary-Sewer Debt Retirement Fund needed to be corrected so that the current OPERS contribution due could be made. Jason executed the reading of Resolution 26-2015

**Motion:** Karla Harmon moved to suspend the 3-reading rule for Resolution 26-2015 so that it can be passed and bills paid in a timely fashion. John Archey seconded. Roll call vote: Norman Warner, *yes*; Karla Harmon, *yes*; Chris Miller, *absent*; Robert Williams, *yes*; John Archey, *yes*; Patsy Riley, *yes*.

**Motion:** Norman Warner moved to pass Resolution 26-2016. Karla Harmon seconded. Roll call vote: Norman Warner, *yes*; Karla Harmon, *yes*; Chris Miller, *absent*; Robert Williams, *yes*; John Archey, *yes*; Patsy Riley, *yes*.

2. **Resolution 27-2015 EMS levy certification to Auditor-** Matt Pierron created Resolution 27-2015 to certify the need to place a 3.0 mil levy for Emergency Medical Services to the Darke County per Council's request at the October 15, 2015 regular meeting. Jason executed the reading of Resolution 27-2015.

**Motion:** Karla Harmon moved to declare an emergency and suspend the rules for Resolution 27-2015 so that the process to place the EMS levy on the March 2016 ballot can be completed in time available. Robert Williams seconded. Roll call vote: Norman Warner, *yes*; Karla Harmon, *yes*; Chris Miller, *absent*; Robert Williams, *yes*; John Archey, *yes*; Patsy Riley, *yes*.

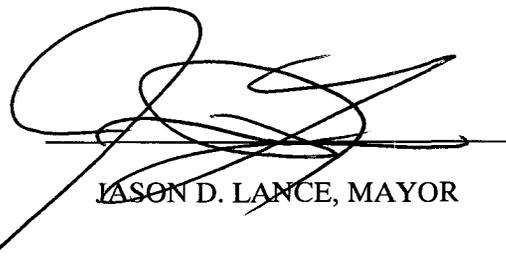
**Motion:** John Archey moved to pass Resolution 27-2016. Karla Harmon seconded. Roll call vote: Norman Warner, *yes*; Karla Harmon, *yes*; Chris Miller, *absent*; Robert Williams, *yes*; John Archey, *yes*; Patsy Riley, *yes*.

3. **Water Rates-** Brett presented several options for Council to consider for amending the rates. Brett explained that if changes were not made the Water Operating Fund would not be able to meet expenses in 2016 without an overall increase of revenue of 12%-15%. Even with a change and Advance will have to be made in January 2016 to meet the loan payments due. He also mentioned that the current rate structure forces some customers to pay for water that is not used. After deliberation, the Council directed Brett create an ordinance to amend the rates to an access fee of \$22, a tier of .60 per hundred gallons for the first 3000 gallons and a tier of .35 per hundred gallons thereafter.

**ADJOURNMENT:** Karla Harmon moved that the meeting be adjourned. Robert Williams seconded. The motion carried and the meeting adjourned at 8:31PM.



BRETT P. CLARK, FISCAL OFFICER



JASON D. LANCE, MAYOR

RECORD OF PROCEEDINGS

Minutes of

VILLAGE OF GETTYSBURG COUNCIL MONTHLY

Meeting

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Held

November 12, 2015

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**RECORD OF PROCEEDINGS**Minutes of **VILLAGE OF GETTYSBURG COUNCIL MONTHLY** Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

December 10, 15  
20

Held \_\_\_\_\_

**PRESENT:** Jason Lance, *Mayor*  
 Robert Williams, *Councilmember*  
 Patsy Riley, *Councilmember*  
 Chris Miller, *Councilmember*  
 Karla Harmon, *Councilmember*  
 Norman Warner, *Councilmember*  
 John Archey, *Council President*  
 Brett Clark, *Fiscal Officer*  
 Matt Pierron, *Village Solicitor*

**ABSENT:** Joseph Helfrich, *Village Administrator*

**CITIZEN:** Tim Bryan

**GUESTS:** None

**CALL TO ORDER**

Jason Lance led Council in the Pledge of Allegiance and called the meeting to order at 7PM.

**APPROVAL OF MINUTES**

**Motion:** Karla Harmon moved to approve the minutes of the October 15, 2015 Regular Council Meeting. Robert Williams seconded. The motion carried.

**BILLS REVIEW**

**Motion:** Karla Harmon moved to approve the bills paid as for the period October 15, 2015 through November 11, 2015. John Archey seconded. The motion carried.

**CITIZEN'S COMMENTS**

None

**MAYOR'S REPORT**

(1) Jason noted that Joseph was doing a good job with getting the shop cleaned up. (2) Jason thanked Patsy Riley for her years of service on Council.

**SOLICITOR'S REPORT**

(1) Matt noted that Council would need to create an ordinance that would allow Joseph to reside outside of Village limits to retain his position as Village Administrator. Matt will draft the ordinance.

**VILLAGE ADMINISTRATOR'S REPORT**

Written report distributed to Council

**FISCAL OFFICER'S REPORT**

(1) RITA has been contacted and authorized to do a revenue projection. They believe it will take up to six months to prepare and enact tax if we choose to do so. It will take up to three years before full tax revenue would be received. (2) The Darke County Auditors found a technical flaw with the Resolution 27-2015 certifying the 3.0 mil EMS levy. After talking to the Auditor's office and consulting with Matt, the word "new" has been added to section four of the resolution and resubmitted to the Auditor's Office. The addition of the word is a technical correction, which does not alter the intent of the resolution. We have since received the Auditor's certification of the levy. (3) The lease for the Cardinal Center is signed and filed and \$1 payment has been received. (4) Received notice from Craig Knapke that the CHIPS program is not applicable to retaining walls because they are not a part of the house.

**OTHER REPORTS:**

## RECORD OF PROCEEDINGS

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**Streets**— Norman Warner mentioned that there were a number of No Parking signs missing from Bridge St. and suggested that Joseph replace them.

**Storm Sewer**— nothing

**Finance Committee**—nothing

**PDI**—nothing

**ADA/Hospitality**— nothing

**Cardinal Center**— Karla asked if the Friends of the Cardinal Center would be paying the center's mortgage directly or through the Village. Brett said that that hasn't been determined yet, but he is working with the Friends treasurer to figure out what will work best.

**Park Board**—Minutes distributed.

**Board of Public Affairs.**

**Zoning Board**— nothing

**Records Commission**—nothing

**Old Business:**

- 1. DP&L Franchise Agreement-Ordinance 2015-04 (2nd Reading)** - Jason executed the third reading of Ordinance 2015-04.

**Motion:** Chris Mill moved to pass Ordinance 2015-04. Robert Williams seconded. Roll call vote: Norman Warner, yes; Karla Harmon, yes; Chris Miller, yes; Robert Williams, yes; John Archey, yes; Patsy Riley, yes.

*\* Karla Harmon asked to be excused from the meeting due to illness. Karla was excused by Council and left the meeting at approximately 7:30PM.*

**New Business:**

- 1. Resolution 28-2015 EMS levy certification to Board of Elections-** Brett presented Resolution 28-2015 to Council and explained that it would need to be passed immediately so that it could be turned in to the Board of Elections for certification by the December 16 deadline for placement on the March 2016 ballot.

**Motion:** Chris Miller moved to suspend the rules for Resolution 28-2015 so that the resolution could be adopted and submitted to the Board of Elections before the deadline. Robert Williams seconded. **Roll call vote:** Norman Warner, yes; Karla Harmon, *absent*; Chris Miller, yes; Robert Williams, yes; John Archey, yes; Patsy Riley, *no*. **The motion failed.** Brett explained to Council that since the motion did not pass with a  $\frac{3}{4}$  majority that could not proceed to adopt the resolution. Matt Pierron concurred. Patsy asked if she could change her vote. She was told that she couldn't. Norman suggested Karla could be called and vote over the phone. Mayor Lance called Karla and explained the situation and she voted yes over the phone.

**Motion:** Norman Warner moved to adopt Resolution 28-2015. Chris Miller seconded. **Roll call vote:** Norman Warner, yes; Karla Harmon, *absent*; Chris Miller, yes; Robert Williams, yes; John Archey, yes; Patsy Riley, yes.

*(\*NOTE: Following the meeting Matt Pierron was able to determine to that a council member must be present in-person to vote. Passage of Resolution 28-2015 was therefore null and void and a special meeting would have to be held to revisit the issue.)*

- 2. Ordinance 2015-06 Amending Water Rates-** Jason explained the reason for the rate change is to increase revenue so that the Water Operating Fund remains solvent and also so that the charges are fairer. Chris asked what the changes were. Brett explained that the flat fee of \$30 for the first 2000 gallons is being changed to \$22 for access and then the consumer would be bill for the actual water being used. Chris asked for clarification that this would give a break to some users. Brett said that users who use little water would see a decrease in their bill. Norman asked how much extra revenue the change would bring in. Brett said that it should be an increase overall revenue by approximately 15%. 2015 expected revenue is approximately \$95,000 with expected expenses of \$104,000. The change should bring in revenue of \$105,000 in 2016. Norman expressed his view that the change in rate structure would give landlords a break that they shouldn't have. Brett said that change applied to everyone equally.

## RECORD OF PROCEEDINGS

Minutes of VILLAGE OF GETTYSBURG COUNCIL MONTHLY Meeting

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Held \_\_\_\_\_

While the landlords would get a reduction in the bills to their vacant properties, there are a number of residents who use very little water and the old rate structure forces them to pay for water that is not used.

**Motion:** Norman Warner moved to suspend the rules so that Ordinance 2015-06. Seconded by Chris Miller. **Roll call vote:** Norman Warner, *yes*; Karla Harmon, *absent*; Chris Miller, *yes*; Robert Williams, *yes*; John Archey, *yes*; Patsy Riley, *yes*.

**Motion:** Chris Miller to adopt Ordinance 2015-06. Robert Williams seconded. **Roll call vote:** Norman Warner, *yes*; Karla Harmon, *absent*; Chris Miller, *yes*; Robert Williams, *yes*; John Archey, *yes*; Patsy Riley, *yes*.

**3. Ordinance 2015-07 2016 Appropriations-** Brett presented the Ordinance for 2016

Permanent appropriations to Council. He explained that the amounts were the determined after discussions at the last finance committee meeting.

**Motion:** Norman Warner moved to suspend the rules so that Ordinance 2015-07 could be adopted for the start of the 2016 fiscal year. Seconded by Chris Miller. **Roll call vote:** Norman Warner, *yes*; Karla Harmon, *absent*; Chris Miller, *yes*; Robert Williams, *yes*; John Archey, *yes*; Patsy Riley, *yes*.

**Motion:** Chris Miller to adopt Ordinance 2015-07. Robert Williams seconded. **Roll call vote:** Norman Warner, *yes*; Karla Harmon, *absent*; Chris Miller, *yes*; Robert Williams, *yes*; John Archey, *yes*; Patsy Riley, *yes*.

**4. Resolution 29-2015 Reallocation** – Brett explained to Council that Resolution 29-2015 was needed so that he could receive his December paycheck as the amounts remaining in a couple of Medicare account appropriations were insufficient. The amount needed for reallocation was small (<\$10).

**Motion:** Chris Miller moved to suspend the rules for Resolution 29-2015 so that the resolution could be passed and Brett could receive his paycheck. Robert Williams seconded. **Roll call vote:** Norman Warner, *yes*; Karla Harmon, *absent*; Chris Miller, *yes*; Robert Williams, *yes*; John Archey, *yes*; Patsy Riley, *yes*.

**Motion:** John Archey moved to adopt Resolution 29-2015. Robert Williams seconded. **Roll call vote:** Norman Warner, *yes*; Karla Harmon, *absent*; Chris Miller, *yes*; Robert Williams, *yes*; John Archey, *yes*; Patsy Riley, *yes*.

**5. Village Cell-** Brett told Council that the Village no longer needs the cell phone that was used by the former Street Commissioner as Joseph prefers to use his own and does not want to have to carry two phones. Brett suggested that since the old phone still had several months of service left on it that it could be donated to the Friends of the Cardinal Center since they needed a basic cell phone to conduct business when their lease begins.

**Motion:** Norman Warner moved that the Village cell phone be donated to the Friends of the Cardinal Center. Chris Miller seconded. The motion carried.

**6. School Plaques-** Patsy Riley told Council that the Greenville City Schools would like the building dedication plaques from the Cardinal Center for a historical display or pictures so that they could recreate them. Council was in agreement that the plaques should stay in the building, but pictures would be fine.

**7. NYE Request** – Brett told Council that the Friends of the Cardinal Center had cancelled their New Year's Eve event. He explained that since contracts had been signed and that musicians would not have time to replace the lost income from that he had a proposal. He asked that Council sponsor the New Year Eve's dance so that the building could be used. Brett would guarantee all expenses so that the Village would have no money at risk. Any profits from the event would go to the Village towards fireworks at the Village Festival in June. There would be no alcohol allowed.

**Motion:** Chris Miller moved that Council accept Brett's proposal and sponsor the New Year's Eve event. Norman Warner seconded. The motion carried.

**8. Residents Concern Brought by Karla** – Council was made aware that certain individuals with a criminal record had moved into the Village. Jason said those who have served their time have a right to live where they can pay their rent. Chris agreed that they do have their rights. Jason said that it is nice to be made aware of it, but that you can't discriminate or drag their names through the mud at a public meeting.

## RECORD OF PROCEEDINGS

Minutes of

VILLAGE OF GETTYSBURG COUNCIL MONTHLY

Meeting

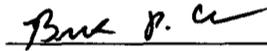
BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held

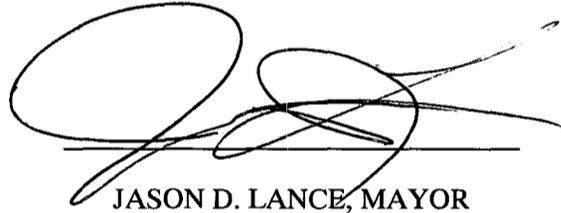
December 10, 2015

- 9. Leaf Pickup** – Norman asked what agreement was made with the Lion's for leaf pickup. Jason said he talked to Larry Green and that Larry seemed surprised to hear that areas were missed in the previous year. Jason said that the available help is aging and that they may not be able to the kind of collection that is needed. He has mentioned to Joseph that the Village may need to make arrangements to do it in the future. Norman said that he would be opposed to paying \$2,000 for the leaf service as in past because the job was not done well. Chris agreed with Norman and asked why the Village doesn't already pick up leaves since there is no mowing this time of year. Jason said the Village doesn't have the equipment needed. John Archey said that he has been in contact with someone who would be interested in the doing the pickup and would do it for an hourly rate. Jason said that even at \$50 an hour, it would likely be less expensive than the Lion's Club, and the Village has a responsibility to watch its expenditures. Jason said that he would talk to Joseph about coming up with an alternative in the coming year.
- 10. Papers** – Patsy noted a number of residences where newspapers were not picked up because of being vacant and asked what could be done. She was told she should contact the papers to let them know not to deliver to those addresses.

**ADJOURNMENT:** Norman Warner moved that the meeting be adjourned. John Archey seconded. The motion carried and the meeting adjourned at 8:25PM.



BRETT P. CLARK, FISCAL OFFICER



JASON D. LANCE, MAYOR

# RECORD OF PROCEEDINGS

Minutes of **VILLAGE OF GETTYSBURG COUNCIL EMERMENGY** Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

December 14, 15

Held \_\_\_\_\_ 20\_\_\_\_\_

**PRESENT:** Jason Lance, *Mayor*  
 Robert Williams, *Councilmember*  
 Patsy Riley, *Councilmember*  
 Karla Harmon, *Councilmember*  
 Norman Warner, *Councilmember*  
 John Archey, *Council President*  
 Brett Clark, *Fiscal Officer*

**ABSENT:** Chris Miller, *Councilmember*

**CITIZEN:** None

**GUESTS:** None

**CALL TO ORDER**

Jason Lance led Council in the Pledge of Allegiance and called the meeting to order at 7:08PM.

**BUSINESS**

**RESOLUTION NO. 28-2015 - A RESOLUTION DECLARING NECESSITY FOR A THREE MILL LEVY FOR A CONTINUOUS PERIOD OF TIME ON TAXABLE REAL PROPERTY IN THE VILLAGE FOR PROVIDING AMBULANCE AND EMERGENCY MEDICAL SERVICES PURSUANT TO OHIO REVISED CODE §5705.19 (U) AND PROCEED WITH CERTIFICATION TO THE BOARD OF ELECTIONS**

**Motion:** Norman Warner moved to suspend the rules so that Resolution 28-2015 could be adopted and submitted to the Board of Elections by the December 16, 2015 deadline. Karla Harmon seconded.

**Roll call vote:** Norman Warner, *yea*; Karla Harmon, *yea*; Chris Miller, *absent*; Robert Williams, *yea*; John Archey, *yea*; Patsy Riley, *yea*.

**Motion:** Karla Harmon moved that Resolution 28-2015 be adopted. Robert Williams seconded. **Roll call vote:** Norman Warner, *yea*; Karla Harmon, *yea*; Chris Miller, *absent*; Robert Williams, *yea*; John Archey, *yea*; Patsy Riley, *yea*.

**ADJOURNMENT**

Motion to adjourn made by John Archey. Seconded by Robert Williams. The motion passed and Council adjourned at 7:11PM.



\_\_\_\_\_  
 BRETT P. CLARK, FISCAL OFFICER



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 JASON D. LANCE, MAYOR