

Experience 4 Hire LLC

REQUEST FOR PROPOSAL (RFP)

Whole Home Generators, Additional Equipment Required, Warranties, System
Maintenance Services Available And Typical Cost For Custom Installation

CLAYWOODS, BELLWOOD & BRYKERWOODS SUBDIVISION

Experience 4 Hire LLC
7830 Wedgewood Ln
Houston, Texas 77055
Phone: 713-724-6707 | Fax: Not Applicable
greg@e4h.com

RFP ID: CBB-2024-007
Prepared By: Greg Plotner
Date: June 17, 2024

REQUEST FOR PROPOSAL
CLAYWOODS, BELLWOOD & BRYKERWOODS SUBDIVISION
Houston - Texas

RFP ID: CBB-2024-007

PROPOSAL SUBMISSION DEADLINE: June 28, 2024, 5:00PM

QUESTION SUBMISSION DEADLINE: June 21, 2024

Questions may be submitted in written form to:

Contact Name:	Greg Plotner
Contact Address:	7830 Wedgewood Ln Houston, Texas 77055
Telephone Number:	713-724-6707
Email Address:	Greg@e4h.com

INTRODUCTION

Experience 4 Hire LLC invites and welcomes proposals for their Claywoods, Bellwood & Brykerwoods Subdivision project. Based on your previous work experience, your firm has been selected to receive this RFP and is invited to submit a proposal. Please take the time to carefully read and become familiar with the proposal requirements. All proposals submitted for consideration must be received by the time specified above under the "PROPOSAL SUBMISSION DEADLINE."

BIDDERS SHOULD NOTE THAT ANY AND ALL WORK INTENDED TO BE SUBCONTRACTED AS PART OF THE BID SUBMITTAL MUST BE ACCOMPANIED BY BACKGROUND MATERIALS AND REFERENCES FOR PROPOSED SUBCONTRACTOR(S) – NO EXCEPTIONS.

PROJECT AND LOCATION

The project associated with this RFP is or shall be located at Just North Of I-10 And East Of Wirt Rd, Houston, Texas 77055.

PROJECT MANAGER CONTACT INFORMATION

The following individual(s) are the assigned contacts for the following:

For questions or information regarding RFP/RFQ Process and Receipt of Bids, contact:

Name: Greg Plotner

Title: Principal Consultant, Experience 4 Hire LLC

Phone: 713-724-6707

Fax: Not Applicable

Email: Greg@e4h.com

PROJECT OBJECTIVE

The objective and ultimate goal for this project is provide firm quotes for "whole home power generators" and the most common related equipment required for custom installation.

PROJECT SCOPE AND SPECIFICATIONS

The Project Scope and Specification are:

This community consists of 139 single family homes with average of approx. 3,000 sq.ft. and age of 25 years. Each Homeowner will have access to quotes and make their own decisions as to solution best for their needs and custom installation. The CBB Board is not recommending proposals. Homeowners will be individually responsible for the selection, purchase, financing (if applicable) of their own equipment, the custom installation plus any and all related services.

SCHEDULED TIMELINE

The following timeline has been established to ensure that our project objective is achieved; however, the following project timeline shall be subject to change when deemed necessary by management.

MILESTONE	DATE
Request for Proposal/Quotes Sent to Bidders:	June 18, 2024
Proposals/Quotes Submitted by Bidders:	June 28, 2024
Proposals/Quotes Available to Homeowners:	July 05, 2024
Homeowners May Begin Contacting Bidders:	July 08, 2024

PROPOSAL BIDDING REQUIREMENTS

PROJECT PROPOSAL EXPECTATIONS

Experience 4 Hire LLC shall award the contract to the proposal that best accommodates the various project requirements. Experience 4 Hire LLC reserves the right to: (i) award any contract prior to the proposal deadline or prior to the receipt of all proposals, (ii) award the contract to more than one Bidder, and (iii) refuse any proposal or contract.

DEADLINE TO SUBMIT PROPOSAL

All proposals must be received by Experience 4 Hire LLC no later than 5:00PM on June 28, 2024 for consideration in the project proposal selection process.

PROPOSAL SELECTION CRITERIA

Only those proposals received by the stated deadline will be considered. All proposals, submitted by the deadline, will be reviewed and evaluated based upon information provided in the submitted proposal. In addition, consideration will be given to cost and performance projections. Furthermore, the following criteria will be given considerable weight in the proposal selection process:

1. Proposals received by the stipulated deadline must be in the correct format.
2. Bidder's alleged performance effectiveness of their proposal's solution.
3. Bidder's performance history and alleged ability to timely deliver proposed services.
4. Bidder's ability to provide and deliver qualified personnel having the knowledge and skills required to effectively and efficiently execute proposed services.
5. Overall cost effectiveness of the proposal.

Experience 4 Hire LLC reserves the right to cancel, suspend, and/or discontinue any proposal at any time, without obligation or notice to the proposing bidder.

PROPOSAL SUBMISSION FORMAT

The following is a list of information that the Bidder should include in their proposal submission:

Summary of Bidder Background

1. Bidder's Name(s)
2. Bidder's Address
3. Bidder's Contact Information (and preferred method of communication)
4. Legal Formation of Bidder (e.g. sole proprietor, partnership, corporation)
5. Date Bidder's Company was Formed
6. Description of Bidder's company in terms of size, range and types of services offered and clientele.
7. Bidder's principal officers (e.g. President, Chairman, Vice President(s), Secretary, Chief Operating Officer, Chief Financial Officer, General Managers) and length of time each officer has performed in his/her field of expertise.
8. Bidder's Federal Employee Identification Number (FEIN)
9. Evidence of legal authority to conduct business in Texas (e.g. business license number).
10. Evidence of established track record for providing services and/or deliverables that are the subject of this proposal.
11. Organization chart showing key personnel that would provide services to Experience 4 Hire LLC

Financial Information

- State whether the Bidder or its parent company (if any) has ever filed for bankruptcy or any form of reorganization under the bankruptcy code.
- State whether the Bidder or its parent company (if any) has ever received any sanctions or is currently under investigation by any regulatory or governmental body.

Proposed Outcome

- Summary of timeline and work to be completed.

Equipment or Service

- List any and all equipment or services required for this proposed project and the number of each.
- Detailed estimated cost for each piece of equipment or service.
- List any or equipment or services required of a subcontractor, along with a brief explanation.

Cost Proposal Summary and Breakdown

- A detailed list of any and all expected costs or expenses related to the proposed project.
- Summary and explanation of any other contributing expenses to the total cost.
- Brief summary of the total cost of the proposal.

Licensing and Bonding

- Provide details of licenses and bonds (if any) for any proposed services that the bidder/contractor may plan on providing for this project.

Insurance

- Details of any liability or other insurance provided with regard to the staff or project.

References

- Provide 3 references

By submitted a proposal, Bidder agrees that Experience 4 Hire LLC may contact all submitted references to obtain any and all information regarding Bidder's performance.