



## CC Authorization & Rental Agreement

Guest Name: \_\_\_\_\_ Date: \_\_\_\_\_

Reservation #: \_\_\_\_\_ License or ID Card #: \_\_\_\_\_

**I hereby authorize the following charges to be applied to the following credit card, or any other card I have provided to you.**

- Room and All Applicable Taxes (does not apply to exchange guests)
- Repair of Damages Done to Property by Card Holder or their Guests, including smoking in a non-smoking property. (You will be notified if damages are found)
- Cot, Crib, Highchair, Grill Rental (not prepaid)
- A \$100 fee will be charged to the credit card number listed below if guest(s) lose their keys or lock them in the unit and on-call staff is dispatched after-hours to assist the guest(s) in gaining entry to the unit(s). This fee is charged on a per incident basis.
- Please do not change/edit the television programming. If television programming is purchased or changed by the guest(s) such as upgrading the programming tier, purchasing pay-per-view, movies or events, guest will be charged the actual cost of the purchase + a \$50 administration fee.

### Credit Card Information

Name on Credit Card: \_\_\_\_\_

Credit Card #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

CVV Code: \_\_\_\_\_ Billing Zip or Postal Code: \_\_\_\_\_

**\*Any charges not paid by guest at check-out will be the responsibility of the credit card holder above, and charged to the card on file listed above.**

**By submitting this form, I confirm that I have read, understand, and agree to the use of personal information that I am giving you. I authorize Vacation Club/VPN Property Management to charge my credit card for the charges accrued for the services listed above.**

Signature of Card Holder: \_\_\_\_\_ Date: \_\_\_\_\_

**All information is kept confidential and used only for the purposes as noted above.**