

RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting  
Held on Tuesday, December 9, 2025 at 7:00 PM

**Call to order:** Steven Gerberry

**Pledge:** Completed

**Moment of Silence:**

- The ***Trustees respectfully ask that you join them in a moment of silence in honor of Robert S. “Bob” Thompson***, who passed away on December 5, 2025, at the age of 102. Bob was a founding member of the Mineral Ridge Fire Association and a United States Marine Corps World War II veteran. He fought in five major battles, earning a Presidential Unit Citation, and continued a lifetime of service upon returning home by helping to establish the Mineral Ridge Fire Department. He dedicated his life to his family, community, and country, and his legacy will continue to inspire generations within our community. We extend our deepest condolences to his family and friends and are grateful for his extraordinary service.

**Roll Call:** Steven Gerberry - Present                      Richard Harkins - Present  
Edward Whittaker - Present                      Patrick Glunt - Present

**Correspondence/Announcements:**

- The ***Trustees would like to mention that the annual tree lighting ceremony that was held on Saturday, December 6, 2025 at 5:00 PM at our community park was a success***. The Trustees would like to thank St. Mary’s Church CCD families, the Weathersfield Community Connection Partners, our Fire and Police Departments, and, of course, Santa and Mrs. Claus.
- The ***Trustees would like to thank Michael Barney for his recent letter complimenting the Township and expressing his gratitude for everyone’s hard work, dedication, and commitment to making Weathersfield Township a wonderful place to live***.
- The ***Trustees would like to congratulate Assistant Chief Jeff Tucker, Captain Tony Caruso, and Firefighter Andrew Leshinsky on their successful completion of the course work and for passing the State of Ohio Firefighter 2 examination***.

**Reports:**

- Financial Report – Presented by Patrick Glunt
- Administrator’s Report – Presented by David Rouan
- Zoning Report – Presented by Kelly Clarke
- Police Report – Presented by Police Chief Michael Naples
- Fire Report – Presented by Fire Chief Tom Lambert
- Lane LifeTrans Report – Presented by Lane's Chief Tom Lambert
- Law Director’s Report – Presented by Cherry Poteet

Note: All reports are on file in the Fiscal Officer’s office.

Comments from the public will be heard on agenda items at this time; there will still be an opportunity for individuals to address the Board during our public comments part of the meeting.

**Old Business:**

None

**New Business:**

25-172 Motion to ***approve the minutes from the Regular Meeting that was held on Tuesday November 11, 2025 at 7:00 PM***.

Motion by: Rich Harkins                      Seconded by: Edward Whittaker

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Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
Motion Carried

25-173    Motion to ***approve the drawing warrants upon our treasury and paying township bills.***

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
Motion Carried

25-174    Motion to ***adopt a resolution to approve the Then and Now Purchase Orders pursuant to the list provided by the Fiscal Officer.***

Motion by: Rich Harkins    Seconded by: Edward Whittaker  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
Motion Carried

25-175    Motion to ***adopt a resolution, effective December 3, 2025, setting the permanent appropriations and permanent revenues for Budget Year 2025*** on a level of control for the General Fund at the line item basis and on a level of control for all remaining funds at the fund basis: to request an Amended Official Certificate of Estimated Resources from the Trumbull County Budget Commission; and to request the Certificate of County Auditor that the Total Appropriations from each Fund do not exceed the Official Estimate Resources.

Appropriations For 2025 - General (Fund 1000)		
Account Code	Account Name	Appropriation
1000-110-111-0000	Salaries - Trustees	\$53,767.80
1000-110-121-0000	Salary - Township Fiscal Officer	\$9,096.00
1000-110-122-0000	Salaries - Township Fiscal Officer's Staff	\$55,284.82
1000-110-131-0000	Salary - Administrator	\$39,200.00
1000-110-190-0000	Other - Salaries	\$0.00
1000-110-211-0000	Ohio Public Employees Retirement System	\$38,500.00
1000-110-212-0000	Social Security	\$1,718.52
1000-110-213-0000	Medicare	\$4,200.00
1000-110-221-0000	Medical/Hospitalization	\$102,808.84
1000-110-222-0000	Life Insurance	\$2,350.00
1000-110-223-0000	Dental Insurance	\$4,150.00
1000-110-224-0000	Vision Insurance	\$1,110.00
1000-110-230-0000	Workers' Compensation	\$9,117.49
1000-110-311-0000	Accounting and Legal Fees	\$22,000.00
1000-110-312-0000	Auditing Services	\$0.00
1000-110-313-0000	Uniform Accounting Network Fees	\$3,250.00
1000-110-314-0000	Tax Collection Fees	\$14,000.00
1000-110-330-0000	Travel and Meeting Expense	\$400.00
1000-110-342-0000	Postage	\$400.00
1000-110-343-0000	Postage Machine Rental	\$200.00
1000-110-345-0000	Advertising	\$309.89
1000-110-360-0000	Contracted Services	\$35,600.00
1000-110-360-0005	Contracted Services {DEMOLITION}	\$6,900.00
1000-110-360-0058	Contracted Services {Trumbull County Engineer}	\$50,000.00
1000-110-381-0000	Property Insurance Premiums	\$7,848.17
1000-110-382-0000	Liability Insurance Premiums	\$6,803.44
1000-110-410-0000	Office Supplies	\$3,900.00
1000-110-420-0000	Operating Supplies	\$5,000.00
1000-110-591-0000	Contributions to Other Organizations	\$750.00
1000-110-599-0000	Other - Other Expenses	\$5,000.00
1000-120-190-0000	Other - Salaries (Zoning Department)	\$55,486.26
1000-120-323-0000	Repairs and Maintenance	\$2,000.00
1000-120-341-0000	Telephone	\$3,400.00
1000-120-351-0000	Electricity	\$7,350.00
1000-120-352-0000	Water and Sewage	\$2,200.00
1000-120-353-0000	Natural Gas	\$4,000.00
1000-130-212-0000	Social Security	\$0.00
1000-130-500-0000	Other	\$45,788.00
1000-190-380-0067	Insurance and Bonding {Insurance Fire Demo}	\$36,057.00
1000-310-360-0000	Contracted Services	\$5,000.00
1000-420-370-0000	Payment to Another Political Subdivision	\$39,111.71
1000-610-500-0057	Other {Festivals}	\$15,000.00
1000-760-730-0000	Improvement of Sites	\$4,400.00
1000-760-740-0000	Machinery, Equipment, and Furniture	\$6,000.00
1000-910-910-0000	Transfers - Out	\$85,000.00
1000-920-920-0000	Advances - Out	\$0.00
Total Expenditures:		\$794,457.94

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Anticipated Revenue For 2025 - General Fund (Fund 1000)		
Account Code	Account Name	Revenue
1000-101-0000	General Property Tax - Real Estate	\$464,260.17
1000-103-0000	Permissive Sales Tax	\$23.78
1000-301-0003	Licenses and Permits {Armstrong Cable Franchise Fee}	\$32,258.89
1000-301-0033	Licenses and Permits {Time Warner Cable Franchise Fee}	\$13,020.70
1000-302-0042	Fees {Zoning Fees}	\$27,090.39
1000-401-0000	Fines	\$150.00
1000-401-0059	Fines {Traffic Cameras}	\$116,000.00
1000-532-0000	Local Government Distribution	\$19,823.68
1000-533-0000	Liquor Permit Fees	\$0.00
1000-534-0000	Cigarette License Fees	\$0.00
1000-535-0000	Property Tax Allocation	\$928.43
1000-539-0000	Other - State Receipts	\$7,420.28
1000-701-0000	Interest	\$79,595.92
1000-802-0000	Rentals and Leases	\$716.23
1000-803-0057	Contributions {Festivals}	\$12,745.00
1000-892-0000	Other - Miscellaneous Non-Operating	\$59,917.67
1000-892-0067	Other - Miscellaneous Non-Operating {Insurance Fire Demo}	\$36,057.00
1000-941-0000	Advances - In	\$0.00
1000-999-0071	Other {Veterans Banners Program}	\$4,800.00
Total Anticipated Revenue:		\$874,808.14

Statement Of Fund Activity - FY2025				
Fund Name	Beginning Unencumbered Fund Balance	Total Estimated Revenue	Total Resources Available for Expenditure	Total Estimated Expenditures
General	\$463,360.89	\$874,255.92	\$1,337,616.81	\$794,457.94
MVL	\$10,869.72	\$111,415.51	\$122,285.23	\$117,100.00
Gas Tax	\$55,730.20	\$175,650.00	\$231,380.20	\$203,234.88
Road & Bridge	\$9,249.56	\$57,500.00	\$66,749.56	\$66,375.00
Cemetery	\$7,312.62	\$121,632.95	\$128,945.57	\$107,163.31
Garbage & Waste Disposal District	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00
Police	\$268,988.80	\$1,958,605.74	\$2,227,594.54	\$1,824,227.26
Fire	\$250,782.79	\$441,756.12	\$692,538.91	\$485,341.95
Drug Law Enforcement	\$31,057.86	\$5,714.20	\$36,772.06	\$36,186.10
Enforcement & Education	\$2,290.09	\$495.00	\$2,785.09	\$2,785.09
Coronavirus Relief Fund	\$45.79	\$0.00	\$45.79	\$45.79
American Rescue Plan	\$0.00	\$150,000.00	\$150,000.00	\$150,000.00
Lighting Districts	\$4,747.30	\$82,080.00	\$86,827.30	\$58,458.47
OneOhio	\$22,918.34	\$11,877.48	\$34,795.82	\$20,100.00
Bond/Note Retirement Fund	\$0.36	\$109,124.57	\$109,124.93	\$109,124.57
Capital Projects - (State Capital Project)	\$500,000.10	\$0.00	\$500,000.10	\$500,000.10
Capital Projects - (FHWA & ARC)	\$0.00	\$0.00	\$0.00	\$0.00
Public Works	\$0.00	\$184,155.29	\$184,155.29	\$184,155.29
Total:	\$1,637,354.42	\$4,284,262.78	\$5,921,617.20	\$4,668,755.75

2025 Amended Official Certificate of Estimated Resources						
Fund	1/1/2025 Cash Balance	1/1/2025 Encumbered	Unencumbered Cash Balance	Anticipated Tax Revenue	Anticipated Other Sources	Total Available Resources
General	\$467,412.08	\$4,051.19	\$463,360.89	\$463,707.95	\$410,547.97	\$1,337,616.81
Total General Fund:	\$467,412.08	\$4,051.19	\$463,360.89	\$463,707.95	\$410,547.97	\$1,337,616.81
MVL	\$10,869.72	\$0.00	\$10,869.72	\$0.00	\$111,415.51	\$122,285.23
Gas Tax	\$59,735.74	\$4,005.54	\$55,730.20	\$0.00	\$175,650.00	\$231,380.20
Road & Bridge	\$9,595.94	\$346.38	\$9,249.56	\$0.00	\$57,500.00	\$66,749.56
Cemetery	\$8,443.73	\$1,131.11	\$7,312.62	\$0.00	\$121,632.95	\$128,945.57
Garbage & Waste Disposal District	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Police <small>(Anticipated Tax Revenue includes 88% of the 2023 Police, Fire, &amp; EMS Levy Rate)</small>	\$300,438.58	\$31,449.78	\$268,988.80	\$1,633,211.90	\$325,393.84	\$2,227,594.54
Fire <small>(Anticipated Tax Revenue includes 12% of the 2023 Police, Fire, &amp; EMS Levy Rate)</small>	\$265,032.74	\$14,249.95	\$250,782.79	\$409,146.25	\$32,609.87	\$692,538.91
Drug Law Enforcement	\$31,557.86	\$500.00	\$31,057.86	\$0.00	\$5,714.20	\$36,772.06
Enfrc. & Education	\$2,290.09	\$0.00	\$2,290.09	\$0.00	\$495.00	\$2,785.09
Coronavirus Relief Fund	\$45.79	\$0.00	\$45.79	\$0.00	\$0.00	\$45.79
Amercan Rescue Plan	\$83.35	\$83.35	\$0.00	\$0.00	\$150,000.00	\$150,000.00
Lighting Districts	\$4,747.30	\$0.00	\$4,747.30	\$0.00	\$82,080.00	\$86,827.30
OneOhio	\$22,918.34	\$0.00	\$22,918.34	\$0.00	\$11,877.48	\$34,795.82
Total Speical Revenue:	\$725,759.18	\$51,766.11	\$673,993.07	\$2,042,358.15	\$1,074,368.85	\$3,790,720.07
Bond/Note Retirement	\$0.36	\$0.00	\$0.36	\$109,124.57	\$0.00	\$109,124.93
Total Bond/Note Retirement:	\$0.36	\$0.00	\$0.36	\$109,124.57	\$0.00	\$109,124.93
Capital Projects - (FHWA & ARC)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Capital Projects - (State Capitial Project)	\$500,000.10	\$0.00	\$500,000.10	\$0.00	\$0.00	\$500,000.10
Public Works - (OPWC)	\$0.00	\$0.00	\$0.00	\$0.00	\$184,155.29	\$184,155.29
Total Capital Projects & Public Works:	\$500,000.10	\$0.00	\$500,000.10	\$0.00	\$184,155.29	\$684,155.39
Total:	\$1,693,171.72	\$55,817.30	\$1,637,354.42	\$2,615,190.67	\$1,669,072.11	\$5,921,617.20

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Motion by: Edward Whittaker    Seconded by: Rich Harkins  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
Motion Carried

25-176 Motion to **adopt a resolution to transfer \$5,000.00 from the General Fund to the Road and Bridge Fund** effective November 10, 2025, **to transfer \$10,000.00 from the General Fund to the Road and Bridge Fund** effective November 19, 2025, and **to transfer \$10,000.00 from the General Fund to the Road and Bridge Fund** effective December 2, 2025.

Motion by: Rich Harkins    Seconded by: Edward Whittaker  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
Motion Carried

25-177 Motion to **authorize Chief Michael Naples, Jr., on behalf of the Board of Trustees, to renew the annual service agreement for 2026 with the Mahoning Valley Crisis Response Team (MVCRT)** and to contribute \$2,000.00. This fee is paid by all the law enforcement agencies within the response area of the MVCRT.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
Motion Carried

25-178 Motion to **Adopt Resolution to authorize mutual aid between the Weathersfield Police Department and the Niles Police Department Special Response Team.**

WHEREAS Ohio Revised Code 505.431 allows the police department of any township to provide police protection to any county, municipal corporation, or township when the board of township trustees adopts a resolution permitting such assistance and specifying the officer or employee of the police department who can authorize officers to participate in such mutual aid; and

WHEREAS the Niles Police Department has a Special Response Team (SRT), trained to respond to high-risk situations including active shooter situations and high risk warrant service; and

WHEREAS, the Weathersfield Police Department and the Niles Police Department are both signatories to the Mahoning/Columbiana/Trumbull County Local Government Mutual Aid Agreement for Law Enforcement, which comprehensively governs the provision of mutual aid for law enforcement in the area.

NOW THEREFORE, BE IT RESOLVED BY THE WEATHERSFIELD TOWNSHIP BOARD OF TRUSTEES:

Section 1. The Weathersfield Township Chief of Police may authorize officers in the Weathersfield Township Police Department to assist the Niles SRT, upon request for assistance with specific arrests or operations, and to participate in training for such operations.

Section 2. The Weathersfield Township Chief of Police may request the assistance of the Niles SRT with warrant service or other operations as needed within the Township.

Section 3. All such assistance shall be governed by the provisions of the Mahoning/Columbiana/Trumbull County Local Government Mutual Aid Agreement for Law Enforcement.

Motion by: Rich Harkins    Seconded by: Edward Whittaker  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
Motion Carried

25-179 Motion to **accept the resignation of Police Officer Desmond Gray** effective December 3, 2025. The Board Trustees would like to thank Desmond for his service with our Police Department and to the residents of our community. Desmond is taking a position with the City of Canton Police Department.

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Motion by: Edward Whittaker    Seconded by: Rich Harkins  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
Motion Carried

25-180 Motion to **hire Jordon Streamo as a Probationary Firefighter**, effective December 9, 2025, subject to successful completion and pending the results of the preemployment screening and testing. Jordon will be trained and evaluated over the next six months by the Fire Chief and his fire officers. At the conclusion of the six-month probationary period, the Fire Chief will determine if Jordon should be promoted to Firefighter. The Board of Trustees would like to thank Jordon for his interest in becoming a Weathersfield Township Firefighter and for his volunteerism and commitment to the residents of our Township.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
Motion Carried

25-181 Motion to **hire Stephen Whitacre as a Probationary Firefighter**, effective December 9, 2025, subject to successful completion and pending the results of the preemployment screening and testing. Stephen will be trained and evaluated over the next six months by the Fire Chief and his fire officers. At the conclusion of the six-month probationary period, the Fire Chief will determine if Stephen should be promoted to Firefighter. The Board of Trustees would like to thank Stephen for his interest in becoming a Weathersfield Township Firefighter and for his volunteerism and commitment to the residents of our Township.

Motion by: Rich Harkins    Seconded by: Edward Whittaker  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
Motion Carried

25-182 Motion to **hire Jeffery Tucker as Junior Firefighter**, effective December 9, 2025. As a Junior Firefighter he will begin training pursuant to the Junior Firefighter Program as previously established by the Fire Chief and the Board of Trustees. The Board of Trustees would like to thank Jeffery for his interest in becoming a Weathersfield Township Firefighter, for his volunteerism, and for his commitment to the residents of our Township.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
Motion Carried

25-183 Motion to **adopt a resolution to authorize Fire Chief Thomas Lambert to purchase three (3) Recertified LifePak-15 Version 4, Physio-Control, 12 Lead Pacing/AED, SpO2, NiBP, EtCO2, and Bluetooth units** from PennCare of 1317 North River Road, Niles, Ohio 44446 for a price of \$51,600.00; to use Republic First National of 2525 West State Street, Rochester, Indiana 46975 for a Municipal Lease/Purchase with an \$18,000.00 down payment leaving a balance \$33,600.00 to be financed for a term of three (3) years with an annual payment of \$12,638.66, first payment due November 1, 2026; and that Fire Chief Thomas Lambert is hereby authorized to execute, on behalf of the Board of Trustees, all necessary documentation and agreements to effectuate the purchase and financing effective December 1, 2025. Our department currently has three AED's, the three LifePak-15 units will be used to enhance our department's ability to better serve the needs of our residents during medical emergencies. The department has 13 EMT's and 6 Paramedics, two Firefighters are currently completing their training to become Paramedics. The three LifePak-15 units can be used for Basic Life Support by our EMT's and for Advanced Life Support by our Paramedics.

Motion by: Rich Harkins    Seconded by: Edward Whittaker  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
Motion Carried

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25-184 Motion *to authorize Township Administrator David Rouan, on behalf of the Board of Trustees, to apply for the 2026 Scrap Tire Grant from the Geauga-Trumbull Solid Waste Management District.*

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
Motion Carried

25-185 Motion *to authorize Township Trustee Steven Gerberry, on behalf of the Board of Trustees, to apply for the 2026 Go-Green Community Grant with the Geauga-Trumbull Solid Waste Management District.*

Motion by: Rich Harkins    Seconded by: Edward Whittaker  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
Motion Carried

25-186 Motion *to establish the following rules for the scheduling and notice of meetings of the Board of Trustees for 2026 calendar year:*

**REGULAR MEETINGS** – The regular monthly meetings of the Board of Trustees will be held on the second Tuesday of each month at 7:00 PM and on the following Thursday’s at 3:30 PM; January 8, January 29, February 5, February 26, March 5, March 26, April 9, April 30, May 7, May 28, June 4, June 25, July 9, July 30, August 6, August 27, September 3, September 24, October 8, October 29, November 5, and December 3. All meetings will be held at the Township administration building. Notice of these regular meetings will be posted on the Township bulletin board, website, and social media. Any changes to this meeting schedule will be posted on the Township bulletin board, website, and social media.

**SPECIAL MEETINGS** – Notice of special meetings of the Board of Trustees will be posted on the Township bulletin board, website, social media, and will be provided by email to the local newspaper (the Warren Tribune-Chronicle) and any other person that requests same, at least twenty-four (24) hours in advance of such meeting, except in an emergency in which case the notice shall be given as soon as practicable.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
Motion Carried

25-187 Motion *to set the date and time for the Board of Trustees Reorganizational* meeting for Tuesday, January 13, 2026 at 6:30 PM.

Motion by: Rich Harkins    Seconded by: Edward Whittaker  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
Motion Carried

25-188 Motion *to request an advance on the 2025 Real Estate Property Tax:*

WHEREAS, the township Board of Trustees of Weathersfield Township is authorized to request an advance of Real Estate Property Taxes and Delinquent Real Estate Property Taxes pursuant to ORC §321.34

WHEREAS, the Township Board of Trustees of Weathersfield Township does hereby request an advance of Real Estate Property Taxes and Delinquent Real Estate Property Taxes pursuant to ORC §321.34.

NOW, THEREFORE BE IT RESOLVED that the Township Board of Trustees of Weathersfield Township does hereby request the Trumbull County Auditor to advance any Real Estate Property Tax and Delinquent Real Estate Property Tax money in the Treasury of the Trumbull County to the account of the Township of Weathersfield.

Motion by: Edward Whittaker    Seconded by: Rich Harkins

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Vote: Steven Gerberry - Yes   Richard Harkins - Yes   Edward Whittaker - Yes  
Motion Carried

25-189 Motion to **request an advance on the 2025 Personal Property Tax:**

WHEREAS, the Township Board of Trustees of Weathersfield Township is authorized to request an advance of Personal Property Taxes and Delinquent Personal Property Taxes pursuant to ORC §321.34;

WHEREAS, the Township Board of Trustees of Weathersfield Township does hereby request an advance of Personal Property Taxes and Delinquent Personal Property Taxes pursuant to ORC §321.34.

NOW, THEREFORE BE IT RESOLVED that the Township Board of Trustees of Weathersfield Township does hereby request the Trumbull County Auditor to advance any Personal Property Tax and Delinquent Personal Property Tax money in the Treasury of the Trumbull County Auditor to the account of the Township of Weathersfield.

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
Vote: Steven Gerberry - Yes   Richard Harkins - Yes                      Edward Whittaker - Yes  
Motion Carried

25-190 Motion to **approve membership in the Ohio Township Association, National Association of Towns and Townships, Trumbull Township Association, Ohio Township Administrators Network, NE Ohio Township Association, and the Coalition of Large Ohio Urban Townships** for Trustees, Fiscal Officer, Administrator, and others as designated by the Board.

Motion by: Edward Whittaker   Seconded by: Rich Harkins  
Vote: Steven Gerberry - Yes   Richard Harkins - Yes                      Edward Whittaker - Yes  
Motion Carried

25-191 Motion to **approve payment of expenses to attend conferences and other work-related events**, on a case-by-case basis, for the Trustees, Fiscal Officer, Administrator, and others as designated by the Board. Those individuals wishing to attend a conference and other work-related events shall receive written approval from the Board of Trustees prior to booking the event.

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
Vote: Steven Gerberry - Yes   Richard Harkins - Yes                      Edward Whittaker - Yes  
Motion Carried

25-192 Motion **to acknowledge and authorize Township full-time employees, and their respective dependents, who are not covered by a collective bargaining agreement or contract are hereby entitled to the same rights and coverage under any and all insurance policies and insurance programs** procured and/or administered by the Weathersfield Township Board of Trustees for the benefit of its full-time employees covered by collective bargaining agreements or contract as aforesaid, including the right to reimbursements, to employee contributions, and participation in the Medical Expense Reimbursement Plan (MERP); to acknowledge and authorize Township full-time employees who are not covered by a collective bargaining agreement or contract are hereby entitled to the same wage adjustments, annual pay raises, if any, and longevity as those full-time employees covered by collective bargaining agreements or contract and a \$300.00 clothing allowance; the hourly wage for the position of Administrative Assistant I shall be \$25.94; and to set the annual salary for the Fire Chief position at \$19,955.53 and to set the annual salary for Ken Boring at \$19,595.13.

Motion by: Edward Whittaker   Seconded by: Rich Harkins  
Vote: Steven Gerberry - Yes   Richard Harkins - Yes                      Edward Whittaker - Yes  
Motion Carried

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25-193 Motion to ***set mileage reimbursement rate at the maximum permitted by the IRS for 2026.***

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
Motion Carried

25-194 Motion to ***adopt the Weathersfield Township Trustees salaries*** for 2026 to be set at the maximum amount permitted by the ORC §505.24 and to be paid in equal monthly payments.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
Motion Carried

25-195 Motion to ***adopt the Weathersfield Township Fiscal Officer’s salary*** for 2026 to be set at the maximum amount permitted by the ORC §507.09 and to be paid in equal monthly payments.

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
Motion Carried

25-196 Motion, pursuant to ORC §309.09 (B), ***to employ Cherry Lynne Poteet, Esq. as the Township Legal Counsel, effective January 1, 2026, to represent the Township*** and its officers, boards, and commissions in their official capacities and to advise them on legal matters, on an annual basis, for the sum of \$3,965.00 per month, which is hereby appropriated for such purpose.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
Motion Carried

25-197 Motion to ***elect David Rouan and Michael J. Naples, Jr. as Board Members for the 2026 Volunteer Firefighters’ Dependents Fund***, as administered by the Department of Commerce Division of State Fire Marshal, ***as the legislative authority appointments; and to acknowledge the election of Fire Chief Thomas Lambert and Assistant Fire Chief Jeffery Tucker as the elected Board Members by the Fire Department.*** The two legislative authority appointments shall serve a one-year term commencing on January 1, 2026. The Fiscal Officer is hereby directed to complete and file the 2026 Volunteer Firefighters’ Dependents Fund Certificate of Current Assessed Valuation form no later than January 31, 2026.

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
Motion Carried

25-198 Motion to ***reappoint Brad Lang to a five (5) year term on the Township Zoning Commission***, term commencing January 1, 2026 and term ending December 31, 2030; and to set the Zoning Commission rate of compensation at \$25 per meeting attended for the commission members and for the alternate commission members. The Trustees would like to thank Brad for his interest in continuing to serve on the Commission.

Zoning Commission	
Member	Term Ending
Dave Sylak	December 31, 2026
Joe Carl	December 31, 2027
Jonathan Noel	December 31, 2028
William Henning	December 31, 2029
Brad Lang	December 31, 2030
Alternate Member	Term Ending
Matthew Glidewell	December 31, 2026

RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting  
Held on Tuesday, December 9, 2025 at 7:00 PM

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
Motion Carried

25-199 Motion to **appoint Richard Rostan to a five (5) year term on the Board of Zoning Appeals**, term commencing January 1, 2026 and term ending December 31, 2030; and to set the board of board of Zoning Appeals rate of compensation at \$25 per meeting attended for the board members and for the alternate board members. The Trustees would like to thank Richard for his interest in serving on the Board. The Trustees would also like to thank Richard Cross, who chose not to be reappointed to the Board, for his many years of service and dedication to his community.

Board of Zoning Appeals	
Member	Term Ending
John Polanski	December 31, 2026
Donald Johnson	December 31, 2027
Cathy Zapka	December 31, 2028
Charles Colburn	December 31, 2029
Richard Rostan	December 31, 2030
Alternate Member	Term Ending
	December 31, 2027

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
Motion Carried

25-200 Motion to **certify that, as of December 31, 2025, the Township was responsible for maintaining 40.114 miles of public roads.** This certification is made in accordance with Ohio Revised Code §4501.04.

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
Motion Carried

Public Comments:

Next Meetings:

Next Meetings: Regular Meeting – Thursday, December 18, 2025, at 3:30 PM, Regular Meeting – Thursday, January 8, 2026 at 3:30 PM, Reorganizational Meeting – Tuesday, January 13, 2026 at 6:30 PM, and Regular Meeting – Tuesday, January 13, 2026 at 7:00 PM.

Adjournment:

25-201 Motion to **adjourn the meeting.**

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
Motion Carried

Patrick J. Glunt, Fiscal Officer

Steven J. Gerberry, Trustee

Richard T. Harkins, Trustee

Edward K. Whittaker, Trustee