

RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting
Held on Tuesday, July 14, 2026 at 7:00 PM

Call to order: Steven Gerberry

Pledge: Completed

Roll Call: Steven Gerberry - Present Richard Harkins - Absent
Edward Whittaker - Present Patrick Glunt - Present

Moment of Silence:

- Before we begin today’s meeting, the Board like to take a moment to recognize the passing of Tim Gleason, a devoted public servant, educator, mentor, and lifelong advocate for the Weathersfield community.

Tim faithfully served on the Weathersfield Local School District Board of Education since 2015 and dedicated countless hours to the success of our students and schools. He was a familiar voice at Mineral Ridge athletic events, a leader of the Mineral Ridge Community Pantry, and a respected figure whose contributions to collegiate athletics, education, and our local community left a lasting legacy. Above all, Tim was a devoted husband, father, grandfather, and friend whose kindness, generosity, and commitment to others touched many lives.

On behalf of the Weathersfield Township Board of Trustees and the residents of our community, we extend our deepest condolences to his wife, Sherry, his family, friends, and all those whose lives were enriched by Tim’s service and friendship.

Please join us in observing a moment of silence in memory of Tim.

Correspondence/Announcements:

- The ***Trustees would like to acknowledge and congratulate Lieutenant Judd Radovic and Firefighter Alex Rich for successfully passing the examination for Paramedic with the National Registry of Emergency Medical Technicians.***
- The ***Trustees would like to mention that the 2026 Flag Day Festival was a great success and was well attended.*** The Board would like to thank the Weathersfield Community Connections Partners for hosting the event. The Board would like to also thank our Highway Department, the Fire Department, and our Police Department for their hard work during the event.
- The ***Trustees would like to remind our residents that the 2026 Residential Tree Limb Chipping Program has begun.*** The 2026 Residential Tree Limb Chipping Program began on Friday, May 1, 2026 and will continue each Friday through Friday, October 30, 2026. For tree limb pick-up, you must call the Township by Thursday of each week to be placed on the list for a Friday pick-up. Please keep the following rules and procedures in mind:
 - This program is intended for residential tree limbs up to 3 inches in diameter.
 - The tree limbs must be placed at the curbside with all the cut ends aligned with each other toward the street.
 - No shrubs, stumps, roots, lumber, or railroad ties will be accepted. All tree limbs must be free from vines.
 - We are not a tree removal service; if you are having a tree professionally removed let them do the entire job, you must have them take the tree limbs as well.
- Lauren Hill, Director of Government Affairs from the Trumbull County Engineer's office, summarized the assistance that the Trumbull County Engineer makes available to the Township for road projects, and updated the Board on the status of the Salt Springs Road traffic signal. The Board expressed their appreciation for all that the Trumbull County Engineer does for the township.

Reports:

- Financial Report – Presented by Patrick Glunt

RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting
Held on Tuesday, July 14, 2026 at 7:00 PM

- Administrator’s Report – Presented by David Rouan
- Zoning Report – Presented by Kelly Clarke
- Police Report – Presented by Police Captain Kris Hodge
- Fire Report – Presented by Fire Chief Tom Lambert
- Lane LifeTrans Report – Presented by Lane's Chief Tom Lambert
- Law Director’s Report – Presented by Cherry Poteet

Note: All reports are on file in the Fiscal Officer’s office.

Comments from the public will be heard on agenda items at this time; there will still be an opportunity for individuals to address the Board during our public comments part of the meeting.

Old Business:

None

New Business:

26-093 Motion to ***approve the minutes from the Regular Meeting that was held on Tuesday June 9, 2026 at 7:00 PM.***

Motion by: Edward Whittaker Seconded by: Steve Gerberry
Vote: Steven Gerberry - Yes Richard Harkins - Vote Edward Whittaker - Yes
Motion Carried

26-094 Motion to ***approve the drawing warrants upon our treasury and paying township bills.***

Edward Whittaker Seconded by: Steve Gerberry
Vote: Steven Gerberry - Yes Richard Harkins - Vote Edward Whittaker - Yes
Motion Carried

26-095 Motion to ***adopt a resolution to approve the Then and Now Purchase Orders pursuant to the list provided by the Fiscal Officer.***

Edward Whittaker Seconded by: Steve Gerberry
Vote: Steven Gerberry - Yes Richard Harkins - Vote Edward Whittaker - Yes
Motion Carried

26-096 Motion to ***adopt a resolution to transfer \$20,000.00 from the General Fund to the Road and Bridge Fund*** effective June 11, 2026 and ***to transfer \$15,000.00 from the General Fund to the Road and Bridge Fund*** effective June 25, 2026.

Edward Whittaker Seconded by: Steve Gerberry
Vote: Steven Gerberry - Yes Richard Harkins - Vote Edward Whittaker - Yes
Motion Carried

26-097 MOTION TO ADOPT A ***RESOLUTION AUTHORIZING DAVID ROUAN, TOWNSHIP ADMINISTRATOR, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED.***

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, Weathersfield Township is planning to make capital improvements to the Township Highways located in the Hilltop area of the Township:

RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting

Held on Tuesday, July 14, 2026 at 7:00 PM

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by Weathersfield Township:

Section 1: David Rouan, Township Administrator, is hereby appointed the Chief Executive Officer for the project;

Section 2: Patrick J. Glunt, Fiscal Officer, is hereby appointed the Chief Financial Officer for the project;

Section 3: David Rouan, Township Administrator, is hereby authorized to apply to the OPWC for funds as described above; and

Section 4: David Rouan, Township Administrator, is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Edward Whittaker Seconded by: Steve Gerberry
Vote: Steven Gerberry - Yes Richard Harkins - Vote Edward Whittaker - Yes
Motion Carried

26-098 MOTION TO ADOPT A ***RESOLUTION CERTIFYING THE NECESSARY AMOUNT TO BE USED TO PAY THE LOCAL SHARE NECESSARY TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM***

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, Weathersfield Township is planning to make capital improvements to the Township Highways located in the Hilltop area of the Township:

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by Weathersfield Township:

Section 1: Weathersfield Township has the amount not to exceed \$240,000.00 in its General Fund and that this amount will be used to pay for the 61% local match for herein above described project when it is required.

Section 2: Patrick J. Glunt, Fiscal Officer, is hereby directed to complete the Chief Financial Officer's Certification of Local Funds for the project.

Edward Whittaker Seconded by: Steve Gerberry
Vote: Steven Gerberry - Yes Richard Harkins - Vote Edward Whittaker - Yes
Motion Carried

26-099 Motion to ***adopt a resolution to authorize Township Administrator David Rouan effective July 1, 2026, on behalf of the Board of Trustees, to apply for a \$2,500.00 FY2027 Cemetery Grant through the Ohio Department of Commerce Division of Real Estate and Professional Licensing (REPL)***, the Township will provide a local match in the amount \$2,500.00. If awarded, the funding will be utilized to cover various expenses associated with the repairs of the headstones in Kerrs cemetery.

Edward Whittaker Seconded by: Steve Gerberry
Vote: Steven Gerberry - Yes Richard Harkins - Vote Edward Whittaker - Yes
Motion Carried

26-100 Motion to ***adopt a resolution to hire Tyler Pringle as Junior Firefighter***, effective today. As a Junior Firefighter he will begin training pursuant to the Junior Firefighter

RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting

Held on Tuesday, July 14, 2026 at 7:00 PM

Section 5. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Edward Whittaker Seconded by: Steve Gerberry
Vote: Steven Gerberry - Yes Richard Harkins - Vote Edward Whittaker - Yes
Motion Carried

Public Comments:

Todd Murdock from Lakeside Drive said that she was pleased to see that those that purchased veterans banners last year are displaying them on their front porches. She also asked what could be done about speeders traveling along Lakeside Drive.

Next Meetings:

Next Meetings: Regular Meeting – Thursday, July 30, 2026, at 3:30 PM, Regular Meeting – Thursday, August 6, 2026 at 3:30 PM, and Regular Meeting – Tuesday, August 11, 2026 at 7:00 PM.

Adjournment:

26-102 Motion to ***adjourn the meeting.***

Edward Whittaker Seconded by: Steve Gerberry
Vote: Steven Gerberry - Yes Richard Harkins - Vote Edward Whittaker - Yes
Motion Carried

Patrick J. Glunt, Fiscal Officer

Steven J. Gerberry, Trustee

Richard T. Harkins, Trustee

Edward K. Whittaker, Trustee