

RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting
Held on Tuesday, April 8, 2025 at 7:00 PM

Call to order: Steven Gerberry

Pledge: Completed

Roll Call: Steven Gerberry - Present Richard Harkins - Present
Edward Whittaker - Present Patrick Glunt - Present

Correspondence/Announcements:

- The ***Trustees are pleased to announce that the bid for the Federal Highway Administration/Ohio Public Works Commission Project – TH65 C & D Ohltown Girard Road (a.k.a. County Line Road and Webb Road) Project Number TRU-TR6500.00 PID’s 117409/117411 has been awarded*** and the project will begin this spring.
- The ***Trustees would like to announce that their annual Memorial Day Ceremony has been scheduled for Monday, May 26, 2025 at 9:00 AM at our community park.***
- The ***Trustees would like to remind our residents of the dates for this year’s Spring Clean-Up Program which will be held the week of April 28, 2025.*** Residents should put their material out on the same night as their regular pickup.
- The ***Trustees would like to remind our residents of the dates for this year’s Scrap Tire Pickup Program. Curbside collection will begin on Monday, April 28, 2025 and continue through Friday, May 2, 2025.*** There is a limit of four car tires (off rims) per household, large truck tires will NOT be accepted. You can also drop-off your tires between 8:00 AM and 3:00 PM during the collection week at the Township Administration Building at 1451 Prospect Street, Mineral Ridge, Ohio 44440.
- The ***Trustees would like to remind our residents of the Community Document Shredding Event that will be held on Saturday, May 3, 2025 from 8:00 AM until 10:00 AM at the community park.***
- The ***Trustees would like to remind our residents that the 2025 Flag Day Festival*** dates will be June 12, 13 and 14. The 2025 Flag Day Parade will be on Friday, June 13 at 6:00 PM.
- The ***Trustees would like to remind our residents that the 2025 Residential Tree Limb Chipping Program will begin in May.*** The 2024 Residential Tree Limb Chipping Program will begin on Friday, May 2, 2025 and will continue each Friday through Friday, October 31, 2025. For tree limb pick-up, you must call the Township by Thursday of each week to be placed on the list for a Friday pick-up. Please keep the following rules and procedures in mind:
 - This program is intended for residential tree limbs up to 3 inches in diameter.
 - The tree limbs must be placed at the curbside with all the cut ends aligned with each other toward the street.
 - No shrubs, stumps, roots, lumber, or railroad ties will be accepted. All tree limbs must be free from vines.
 - We are not a tree removal service; if you are having a tree professionally removed let them do the entire job, you must have them take the tree limbs as well.
- The ***Trustees would like to remind our residents to remove decorations from the cemeteries by April 30, 2025*** so our crews can clean-up the cemeteries for spring.
- The ***annual Community Garage Sale will take place this year on June 19, 20, and 21 from 9:00 AM until 5:00 PM on each of those days.*** The organizers are going to have a list of addresses and a map this year, so please text Cheryl your information at 330-565-2449 if you plan to participate.
- The ***Trustees would like to mention that our annual street sweeping has begun and should be completed this week.***
- The ***Trustees would like to remind our residents that open burning is not permitted within the Township.***

Reports:

- Financial Report – Presented by Patrick Glunt

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- Administrator’s Report – Presented by David Rouan
- Zoning Report – Presented by Kelly Clarke
- Police Report – Presented by Police Chief Michael Naples
- Fire Report – Presented by Fire Chief Tom Lambert
- Lane LifeTrans Report – Presented by Lane's Chief Tom Lambert
- Law Director’s Report – Presented by Cherry Poteet

Note: All reports are on file in the Fiscal Officer’s office.

Comments from the public will be heard on agenda items at this time; there will still be an opportunity for individuals to address the Board during our public comments part of the meeting.

Old Business:

None

New Business:

- 25-058 Motion to ***approve the minutes from the Regular Meeting that was held on Thursday, March 20, 2025 at 3:30 PM.***

Motion by: Rich Harkins Seconded by: Edward Whittaker
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried
- 25-059 Motion to ***approve the drawing warrants upon our treasury and paying township bills.***

Motion by: Edward Whittaker Seconded by: Rich Harkins
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried
- 25-060 Motion to ***adopt a resolution to approve the Then and Now Purchase Orders pursuant to the list provided by the Fiscal Officer.***

Motion by: Rich Harkins Seconded by: Edward Whittaker
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried
- 25-061 Motion to ***adopt a resolution, effective March 21, 2025, to change line item 1000-110-360-0005 Contracted Services {Demolition} from \$0.00 to \$6,900.00, which is a \$6,900.00 increase, and to change line item 1000-130-500-0000 Other from \$33,000.00 to \$26,100.00, which is a \$6,900.00 decrease.***

Motion by: Edward Whittaker Seconded by: Rich Harkins
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried
- 25-062 Motion to ***adopt a resolution to transfer \$10,000.00 from the General Fund to the Cemetery Fund*** effective March 24, 2025.

Motion by: Rich Harkins Seconded by: Edward Whittaker
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried
- 25-063 Motion to ***authorize Township Administrator David Rouan, on behalf of the Board of Trustees, to enter into a Software License Agreement – Annual Subscription Addendum with Affidavit Maker Software LLC of Springfield, Ohio.*** The term of the Software License Agreement shall be for one (1) year from May 1, 2025 through April 30, 2026 and the one-year rate will remain at \$600. This software is utilized by the police department for filing criminal charges with the Niles Municipal Court.

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Motion by: Edward Whittaker Seconded by: Rich Harkins
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

- 25-064 Motion to **authorize Township Administrator David Rouan to renew our membership with the Ohio Department of Administrative Services General Services Division Office of Cooperative Purchasing – Cooperative Purchasing Program** for the term commencing August 1, 2025 and term ending July 31, 2026. The cost to participate in the program is an annual fee of \$100 and the Township uses the program annually to purchase our police cruisers and other equipment.

Motion by: Rich Harkins Seconded by: Edward Whittaker
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

- 25-065 Motion to **authorize Township Administrator David Rouan to enter into an agreement, on behalf of the Board of Trustees, for management services with Sedgwick** of Cleveland, Ohio for the purpose of Employer Risk/Claim Representative (ERC) with the Ohio Bureau of Workers’ Compensation and the Industrial Commission of Ohio for a term of one year and the fee for the service is \$1,720.00 effective March 26, 2024.

Motion by: Edward Whittaker Seconded by: Rich Harkins
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

- 25-066 Motion to **authorize Township Administrator David Rouan, on behalf of the Board of Trustees, to participate in the Trumbull County Engineer’s 2025-2026 Winter Fill Program for Sodium Chloride (Rock Salt).** This action is being taken to prepare for the 2025-2026 winter season.

Motion by: Rich Harkins Seconded by: Edward Whittaker
Vote: Steven Gerberry - Abstained Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

- 25-067 Motion to **authorize Township Administrator David Rouan, on behalf of the Board of Trustees, to apply for a Community Project Funding (CPF) Appropriation through U.S. Congressman Dave Joyce’s office for a Rural Development Community Facilities Grant for an amount of \$500,000.00, effective March 13, 2025.** If the CPF Appropriation is awarded, the funding will be used to complete HVAC and roofing upgrades at the Township Administration Building.

Motion by: Edward Whittaker Seconded by: Rich Harkins
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

- 25-068 Motion to **donate \$100.00 to the Girard American Legion in support of the Memorial Day Ceremony** preparations for the placing of flags and markers on the Veteran’s graves in Township cemeteries.

Motion by: Rich Harkins Seconded by: Edward Whittaker
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

- 25-069 Motion to **donate \$300.00 to Scout Troop 83 in support of the Memorial Day Ceremony** preparations for the placing of flags and markers on the Veteran’s graves in Township cemeteries.

Motion by: Edward Whittaker Seconded by: Rich Harkins
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

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25-070 Motion to *donate \$100.00 to the Mineral Ridge Volunteer Fire Department Association in support of the Memorial Day decoration of the graves of former firefighters that have passed.*

Motion by: Rich Harkins Seconded by: Edward Whittaker
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

Public Comments:

A resident asked about two properties in their neighborhoods that were in disrepair. Administrator Rouan and Zoning Inspector Clarke described the steps the Township had taken to address these properties and explained the anticipated actions if the property owners did not clean up the properties.

Next Meetings:

Next Meetings: Regular Meeting – Thursday, April 17, 2025, at 3:30 PM, Regular Meeting – Thursday, May 8, 2025 at 3:30 PM, and Regular Meeting – Tuesday, May 13, 2025 at 7:00 PM.

Adjournment:

25-071 Motion to *adjourn the meeting.*

Motion by: Rich Harkins Seconded by: Edward Whittaker
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

Patrick J. Glunt, Fiscal Officer

Steven J. Gerberry, Trustee

Richard T. Harkins, Trustee

Edward K. Whittaker, Trustee