Mr. Blair called the meeting to order.

**Roll call:** H. Gilson Blair - present Steven J. Gerberry – present

Marvin J. McBride - present Fred R. Bobovnyk – present

# **Correspondence/Announcements:**

- The Trustees were awarded a \$500 MORE Grant from the Ohio Township Association Risk Management Authority (OTARMA) for the purpose of firefighter training
- Police and Fire Departments participated in the active shooter training at the Eastwood Mall this past Sunday evening with the city of Niles
- Weathersfield Police Department is participating with the city of Warren utilizing STEP Grant Funds for traffic enforcement
- The Trustees were awarded a \$2,362 Scrap Tire Collection Program Grant from the Geauga Trumbull Solid Waste Management District for the purpose of curbside scrap tire pickup.
- The decorations from all Township cemeteries shall be removed by April 30th, 2014 so that our crews can begin spring clean-up and prepare for Memorial Day Ceremonies.
- The Weathersfield Festival Committee will be meeting next Tuesday, April 15th, 2014 at 6:00 PM here at the administration building.
- The Weathersfield Township Board of Trustees will be accepting applications from interested individuals that live in the Township who would like to serve on the Board of Zoning Appeals as an alternate member. Applications will be accepted until Friday, April 25th, 2014 at 4:00 PM. Applications can be mailed or dropped off to Weathersfield Township, 1451 Prospect Street, Mineral Ridge, Ohio 44440 or emailed to mailbox@weathersfieldtwp.com.
- Fish Fries will continue at the Fire Department (Station 41) and the Presbyterian Church through the end of Lent
- The Trustees are continuing to work with the city of Niles to establish a Joint Economic Development District (JEDD)
- The Trustees have resolved the billing issue with the city of Girard for the Oakwood Estates residents of the Township regarding sewage usage, credits should be issued sometime over the next three months
- The Trustees would like to recognize Alyssa Harkins for Superior Performance in Girls Basketball

# Financial Report - Fred Bobovnyk

- 1. Monthly report was given to the Board
- 2. Drawing of warrants
- 3. Minutes (3 sets)
- 4. Received reimbursement from the Ohio Attorney General's Office for demo of 2 properties

# <u>Administrator's Report – Dave Rouan</u>

## Administrator's Monthly Report - April 2014

## **Administrative Actions**

There are a number of motions for the Board to consider tonight.

## **Administrative Announcements**

- 1. The Trustees were awarded a \$500 MORE Grant from the Ohio Township Association Risk Management Authority (OTARMA) for the purpose of firefighter training.
  2. The Trustees were awarded a \$2,362 Scrap Tire Collection Program Grant from the Geauga Trumbull Solid Waste Management District for the purpose of curbside scrap tire pickup.
  3. The decorations from all Township cemeteries shall be removed by April 30°, 2014 so that our crews can begin spring clean-up and prepare for Memorial Day Ceremonies.
  4. The Weathersfield Township Board of Trustees will be accepting applications from interested individuals that live in the Township who would like to serve on the Board of Zoning Appeals as an alternate member. Applications will be accepted until Friday, April 25th, 2014 at 4:00 PM. Applications can be mailed or dropped off to Weathersfield Township, 1451 Prospect Street, Mineral Ridge, Ohio 44440 or emailed to mailbox@weathersfieldtwp.com.
  5. The Trustees have resolved the billing issue with the city of Girard for the Oakwood residents of the Township regarding sewage usage, credits should be issued sometime over the next three months.
  6. The Zoning Commission with be meeting tomorrow @ 7:00 PM for a regular meeting.

- over the next three months.

  6. The Zoning Commission with be meeting tomorrow @ 7:00 PM for a regular meeting.

  7. The Board of Zoning Appeals will meet this Thursday @ 7:00 PM to consider a request for a conditional use permit.

  8. Spring Clean-Up will be Monday, May 5<sup>th</sup>, 2014 through Friday, May 9<sup>th</sup>, 2014.

  9. Dominion East Ohio Gas is working on preliminary engineering, planning, and cost estimates for the extension of the gas line along Austintown-Warren Road/South Main Street
- Street.
  10. The Weathersfield Festival Committee will be meeting next Tuesday, April 15<sup>th</sup>, 2014 at 6:00 PM here at the administration building.
  11. The Trustees are continuing to work with the city of Niles to establish a Joint Economic Development District (JEDD).

## **Highway Department**

- We completed 17 Work Orders during the month of March.
  We plowed and treated the roads numerous times during March.
  Monthly check of the roadways and signs were completed.
  General maintenance on various fleet vehicles and our equipment is ready for spring.

1. See attached Cemetery Report

Dr. David A. Rouan, AICP Township Administrator

# **Cemetery Report - Dave Rouan**

Cemetory Report Sales/Financial Report March 2014

			Hacc	V 7011		
Location Status Owner(s)	Purchase Plan Price	Perpe Price	tual Care Plan OT Cost	Opening Cost	Deed Nbr Date of Deed Sales Agent	Deed Notes
KC-B-215-5 Occupied	\$0.00	\$0.00	\$0.00	\$600.00 e		
KC-D-398-7 Occupied	\$0.00	\$0.00	\$0.00	\$250.00=		
KC-E-128-2 Occupied	\$0.00	\$0.00	\$0.00	\$400.00 *		
KC-G-499-2 Occupied Husk, Dennis	\$0.00	\$0.00	\$0.00	\$250.00 =	09/26/2001	Deed Book 13 Deed Page 63
KC-H-2047-4 Occupied Filipcich, Steve & Mary	\$0.00	\$0.00	\$0.00	\$400.00 *	10/25/2005	Deed Book 14 Deed Page 04-36
KC-l-2143-1 Sold Lally, Michael & Kathleen	PRE-NEED \$350.00 =	\$0.00	\$0.00	\$0.00	2014-125 04/07/2014 Melissa Ritchie	
KC-I-2143-2 Sold Lally, Michael & Kathleen	PRE-NEED \$350.00 s	\$0.00	\$0.00	\$0.00	2014-128 04/07/2014 Melissa Ritchie	
KC-I-2175-4 Sold Kendali, Alfred & Elma	\$350.00 =	\$0.00	\$0.00	\$0.00	2014-124 03/11/2014	
KC-I-2231-3 Occupied Reeves, Robert & Maria	\$350.00 =	\$0.00	\$0.00	\$400.00=	2014-122 03/10/2014 Melissa Ritchie	
KC-I-2231-4 Sold Reeves, Robert & Maria	\$350.00 =	\$0.00	\$0.00	\$0.00	2014-123 03/10/2014 Melissa Ritchie	
	March	20	014	elt i		
	Graves P	garch 2014 res Purchased costs ->		-> 11	750.00	
	AC COST			#2	,300.00	
				\$4,	050.00	

# Zoning Report - Melissa Ritchie

# WEATHERSFIELD TOWNSHIP ZONING OFFICE MONTHLY REPORT · MARCH 2014

I. TOTAL - 28

Permits - 7

Zoning - 7

Gas/Oil Well - 0

Occupancy - 0

Road Cut - 0

NCU - 0

Violations/Complaints - 15

Vehicles - 0

Debris - 15

Prop. Maint. & high grass - 0

Ocnditional Use Permits - 0

Zone Change Petitions - 0

Zoning Amendments - 0

Replat Petitions - 0

General Inquiries - 5

Other Misc. - 0

Appeal - 1

Gas/Oil Well Registration - 0

Other - 0

II. FEES COLLECTED (See attachment I and II)

Zoning Permit Fees	\$	9,455.15	Value (\$):	1,786,428.00
Occupancy Permit Fees	\$	35.00		
C.U.P Application Fees	\$	0.00		
Variance Application Fees	\$	0.00		
Zone Change Fees	\$	0.00		
Special Hearing Fees	\$	275.00 (	appeal and co	onditional use hearing)
Zoning Maps - Full	\$	0.00	# Sold	0
Zoning Maps - Neighborhood	\$	0.00	# Sold	0
Zoning Maps - Index	\$	0.00	# Sold	0
Zoning Regulation Book	\$	0.00	# Sold	0
Copies	\$	0.00	# Sold	0
Misc. Fees	\$			
TO	TAL: \$	9,765.15		

III. ZONING COMMISSION MEETING	March 12, 2014
The meeting was cancelled due to	o weather conditions.

IV. BOARD OF ZONING APPEALS
An appeal hearing was held.

March 13, 2014

V. OPEN COMPLAINTS/VIOLATIONS – There are (34) open violation cases.

VI. HEALTH DEPARTMENT – There are (0) open cases involving properties in Weathersfield Township.

Septic – 0

Health 0

VII. NILES MUNICIPAL COURT – Complaints
There are ( \_\_\_ ) case(s) pending at this time.

VIII. TRUMBULL COUNTY COMMON PLEAS COURT – Appeals/Lawsuits There is ( \_\_\_ ) case(s) pending at this time.

# <u>Police Report – Chief Joe Consiglio</u>

# Township of Weathersfield

# Police Department Monthly Report for March

# **TRUMBULL COUNTY E911**

Number of Calls Report by Department-Complaint (All Units)

partment: 1100	Complaint Code	Description	Number
	ABC	ABANDONED 911 CALL	5
	ABV	ABANDONED VEHICLE	1
	AC	ANIMAL COMPLAINT	8
	AD	ALARM DROP	78
	APD	ASSIST POLICE DEPARTMENT	6
	AS	ASSAULT	3
	ATL BE	ATTEMPT TO LOCATE	2
	BG BG	BREAKING AND ENTERING	2
	80L0	BURGLARY BE ON THE LOOKOUT	9
	C10	ASSIST OFFICER	3
	CZ	CRASH PROPERTY DAMAGE	13
	C4	CRASH WITH REPORTED INJURIES	1
	CD	CRIMINAL DAMAGING	7
	CE	CHILD ENDANGERING	1
	CELL	CELL PHONE CALLS	i
	CKW	CHECK WELFARE	5
	CP <b>S</b>	COURT PAPER SERVICE	2
	CUS	CUSTODY PROBLEM	3
	DAV	DISABLED VEHICLE	17
	DIS	DISTURBANCE	2
	DM	DELIVER MESSAGE OR NOTIFICATION	1
	DOM	DOMESTIC	9
	FGT	FIGHT	1
	F-INF	FIRE INFORMATION	1
	HS IDT	HIT SKIP	8
	IDT INF	IDENTITY THEFT	2
	INV	INFORMATION INVESTIGATION	18 7
	ITX	INTOXICATED PERSON	3
	JD	JUVENILE DELINQUENT OR UNRULY	5
	JR	JUVENILE RUNAWAY	3
	LO	LOCKOUT	1
	LT	LANDLORD/TENANT PROBLEM	1
	MEN	MENTALLY IMPAIRED PERSON	1
	MIS	MISDIALED 911 CALL	1
	M	MISSING JUVENILE	1
	NC	NOISE COMPLAINT	4
	NP	NEIGHBOR PROBLEM	1
	PRK	PARKING VIOLATION/COMPLAINT	2
	PUR	PURSUIT	1
	PWG	PERSON WITH GUN	1
	REPO	REPO	2
	ROS	REPORT ON STATION RECOVERED PROPERTY	8
	RP \$19	RETURN PHONE CALL	1
	SBH	SHOTS BEING HEARD	36 2
	\$C	SPOT CHECK	1
	SHF	SHOTS FIRED	1
	SOL	SOLICITATION	3
	SPA	SUSPICIOUS ACTIVITY	ě
	SPP	SUSPICIOUS PERSON	19
Si	PV	SUSPICIOUS VEHICLE	
	тв	STANDBY	
T1	FV 4	THEFT FROM VEHICLE TELEPHONE HARASSMENT	
TI	4E	THEFT	
	HR RA	THREATS	-
TF	₹C	TRANSPORT PERSON OR PRISONE TRAFFIC REGULATION COMPLAINT	rt .
T:		TRAFFIC STOP	
	AD	THEFT OF VEHICLE UNDERAGE DRINKING	
U	NK	UNKNOWN PROBLEM	
U: U	SP TI	UNSECURED PROPERTY UTILITY PROBLEMS OR COMPLAINT	re
U	N	UNWANTED PERSON OR PERSONS	
V	١	VANDALISM	
	AR	WARRANT SERVICE	

# Fire Report - Chief Randy Pugh

		District Summ	ary					
istrict	Situa	March 2014 stion Type	Dollar Loss	# of Incid's	F.S. Injury	Civ. Injury	F.S. Death	Civ. Death
40	142	Brush, or brush and grass mixture fire		1	0	0	0	0
		Totals for All Fires in District:		1	0	0	0	0
40	550	Public service assistance, other		1	0	0	0	0
40	551	Assist police or other governmental agen		1	0	0	0	0
40	561	Unauthorized burning		1	0	0	0	0
40	650	Steam, other gas mistaken for smoke, oth		1	0	0	0	0
40	661	EMS call, party transported by non-fire		7	0	0	0	0
		Totals for All Non-Fire in District:		11	0	0	0	0
	Tot	als for All Incidents in District		12	0	0	0	0
41	111	Building fire		1	0	0	0	0
		Totals for All Fires in District:		1	0	0	0	0
41	251	Excessive heat, scorch burns with no ign		1	0	0	0	0
41	322	Vehicle accident with injuries		3	0	0	0	0
41	324	Motor vehicle accident with no injuries		2	. 0	0	0	C
41	411	Gasoline or other flammable liquid spill		1	0	0	0	(
41	424	Carbon monoxide incident		1	0	0	0	(
41	550	Public service assistance, other		2	0	0	0	(
41	611	Dispatched & canceled en route		1	0	0	0	(
41	661	EMS call, party transported by non-fire		13	3 0	0	0	(
41	735	Alarm system sounded due to malfunction		1	0	0	0	(
41	745	Alarm system sounded, no fire - unintent		•	0	0	0	(
		Totals for All Non-Fire in District:		26	3 0	0	0	(
	To	tals for All Incidents in District		2	7 0	0	0	
42	322	Vehicle accident with injuries			2 0	0	0	
42	661	EMS call, party transported by non-fire			3 0	0	0	) (
		Totals for All Non-Fire in District:		1	0 0	0	0	)
	То	tals for All Incidents in District		1	0 0	) 0	0	)
	Grand	Total for All Incidents		4	9 (	) (	) (	)

# <u>Attorney's Report – Atty. Cherry Poteet</u>

# ATTORNEYS' REPORT

TO:

MR. GIL BLAIR, CHAIRMAN MR. STEVEN J. GERBERRY, VICE CHAIRMAN MR. MARVIN MCBRIDE, TRUSTEE MR. FRED R. BOBOVNYK, FISCAL OFFICER MR. DAVID ROUAN, TOWNSHIP ADMINISTRATOR

FROM: CHERRY LYNNE POTEET, ESQ.

DATE: April 8, 2014

Below is a report of this month's litigation activity.

Richard Mattessich v. Weathersfield Township
 Case No. 2014 CV 00233
 Trumbull County Ct. C.P. Judge Rice

Interrogatories and Requests for Production of Documents were served on Mr. Mattessich on March 5, 2014, and responses were due on April 3, 2014. Mr. Mattessich did not provide responses. A follow-up letter has been sent to his counsel.

If you have any questions or comments regarding this Attorneys' Report or any pending Township legal matters, please feel free to contact us.

Cherry Lynne Poteet, Esq.

# **New Business:**

14-052 Consent Agenda Mr. Gerberry made a motion to approve the consent agenda, which includes the following:

- Drawing warrants upon our treasury and paying township bills
- Minutes of the Zoning hearing on March 11, 2014.
- Minutes of the regular meeting on March 11, 2014.
- Minutes of the special meeting on March 20, 2014.

Mr. McBride seconded the motion.

Vote: Mr. Gerberry – yes Mr. McBride -yes Mr. Blair - yes Motion carried.

14-053 Mr. Gerber Transfer 1989 as follows: Fire Engine

Mr. Gerberry made a motion to enter into an agreement with the City of Niles as follows:

WHEREAS, on October 27, 2011, the city of Niles (Niles) and Weathersfield Township (Weathersfield) agreed to work together for their mutual benefit, and

WHEREAS, Niles and Weathersfield each have certain firefighting equipment and firefighters and, in emergencies, each may have firefighting equipment and personnel which may be of assistance to the others; and

WHEREAS, Weathersfield has purchased a new fire engine, and Niles is in need of an additional fire engine;

WHEREAS, Weathersfield and Niles wish to continue their partnership through local government collaboration and cooperation; now therefore,

IT IS MUTUALLY AGREED BY AND BETWEEN SAID PARTIES AS FOLLOWS:

Motion to enter into an agreement with Niles, Ohio for the transfer of a 1989 E-1 Class A Pumper Fire Engine from Weathersfield to Niles. Said transfer will occur upon delivery to Weathersfield of the new 2014 Pierce Class A Pumper Fire Engine sometime later this year; until then, Niles may, through the use of the mutual aid agreement, request the temporary use of 1989 E-1 Class A Pumper Fire Engine which will remain housed at a Weathersfield Fire Station; and if, at any time in the future, Weathersfield has a need for temporary use of a fire engine, because another engine is out of service, Niles shall upon request by the Weathersfield Fire Chief, deliver the 1989 E-1 Class A Pumper Fire Engine to Weathersfield, to be used at no cost to Weathersfield, on a temporary basis; and this agreement shall last for as long as Niles owns the 1989 E-1 Class A Pumper Fire Engine, if at any time Niles wishes to dispose of the 1989 E-1 Class A Pumper Fire Engine, Niles shall first notify Weathersfield of their desire to dispose of it, and Weathersfield shall have the option to reacquire the 1989 E-1 Class A Pumper Fire Engine at no cost. Mr. McBride seconded the motion.

Vote: Mr. Gerberry – yes Mr. McBride – yes Mr. Blair – yes Motion carried.

14-054 promote D Lowery to Lt. in Fire Mr. McBride made a motion to promote Dan Lowery from Firefighter to the position of Lieutenant with the Weathersfield Township Fire Department Station #41 effective April 8, 2014.

Mr. Gerberry seconded the motion.

Vote: Mr. McBride – yes Mr. Gerberry –yes Mr. Blair – yes

Motion carried.

# 14-055 Promote FF

Mr. Gerberry made motion to promote the following:

- Rae Cantola (Station #40),
- John Minich (Station #41),
- Anthony Fairbanks (Station #42), and
- Lou Viglio (Station #42)

from Probationary Firefighter to the position of Firefighter with the Weathersfield Township Fire Department effective April 8, 2014.

Mr. McBride seconded the motion.

Vote: Mr. Gerberry – yes Mr. McBride –yes Mr. Blair – yes Motion carried.

14-056 Dispose of PD cruiser

Mr. McBride made a motion to authorize Township Administrator David Rouan to take the necessary steps pursuant to law to dispose of one police cruiser (2003 Ford Police Interceptor – Crown Victoria) which is not needed for public use, is obsolete, or is unfit for the use acquired, in the opinion of the Board, the vehicle has a fair market value of less than two thousand five hundred dollars; and to authorize the Township Administrator to sign the Certificate of Title to a Motor Vehicle on behalf of the Trustees for this transaction. (vin# 2FAFP71WX3X125648)

Mr. Gerberry seconded the motion.

Vote: Mr. McBride -yes Mr. Gerberry– yes Mr. Blair - yes Motion carried.

14-057 Dispose of PD cruiser

Mr. McBride made a motion Motion to authorize Township Administrator David Rouan to take the necessary steps pursuant to law to dispose of one police cruiser (2003 Ford Police Interceptor – Crown Victoria) which is not needed for public use, is obsolete, or is unfit for the use acquired, in the opinion of the Board, the vehicle has a fair market value of less than two thousand five hundred dollars; and to authorize the Township Administrator to sign the Certificate of Title to a Motor Vehicle on behalf of the Trustees for this transaction. (VIN#2FAFP71W83X125647)

Mr. Gerberry seconded the motion.

Vote: Mr. McBride -yes Mr. Gerberry– yes Mr. Blair - yes Motion carried.

14-058 Dispose of

Mr. Gerberry made a motion to authorize Township Administrator David Rouan to take the necessary steps pursuant to law to dispose of miscellaneous PD equipment police equipment (light bars, interior cages, video equipment, switches, sirens, radar units, and other miscellaneous police equipment) which is not needed for public use, is obsolete, or is unfit for the use acquired, in the opinion of the Board, the miscellaneous police equipment has a fair market value of less than two thousand five hundred dollars; and to authorize the Township Administrator to sign the Bill of Sale on behalf of the Trustees for this transaction.

Mr. McBride seconded the motion.

Vote: Mr. Gerberry - yes Mr. McBride -yes Mr. Blair- yes Motion carried.

14-059 Dispose of FD Chief's Mr. McBride made a motion to authorize Township Administrator David Rouan to take the necessary steps pursuant to law to dispose of one Fire Chief vehicle (1996 Ford Police Interceptor – Crown Victoria) which is not needed for public use, is obsolete, or is unfit for the use acquired, in the opinion of the Board, the vehicle has a fair market value of less than two thousand five hundred dollars; and to authorize the Township Administrator to

sign the Certificate of Title to a Motor Vehicle on behalf of the Trustees for this transaction. (VIN#2FALP71W1TX116629)

Mr. Gerberry seconded the motion.

Vote: Mr. McBride -yes Mr. Gerberry- yes Mr. Blair - yes

Motion carried.

14-060 Demo 1473 Salt Springs Mr. Gerberry made a motion to demolish the garage at 1473 Salt Springs Road, Niles, Ohio 44446, as it has been declared insecure, unsafe or structurally defective by the fire department; and to authorize Township Administrator David Rouan to enter into an agreement with a demolition contractor to remove the safety hazard for an amount not to exceed \$1,500.00. The house on the property was vacant and burned down April 29, 2013. The demolition declared to me an emergency, as the garage is a safety hazard. Mr. McBride seconded the motion.

Vote: Mr. Gerberry - yes Mr. McBride – yes Mr. Blair - yes Motion carried.

14-061 April Child Abuse prevention

Mr. McBride made a motion to recognize April as National Child Abuse Prevention Month and to authorize Township employees to wear blue on April 9, 2014 and take a stand against Child Abuse in support of Trumbull County Children Services.

Mr. Gerberry seconded the motion.

Vote: Mr. McBride - yes Mr. Gerberry - yes Mr. Blair - yes

Motion carried.

14-062 April Autism Awareness Mr. McBride made a motion to recognize April as Autism Awareness Month

Whereas, in April 2014 the Autism Society of Ohio will be celebrating Autism Awareness Month: a national celebration created more than 40 years ago to highlight the growing need for concern and awareness about the needs of families living with an autism diagnosis. Throughout the United States April is recognized as a special opportunity to educate the public about autism and issues within the autism community; and

Whereas, the U.S. Centers for Disease Control recently revised its statistics on the occurrence of autism in America. According to the agency's latest statistics, one in 88 children (and 1 in 54 boys) is diagnosed as being on the spectrumthat's means one child on every school bus is struggling with this diagnosis; now therefore,

The Weathersfield Township Board of Trustees hereby recognize April 2014 as National Autism Awareness Month.

Mr. Gerberry seconded the motion.

Vote: Mr. McBride - yes Mr. Gerberry - yes Mr. Blair - yes

Motion carried.

14-063 chg agent for Dental Plan Mr. Gerberry made a motion to authorize Township Administrator David Rouan to change the Agent of Record with regard to the Townships dental plan to BE Solutions LLC, effective March 13, 2014.

Mr. McBride seconded the motion.

Vote: Mr. Gerberry - yes Mr. McBride - yes Mr. Blair - yes

Motion carried.

_	Mr. McBride made a motion to enter into an Agreement for Public Deposito for the Deposit of Public Funds with The Farmers National Bank of Canfield for the period beginning May 1, 2014 and ending April 30, 2019 pursuant to the terms and condition set forth in the agreement.  Mr. Gerberry seconded the motion.					
	Vote: Mr. McBride - yes Mr. Gerberry – yes Mr. Blair - yes Motion carried.					
14-065 Adjourn	Mr. McBride made a motion to adjourn. Mr. Gerberry seconded the motion.					
·	Vote: Mr. McBride -yes Mr. Gerberry– yes Mr. Blair - yes Motion carried.					
Caucus: Next meeting:	May 1, 2014 at 8:30 a.m.  May 13, 2014 at 7:00 p.m.					
Fred R. Bobo	wnyk, Fiscal Officer H. Gilson Blair, Chairman					

Steven J. Gerberry, Vice-Chairman

Marvin J. McBride, Trustee