

RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting

Held on Tuesday, April 14, 2020 at 7:00 PM

Call to order: Steve Gerberry

Pledge: Completed

Prayer: Steve Gerberry

Roll Call: Marvin J. McBride - Present Steven J. Gerberry - Present
 Rich Harkins - Present Fred R. Bobovnyk - Absent

Correspondence/Announcements:

- The **Trustees would like to announce the tentative dates for this year's Spring Clean-Up Program which will be the week of May 11th, 2020.** Residents should put their material out on the same night as their regular pickup.
- The **Trustees would like to announce the tentative dates for this year's Scrap Tire Pickup Program.** Curbside collection will begin on Monday, May 11th, 2020 and continue through Friday, May 15th, 2020. There is a limit of four car tires (off rims) per household, large truck tires will NOT be accepted. You can also drop-off your tires between 8:00 AM and 3:00 PM during the collection week at the Township Administration Building at 1451 Prospect Street, Mineral Ridge, Ohio 44440.
- The **Trustees would like to announce the tentative dates for the 2020 Flag Day Festival.** The 2020 Flag Day Festival dates will be June 11th, 12th, and 13th 2020. The 2020 Flag Day Parade will be on Friday, June 12th at 6:00 PM.
- The **Trustees would like to remind our residents that they are keeping a list of residents that are interested in switching their electric service to Ohio Edison/First Energy.** Please contact the Township if you would like to be added to this list.

Reports:

- Financial Report – Presented by David Rouan
- Administrator's Report – Presented by David Rouan
- Zoning Report – Presented by Melissa Murphy
- Police Report – Presented by Chief Michael Naples
- Fire Report – Presented by Fire Chief Tom Lambert
- Lane LifeTrans Report – Presented by Lane's Chief Tom Lambert
- Law Director's Report – Presented by Cherry Poteet
- Regional Chamber's Report – Presented by Steve Gerberry

Note: All reports are on file in the Fiscal Officer's office.

Comments from the public will be heard on agenda items at this time; there will still be an opportunity for individuals to address the Board during our public comments part of the meeting.

Old Business:

None

New Business:

20-038 Motion to **approve the consent agenda**, which includes the following:

- **Minutes from the Regular Meeting** Tuesday, March 10, 2020 at 7:00 PM;
- **Drawing warrants upon our treasury and paying township bills;** and
- **The Then and Now's pursuant to the list provided by the Fiscal Officer.**

Motion by: Rich Harkins Seconded by: Marvin McBride
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried

RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting

Held on Tuesday, April 14, 2020 at 7:00 PM

- 20-039 Motion to **transfer \$10,000.00 from the General Fund to the Road and Bridge Fund** effective March 19, 2020; to **transfer \$7,160.00 from the General Fund to the Capital Projects Fund** effective April 1, 2020; and to **transfer \$10,000.00 from the General Fund to the Cemetery Fund** effective April 8, 2020.
- Motion by: Marvin McBride Seconded by: Rich Harkins
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried
- 20-040 Motion to **authorize Township Administrator David Rouan to complete and execute the OTARMA Renewal Questionnaire and to submit all necessary documentation and schedules** as required on behalf of the board of Trustees in order to receive a renewal quotation for our liability and property coverage.
- Motion by: Marvin McBride Seconded by: Rich Harkins
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried
- 20-041 Motion to **authorize Township Administrator David Rouan, on behalf of the board of Trustees, to renew the Group Policy for Life Insurance with The Standard Insurance Company, of Portland Oregon, for a term of one year beginning June 1st, 2020 and ending May 31st, 2021.** The rate for Basic Life is \$0.48/\$1,000 of Benefit, which is unchanged from the prior year, and the rate for Basic AD&D is \$0.03/\$1,000 of Benefit, which is unchanged from the prior year.
- Motion by: Rich Harkins Seconded by: Marvin McBride
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried
- 20-042 Motion to **authorize Township Administrator David Rouan, on behalf of the board of Trustees, to enter into a Software License Agreement – Annual Subscription Addendum with Affidavit Maker Software LLC of Springfield, Ohio.** The term of the Software License Agreement shall be for one (1) year from May 1st, 2020 through April 30th, 2021 and the one-year rate will remain at \$600. This software is utilized by the police department for filing criminal charges with the Niles Municipal Court.
- Motion by: Marvin McBride Seconded by: Rich Harkins
 Vote: Steve Gerberry - Yes Rich Harkins - Vote Marvin McBride - Yes
 Motion Carried
- 20-043 Motion to **donate \$1,000.00 to the Trumbull County Emergency Management Agency (TCEMA) to help offset some of the costs associated with the COVID-19 Pandemic.** The Police Fund will donate \$500.00 and the Fire Fund will donate \$500.00. Many other communities in Trumbull County have also provided a donation to the TCEMA for the same purpose.
- Motion by: Rich Harkins Seconded by: Marvin McBride
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried
- 20-044 Motion to **authorize Township Administrator David Rouan to renew our membership with the Ohio Department of Administrative Services General Services Division Office of Cooperative Purchasing Cooperative Purchasing Program** for the term commencing August 1st, 2020 and term ending July 31st, 2021. The cost to participate in the program is an annual fee of \$100 and the Township uses the program annually to purchase our police cruisers and other equipment.
- Motion by: Marvin McBride Seconded by: Rich Harkins
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried

RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting

Held on Tuesday, April 14, 2020 at 7:00 PM

20-045 In order to assist our employees in meeting some of the challenges due to the COVID-19 pandemic, and in order to comply with the Families First Coronavirus Response Act (the Coronavirus Response Act), the Weathersfield Township Trustees hereby **adopt the Weathersfield Township Emergency Paid Sick Leave and FMLA-Public Emergency Leave Policy**, effective April 1, 2020 and ending December 31, 2020. The Trustees appreciate and recognize all that our employees have done to continue to serve the public during the ongoing COVID-19 pandemic. This pandemic has presented all of us with unprecedented challenges, as a Township and individuals. Protecting the health and safety of our employees and the public is paramount.

Motion by: Rich Harkins Seconded by: Marvin McBride
Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
Motion Carried

Public Comments:

Open Comments

Next Meetings: Every Thursday at 7:00 AM and Tuesday May 12, 2020 at 7:00 PM with an open forum beginning at 6:15 PM

Adjournment:

20-046 Motion to **adjourn the meeting**.

Motion by: Rich Harkins Seconded by: Marvin McBride
Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
Motion Carried

Fred Bobovnyk, Fiscal Officer

Steven J. Gerberry, Trustee

Richard T. Harkins, Trustee

Marvin J. McBride, Trustee