

RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting

Held on Tuesday, April 13, 2021 at 7:00PM

Call to order: Steve Gerberry

Pledge: Completed

Prayer: Steve Gerberry

Roll Call: Marvin J. McBride - Present
Rich Harkins - Present

Steven J. Gerberry - Present
Fred R. Bobovnyk - Present

Correspondence/Announcements:

- The **Trustees would like to announce the dates for this year's Spring Clean-Up Program which will be held the week of May 17, 2021.** Residents should put their material out on the same night as their regular pickup.
- The **Trustees would like to announce the dates for this year's Scrap Tire Pickup Program.** Curbside collection will begin on Monday, May 17, 2021 and continue through Friday, May 21, 2021. There is a limit of four car tires (off rims) per household, large truck tires will NOT be accepted. You can also drop-off your tires between 8:00 AM and 3:00 PM during the collection week at the Township Administration Building at 1451 Prospect Street, Mineral Ridge, Ohio 44440.
- The **Trustees would like to thank the Mineral Ridge Fire Association for their generous donation of two Crash Kits to our Fire Department.** The Crash Kits cost \$1,500.
- The **Trustees would like to thank the anonymous donor that gave a new Husqvarna Chainsaw to our Fire Department.**
- The **Trustees would like to thank Todd Murdock of Mineral Ridge for her generous donation of \$100 to our Fire Department.**
- The **Trustees would like to remind our residents that open burning is not permitted within the Township.** We have had several serious brush fires that placed our firefighters and our resident's property at risk. Please do not open burn and enjoy the remainder of your spring.
- The **Trustees would like to announce that our annual street sweeping will begin later this month or the beginning of May.**
- The **Trustees would like to remind our residents that the decorations from all the Township cemeteries must be removed by Friday, April 30, 2021** so that our crews can begin spring clean-up and **prepare for the Memorial Day Ceremonies.**
- The **Trustees would like to remind our residents that they are keeping a list of residents that are interested in switching their electric service to Ohio Edison/First Energy.** Please contact the Township if you would like to be added to this list.

Reports:

- Financial Report – Presented by Fred Bobovnyk
- Administrator's Report – Presented by David Rouan
- Zoning Report – Presented by David Rouan
- Police Report Presented by Chief Michael Naples
- Fire Report – Presented by Fire Captain Jeff Tucker
- Lane LifeTrans Report – Presented by Steve Gerberry
- Law Director's Report – Presented by Cherry Potet

Note: All reports are on file in the Fiscal Officer's office.

Comments from the public will be heard on agenda items at this time; there will still be an opportunity for individuals to address the Board during our public comments part of the meeting.

Old Business:

Status

New Business:

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21-035 Motion to **approve the consent agenda**, which includes the following:

- **Minutes from the Regular Meeting** Tuesday, March 9, 2021 at 7:00 PM;
- **Drawing warrants upon our treasury and paying township bills;** and
- **The Then and Now's pursuant to the list provided by the Fiscal Officer.**

Motion by: Marvin McBride Seconded by: Rich Harkins
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried

21-036 Motion to **transfer \$15,000.00 from the General Fund to the Road and Bridge Fund** effective March 24, 2021.

Motion by: Rich Harkins Seconded by: Marvin McBride
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried

21-037 Motion to **request an Amended Official Certificate of Estimated Resources; and to request the Budget Certification stating that our appropriations do not exceed our Amended Official Certificate of Estimated Resources** from the Trumbull County Budget Commission, effective April 13, 2021.

	UNENCUMBERED			OTHER	TOTAL	Total Spending
April 13, 2021	BALANCE	TAXES		SOURCES	SOURCES	Appropriations
Amended Revenue and Appropriation Budget						
GENERAL FUND		335,832.04 pt				
		24,594.01 hd		428,150.00 O		
TOTAL GENERAL FUNDS	561,750.71	360,426.05		428,150.00 O	1,350,326.76	\$ 1,350,326.76
SPECIAL REVENUE FUNDS						
Motor Vehicle License Tax	25,987.87			66,350.00 O	92,337.87	\$ 92,337.87
Gasoline Tax	25,003.28			180,200.00 O	205,203.28	\$ 205,203.28
Road and Bridge	2,670.79	256.78		80,000.00 O	82,927.57	\$ 82,927.57
Cemetery	20,895.80			82,500.00 O	103,395.80	\$ 103,395.80
Police	610,763.63	1,028,965.75		1,229,388.89 O	2,869,118.27	\$ 2,869,118.27
Fire District	155,570.52	377,571.30		27,000.00 O	560,141.82	\$ 560,141.82
Drug Law Enforcement	17,355.19			15,000.00 O	32,355.19	\$ 32,355.19
Enforcement & Education	3,114.02			500.00 O	3,614.02	\$ 3,614.02
Weathersfield Twp Lighting District	22,453.78			48,000.00 O	70,453.78	\$ 70,453.78
TOTAL SPECIAL REVENUE	883,814.88	1,406,793.83		1,728,938.89	4,019,547.60	\$ 4,019,547.60
DEBT SERVICE FUNDS						
	0.36				0.36	
TOTAL DEBT SERVICE	0.36				0.36	\$ 0.36
OPWC/CAPITAL PROJECT FUNDS						
Capital Projects (Community Building)	\$ 3,117.52			\$ 500,000.00 O	\$ 503,117.52	\$ 503,117.52
OPWC PROJECTS				\$ 486,000.00 O	\$ 486,000.00	\$ 486,000.00
	3,117.52			986,000.00	989,117.52	\$ 989,117.52
Covid 19 Funds						
TOTAL BUDGET	1,448,683.47	1,767,219.88		2,157,088.89	6,358,992.24	\$ 6,358,992.24
PT - Property Taxes -LG Local Government -	CH-County Health-					

Motion by: Marvin McBride Seconded by: Rich Harkins
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried

20-038 Motion to **authorize Township Administrator David Rouan, on behalf of the board of Trustees, to enter into a Software License Agreement – Annual Subscription**

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Addendum with Affidavit Maker Software LLC of Springfield, Ohio. The term of the Software License Agreement shall be for one (1) year from May 1st, 2021 through April 30th, 2022 and the one-year rate will remain at \$600. This software is utilized by the police department for filing criminal charges with the Niles Municipal Court.

Motion by: Rich Harkins Seconded by: Marvin McBride
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried

- 20-039 Motion to **authorize Township Administrator David Rouan to renew our membership with the Ohio Department of Administrative Services General Services Division Office of Cooperative Purchasing Cooperative Purchasing Program** for the term commencing August 1st, 2021 and term ending July 31st, 2022. The cost to participate in the program is an annual fee of \$100 and the Township uses the program annually to purchase our police cruisers and other equipment.

Motion by: Marvin McBride Seconded by: Rich Harkins
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried

- 21-040 Motion to **authorize Township Administrator David Rouan to enter into an agreement, on behalf of the board of Trustees, for management services with Sedwick** of Cleveland, Ohio for the purpose of Employer Risk/Claim Representative (ERC) with the Ohio Bureau of Workers' Compensation and the Industrial Commission of Ohio for a term of one year commencing July 12th, 2021 and ending July 11th, 2022 and the fee for the service is \$1,525.00.

Motion by: Rich Harkins Seconded by: Marvin McBride
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried

- 21-041 Motion to **authorize Township Administrator David Rouan to enter into an agreement, on behalf of the board of Trustees, for attractions, games, and food concessions with Bortner Shows Midway, LLC** of Columbiana, Ohio for the 2021 Flag Day Festival. There are no costs to the Township in this agreement, however, Bortner will pay the Township a 10% fee for the attractions and games, and a \$350 fee for food concessions.

Motion by: Marvin McBride Seconded by: Rich Harkins
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried

- 21-042 Motion to **acknowledge and accept the retirement of Maynard E. Tally, Jr. from the Police Department** effective May 23, 2021. The Board would like to thank Maynard for his many years of service with our Police Department.

Motion by: Marvin McBride Seconded by: Rich Harkins
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried

- 21-043 Motion to **promote Jordan Elswick from junior Firefighter to probationary Firefighter** effective April 13, 2021. The board of Trustees would like to thank Jordan for his interest in becoming a Weathersfield Township Firefighter and for his volunteerism and commitment to the residents of our Township.

Motion by: Rich Harkins Seconded by: Marvin McBride
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried

Public Comments:

Open Comments

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Next Meetings:

Special Meeting Tuesday May 11, 2021 at 6:00 PM; Regular Meetings Every Thursday at 12:00 PM; and Tuesday, May 11, 2021 at 7:00 PM.

Adjournment:

21-044 Motion to *adjourn the meeting*.

Motion by: Marvin McBride Seconded by: Rich Harkins
Vote: Steve Gerberry - Yes Rich Harkins - Vote Marvin McBride - Yes
Motion Carried

Fred Bobovnyk, Fiscal Officer

Steven J. Gerberry, Trustee

Richard T. Harkins, Trustee

Marvin J. McBride, Trustee