

## RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting

Held on Tuesday, April 12, 2022 at 7:00 PM

**Call to order:** Rich Harkins

**Pledge:** Completed

**Prayer:** Rich Harkins

**Roll Call:** Steven J. Gerberry - Absent                      Richard Harkins - Present  
Edward K. Whittaker - Present                      Fred R. Bobovnyk - Present

**Correspondence/Announcements:**

- The **Trustees would like to remind our residents of the dates for this year's Spring Clean-Up Program which will be held the week of May 9, 2022.** Residents should put their material out on the same night as their regular pickup.
- The **Trustees would like to remind our residents of the dates for this year's Scrap Tire Pickup Program. Curbside collection will begin on Monday, May 9, 2022 and continue through Friday, May 13, 2022.** There is a limit of four car tires (off rims) per household, large truck tires will NOT be accepted. You can also drop-off your tires between 8:00 AM and 3:00 PM during the collection week at the Township Administration Building at 1451 Prospect Street, Mineral Ridge, Ohio 44440.
- The **Trustees would like to announce that our annual Easter Egg event will be held on Saturday, April 16, 2022 from 11:00 AM to 12:00 Noon at our community park.** Our board of Trustees and our firefighters will be hosting this drive-by event and they will be handing out Easter Bags to the residents.
- The **Trustees would like to announce that they have scheduled our annual street sweeping which will begin on Monday, April 25, 2022** and will continue until all of the streets have been swept.
- The **Trustees would like to remind our residents that the decorations from all the Township cemeteries must be removed by Friday, April 29, 2022** so that our crews can begin spring clean-up and **prepare for the Memorial Day Ceremonies.**
- The **Trustees would like to remind our residents that open burning is not permitted within the Township.** We have had several brush fires that placed our firefighters and our resident's property at risk. Please do not open burn and enjoy the remainder of your spring.
- The **Trustees would like to thank Joye Lange for her donation of a banner that will be displayed that the Flag Day Festival.**
- The **Trustees would like to remind our residents that the Township Gas Aggregation Program with Constellation Energy will be ending with your meter reading in May.** The Trustees would like to remind our residents that they have an opportunity to join the Trumbull County Gas Aggregation Program. The Trumbull County Gas Aggregation Program began in March of this year and continues through February 2026. A fixed rate of \$3.99 per Mcf has been established and there is a senior discount (over 65) at \$3.89/Mcf. For enrollment information please contact Constellation Energy at (844) 809-6834.
- The **Trustees would like to remind our residents that the 2022 Residential Tree Limb Chipping Program is continuing.** The 2022 Residential Tree Limb Chipping Program will begin on Friday May 6, 2022 and will continue each Friday through Friday October 28, 2022. For tree limb pick-up, you must call the Township by Thursday of each week to be placed on the list for a Friday pick-up. Please keep the following rules and procedures in mind:
  - This program is intended for residential tree limbs up to 3 inches in diameter.
  - The tree limbs must be placed at the curbside with all the cut ends aligned with each other toward the street.
  - No shrubs, stumps, roots, lumber, or railroad ties will be accepted. All tree limbs must be free from vines.
  - We are not a tree removal service; if you are having a tree professionally removed let them do the entire job, you must have them take the tree limbs as well.

**Reports:**

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- Financial Report – Presented by Fred Bobovnyk
- Administrator’s Report – Presented by David Rouan
- Zoning Report – Presented by David Rouan
- Police Report – Presented by Police Chief Michael Naples
- Fire Report – Presented by David Rouan
- Lane LifeTrans Report – Presented by David Rouan
- Law Director’s Report – Presented by Cherry Poteet

Note: All reports are on file in the Fiscal Officer’s office.

Comments from the public will be heard on agenda items at this time; there will still be an opportunity for individuals to address the Board during our public comments part of the meeting.

### Old Business:

None

### New Business:

- 22-054 Motion to ***approve the minutes from the Regular Meeting that was held on Tuesday, March 8, 2022 at 7:00 PM and the minutes from the Special Meeting that was held on Thursday, March 24, 2022 at 3:30 PM.***

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Steven Gerberry - Vote            Vote: Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried

- 22-055 Motion to ***approve the drawing warrants upon our treasury and paying township bills.***

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Steven Gerberry - Vote            Vote: Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried

- 22-056 Motion to ***approve the Then and Now’s pursuant to the list provided by the Fiscal Officer.***

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Steven Gerberry - Vote            Vote: Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried

- 22-057 Motion to ***authorize Township Administrator David Rouan, on behalf of the board of Trustees, to enter into a Software License Agreement – Annual Subscription Addendum with Affidavit Maker Software LLC of Springfield, Ohio.*** The term of the Software License Agreement shall be for one (1) year from May 1, 2022 through April 30, 2023 and the one-year rate will remain at \$600. This software is utilized by the police department for filing criminal charges with the Niles Municipal Court.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Steven Gerberry - Vote            Vote: Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried

- 22-058 Motion to ***authorize Township Administrator David Rouan to renew our membership with the Ohio Department of Administrative Services General Services Division Office of Cooperative Purchasing Cooperative Purchasing Program*** for the term commencing August 1, 2022 and term ending July 31, 2023. The cost to participate in the program is an annual fee of \$100 and the Township uses the program annually to purchase our police cruisers and other equipment.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Steven Gerberry - Vote            Vote: Richard Harkins - Yes    Edward Whittaker - Yes

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Motion Carried

- 22-059 Motion to **authorize Township Administrator David Rouan to enter into an agreement, on behalf of the board of Trustees, for management services with Sedgwick** of Cleveland, Ohio for the purpose of Employer Risk/Claim Representative (ERC) with the Ohio Bureau of Workers' Compensation and the Industrial Commission of Ohio for a term of one year and the fee for the service is \$1,525.00.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Steven Gerberry - Vote            Vote: Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried

- 22-060 Motion to **authorize Township Administrator David Rouan to enter into an agreement, on behalf of the board of Trustees, with VAZA Consulting of Pickerington, Ohio for technical assistance with applying for Appalachian Regional Commission (ARC) funding through Eastgate Regional Council of Governments for a fee of \$3,680.00, effective March 18, 2022.** The ARC funding request will be for an amount between \$250,000.00 – \$500,000.00 and if awarded, the ARC funding will be used for the construction of the Multi-Jurisdictional Center.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Steven Gerberry - Vote            Vote: Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried

- 22-061 Motion to **authorize Township Administrator David Rouan to apply for a Congressional Directed Spending (CDS) Appropriation through U.S. Senator Sherrod Brown's office for a Rural Development Community Facilities Grant for an amount of \$447,000.00, effective April 4, 2022.** If the CDS Appropriation is awarded, the funding will be used to construct the Multi-Jurisdictional Center.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Steven Gerberry - Vote            Vote: Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried

- 22-062 Motion to **authorize Township Trustee Steven Gerberry, on behalf of the board of Trustees, to execute the 2022 Go-Green Grant agreement with the Geauga-Trumbull Solid Waste Management District.** The amount of the grant award is \$1,953.70 and proceeds will be used to purchase equipment to help with liter cleanup within our community.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Steven Gerberry - Vote            Vote: Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried

- 22-063 Motion to **hire Alexander Rich and Dom Crago, effective today, as Junior Firefighters.** As Junior Firefighters they will begin training pursuant to the Junior Firefighter Program as previously established by the Fire Chief and the board of Trustees. The board of Trustees would like to thank these individuals for their interest in becoming Weathersfield Township Firefighters and for their volunteerism and their commitment to the residents of our Township.

Motion by: Edward Whittaker    Seconded by: Edward Whittaker  
 Steven Gerberry - Vote            Vote: Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried

- 22-064 Motion to **set the Fire Department Pay-Per-Call Rate at \$12.50 for fire fighters and \$13.50 for fire officers.** The Trustees want to thank our fire fighters for their dedication to our community and for their tireless service.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Steven Gerberry - Vote            Vote: Richard Harkins - Yes    Edward Whittaker - Yes

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Motion Carried

- 22-065 Motion to **award the 2022 Weathersfield Township Road Improvement Project to Kirila Contractors, Inc., 505 Bedford Road, Brookfield, Ohio 44403 in the amount of \$172,635.00 and to enter into an agreement with Kirila Contractors, Inc. for said project.** This project was bid as Part 8 of the Trumbull County Engineers 1<sup>st</sup> 2022 Countywide Road Improvements, State Capital Improvement Program (SCIP) and Local Transportation Improvement Program (LTIP) Local Government Entities Bidding Program. The streets included in this project are TH 936 – Ruppell Road and TH 1374 – Wildwood Drive.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Steven Gerberry - Vote            Vote: Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried

### Public Comments:

Open Comments

### Next Meetings:

Next Meetings: Thursday, April 21, 2022, at 3:30 PM; Thursday, May 5, 2022 at 3:30 PM; and Tuesday, May 10, 2022 at 7:00 PM.

### Adjournment:

- 22-048 Motion to **adjourn the meeting.**

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Steven Gerberry - Vote            Vote: Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried

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Fred Bobovnyk, Fiscal Officer

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Steven J. Gerberry, Trustee

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Richard T. Harkins, Trustee

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Edward K. Whittaker, Trustee