

RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting

Held on Tuesday, April 9, 2024 at 7:00 PM

Call to order: Steve Gerberry

Pledge: Completed

Roll Call: Steven Gerberry - Present
Edward Whittaker - Present

Richard Harkins - Present
Patrick Glunt - Present

Correspondence/Announcements:

- The **Trustees would like to remind our residents that open burning is not permitted within the Township.** We have had several brush fires that placed our firefighters and our resident's property at risk. Please do not open burn and enjoy the remainder of your spring.
- The **Trustees would like to announce that their annual Memorial Day Ceremony has been scheduled for Monday, May 27, 2024 at 9:00 AM at our community park.**
- The **Trustees would like to remind our residents that the Community Document Shredding Event that will be held on Saturday, May 18, 2024 from 8:00 AM until 10:00 AM at the community park.**
- The **Trustees would like to remind our residents that the 2024 Flag Day Festival** dates will be June 6, 7, and 8. The 2024 Flag Day Parade will be on Friday, June 7 at 6:00 PM.
- The **Trustees would like to remind our residents of the dates for this year's Spring Clean-Up Program which will be held the week of April 29, 2024.** Residents should put their material out on the same night as their regular pickup.
- The **Trustees would like to remind our residents of the dates for this year's Scrap Tire Pickup Program. Curbside collection will begin on Monday, April 29, 2024 and continue through Friday, May 3, 2024.** There is a limit of four car tires (off rims) per household, large truck tires will NOT be accepted. You can also drop-off your tires between 8:00 AM and 3:00 PM during the collection week at the Township Administration Building at 1451 Prospect Street, Mineral Ridge, Ohio 44440.
- The **Trustees would like to announce that the 2024 Residential Tree Limb Chipping Program will begin next month.** The 2024 Residential Tree Limb Chipping Program will begin on Friday, May 3, 2024 and will continue each Friday through Friday, October 25, 2024. For tree limb pick-up, you must call the Township by Thursday of each week to be placed on the list for a Friday pick-up. Please keep the following rules and procedures in mind:
 - This program is intended for residential tree limbs up to 3 inches in diameter.
 - The tree limbs must be placed at the curbside with all the cut ends aligned with each other toward the street.
 - No shrubs, stumps, roots, lumber, or railroad ties will be accepted. All tree limbs must be free from vines.
 - We are not a tree removal service; if you are having a tree professionally removed let them do the entire job, you must have them take the tree limbs as well.
- The **Trustees would like to remind our residents to remove decorations from the cemeteries by April 30, 2024** so our crews can clean-up the cemeteries for spring.
- The **annual Community Garage Sale will take place this year on June 13, 14, and 15 from 9:00 AM until 5:00 PM on each of those days.** The organizers are going to have a list of addresses and a map this year, so please text Cheryl your information at 330-565-2449 if you plan to participate.
- The **Trustees would like to mention that our annual street sweeping has begun and will be completed soon.**
- **Trustee Whittaker thanked the police department and the fire department for their extra coverage during the solar eclipse.**

Reports:

- Financial Report – Presented by Patrick Glunt

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- Administrator's Report – Presented by David Rouan
- Zoning Report – Presented by Kelly Clarke
- Police Report – Presented by Police Chief Michael Naples
- Fire Report – Presented by Fire Chief Tom Lambert
- Lane LifeTrans Report – Presented by Lane's Chief Tom Lambert
- Law Director's Report – Presented by Cherry Poteet

Note: All reports are on file in the Fiscal Officer's office.

Comments from the public will be heard on agenda items at this time; there will still be an opportunity for individuals to address the Board during our public comments part of the meeting.

Old Business:

None

New Business:

- 24-064 Motion to ***approve the minutes from the Regular Meeting that was held on Tuesday, Tuesday, March 12, 2024 at 7:00 PM.***

Motion by: Rich Harkins Seconded by: Edward Whittaker
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Status

- 24-065 Motion to ***adopt a resolution to approve the drawing warrants upon our treasury and paying township bills.***

Motion by: Edward Whittaker Seconded by: Rich Harkins
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

- 24-066 Motion to ***adopt a resolution to approve the Then and Now's pursuant to the list provided by the Fiscal Officer.***

Motion by: Rich Harkins Seconded by: Edward Whittaker
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Status

- 24-067 Motion to ***adopt a resolution to advance \$7,201.76 from the General Fund to the Township Lighting Districts Fund*** effective April 2, 2024.

Motion by: Edward Whittaker Seconded by: Rich Harkins
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

- 24-068 Motion to ***authorize Township Administrator David Rouan, on behalf of the board of Trustees, to enter into a Software License Agreement – Annual Subscription Addendum with Affidavit Maker Software LLC of Springfield, Ohio.*** The term of the Software License Agreement shall be for one (1) year from May 1, 2024 through April 30, 2025 and the one-year rate will remain at \$600. This software is utilized by the police department for filing criminal charges with the Niles Municipal Court.

Motion by: Rich Harkins Seconded by: Edward Whittaker
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Status

- 24-069 Motion to ***authorize Township Administrator David Rouan to renew our membership with the Ohio Department of Administrative Services General Services Division Office of Cooperative Purchasing – Cooperative Purchasing Program*** for the term commencing August 1, 2024 and term ending July 31, 2025. The cost to participate in

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the program is an annual fee of \$100 and the Township uses the program annually to purchase our police cruisers and other equipment.

Motion by: Edward Whittaker Seconded by: Rich Harkins

Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes

Motion Carried

- 24-070 Motion to **authorize Township Administrator David Rouan to enter into an agreement, on behalf of the board of Trustees, for management services with Sedgwick** of Cleveland, Ohio for the purpose of Employer Risk/Claim Representative (ERC) with the Ohio Bureau of Workers' Compensation and the Industrial Commission of Ohio for a term of one year and the fee for the service is \$1,670.00 effective March 26, 2024.

Motion by: Edward Whittaker Seconded by: Rich Harkins

Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes

Motion Carried

- 24-071 Motion to **authorize Township Administrator David Rouan, on behalf of the board of Trustees, to participate in the Trumbull County Engineer's 2024-2025 Winter Fill Program for Sodium Chloride (Rock Salt)**. This action is being taken for to prepare for the 2024-2025 winter season.

Motion by: Rich Harkins Seconded by: Edward Whittaker

Vote: Steven Gerberry - Abstained Richard Harkins - Yes Edward Whittaker - Yes

Motion Carried

- 24-072 Motion to **authorize Township Administrator David Rouan, on behalf of the board of Trustees, to apply for a Community Project Funding (CPF) Appropriation through U.S. Congressman Dave Joyce's office for a Rural Development Community Facilities Grant for an amount of \$447,000.00, effective March 27, 2024**. If the CPF Appropriation is awarded, the funding will be used to construct the Multi-Jurisdictional Center.

Motion by: Edward Whittaker Seconded by: Rich Harkins

Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes

Motion Carried

- 24-073 Motion to **donate \$100.00 to the Girard American Legion in support of the Memorial Day Ceremony** preparations for the decorating the of Veteran's graves in Township cemeteries.

Motion by: Rich Harkins Seconded by: Edward Whittaker

Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes

Motion Status

- 23-074 Motion to **donate \$300.00 to Scout Troop 83 in support of the Memorial Day Ceremony** preparations for the decorating of the Veteran's graves in Township cemeteries.

Motion by: Edward Whittaker Seconded by: Rich Harkins

Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes

Motion Carried

- 23-075 Motion to **donate \$100.00 to the Mineral Ridge Volunteer Fire Department Association in support of the Memorial Day decoration of the graves of former firefighters that have passed**.

Motion by: Rich Harkins Seconded by: Edward Whittaker

Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes

Motion Status

Public Comments:

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Open Comments

Next Meetings:

Next Meetings: Thursday, April 18, 2024, at 3:30 PM, Thursday, May 9, 2024, at 3:30 PM; and Tuesday, May 14, 2024 at 7:00 PM.

Adjournment:

24-076 Motion to *adjourn the meeting*.

Motion by: Edward Whittaker Seconded by: Rich Harkins

Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes

Motion Carried

Patrick J. Glunt, Fiscal Officer

Steven J. Gerberry, Trustee

Richard T. Harkins, Trustee

Edward K. Whittaker, Trustee