

## RECORD OF PROCEEDINGS

For the Weathersfield Township Trustees Regular Meeting

Held on Tuesday, December 12, 2023 at 7:00 PM

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**Call to order:** Steve Gerberry

**Pledge:** Completed

**Prayer:** Completed

**Moment of Silence:** To acknowledge the passing of George Gullivan. George was a former firefighter with our department. Our thoughts and prayers are with his family during this difficult time.

**Roll Call:** Steven Gerberry - Present                      Richard Harkins - Absent  
Edward Whittaker - Present                      Fred Bobovnyk - Present

### Correspondence/Announcements:

- The ***Trustees would like to mention that the annual tree lighting ceremony that was held on Saturday, December 2, 2023 at 6:00 PM at our community park was well attended and the weather was perfect.*** The Trustees would like to thank St. Mary's church and Cheryl Basista for hosting the Holiday Trunk or Treat event and they would like to acknowledge *Chief Boring, the Road Department, and our safety forces for making this such a wonderful event again this year.*

### Reports:

- Financial Report – Presented by Fred Bobovnyk
- Administrator's Report – Presented by David Rouan
- Zoning Report – Presented by Kelly Clarke
- Police Report – Presented by Police Chief Michael Naples
- Fire Report – Presented by Fire Chief Tom Lambert
- Lane LifeTrans Report – Presented by Lane's Chief Tom Lambert
- Law Director's Report – Presented by Cherry Potet

Note: All reports are on file in the Fiscal Officer's office.

Comments from the public will be heard on agenda items at this time; there will still be an opportunity for individuals to address the Board during our public comments part of the meeting.

### Old Business:

Status

### New Business:

- 23-165 Motion to ***approve the minutes from the Special Meeting that was held on Tuesday, November 14, 2023 at 6:00 PM, the Regular Meeting that was held on Tuesday, November 14, 2023 at 7:00 PM, and the Regular Meeting that was held on Thursday, December 7, 2023 at 3:30 PM.***

Motion by: Edward Whittaker    Seconded by: Steve Gerberry

Vote: Steven Gerberry - Yes    Richard Harkins - Vote                      Edward Whittaker - Yes  
Motion Carried

- 23-166 Motion to ***approve the drawing warrants upon our treasury and paying township bills.***

Motion by: Steve Gerberry                      Seconded by: Edward Whittaker

Vote: Steven Gerberry - Yes    Richard Harkins - Vote                      Edward Whittaker - Yes  
Motion Carried

- 23-167 Motion to ***approve the Then and Now's pursuant to the list provided by the Fiscal Officer.***

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Motion by: Edward Whittaker    Seconded by: Steve Gerberry  
 Vote: Steven Gerberry - Yes    Richard Harkins - Vote    Edward Whittaker - Yes  
 Motion Carried

- 23-168 Motion to **transfer \$10,000.00 from the General Fund to the Road and Bridge Fund** effective November 13, 2023 and to **transfer \$1,524.64 from the General Fund to the Public Works Commission Projects Fund** effective November 16, 2023.

Motion by: Steve Gerberry    Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Vote    Edward Whittaker - Yes  
 Motion Carried

- 23-169 Motion to **authorize Township Administrator David Rouan to execute, on behalf of the board of Trustees, the necessary health insurance documents to continue coverage with Medical Mutual Insurance of Ohio**, commencing January 1, 2024 for a term of one (1) year, term ending December 31, 2024.

Motion by: Edward Whittaker    Seconded by: Steve Gerberry  
 Vote: Steven Gerberry - Yes    Richard Harkins - Vote    Edward Whittaker - Yes  
 Motion Carried

- 23-170 Motion to **authorize Township Administrator David Rouan, on behalf of the board of Trustees, to apply for the 2024 Scrap Tire Grant from the Geauga-Trumbull Solid Waste Management District.**

Motion by: Steve Gerberry    Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Vote    Edward Whittaker - Yes  
 Motion Carried

- 23-171 Motion to **authorize Township Trustee Steven Gerberry, on behalf of the board of Trustees, to apply for the 2024 Go-Green Community Grant with the Geauga-Trumbull Solid Waste Management District.**

Motion by: Edward Whittaker    Seconded by: Steve Gerberry  
 Vote: Steven Gerberry - Yes    Richard Harkins - Vote    Edward Whittaker - Yes  
 Motion Carried

- 23-172 Motion to **establish the following rules for the scheduling and notice of meetings of the board of Trustees for 2024 calendar year:**

**REGULAR MEETINGS** – The regular monthly meetings of the board of Trustees will be held on the second Tuesday of each month at 7:00 PM and on the following Thursday's at 3:30 PM; January 4, January 18, February 8, February 22, March 7, March 21, April 4, April 18, May 9, May 23, June 6, June 20, July 18, August 8, August 22, September 5, September 19, October 3, October 17, November 7, November 21, December 5, and December 19. All meetings will be held at the Township administration building or by virtual technology as permitted by law. Notice of these regular meetings will be posted on the Township bulletin board and website. Any changes to this meeting schedule will be posted on the Township bulletin board and website.

**SPECIAL MEETINGS** – Notice of special meetings of the board of Trustees will be posted on the Township bulletin board, website, and will be provided by email to the local newspaper (the Warren Tribune-Chronicle) and any other person that requests same, at least twenty-four (24) hours in advance of such meeting, except in an emergency in which case the notice shall be given as soon as practicable.

Motion by: Steve Gerberry    Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Vote    Edward Whittaker - Yes  
 Motion Carried

- 23-173 Motion to **set the date and time for the board of Trustees Reorganizational** meeting for Tuesday, January 9, 2024 at 6:30 PM.

Motion by: Edward Whittaker    Seconded by: Steve Gerberry

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Vote: Steven Gerberry - Yes    Richard Harkins - Vote    Edward Whittaker - Yes  
Motion Carried

23-174 Motion to **reject the bids for the Weathersfield Township Multi-Jurisdictional Center.**

Motion by: Steve Gerberry    Seconded by: Edward Whittaker  
Vote: Steven Gerberry - Yes    Richard Harkins - Vote    Edward Whittaker - Yes  
Motion Carried

23-175 Motion to **amend the permanent appropriations and permanent revenues for budget year 2023** on a level of control for the General Fund at the line item basis and on a level of control for all remaining funds at the fund basis: to request an Amended Official Certificate of Estimated Resources from the Trumbull County Budget Commission; and to request the Budget Certification stating that our appropriations do not exceed our Amended Official Certificate of Estimated Resources from the Trumbull County Budget Commission, effective September 6, 2023.

<b>Proposed Appropriations For 2023 - General (Fund 1000)</b>		
<b>Account Code</b>	<b>Account Name</b>	<b>Appropriation</b>
1000-110-111-0000	Salaries - Trustees	\$17,500.00
1000-110-121-0000	Salary - Township Fiscal Officer	\$8,500.00
1000-110-122-0000	Salaries - Township Fiscal Officer's Staff	\$43,500.00
1000-110-131-0000	Salary - Administrator	\$35,500.00
1000-110-190-0000	Other - Salaries	\$6,930.00
1000-110-211-0000	Ohio Public Employees Retirement System	\$47,000.00
1000-110-212-0000	Social Security	\$120.00
1000-110-213-0000	Medicare	\$4,000.00
1000-110-221-0000	Medical/Hospitalization	\$96,555.00
1000-110-222-0000	Life Insurance	\$2,250.00
1000-110-223-0000	Dental Insurance	\$3,600.00
1000-110-224-0000	Vision Insurance	\$1,000.00
1000-110-230-0000	Workers' Compensation	\$9,000.00
1000-110-311-0000	Accounting and Legal Fees	\$21,500.00
1000-110-312-0000	Auditing Services	\$5,800.00
1000-110-313-0000	Uniform Accounting Network Fees	\$3,861.70
1000-110-314-0000	Tax Collection Fees	\$10,338.30
1000-110-330-0000	Travel and Meeting Expense	\$1,150.00
1000-110-342-0000	Postage	\$1,200.00
1000-110-343-0000	Postage Machine Rental	\$350.00
1000-110-345-0000	Advertising	\$2,150.00
1000-110-360-0000	Contracted Services	\$68,000.00
1000-110-360-0005	Contracted Services {DEMOLITION}	\$0.00
1000-110-360-0058	Contracted Services {Trumbull County Engineer}	\$8,000.00
1000-110-381-0000	Property Insurance Premiums	\$5,913.91
1000-110-382-0000	Liability Insurance Premiums	\$4,002.00
1000-110-410-0000	Office Supplies	\$4,500.00
1000-110-420-0000	Operating Supplies	\$9,000.00
1000-110-591-0000	Contributions to Other Organizations	\$750.00
1000-110-599-0000	Other - Other Expenses	\$5,800.00
1000-120-190-0000	Other - Salaries (Zoning Department)	\$39,370.00
1000-120-323-0000	Repairs and Maintenance	\$2,000.00
1000-120-341-0000	Telephone	\$3,750.00
1000-120-351-0000	Electricity	\$8,000.00
1000-120-352-0000	Water and Sewage	\$1,900.00
1000-120-353-0000	Natural Gas	\$4,000.00
1000-130-212-0000	Social Security	\$100.00
1000-130-500-0000	Other	\$8,138.91
1000-190-380-0067	Insurance and Bonding {Insurance Fire Demo}	\$10,000.00
1000-310-360-0000	Contracted Services	\$7,000.00
1000-420-370-0000	Payment to Another Political Subdivision	\$37,700.00
1000-610-500-0057	Other {Festivals}	\$11,700.00
1000-760-730-0000	Improvement of Sites	\$8,500.00
1000-910-910-0000	Transfers - Out	\$126,245.00
<b>Total Proposed Expenditures:</b>		<b>\$696,174.82</b>

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<b>Anticipated Revenue For 2023 - General Fund (Fund 1000)</b>		
Account Code	Account Name	Revenue
1000-101-0000	General Property Tax - Real Estate	\$357,060.86
1000-103-0000	Permissive Sales Tax	\$101.36
1000-301-0003	Licenses and Permits {Armstrong Cable Franchise Fee}	\$27,455.05
1000-301-0033	Licenses and Permits {Time Warner Cable Franchise Fee}	\$15,254.89
1000-302-0042	Fees {Zoning Fees}	\$37,276.75
1000-401-0059	Fines {Traffic Cameras}	\$55,681.33
1000-532-0000	Local Government Distribution	\$81.09
1000-533-0000	Liquor Permit Fees	\$0.00
1000-534-0000	Cigarette License Fees	\$298.00
1000-535-0000	Property Tax Allocation	\$7,468.79
1000-539-0000	Other - State Receipts	\$30,649.99
1000-701-0000	Interest	\$66,086.65
1000-802-0000	Rentals and Leases	\$167.51
1000-803-0057	Contributions {Festivals}	\$13,343.89
1000-892-0000	Other - Miscellaneous Non-Operating	\$42,193.59
1000-892-0067	Other - Miscellaneous Non-Operating {Insurance Fire Demo}	\$0.00
<b>Total Anticipated Revenue:</b>		<b>\$653,119.75</b>

<b>Statement Of Fund Activity</b>				
Fund Name	Beginning Unencumbered Fund Balance	2023 Total Estimated Receipts	Total Resources Available for Expenditure	Total Estimated Expenditures and Encumbrances
General	\$317,353.86	\$653,119.75	\$970,473.61	\$696,174.82
MVL	\$2,787.59	\$63,154.26	\$65,941.85	\$62,042.79
Gas Tax	\$81,638.09	\$159,727.82	\$241,365.91	\$214,275.00
Road & Bridge	\$4,426.08	\$100,000.00	\$104,426.08	\$103,400.64
Cemetery	\$45,864.05	\$83,479.54	\$129,343.59	\$94,125.00
Garbage & Waste Disposal District	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00
Police	\$411,810.21	\$1,438,766.94	\$1,850,577.15	\$1,687,846.28
Fire	\$238,980.82	\$407,167.05	\$646,147.87	\$439,061.35
Drug Law Enforcement	\$28,411.60	\$19,731.10	\$48,142.70	\$19,000.00
Enforcement & Education	\$3,701.02	\$500.00	\$4,201.02	\$500.00
Coronavirus Relief Fund	\$41.63	\$0.00	\$41.63	\$41.63
American Rescue Plan	\$465,006.88	\$15,967.09	\$480,973.97	\$477,601.08
Lighting Districts	\$11,512.33	\$47,279.80	\$58,792.13	\$56,553.00
OneOhio	\$2,160.23	\$6,254.32	\$8,414.55	\$6,250.00
Gond/Note Retirement Fund	\$0.36	\$0.00	\$0.36	\$0.36
Capital Projects - (State Capital Project)	\$500,000.10	\$0.00	\$500,000.10	\$500,000.10
Public Works	\$0.00	\$3,049.28	\$3,049.28	\$3,049.28
<b>Total:</b>	<b>\$2,113,694.85</b>	<b>\$3,008,196.95</b>	<b>\$5,121,891.80</b>	<b>\$4,369,921.33</b>

<b>2023 Amended Official Certificate of Estimated Resources</b>						
Fund	1/1/2023 Cash Balance	1/1/2023 Encumbered	Unencumbered Cash Balance	Anticipated Tax Revenue	Anticipated Other Sources	Total Available Resources
General	\$323,592.61	\$6,238.75	\$317,353.86	\$357,060.86	\$296,058.89	\$970,473.61
<b>Total General Fund:</b>	<b>\$323,592.61</b>	<b>\$6,238.75</b>	<b>\$317,353.86</b>	<b>\$357,060.86</b>	<b>\$296,058.89</b>	<b>\$970,473.61</b>
MVL	\$3,854.24	\$1,066.65	\$2,787.59	\$0.00	\$63,154.26	\$65,941.85
Gas Tax	\$81,652.15	\$14.06	\$81,638.09	\$0.00	\$159,727.82	\$241,365.91
Road & Bridge	\$5,532.75	\$1,106.67	\$4,426.08	\$0.00	\$100,000.00	\$104,426.08
Cemetery	\$46,153.17	\$289.12	\$45,864.05	\$0.00	\$83,479.54	\$129,343.59
Garbage & Waste Disposal District	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00
Police	\$434,996.36	\$23,186.15	\$411,810.21	\$1,024,193.25	\$414,573.69	\$1,850,577.15
Fire	\$260,026.28	\$21,045.46	\$238,980.82	\$371,378.39	\$35,788.66	\$646,147.87
Drug Law Enforcement	\$28,411.60	\$0.00	\$28,411.60	\$0.00	\$19,731.10	\$48,142.70
Enfr. & Education	\$3,701.02	\$0.00	\$3,701.02	\$0.00	\$500.00	\$4,201.02
Coronavirus Relief Fund	\$41.63	\$0.00	\$41.63	\$0.00	\$0.00	\$41.63
American Rescue Plan	\$465,006.88	\$0.00	\$465,006.88	\$0.00	\$15,967.09	\$480,973.97
Lighting Districts	\$11,512.33	\$0.00	\$11,512.33	\$0.00	\$47,279.80	\$58,792.13
OneOhio	\$2,160.23	\$0.00	\$2,160.23	\$0.00	\$6,254.32	\$8,414.55
<b>Total Speical Revenue:</b>	<b>\$1,343,048.64</b>	<b>\$46,708.11</b>	<b>\$1,296,340.53</b>	<b>\$1,395,571.64</b>	<b>\$956,456.28</b>	<b>\$3,648,368.45</b>
Bond/Note Retirement	\$0.36	\$0.00	\$0.36	\$0.00	\$0.00	\$0.36
<b>Total Bond/Note Retirement:</b>	<b>\$0.36</b>	<b>\$0.00</b>	<b>\$0.36</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.36</b>
Capital Projects	\$500,000.10	\$0.00	\$500,000.10	\$0.00	\$0.00	\$500,000.10
Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$3,049.28	\$3,049.28
<b>Total Capital Projects &amp; Public Works:</b>	<b>\$500,000.10</b>	<b>\$0.00</b>	<b>\$500,000.10</b>	<b>\$0.00</b>	<b>\$3,049.28</b>	<b>\$503,049.38</b>
<b>Total:</b>	<b>\$2,166,641.71</b>	<b>\$52,946.86</b>	<b>\$2,113,694.85</b>	<b>\$1,752,632.50</b>	<b>\$1,255,564.45</b>	<b>\$5,121,891.80</b>

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Motion by: Edward Whittaker    Seconded by: Steve Gerberry  
 Vote: Steven Gerberry - Yes    Richard Harkins - Vote    Edward Whittaker - Yes  
 Motion Carried

23-176 Motion to ***request an advance on the 2023 Real Estate Property Tax:***

WHEREAS, the township Board of Trustees of Weathersfield Township is authorized to request an advance of Real Estate Property Taxes and Delinquent Real Estate Property Taxes pursuant to ORC §321.34

WHEREAS, the Township Board of Trustees of Weathersfield Township does hereby request an advance of Real Estate Property Taxes and Delinquent Real Estate Property Taxes pursuant to ORC §321.34.

NOW, THEREFORE BE IT RESOLVED that the Township Board of Trustees of Weathersfield Township does hereby request the Trumbull County Auditor to advance any Real Estate Property Tax and Delinquent Real Estate Property Tax money in the Treasury of the Trumbull County to the account of the Township of Weathersfield.

Motion by: Steve Gerberry    Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Vote    Edward Whittaker - Yes  
 Motion Carried

23-177 Motion to ***request an advance on the 2023 Personal Property Tax:***

WHEREAS, the Township Board of Trustees of Weathersfield Township is authorized to request an advance of Personal Property Taxes and Delinquent Personal Property Taxes pursuant to ORC §321.34;

WHEREAS, the Township Board of Trustees of Weathersfield Township does hereby request an advance of Personal Property Taxes and Delinquent Personal Property Taxes pursuant to ORC §321.34.

NOW, THEREFORE BE IT RESOLVED that the Township Board of Trustees of Weathersfield Township does hereby request the Trumbull County Auditor to advance any Personal Property Tax and Delinquent Personal Property Tax money in the Treasury of the Trumbull County Auditor to the account of the Township of Weathersfield.

Motion by: Edward Whittaker    Seconded by: Steve Gerberry  
 Vote: Steven Gerberry - Yes    Richard Harkins - Vote    Edward Whittaker - Yes  
 Motion Carried

23-179 Motion to ***approve membership in the Ohio Township Association, National Association of Towns and Townships, Trumbull Township Association, Ohio Township Administrators Network, NE Ohio Township Association, and the Coalition of Large Ohio Urban Townships*** for Trustees, Fiscal Officer, Administrator, and others as designated by the Board.

Motion by: Steve Gerberry    Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Vote    Edward Whittaker - Yes  
 Motion Carried

23-180 Motion to ***approve payment of expenses to attend conferences and other work-related events***, on a case-by-case basis, for the Trustees, Fiscal Officer, Administrator, and others as designated by the Board. Those individuals wishing to attend a conference and other work-related events shall receive written approval from the board of Trustees prior to booking the event.

Motion by: Edward Whittaker    Seconded by: Steve Gerberry  
 Vote: Steven Gerberry - Yes    Richard Harkins - Vote    Edward Whittaker - Yes  
 Motion Carried

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- 23-181 Motion **to acknowledge and authorize Township full-time employees and their respective dependents who are not covered by a collective bargaining agreement are hereby entitled to the same rights and coverage under any and all insurance policies and insurance programs** procured and/or administered by the Weathersfield Township board of Trustees for the benefit of its full-time employees covered by collective bargaining agreements as aforesaid, including the right to reimbursements, to contributions, and participation in the Medical Expense Reimbursement Plan (MERP); to acknowledge and authorize Township full-time employees who are not covered by a collective bargaining agreement are hereby entitled to the same wage adjustments and annual pay raises, if any, as those full-time employees covered by collective bargaining agreements; and to provide the Fire Chief position and Ken Boring with a 4.5% wage increase.

Motion by: Steve Gerberry      Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Vote      Edward Whittaker - Yes  
 Motion Carried

- 23-182 Motion to **enter into a contract with Kristopher W. Hodge to continue to serve as Police Captain** pursuant to the terms and conditions as they are set forth in the contract.

Motion by: Edward Whittaker    Seconded by: Steve Gerberry  
 Vote: Steven Gerberry - Yes    Richard Harkins - Vote      Edward Whittaker - Yes  
 Motion Carried

- 23-183 Motion to **enter into a contract with Michael J. Naples, Jr. to continue to serve as Police Chief** pursuant to the terms and conditions as they are set forth in the contract.

Motion by: Steve Gerberry      Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Vote      Edward Whittaker - Yes  
 Motion Carried

- 23-184 Motion to **enter into a contract with David A. Rouan to continue to serve as Township Administrator** pursuant to the terms and conditions as they are set forth in the contract.

Motion by: Edward Whittaker    Seconded by: Steve Gerberry  
 Vote: Steven Gerberry - Yes    Richard Harkins - Vote      Edward Whittaker - Yes  
 Motion Carried

- 23-185 Motion to **set mileage reimbursement rate at the maximum permitted by the IRS for 2024.**

Motion by: Steve Gerberry      Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Vote      Edward Whittaker - Yes  
 Motion Carried

- 23-186 Motion to **adopt the Weathersfield Township Trustees salaries** for 2024 to be set at the maximum amount permitted by the ORC §505.24 and to be paid in equal monthly payments.

Motion by: Edward Whittaker    Seconded by: Steve Gerberry  
 Vote: Steven Gerberry - Yes    Richard Harkins - Vote      Edward Whittaker - Yes  
 Motion Carried

- 23-187 Motion to **adopt the Weathersfield Township Fiscal Officer's salary** for 2024 to be set at the maximum amount permitted by the ORC §507.09 and to be paid in equal monthly payments.

Motion by: Steve Gerberry      Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Vote      Edward Whittaker - Yes  
 Motion Carried

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23-188 Motion, pursuant to ORC §309.09 (B), **to employ Cherry Lynne Poteet, Esq. as the Township Legal Counsel, effective January 1, 2024, to represent the Township** and its officers, boards, and commissions in their official capacities and to advise them on legal matters, on an annual basis, for the sum of \$3,700.00 per month, which is hereby appropriated for such purpose.

Motion by: Edward Whittaker    Seconded by: Steve Gerberry  
 Vote: Steven Gerberry - Yes    Richard Harkins - Vote    Edward Whittaker - Yes  
 Motion Carried

23-189 Motion to **elect David Rouan and Michael J. Naples, Jr. as Board Members for the 2024 Volunteer Firefighters' Dependents Fund**, as administered by the Department of Commerce Division of State Fire Marshal, **as the legislative authority appointments; and to acknowledge the election of Fire Chief Thomas Lambert and Fire Captain Raymond Knepper as the elected Board Members by the Fire Department.** The two legislative authority appointments shall serve a one-year term commencing on January 1, 2024. The Fiscal Officer is hereby directed to complete and file the 2024 Volunteer Firefighters' Dependents Fund Certificate of Current Assessed Valuation form no later than January 31, 2024.

Motion by: Steve Gerberry    Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Vote    Edward Whittaker - Yes  
 Motion Carried

23-190 Motion to **enter into a lease agreement with the MINERAL RIDGE VOLUNTEER FIRE DEPARTMENT aka MINERAL RIDGE VOLUNTEER FIRE DEPARTMENT COMPANY, INCORPORATED**, an Ohio not-for-profit corporation, for a five (5) year term commencing January 1, 2024 pursuant to the terms and conditions as they are set forth in the agreement. This lease agreement is for Fire Station 41 located in Mineral Ridge.

Motion by: Edward Whittaker    Seconded by: Steve Gerberry  
 Vote: Steven Gerberry - Yes    Richard Harkins - Vote    Edward Whittaker - Yes  
 Motion Carried

23-191 Motion to **enter into a lease agreement with the McKINLEY HEIGHTS MUTUAL BENEFIT ASSOCIATION**, an Ohio not-for-profit corporation, for a five (5) year term commencing January 1, 2024 pursuant to the terms and conditions as they are set forth in the agreement. This lease agreement is for Fire Station 40 located in McKinley Heights.

Motion by: Steve Gerberry    Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Vote    Edward Whittaker - Yes  
 Motion Carried

23-192 Motion to **certify that, as of December 31, 2023, the Township was responsible for maintaining 40.164 miles of public roads.** This certification is made in accordance with Ohio Revised Code §4501.04.

Motion by: Edward Whittaker    Seconded by: Steve Gerberry  
 Vote: Steven Gerberry - Yes    Richard Harkins - Vote    Edward Whittaker - Yes  
 Motion Carried

23-193 Motion to **amend and adopt the following Policies and Procedures for the Police Department** as recommended by the police chief and the law director:

Amend:  
 Policy 11 – Appearance and Uniform  
 Policy 22 – Juveniles

Adopt:  
 Policy 50 – Crisis Intervention

Motion by: Steve Gerberry    Seconded by: Edward Whittaker

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Vote: Steven Gerberry - Yes Richard Harkins - Vote Edward Whittaker - Yes  
 Motion Carried

23-194 Motion to **reappoint Jonathan Noel to a five (5) year term on the Township Zoning Commission**, term commencing January 1, 2024 and term ending December 31, 2028; and to set the Zoning Commission rate of compensation at \$25 per meeting attended for the commission members and for the alternate commission members. The Trustees would like to thank Jonathan for his interest in continuing to serve on the commission.

Zoning Commission	
Member	Term Ending
William Henning	December 31, 2024
Brad Lang	December 31, 2025
Dave Sylak	December 31, 2026
Joe Carl	December 31, 2027
Jonathan Noel	December 31, 2028
Alternate Member	Term Ending
John Polanski	December 31, 2026

Motion by: Edward Whittaker Seconded by: Steve Gerberry  
 Vote: Steven Gerberry - Yes Richard Harkins - Vote Edward Whittaker - Yes  
 Motion Carried

23-195 Motion to **reappoint Cathy Zapka to a five (5) year term on the board of Zoning Appeals**, term commencing January 1, 2024 and term ending December 31, 2028; and to set the board of board of Zoning Appeals rate of compensation at \$25 per meeting attended for the board members and for the alternate board members. The Trustees would like to thank Richard for his interest in serving on the board.

Board of Zoning Appeals	
Member	Term Ending
Charles Colburn	December 31, 2024
Richard Cross	December 31, 2025
Patrick Glunt	December 31, 2026
Donald Johnson	December 31, 2027
Cathy Zapka	December 31, 2028
Alternate Member	Term Ending
Richard Rostan	December 31, 2027

Motion by: Steve Gerberry Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes Richard Harkins - Vote Edward Whittaker - Yes  
 Motion Carried

23-196 Motion to **authorize Township Fiscal Officer, Fred Bobovnyk, to solicit proposals for a design-build contract for the construction of the Multi-Jurisdictional Training and Community Center** at the Township Park located at 1388 Stewart Street, Mineral Ridge, Ohio 44440. The Township has secured \$500,000.00 from the FY2020-2021 Ohio Capital Budget Appropriation and \$300,000.00 from the Appalachian Regional Commission which totals \$800,000.00 in grant funds available for the construction of the center.

Motion by: Edward Whittaker Seconded by: Steve Gerberry  
 Vote: Steven Gerberry - Yes Richard Harkins - Vote Edward Whittaker - Yes  
 Motion Carried

**Public Comments:**

Open Comments

**Next Meetings:**



**RECORD OF PROCEEDINGS**

For the Weathersfield Township Trustees Regular Meeting

Held on Tuesday, December 12, 2023 at 7:00 PM

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Next Meetings: Thursday, December 21, 2023, at 3:30 PM, Thursday, January 4, 2024, at 3:30 PM; Tuesday, January 9, 2024 at 6:30 PM; and Tuesday, January 9, 2023 at 7:00 PM.

**Adjournment:**

23-197 Motion to *adjourn the meeting*.

Motion by: Steve Gerberry      Seconded by: Edward Whittaker  
Vote: Steven Gerberry - Yes    Richard Harkins - Vote      Edward Whittaker - Yes  
Motion Carried

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Fred Bobovnyk, Fiscal Officer

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Steven J. Gerberry, Trustee

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Richard T. Harkins, Trustee

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Edward K. Whittaker, Trustee