

January 10, 2017

Mr. Gerberry called the meeting to order.

**Roll call:**                    H. Gilson Blair – present                    Steven J. Gerberry – present  
                                      Marvyn J. McBride – present                Fred R. Bobovnyk – present

**Correspondence/Announcements:**

- The Trustees are coordinating a local government stakeholders meeting as a result of the court ordered reopening of the AWMS deep injection well. The purpose of the meeting is to ensure that all local government stakeholders are prepared to jointly respond to any possible seismic activity and the resulting damage that may occur to local infrastructure. The meeting date, time, and location have not yet determined but we are hopeful that the meeting will be scheduled within the next several weeks.
- The Trustees and Fiscal Officer have completed the end-of-year budget processing and have developed the 2017 budget that will be adopted next month.

**Financial Report – Fiscal Officer Fred R. Bobovnyk:**

1. Monthly report was given to the Board.
2. Drawing of warrants
3. Minutes (1set)

**Administrator's Report – Dave Rouan**

January 10, 2017

**Administrator's Monthly Report – November 2016**

**Administrative Announcements**

1. *The Trustees would like to thank everyone for attending their Holiday Tree Lighting Ceremony* that was held at the community park in the gazebo on Saturday, December 3<sup>rd</sup>, 2016. The event was a great success and was well attended.

**Highway Department**

1. We completed 13 Work Orders during the month of October.
2. We completed miscellaneous roadway repairs and maintenance.
3. We worked on patching of our roadways.
4. Monthly check of the roadways and signs were completed.

**Cemetery**

1. See attached Cemetery Report

Respectfully submitted:

Dr. David A. Rouan, AICP  
Township Administrator

January 10, 2017

**Cemetery Report Dave Rouan**

(Prepared by Melissa Ritchie)

November 2016

Cemetery  
Sales/Financial Report

Location Status Owner(s)	Purchase Plan Price	Perpetual Care Plan		Opening Cost	Deed Nbr Date of Deed Sales Agent	Deed Notes
		Price	OT Cost			
KC-I-2159-4 Occupied Bozin, Patty	\$750.00	\$0.00	\$0.00	\$500.00	2016-221 11/10/2016	
KC-NEW E-341-1 Occupied	\$0.00	\$0.00	\$0.00	\$800.00		

Nelch Hill - MC 900.00  
Sat OT/ 750.00

November Totals:

Grave sales 750.00  
 Opening-Closing 2300.00  
 Saturday OT 750.00  
\$ 3,800.00  
 MR.

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## Fee Collection Wide Report

Sorted by Source

Date	Received From	Source	Fee Paid For	Permit	Recv By	How Paid	Check #	Fee	Receipt
11/01/2016	JEFFREY RODEN	ZN003188	Fence	6019	MSR	Cash		\$20.00	RN-0000148
11/03/2016	Sam Pizualo Homes	ZN003190	Home Addition	6021	MSR	Check	45032	\$600.00	RN-0000151
11/03/2016	STEVEN M. KASCAK	ZN003191	Fence	6022	MSR	Cash		\$20.00	RN-0000149
11/03/2016	SIGN VISION CO., INC.	ZN003192	Sign	6023	MSR	Check	25171	\$250.00	RN-0000150
11/04/2016	CHRISTOPHER FREY	ZN003193	Fence	6024	MSR	Cash		\$20.00	RN-0000153
<b>Fees Collected</b>								<b>\$910.00</b>	

**Total Fees Collected \$910.00**

January 10, 2017

Report Dates From 11/1/2016 to 11/30/2016		
CODE	Complaint Code Description	Number
ABC	ABANDONED 911 CALL	7
ABV	ABANDONED VEHICLE	1
AC	ANIMAL COMPLAINT	13
AD	ALARM DROP	45
APD	ASSIST POLICE DEPARTMENT	4
AS	ASSAULT	1
ATL	ATTEMPT TO LOCATE	2
BE	BREAKING AND ENTERING	8
BOLO	BE ON THE LOOKOUT	1
C10	ASSIST OFFICER	1
C2	CRASH PROPERTY DAMAGE	17
C4P	CRASH WITH REPORTED INJURIES	6
CD	CRIMINAL DAMAGING	4
CIV	CIVIL COMPLAINT	1
CKW	CHECK WELFARE	6
CM	CRIMINAL MISCHIEF	1
COURT	COURT	1
CPS	COURT PAPER SERVICE	1
CT	CRIMINAL TRESPASS	1
CUS	CUSTODY PROBLEM	1
DA	DRUG ACTIVITY	2
DAV	DISABLED VEHICLE	9
DIS	DISTURBANCE	7
DM	DELIVER MESSAGE OR NOTIFICATION	
DOM	DOMESTIC	5
DUM	DUMPING SOLIDS OR LIQUIDS	2
EADP	ALARM DROP MEDICAL	2
EAPP	ADORNINAL PAIN	1
EBLEEDP	BLEEDING	2
ECHOKEP	CHOKING	1
EGIP	GENERAL ILLNESS	2
EFALLP	FALL	2
ELAP	LIFT ASSIST	1
EMSP	EMERGENCY MEDICAL ASSISTANCE	
EODP	OVERDOSE	4
ESEIZEP	SEIZURE	1
ESOBP	SHORTNESS OF BREATH	1
ESTROKEP	STROKE	1
ESUIP	SUICIDE	1
ETIEP	TRAUMATIC INJURY	
EUIP	UNCONSCIOUS/FAINTED	2
EUIP	EMS UNKNOWN PROBLEM/UNCLASSIFIED	2
FBCP	BURNING COMPLAINT	2
FELEP	ELECTRICAL FIRE	1
FFADP	FIRE ALARM DROP	2
EGASP	GAS LEAK	2
FG	FORGERY	
FGT	FIGHT	1
FVFP	VEHICLE FIRE	1
FWTDP	WIRES/TREES DOWN	4
FINFP	FIRE INFO POLICE	



January 10, 2017

**Fire Report – Chief Randy Pugh**

**WEATHERSFIELD**

**District Summary Report**

**Alarm Date Between {11/01/2016} And {11/30/2016}**

District	Situation Type	Dollar Loss	# of Incid's	F.S. Injury	Civ. Injury	F.S. Death	Civ. Death
40	143 Grass fire	\$0	1	0	0	0	0
<b>Total for all Fires in District</b>		\$0	1	0	0	0	0
40	321 EMS call, excluding vehicle accident	\$0	1	0	0	0	0
40	322 Motor vehicle accident with injuries	\$0	3	0	0	0	0
40	622 No Incident found on arrival at dispatch	\$0	1	0	0	0	0
40	661 EMS call, party transported by non-fire	\$0	7	0	0	0	0
<b>Totals for All Non-Fires in District</b>		\$0	12	0	0	0	0
<b>Total for All Incidents in District</b>		\$0	13	0	0	0	0
41	138 Off-road vehicle or heavy equipment fire	\$0	1	0	0	0	0
41	150 Outside rubbish fire, Other	\$0	1	0	0	0	0
<b>Total for all Fires in District</b>		\$0	2	0	0	0	0
41	251 Excessive heat, scorch burns with no	\$0	1	0	0	0	0
41	324 Motor Vehicle Accident with no injuries	\$0	1	0	0	0	0
41	412 Gas leak (natural gas or LPG)	\$0	2	0	0	0	0
41	440 Electrical wiring/equipment problem,	\$0	1	0	0	0	0
41	444 Power line down	\$0	1	0	0	0	0
41	500 Service Call, other	\$0	1	0	0	0	0
41	561 Unauthorized burning	\$0	1	0	0	0	0
41	622 No Incident found on arrival at dispatch	\$0	1	0	0	0	0
41	661 EMS call, party transported by non-fire	\$0	10	0	0	0	0
41	700 False alarm or false call, Other	\$0	3	0	0	0	0
<b>Totals for All Non-Fires in District</b>		\$0	22	0	0	0	0
<b>Total for All Incidents in District</b>		\$0	24	0	0	0	0
42	322 Motor vehicle accident with injuries	\$0	1	0	0	0	0
42	500 Service Call, other	\$0	2	0	0	0	0
42	611 Dispatched & cancelled en route	\$0	1	0	0	0	0
42	661 EMS call, party transported by non-fire	\$0	3	0	0	0	0
42	700 False alarm or false call, Other	\$0	1	0	0	0	0
<b>Totals for All Non-Fires in District</b>		\$0	8	0	0	0	0
<b>Total for All Incidents in District</b>		\$0	8	0	0	0	0
<b>Grand Total for All Incidents</b>		\$0	45	0	0	0	0

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**Attorney's Report – Attorney Cherry Poteet**

**ATTORNEYS' REPORT**

TO: MR. GIL BLAIR, CHAIRMAN  
MR. STEVEN J. GERBERRY, VICE CHAIRMAN  
MR. MARVIN MCBRIDE, TRUSTEE  
MR. FRED R. BOBOVNYK, FISCAL OFFICER  
MR. DAVID ROUAN, TOWNSHIP ADMINISTRATOR

FROM: CHERRY LYNNE POTEET, ESQ.

DATE: December 20, 2016

Below is a report of this month's litigation activity.

1. *Weathersfield Township v. GTBL Development Corp.*  
Trumbull Cty. Ct. C.P. Case No. 2016 CV 1872

The parties have been negotiating a settlement agreement. The hearing on the motion for preliminary injunction has been rescheduled to January 6, 2017, pending the resolution.

2. *James Morgan v. Weathersfield Township*  
Trumbull Cty. Ct. C. P. Case No. 2016CV1910

Discovery is being conducted by both parties. A first status conference is scheduled for Tuesday January 17, 2017.

If you have any questions or comments regarding this Attorneys' Report or any pending Township legal matters, please feel free to contact us.

Sincerely,

Cherry Lynne Poteet, Esq.

**New Business:**

17-004 Mr. Blair made a motion to approve the consent agenda, which includes the following:

- Minutes from the Regular Meeting on December 20, 2016 at 7:00PM
- Drawing warrants upon our treasury and paying township bills.

Mr. McBride seconded the motion.

Vote: Mr. Blair - yes      Mr. McBride – yes      Mr. Gerberry – yes

Motion carried.

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17-005            Mr. McBride made a motion to accept the resignation of Zoning board of  
 Resignation    Appeals member June Lucas, with regret, effective December 31<sup>st</sup>, 2016.  
 J Lucas           We are grateful for her extended community service and the leadership that  
                          she has provided while serving the residents of our community. The  
                          Township will continue to consult June for her wisdom and guidance in the  
                          future.  
                          Mr. McBride seconded the motion.  
                          Vote: Mr. McBride – yes    Mr. Blair - yes            Mr. Gerberry – yes  
                          Motion carried.

17-006            Mr. Blair made a motion to appoint Richard Harkins to the unexpired term on  
 Appoint           the Zoning Board of Appeals, term beginning January 1<sup>st</sup>, 2017 and term  
 R Harkins        ending December 31<sup>st</sup>, 2021. Richard Harkins will be filling the unexpired  
                          term left vacant by the resignation of June Lucas.  
                          Mr. McBride seconded the motion.  
                          Vote: Mr. Blair - yes            Mr. McBride – yes    Mr. Gerberry – yes  
                          Motion carried.

17-007            Mr. McBride made a motion to authorize Township Administrator David  
 D Rouan           Rouan to participate in the Weathersfield Local School District’s new Junior  
 Jr. Achieve        Achievement Program. Junior Achievement’s purpose is to inspire and  
                          prepare young people to succeed. Junior Achievement maintains an active  
                          vision on how we can have a positive impact on the lives of students.  
                          Mr. Blair seconded the motion.  
                          Vote: Mr. McBride – yes    Mr. Blair - yes            Mr. Gerberry – yes  
                          Motion carried.

17-008            Mr. McBride made a motion to adjourn the meeting.  
 Adjourn           Mr. Gerberry seconded the motion.  
                          Vote: Mr. McBride – yes    Mr. Gerberry – yes    Mr. Blair – yes  
                          Motion carried.

**Next Meetings:**    Caucus:            Thursday, February 2<sup>nd</sup>, 2017 at 8:00 AM  
                          Meeting:          Tuesday, February 14<sup>th</sup>, 2017 at 7:00 PM.  
                          The Trustees open forum begins at 6:15 PM.

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*Fred R. Bobovnyk, Fiscal Officer*

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*Steven J. Gerberry, Chairman*

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*H. Gilson Blair, Vice-Chairman*

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*Marvin J. McBride, Trustee*