

## RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting

Held on Tuesday, January 11, 2022 at 7:00 PM

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**Call to order:** Steve Gerberry

**Pledge:** Completed

**Prayer:** Steve Gerberry

**Roll Call:** Steven J. Gerberry - Present      Richard Harkins - Present  
Edward K. Whittaker - Present      Fred R. Bobovnyk - Present

**Correspondence/Announcements:**

- The **Trustees would like to mention that Governor DeWine sent two handwritten notes to the Township saying that it was so nice being with everyone when he was in town** to announce the award of the \$3 million grant award from the Water and Wastewater Infrastructure Grant Program through the Department of Development for our elevated water storage tank and booster pump station project.

**Reports:**

- Financial Report – Presented by Fred Bobovnyk
- Administrator’s Report – Presented by David Rouan
- Zoning Report – Presented by Melissa Murphy
- Police Report – Presented by Chief Michael Naples
- Fire Report – Presented by Fire Chief Tom Lambert
- Lane LifeTrans Report – Presented by Lane's Chief Tom Lambert
- Law Director’s Report – Presented by Cherry Potet

Note: All reports are on file in the Fiscal Officer’s office.

Comments from the public will be heard on agenda items at this time; there will still be an opportunity for individuals to address the Board during our public comments part of the meeting.

**Old Business:**

None

**New Business:**

22-004 Motion to **approve the consent agenda**, which includes the following:

- **Minutes from the Regular Meeting that was held on** Tuesday, December 14, 2021 at 7:00 PM;
- **Drawing warrants upon our treasury and paying township bills;** and
- **The Then and Now’s pursuant to the list provided by the Fiscal Officer.**

Motion by: Rich Harkins      Seconded by: Steve Gerberry

Vote: Steven Gerberry - Yes      Richard Harkins - Yes      Edward Whittaker - Yes

Motion Carried

22-005 Motion to **transfer \$137,462.07 from the General Fund to the Public Works Commission Projects Fund** effective December 31, 2021.

Motion by: Edward Whittaker      Seconded by: Rich Harkins

Vote: Steven Gerberry - Yes      Richard Harkins - Yes      Edward Whittaker - Yes

Motion Carried

22-006 **Motion to adopt a Resolution establishing the American Rescue Plan (ARP) Local Fund, allocating ARP funds received to revenue loss, and electing the Standard Allowance as defined by the Final Rule to be used for government services.**

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WHEREAS, the American Rescue Plan Act of 2021 (“ARP”), a \$1.9 trillion economic COVID-19 stimulus package, was signed into law on March 11, 2021 to provide monetary relief to address the continued impact of COVID- 19 on the economy, public health, state and local governments, individuals, and businesses; and

WHEREAS Weathersfield Township is a recipient of ARP funding as a non-entitlement unit of local government; and

WHEREAS the Final Rule issued by the U.S. Department of the Treasury on January 7, 2022 provides that recipients including the Township can elect to use a Standard Allowance for revenue loss of up to ten million dollars, to be used for the provision of government services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Weathersfield Township, Trumbull County, Ohio, that:

SECTION 1. The Board hereby establishes the ARP Local Fund, to account for revenues and expenditures related to the funds received by the Township through the American Rescue Plan Act of 2021.

SECTION 2. The Board elects to allocate all funds received pursuant to the American Rescue Plan Act of 2021 not previously allocated by the Board to revenue loss and elects the Standard Allowance as defined by the Final Rule. All ARP funds received not previously allocated by the Board will be expended for the provision of government services consistent with the requirements of the ARP and other applicable laws, regulations, and guidance.

SECTION 3. The Township Fiscal Officer is hereby instructed and authorized to take the actions necessary to implement this Resolution and file the required reports of the ARP Funds received and expended.

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
Steven Gerberry - Yes                      Vote: Richard Harkins - Yes    Edward Whittaker - Yes  
Motion Carried

- 22-007 Motion to **accept a \$25 donation from Todd Murdock of Mineral Ridge for the Police Department.** Todd is a long-time resident of Weathersfield Township and has always supported the Township.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
Motion Carried

- 22-008 Motion to **renew our membership with the Trumbull County Regional Council of Governments for a term of five-year, term beginning January 1, 2022.** The fee for the five-year term is \$200.00.

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
Motion Carried

- 22-009 Motion to **adopt the permanent appropriations and permanent revenues for budget year 2022** on a level of control for the General Fund at the line item basis and on a level of control for all remaining funds at the fund basis: to request an Amended Official Certificate of Estimated Resources from the Trumbull County Budget Commission; and to request the Budget Certification stating that our appropriations do not exceed our Amended Official Certificate of Estimated Resources from the Trumbull County Budget Commission, effective January 1, 2022.

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<b>Proposed Appropriations For 2022 - General (Fund 1000)</b>		
<b>Account Code</b>	<b>Account Name</b>	<b>Appropriation</b>
1000-110-111-0000	Salaries - Trustees	\$17,500.00
1000-110-121-0000	Salary - Township Fiscal Officer	\$8,500.00
1000-110-122-0000	Salaries - Township Fiscal Officer's Staff	\$44,500.00
1000-110-131-0000	Salary - Administrator	\$35,500.00
1000-110-190-0000	Other - Salaries	\$6,000.00
1000-110-211-0000	Ohio Public Employees Retirement System	\$78,000.00
1000-110-212-0000	Social Security	\$80.00
1000-110-213-0000	Medicare	\$4,000.00
1000-110-221-0000	Medical/Hospitalization	\$53,000.00
1000-110-222-0000	Life Insurance	\$2,000.00
1000-110-223-0000	Dental Insurance	\$3,500.00
1000-110-224-0000	Vision Insurance	\$900.00
1000-110-230-0000	Workers' Compensation	\$7,500.00
1000-110-311-0000	Accounting and Legal Fees	\$21,500.00
1000-110-312-0000	Auditing Services	\$7,500.00
1000-110-313-0000	Uniform Accounting Network Fees	\$3,700.00
1000-110-314-0000	Tax Collection Fees	\$6,000.00
1000-110-330-0000	Travel and Meeting Expense	\$500.00
1000-110-342-0000	Postage	\$1,000.00
1000-110-343-0000	Postage Machine Rental	\$350.00
1000-110-345-0000	Advertising	\$700.00
1000-110-360-0000	Contracted Services	\$35,000.00
1000-110-360-0005	Contracted Services {DEMOLITION}	\$5,000.00
1000-110-360-0058	Contracted Services {Trumbull County Engineer}	\$1,700.00
1000-110-381-0000	Property Insurance Premiums	\$5,500.00
1000-110-382-0000	Liability Insurance Premiums	\$4,250.00
1000-110-410-0000	Office Supplies	\$3,400.00
1000-110-420-0000	Operating Supplies	\$5,500.00
1000-110-591-0000	Contributions to Other Organizations	\$750.00
1000-110-599-0000	Other - Other Expenses	\$4,000.00
1000-120-190-0000	Other - Salaries (Zoning Department)	\$55,000.00
1000-120-323-0000	Repairs and Maintenance	\$2,000.00
1000-120-341-0000	Telephone	\$3,750.00
1000-120-351-0000	Electricity	\$12,000.00
1000-120-352-0000	Water and Sewage	\$1,650.00
1000-120-353-0000	Natural Gas	\$3,750.00
1000-130-212-0000	Social Security	\$100.00
1000-130-500-0000	Other	\$9,500.00
1000-190-380-0067	Insurance and Bonding {Insurance Fire Demo}	\$10,000.00
1000-310-360-0000	Contracted Services	\$5,600.00
1000-420-370-0000	Payment to Another Political Subdivision	\$28,000.00
1000-610-500-0057	Other {Festivals}	\$10,500.00
1000-760-730-0000	Improvement of Sites	\$1,500.00
1000-910-910-0000	Transfers - Out	\$172,356.80
<b>Total Proposed Expenditures:</b>		<b>\$683,036.80</b>
<b>Expenditures (Over)/Under Anticipated Revenue:</b>		<b>\$12,902.86</b>

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2022 Amended Official Certificate of Estimated Resources						
Fund	1/1/2022 Cash Balance	1/1/2022 Encumbered	Unencumbered Cash Balance	Anticipated Tax Revenue	Anticipated Other Sources	Total Available Resources
General	\$391,439.92	\$8,131.03	\$383,308.89	\$364,973.38	\$336,068.12	\$1,084,350.39
<b>Total General Fund:</b>	<b>\$391,439.92</b>	<b>\$8,131.03</b>	<b>\$383,308.89</b>	<b>\$364,973.38</b>	<b>\$336,068.12</b>	<b>\$1,084,350.39</b>
MVL	\$28,906.98	\$180.00	\$28,726.98	\$0.00	\$70,075.00	\$98,801.98
Gas Tax	\$76,828.39	\$11.08	\$76,817.31	\$0.00	\$105,587.00	\$182,404.31
Road & Bridge	\$17,541.83	\$402.61	\$17,139.22	\$0.00	\$30,000.00	\$47,139.22
Cemetery	\$37,037.04	\$180.34	\$36,856.70	\$0.00	\$103,750.00	\$140,606.70
Police	\$496,170.39	\$4,937.12	\$491,233.27	\$1,041,367.96	\$747,900.00	\$2,280,501.23
Fire	\$232,476.54	\$2,270.84	\$230,205.70	\$381,902.23	\$27,050.00	\$639,157.93
Drug Law Enforcement	\$15,611.37	\$0.00	\$15,611.37	\$0.00	\$19,000.00	\$34,611.37
Enfrc. & Education	\$3,341.02	\$0.00	\$3,341.02	\$0.00	\$500.00	\$3,841.02
Coronavirus Relief Fund	\$41.00	\$0.00	\$41.00	\$0.00	\$0.00	\$41.00
American Rescue Plan	\$419,715.25	\$0.00	\$419,715.25	\$0.00	\$419,730.37	\$839,445.62
Lighting Districts	\$17,645.20	\$921.84	\$16,723.36	\$0.00	\$46,335.00	\$63,058.36
<b>Total Speical Revenue:</b>	<b>\$1,345,315.01</b>	<b>\$8,903.83</b>	<b>\$1,336,411.18</b>	<b>\$1,423,270.19</b>	<b>\$1,569,927.37</b>	<b>\$4,329,608.74</b>
Bond/Note Retirement	\$0.36	\$0.00	\$0.36	\$0.00	\$0.00	\$0.36
<b>Total Bond/Note Retirement:</b>	<b>\$0.36</b>	<b>\$0.00</b>	<b>\$0.36</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.36</b>
Capital Projects	\$0.10	\$0.00	\$0.10	\$0.00	\$500,000.00	\$500,000.10
Public Works	\$137,462.07	\$137,462.07	\$0.00	\$0.00	\$292,211.80	\$292,211.80
<b>Total Capital Projects &amp; Public Works:</b>	<b>\$137,462.17</b>	<b>\$137,462.07</b>	<b>\$0.10</b>	<b>\$0.00</b>	<b>\$792,211.80</b>	<b>\$792,211.90</b>
<b>Total:</b>	<b>\$1,874,217.46</b>	<b>\$154,496.93</b>	<b>\$1,719,720.53</b>	<b>\$1,788,243.57</b>	<b>\$2,698,207.29</b>	<b>\$6,206,171.39</b>

Motion by: Rich Harkins      Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes      Edward Whittaker - Yes  
 Motion Carried

22-010 Motion to **acknowledge the retirement of Dean Longwell** effective January 31, 2022.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Abstained      Edward Whittaker - Yes  
 Motion Carried

Public meeting on the issue of Dean Longwell being rehired as a reemployed retirant in the position of a Truck Driver Class #1 within the Road Department during his PERS service retirement. Anyone wishing to speak on this proposed rehire may do so. (There were no comments offered.)

22-011 Motion **to rehire, as a reemployed retirant, Dean Longwell as a Truck Driver Class #1 within the Road Department** effective February 1, 2022. Dean will be paid at 80% of his former hourly rate and all other terms and conditions of employment will remain the same pursuant to and in accordance with the OCSEA Collective Bargaining Agreement as adopted by Resolution #20-114.

Motion by: Edward Whittaker    Seconded by: Steve Gerberry  
 Vote: Steven Gerberry - Yes    Richard Harkins - Abstained      Edward Whittaker - Yes  
 Motion Carried

22-012 **WHEREAS, the Weathersfield Township Board of Trustees wishes to honor the life, service, and ultimate sacrifice of Seaman Dennis Neil Johnston, a 1966 graduate of McDonald High School.** He enlisted in the Navy serving with the 3<sup>rd</sup> Marine Division, 1<sup>st</sup> Battalion, 9<sup>th</sup> Marines, H S Company, with a specialty of Hospitalman; and

WHEREAS, Seaman Johnston gave his life while in active service to the United States in the Vietnam War. He was killed in action on April 16, 1968 while engaging hostile forces during the battle of Khe Sanh on the south slope of Hill 689 in Quang Tri Province, South Vietnam. He was just twenty years old and was the only graduate of McDonald High School to fall in Vietnam; and

WHEREAS, for his bravery, he was awarded the Purple Heart, the Combat Action Ribbon, the National Defense Service Medal, the Vietnam Campaign Medal, the Vietnam Service Medal, the Navy Presidential Unit Citation, the Vietnam Gallantry Cross, the Navy Good Conduct Medal, and the Navy Expeditionary Medal; and

WHEREAS, Seaman Johnston is honored on the Vietnam Veterans Memorial in Washington, D.C. and likewise, the people of Weathersfield Township wish to honor and

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remember his life, service, and sacrifice to his country, and honor his family members who still reside the area by designating the portion of McDonald Avenue in Weathersfield Township near McDonald High School a memorial in his honor.

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of Weathersfield Township hereby designates the portion of McDonald Avenue from Ohltown McDonald Road/West Second Street continuing south to Watson Marshall Road as the "DENNIS NEIL JOHNSTON MEMORIAL BOULEVARD"; and

BE IT FURTHER RESOLVED, that Weathersfield Township shall install the sign that will be donated by others along the road reflecting this Memorial designation.

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

- 22-013 Motion to **increase the hourly rate for part-time police officers from \$11.00/hour to \$18.00/hour** effective January 3, 2022. The reason for this increase is for retention/attraction purposes for part-time police officers within our department.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

- 22-014 Motion to **accept the resignation of police officer Kenneth Griffin, Jr. effective December 26, 2021.** Kenny has accepted a position with the Liberty Township Police Department.

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

### Public Comments:

Open Comments

### Next Meetings:

Next Meetings: Thursday, January 20, 2022, at 3:30 PM; Thursday, February 3, 2022 at 3:30 PM; and Tuesday, February 8, 2022 at 7:00 PM.

### Adjournment:

- 22-015 Motion to **adjourn the meeting.**

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

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Fred Bobovnyk, Fiscal Officer

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Steven J. Gerberry, Trustee

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Richard T. Harkins, Trustee

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Edward K. Whittaker, Trustee