

RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting

Held on Tuesday, June 9, 2020 at 7:00 PM

Call to order: Steve Gerberry

Pledge: Completed

Prayer: Steve Gerberry

Roll Call: Marvin J. McBride - Present Steven J. Gerberry - Present
 Rich Harkins - Present Fred R. Bobovnyk - Present

Correspondence/Announcements:

- The **Trustees are pleased to announce that the police department received a \$500.00 grant from the Ohio Attorney General's Office** for completing the Ohio Attorney General's threat Assessment Training through the eOPOTA program.
- The **Trustees would like to welcome a new restaurant to our community, the Post Office Pub** is located on Main Street in Mineral Ridge.
- **717 Credit Union expects to have the Personal Teller Machine operational by the end of August** at the community park.
- The **Trustees would like to remind our residents that they are keeping a list of residents that are interested in switching their electric service to Ohio Edison/First Energy.** Please contact the Township if you would like to be added to this list.
- The **Trustees would like to announce their 2020 Residential Tree Limb Chipping Program.** The 2020 Residential Tree Limb Chipping Program begins on Friday May 8th, 2020 and will continue each Friday through Friday October 24th, 2020. For tree limb pick-up, you must call the Township by Thursday of each week to be placed on the list for a Friday pick-up. Please keep the following rules and procedures in mind:
 - This program is intended for residential tree limbs up to 3 inches in diameter.
 - The tree limbs must be placed at the curbside with all the cut ends aligned with each other toward the street.
 - No shrubs, stumps, roots, lumber, or railroad ties will be accepted. All tree limbs must be free from vines.
 - We are not a tree removal service; if you are having a tree professionally removed let them do the entire job, you must have them take the tree limbs as well.

Reports:

- Financial Report – Presented by Fred Bobovnyk
- Administrator's Report – Presented by David Rouan
- Zoning Report – Presented by Melissa Murphy
- Police Report – Presented by Chief Michael Naples
- Fire Report – Presented by Captain Jeff Tucker
- Lane LifeTrans Report – Presented by Jeff Tucker
- Law Director's Report – Presented by Cherry Poteet
- Regional Chamber's Report – Presented by Steve Gerberry

Note: All reports are on file in the Fiscal Officer's office.

Comments from the public will be heard on agenda items at this time; there will still be an opportunity for individuals to address the Board during our public comments part of the meeting.

Old Business:

None

New Business:

20-054 Motion to **approve the consent agenda**, which includes the following:

- **Minutes from the Regular Meeting** Tuesday, May 12, 2020 at 7:00 PM;

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- ***Drawing warrants upon our treasury and paying township bills;*** and
- ***The Then and Now's pursuant to the list provided by the Fiscal Officer.***

Motion by: Marvin McBride Seconded by: Rich Harkins
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried

- 20-055 Motion to ***authorize Township Administrator David Rouan, to execute, on behalf of the board of Trustees, the Pass-Through Grant Agreement by and between the Ohio Department of Commerce and Weathersfield Township.*** The grant is for an amount up to \$150,000.00 and the purpose of the grant is for Phase I of the work associated with the Weathersfield Township Multi-Jurisdictional Center located at our community park. This revenue was awarded to the Township from the Capital Budget for Fiscal Years 2018-2019 and will be used to reimburse the Township for work completed to date.

Motion by: Rich Harkins Seconded by: Marvin McBride
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried

- 20-056 Motion to ***transfer \$15,000.00 from the General Fund to the Road and Bridge Fund*** effective May 21, 2020.

Motion by: Marvin McBride Seconded by: Rich Harkins
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried

- 20-057 Motion to ***renew our liability and property insurance coverage and policies through the Ohio Township Risk Management Authority (OTARMA)*** for a term of one (1) year commencing July 15th, 2020 through July 14th, 2020 for the ensuing policy year and to authorize Township Administrator David Rouan to execute, on behalf of the board of Trustees, all documents necessary to continue coverage.

Motion by: Rich Harkins Seconded by: Marvin McBride
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried

- 20-058 Motion to ***authorize Township Administrator David Rouan to enter into an agreement, on behalf of the board of Trustees, for management services with Matrix Claims Management, Inc.*** of Cincinnati, Ohio for the purpose of Employer Risk/Claim Representative (ERC) with the Ohio Bureau of Workers' Compensation and the Industrial Commission of Ohio for a term of one year commencing July 12th, 2020 and ending July 11th, 2021 and the fee for the service is \$1,276.00.

Motion by: Marvin McBride Seconded by: Rich Harkins
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried

- 20-059 Motion to ***authorize Township Administrator David Rouan, on behalf of the board or Trustees, to enter into an agreement for continued coverage with CareWorksComp*** of Dublin, Ohio for our Ohio Bureau of Workers' Compensation Managed Care Organization (MCO).

Motion by: Rich Harkins Seconded by: Marvin McBride
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried

- 20-060 Motion to ***authorize Township Administrator David Rouan, on behalf of the board or Trustees, to enter into a Scheduled Maintenance Agreement with Professional Engine Systems of Canfield, Ohio*** for an amount of \$1,587.53 for a term of one (1) year commencing July 1st, 2020 through June 30th, 2021. The purpose of the maintenance

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agreement is for an annual inspection, oil, and filter change for each of the four (4) generators.

Motion by: Marvin McBride Seconded by: Rich Harkins
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Status

- 20-061 WHEREAS, the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; WHEREAS, the Ohio General Assembly established a process for distributing funds provided by the "Coronavirus Aid, Relief, and Economic Security Act" in Senate Bill 310 of the 133rd General Assembly (SB 310); WHEREAS, SB 310 requires subdivisions receiving funds under Section 1 of the act, to pass a resolution affirming that funds from the County Coronavirus Relief Distribution Fund may be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds; and WHEREAS, Weathersfield Township is requesting its share of funds from the Trumbull County Coronavirus Relief Distribution Fund.

NOW THEREFORE, be it resolved that the Board of Trustees of Weathersfield Township affirms that all funds received from the Trumbull County Coronavirus Relief Distribution Fund pursuant to SB 310 be expended only to cover costs of the Township consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations and guidance only to cover expenses that:

- (1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- (2) Were not accounted for in Weathersfield Township's most recently approved budget as of March 27, 2020; and
- (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

FURTHERMORE, in compliance with SB 310, be it resolved by the Board of Trustees of Weathersfield Township that the Weathersfield Township Fiscal Officer take all necessary action to:

- (1) On or before October 15, 2020, pay any unencumbered balance of money in the Weathersfield Township's local coronavirus relief fund to the Trumbull County Treasurer;
- (2) On or before December 28, 2020, pay the balance of any money in the Trumbull Township's local coronavirus relief fund to the state treasury in the manner prescribed by the Director of the Ohio Office of Budget and Management; and
- (3) Provide any information related to any payments received under SB 310 to the Director of the Ohio Office of Budget and Management as requested.

Motion by: Marvin McBride Seconded by: Rich Harkins
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried

- 20-062 Motion to ***appoint Township Administrator David Rouan as the authorized representative and grant contact for the Weathersfield Township – CARES Act – Coronavirus Relief Fund SB 310 Local Distribution grant application and to authorize the application to be completed and filled.***

Motion by: Rich Harkins Seconded by: Marvin McBride
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried

- 20-063 Motion to enter into the ***Supplemental Police Services Agreement with the Trumbull Metropolitan Housing Authority (TMHA)***. This agreement shall be in effect from July 1st, 2020 through June 30th, 2021 for the provision of specific police services associated with the TMHA's security programs. TMHA desires to contract with Weathersfield Township, by and through its police department, for additional police services to create a drug and crime free environment and to provide for the safety and protection of the residents.

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 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried

20-064 Motion to ***amend Section 11 – Appearance and Uniform of the Policies and Procedures for the Police Department*** as recommended by the police chief and law director.

Motion by: Rich Harkins Seconded by: Marvin McBride
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried

20-065 Motion to ***promote Cassidy Claar from junior Firefighter to probationary Firefighter*** effective June 9th, 2020. The board of Trustees would like to thank Cassidy for her interest in becoming a Weathersfield Township Firefighter and for her volunteerism and commitment to the residents of our Township.

Motion by: Marvin McBride Seconded by: Rich Harkins
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried

20-066 Motion to ***promote Jackson Lambert from junior Firefighter to probationary Firefighter*** effective June 9th, 2020. The board of Trustees would like to thank Jackson for his interest in becoming a Weathersfield Township Firefighter and for his volunteerism and commitment to the residents of our Township.

Motion by: Marvin McBride Seconded by: Rich Harkins
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried

20-067 Motion to ***promote Maddison Herbert from junior Firefighter to probationary Firefighter*** effective June 9th, 2020. The board of Trustees would like to thank Maddison for her interest in becoming a Weathersfield Township Firefighter and for her volunteerism and commitment to the residents of our Township.

Motion by: Rich Harkins Seconded by: Marvin McBride
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried

20-068 Motion to ***acknowledge and authorize the administrative staff to work remotely and from the office during the pandemic*** from Friday, March 19th, 2020 until Friday, May 8th, 2020; the administrative employees will work staggered hours when they do work from the office during this time so they do not interact directly with other; to ***acknowledge and authorize the road department staff to work amended hours during the pandemic from Friday, March 19th, 2020 until Friday, May 8th, 2020: the road department employees will receive their work direction and assignments from the administrator and will not enter the shop at the same time or ride in the same vehicles;*** and to ***acknowledge and authorize the fire department to staff station #41 during the hours of 8:00 AM – 5:00 PM seven (7) days a week with two (2) to three (3) firefighters during the pandemic*** from Sunday, March 1st, 2020 until Thursday, December 31st, 2020. This motion is based upon guidance received from Keith Faber, Ohio Auditor of State, during his Managing Local Government Finances in an Emergency webinar on Thursday, May 28th, 2020.

Motion by: Rich Harkins Seconded by: Marvin McBride
 Vote: Steve Gerberry - Yes Rich Harkins - Yes Marvin McBride - Yes
 Motion Carried

Public Comments:

Open Comments

Next Meetings: Every Thursday at 7:00 AM and Tuesday July 14, 2020 at 7:00 PM

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Adjournment:

20-069 Motion to ***adjourn the meeting.***

Motion by: Marvin McBride

Seconded by: Rich Harkins

Vote: Steve Gerberry - Yes

Rich Harkins - Yes

Marvin McBride - Yes

Motion Carried

Fred Bobovnyk, Fiscal Officer

Steven J. Gerberry, Trustee

Richard T. Harkins, Trustee

Marvin J. McBride, Trustee