

RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting

Held on Tuesday, June 14, 2022 at 7:00 PM

Call to order: Steve Gerberry

Pledge: Completed

Prayer: Steve Gerberry

Roll Call: Steven Gerberry - Present Richard Harkins - Present
Edward Whittaker - Present Fred Bobovnyk - Present

Correspondence/Announcements:

- The **Trustees would like to thank everyone who attended this year's Flag Day Festival; the event was a great success.**
- The **Trustees would like to remind our residents that the 2022 Residential Tree Limb Chipping Program is continuing.** The 2022 Residential Tree Limb Chipping Program will begin on Friday May 6, 2022 and will continue each Friday through Friday October 28, 2022. For tree limb pick-up, you must call the Township by Thursday of each week to be placed on the list for a Friday pick-up. Please keep the following rules and procedures in mind:
 - This program is intended for residential tree limbs up to 3 inches in diameter.
 - The tree limbs must be placed at the curbside with all the cut ends aligned with each other toward the street.
 - No shrubs, stumps, roots, lumber, or railroad ties will be accepted. All tree limbs must be free from vines.
 - We are not a tree removal service; if you are having a tree professionally removed let them do the entire job, you must have them take the tree limbs as well.
- The **Trustees would like to remind our residents that the Township Gas Aggregation Program with Constellation Energy will be ending with your meter reading in May.** The Trustees would like to remind our residents that they have an opportunity to join the Trumbull County Gas Aggregation Program. The Trumbull County Gas Aggregation Program began in March of this year and continues through February 2026. A fixed rate of \$3.99 per Mcf has been established and there is a senior discount (over 65) at \$3.89/Mcf. For enrollment information please contact Constellation Energy at (844) 809-6834
- **Trustee Steve Gerberry coordinated a clean-up at Kerr Cemetery with the Mineral Ridge High School National Honor Society.** The members of the NHS participated in a clean-up in Kerr Cemetery for Memorial Day. Thank you to the students that participated, Mrs. Weaver, Mr. Stevens, Trustee Ed Whittaker, and Trustee Rich Harkins. The Geauga Trumbull Solid Waste Management District provided trash bags, litter pickers, safety vests and gloves through a grant program.

Reports:

- Financial Report – Presented by Fred Bobovnyk
- Administrator's Report – Presented by David Rouan
- Zoning Report – Presented by Melissa Murphy
- Police Report – Presented by Police Chief Michael Naples
- Fire Report – Presented by Fire Chief Tom Lambert
- Lane LifeTrans Report – Presented by Lane's Chief Tom Lambert
- Law Director's Report – Presented by Cherry Poteet

Note: All reports are on file in the Fiscal Officer's office.

Comments from the public will be heard on agenda items at this time; there will still be an opportunity for individuals to address the Board during our public comments part of the meeting.

Old Business:

None

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New Business:

- 22-083 Motion to ***adopt a Proclamation of Weathersfield Township Acknowledging the Retirement of Rusty Garland.***

WHEREAS, on September 20, 1983, Rusty Garland began his career as the Maintenance Director for Weathersfield Township; and

WHEREAS, Rusty has been instrumental in serving the residents of Weathersfield Township and he has distinguished himself as a hard-working and dedicated public servant, at all times committed to helping his community; and

WHEREAS, his colleagues know him as a steady, dependable co-worker and friend, who takes pride in his work and in this community, and who is always ready to lend a helping hand when needed.

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Trustees do hereby express their sincere appreciation and gratitude for Rusty's dedication and commitment to Weathersfield Township and congratulate him on the occasion of his retirement and wish him the best and continued success in his retirement.

In Witness Whereof, the members of the Board of Trustees of Weathersfield Township have hereunto set their hands this 14th day of June 2022.

Motion by: Rich Harkins	Seconded by: Edward Whittaker
Steven Gerberry - Yes	Vote: Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried	

- 22-084 Motion to ***approve the minutes from the Special Meeting that was held on Tuesday, April 12, 2022 at 6:00 PM.***

Motion by: Rich Harkins	Seconded by: Edward Whittaker
Steven Gerberry - Yes	Vote: Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried	

- 22-085 Motion to ***approve the minutes from the Regular Meeting that was held on Tuesday, April 12, 2022 at 7:00 PM.***

Motion by: Rich Harkins	Seconded by: Edward Whittaker
Steven Gerberry - Yes	Vote: Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried	

- 22-086 Motion to ***approve the drawing warrants upon our treasury and paying township bills.***

Motion by: Name	Seconded by: Name
Steven Gerberry - Vote	Vote: Richard Harkins - Vote Edward Whittaker - Vote
Motion Status	

- 22-087 Motion to ***approve the Then and Now's pursuant to the list provided by the Fiscal Officer.***

Motion by: Edward Whittaker	Seconded by: Rich Harkins
Steven Gerberry - Yes	Vote: Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried	

- 22-088 Motion to ***transfer \$20,000.00 from the General Fund to the Road and Bridge Fund effective May 23, 2022.***

Motion by: Rich Harkins	Seconded by: Edward Whittaker
Steven Gerberry - Yes	Vote: Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried	

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22-089 Motion to **transfer \$68,669.14 from the General Fund to the Public Works Commission Projects Fund** effective June 10, 2022.

Motion by: Edward Whittaker Seconded by: Rich Harkins
 Steven Gerberry - Abstained Vote: Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

22-090 Motion to **adopt the Alternative Tax Budget Information for the Fiscal Year Commencing January 1, 2023** in the following manner:

1. General Fund on a level of control at the line item basis;
2. All remaining funds on a fund basis; and
3. To obtain a Certificate of Official Resources and to request the certificate states that our appropriations do not exceed our Certificate of Official Resources from the Trumbull County Budget Commission.

Weathersfield Township			
Schedule 1			
Statement Of Fund Activity			
General Fund			
Description	Actual FY January 1 - December 31, 2021	Budgeted FY January 1 - December 31, 2022	Budgeted FY January 1 - December 31, 2023
Beginning Unencumbered Balance:	\$574,425.23	\$383,308.89	\$401,313.59
Revenues			
Helath Department	\$25,061.34	\$24,884.55	\$25,000.00
Property Taxes	\$338,973.00	\$340,088.83	\$340,000.00
Local Government	\$0.00	\$0.00	\$0.00
All Other Receipts	\$343,857.86	\$336,068.12	\$335,000.00
Total Resources:	\$1,282,317.43	\$1,084,350.39	\$1,101,313.59
Expenditures			
Total Expenditures & Encumbrances	\$899,008.54	\$683,036.80	\$795,000.00
Ending Unencumbered Balance:	\$383,308.89	\$401,313.59	\$306,313.59
Police Fund			
Description	Actual FY January 1 - December 31, 2021	Budgeted FY January 1 - December 31, 2022	Budgeted FY January 1 - December 31, 2023
Beginning Unencumbered Balance:	\$690,477.12	\$491,233.27	\$577,429.02
Revenues			
Property Taxes	\$1,039,663.48	\$1,041,367.96	\$1,040,000.00
All Other Receipts	\$695,616.71	\$747,900.00	\$745,000.00
Total Resources:	\$2,425,757.31	\$2,280,501.23	\$2,362,429.02
Expenditures			
Total Expenditures & Encumbrances	\$1,934,524.04	\$1,703,072.21	\$1,780,000.00
Ending Unencumbered Balance:	\$491,233.27	\$577,429.02	\$582,429.02
Fire Fund			
Description	Actual FY January 1 - December 31, 2021	Budgeted FY January 1 - December 31, 2022	Budgeted FY January 1 - December 31, 2023
Beginning Unencumbered Balance:	\$288,983.62	\$230,205.70	\$236,757.93
Revenues			
Property Taxes	\$381,307.88	\$381,902.23	\$381,000.00
All Other Receipts	\$110,311.93	\$27,050.00	\$27,000.00
Total Resources:	\$780,603.43	\$639,157.93	\$644,757.93
Expenditures			
Total Expenditures & Encumbrances	\$550,397.73	\$402,400.00	\$405,000.00
Ending Unencumbered Balance:	\$230,205.70	\$236,757.93	\$239,757.93

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Weathersfield Township				
Schedule 2				
Statement Of Fund Activity				
Fund Name	Beginning Estimated Unencumbered Fund Balance	2023 Total Estimated Receipts	Total Resources Available for Expenditure	Total Estimated Expenditures and Encumbrances
MVL	\$1.99	\$70,000.00	\$70,001.99	\$70,000.00
Gas Tax	\$5.02	\$105,000.00	\$105,005.02	\$105,000.00
Road & Bridge	\$0.90	\$160,000.00	\$160,000.90	\$160,000.00
Cemetery	\$40,296.70	\$104,000.00	\$144,296.70	\$115,000.00
Drug Law Enforcement	\$15,611.37	\$19,000.00	\$34,611.37	\$32,500.00
Enforcement & Education	\$3,341.02	\$3,800.00	\$7,141.02	\$3,500.00
American Rescue Plan	\$619,305.62	\$0.00	\$619,305.62	\$235,000.00
Lighting Districts	\$10,881.36	\$63,000.00	\$73,881.36	\$54,000.00
Capital Projects	\$500,000.10	\$500,000.00	\$1,000,000.10	\$1,000,000.10
Public Works	\$0.00	\$150,000.00	\$150,000.00	\$150,000.00
Total:	\$1,189,444.08	\$1,174,800.00	\$2,364,244.08	\$1,925,000.10

Motion by: Rich Harkins
Steven Gerberry - Yes
Motion Carried

Seconded by: Edward Whittaker
Vote: Richard Harkins - Yes Edward Whittaker - Yes

- 22-091 Motion to **authorize the closure of TH470 (Heaton Boulevard)** beginning 265 lineal feet east of the intersection of SR169 (North Main Street) and continuing east to TH359 (Columbus Avenue). The road closure will be effective Saturday, June 4, 2022 from 2:00 PM until 4:00 PM. The purpose of the road closure is for a block party. This area may be used for any purpose associated with the event; however, alcoholic beverages may not be consumed within the public right-of-way.

Motion by: Edward Whittaker
Steven Gerberry - Yes
Motion Carried

Seconded by: Rich Harkins
Vote: Richard Harkins - Yes Edward Whittaker - Yes

- 22-092 Motion to **renew our liability and property insurance coverage and policies through the Ohio Township Risk Management Authority (OTARMA)** for a term of one (1) year commencing July 15, 2022 through July 14, 2023 for the ensuing policy year and to authorize Township Administrator David Rouan to execute, on behalf of the board of Trustees, all documents necessary to continue coverage. The renewal is \$6,157.00 less than our last policy year.

Motion by: Rich Harkins
Steven Gerberry - Yes
Motion Carried

Seconded by: Edward Whittaker
Vote: Richard Harkins - Yes Edward Whittaker - Yes

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22-093 Motion to **authorize Township Administrator David Rouan, on behalf of the board or Trustees, to enter into a Scheduled Maintenance Agreement with Professional Engine Systems of Canfield, Ohio** for an amount of \$1,700.00 for a term of one (1) year commencing July 1, 2022 through June 30, 2023. The purpose of the maintenance agreement is for an annual inspection, oil, and filter change for each of the four (4) generators.

Motion by: Edward Whittaker Seconded by: Rich Harkins
 Steven Gerberry - Yes Vote: Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

22-094 Motion to **authorize Township Administrator David Rouan, on behalf of the board of Trustees, to renew the Group Policy for Life Insurance with The Standard Insurance Company, of Portland Oregon, for a term of one year beginning June 1, 2022 and ending May 31, 2023.** The rate for Basic Life is \$0.567/\$1,000 of Benefit and the rate for Basic AD&D is \$0.030/\$1,000 of Benefit.

Motion by: Rich Harkins Seconded by: Edward Whittaker
 Steven Gerberry - Yes Vote: Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

22-095 Motion to enter into the **Supplemental Police Services Agreement with the Trumbull Metropolitan Housing Authority (TMHA)**. This agreement shall be in effect from July 1, 2022 through June 30, 2023 for the provision of specific police services associated with the TMHA's security programs. TMHA desires to contract with Weathersfield Township, by and through its police department, for additional police services to create a drug and crime free environment and to provide for the safety and protection of the residents.

Motion by: Edward Whittaker Seconded by: Rich Harkins
 Steven Gerberry - Yes Vote: Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

22-096 Motion to **adopt the following Policies and Procedures for the Police Department** as recommended by the police chief and the law director:

Policy 32 – Protected Information Policy (LEADS, NLETS, NCIC, etc.)

Motion by: Rich Harkins Seconded by: Edward Whittaker
 Steven Gerberry - Yes Vote: Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

22-097 Motion to **hire Jeffery T. Rober as a part-time police officer within the Weathersfield Township Police Department effective June 14, 2022.** The part-time police officer position shall receive the rate of pay, benefits, and other considerations as set forth in the policies and procedures as adopted by the board of Trustees. Jeffery works for the Mahoning County Sheriff's Office as a Deputy Sheriff.

Motion by: Edward Whittaker Seconded by: Rich Harkins
 Steven Gerberry - Yes Vote: Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

22-098 Motion to **set the Fire Chief's salary to \$1,500.00 a month effective July 1, 2022.** The Fire Chief's prior monthly salary was \$1,304.59.

Motion by: Rich Harkins Seconded by: Edward Whittaker
 Steven Gerberry - Yes Vote: Richard Harkins - Yes Edward Whittaker - Vote
 Motion Carried

Public Comments:

Open Comments

Next Meetings:

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Held on Tuesday, June 14, 2022 at 7:00 PM

Next Meetings: Thursday, June 23, 2022, at 3:30 PM; Thursday, July 7, 2022 at 3:30 PM; and Tuesday, July 12, 2022 at 7:00 PM.

Adjournment:

22-099 Motion to *adjourn the meeting*.

Motion by: Rich Harkins
Steven Gerberry - Yes
Motion Carried

Seconded by: Edward Whittaker
Vote: Richard Harkins - Yes Edward Whittaker - Yes

Fred Bobovnyk, Fiscal Officer

Steven J. Gerberry, Trustee

Richard T. Harkins, Trustee

Edward K. Whittaker, Trustee