

## RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting

Held on Tuesday, March 12, 2024 at 7:00 PM

**Call to order:** Steve Gerberry

**Pledge:** Completed

**Moment of Silence:** To acknowledge the passing of Calvin Sigley who was a retired Firefighter with our Fire Department. Calvin served our community for over 32 years. Our thoughts and prayers are with his family during this difficult time.

**Roll Call:** Steven Gerberry - Present                      Richard Harkins - Present  
Edward Whittaker - Present                      Fred Bobovnyk - Present

### Correspondence/Announcements:

- The **Trustees are pleased to announce that they have received a 2024 Equipment Grant from the Department of Commerce, Division of State Fire in the amount of \$10,000.00.** The Board of Trustees would like to thank Captain Jeff Tucker for his work on completing this grant application and for securing these much-needed grant funds.
- The **Trustees are pleased to announce that they have secured a Go-Green Community Grant from the Geauga-Trumbull Solid Waste Management District.** The amount of the grant is \$3,391.73 and the grant proceeds will be used to purchase and install three trash containers at the community park. The Board would like to thank Trustee Gerberry for his work on this project.
- The **Trustees are pleased to announce the Community Document Shredding Event that will be held on Saturday, May 18, 2024 from 8:00 AM until 10:00 AM at the community park.**
- The **Trustees would like to remind our residents that the 2024 Flag Day Festival** dates will be June 6, 7, and 8. The 2024 Flag Day Parade will be on Friday, June 7 at 6:00 PM.
- The **Trustees would like to remind our residents of the dates for this year's Spring Clean-Up Program which will be held the week of April 29, 2024.** Residents should put their material out on the same night as their regular pickup.
- The **Trustees would like to remind our residents of the dates for this year's Scrap Tire Pickup Program. Curbside collection will begin on Monday, April 29, 2024 and continue through Friday, May 3, 2024.** There is a limit of four car tires (off rims) per household, large truck tires will NOT be accepted. You can also drop-off your tires between 8:00 AM and 3:00 PM during the collection week at the Township Administration Building at 1451 Prospect Street, Mineral Ridge, Ohio 44440.
- The **Trustees would like to announce that the 2024 Residential Tree Limb Chipping Program will begin next month.** The 2024 Residential Tree Limb Chipping Program will begin on Friday, May 3, 2024 and will continue each Friday through Friday, October 25, 2024. For tree limb pick-up, you must call the Township by Thursday of each week to be placed on the list for a Friday pick-up. Please keep the following rules and procedures in mind:
  - This program is intended for residential tree limbs up to 3 inches in diameter.
  - The tree limbs must be placed at the curbside with all the cut ends aligned with each other toward the street.
  - No shrubs, stumps, roots, lumber, or railroad ties will be accepted. All tree limbs must be free from vines.
  - We are not a tree removal service; if you are having a tree professionally removed let them do the entire job, you must have them take the tree limbs as well.
- The **Trustees would like to remind our residents to remove decorations from the cemeteries by April 30, 2024** so our crews can clean-up the cemeteries for spring.
- The **annual Community Garage Sale will take place this year on June 13, 14, and 15 from 9:00 AM until 5:00 PM on each of those days.** The organizers are going to have a list of addresses and a map this year, so please text Cheryl your information at 330-565-2449 if you plan to participate.
- The **Trustees would like to announce that our annual street sweeping will begin sometime in April, depending on the weather.**

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### Reports:

- Financial Report – Presented by Fred Bobovnyk
- Administrator’s Report – Presented by David Rouan
- Zoning Report – Presented by Kelly Clarke
- Police Report – Presented by Police Chief Michael Naples
- Fire Report – Presented by Fire Chief Tom Lambert
- Lane LifeTrans Report – Presented by Lane's Chief Tom Lambert
- Law Director’s Report – Presented by Cherry Poteet

Note: All reports are on file in the Fiscal Officer’s office.

Comments from the public will be heard on agenda items at this time; there will still be an opportunity for individuals to address the Board during our public comments part of the meeting.

### Old Business:

None

### New Business:

24-047 Motion to ***adopt a Proclamation of the Weathersfield Township Board of Trustees in recognition of Fiscal Officer Fred R. Bobovnyk.***

Whereas, Fred R. Bobovnyk has honorably served Weathersfield Township, Trumbull County, Ohio, as a dedicated elected official in two capacities, first as a Trustee from August of 1996 through March of 2009, and subsequently as the Fiscal Officer from April of 2009 through March of 2024; and

Whereas, throughout his tenure, Fred R. Bobovnyk has exemplified the highest standards of public service, dedication, and commitment to the betterment of our community, thereby earning the respect, admiration, and gratitude of his colleagues, the Township employees, and the residents of Weathersfield Township; and

Whereas, his leadership, vision, and integrity have significantly contributed to the development, prosperity, and well-being of our community, leaving a lasting legacy that will benefit future generations; and

Whereas, it is the desire of the Weathersfield Township Board of Trustees to express our profound appreciation and gratitude for the exemplary service rendered by Fred R. Bobovnyk to our community, acknowledging the positive impact of his work and the indelible mark he has left on our Township;

Now, Therefore, Be It Proclaimed, by the Weathersfield Township Board of Trustees, that we hereby extend our deepest gratitude and sincere thanks to Fred R. Bobovnyk for his many years of dedicated service, commitment, and contributions to our community. We commend Fred for his outstanding service, his unwavering commitment to excellence, and his significant contributions to the welfare and improvement of Weathersfield Township.

Be It Further Proclaimed, that this expression of appreciation and gratitude be made a part of the official record of Weathersfield Township and that a copy hereof be duly presented to Fred R. Bobovnyk in recognition of his outstanding service and contributions.

Motion by: Steve Gerberry      Seconded by: Rich Harkins

Vote: Steven Gerberry - Yes      Richard Harkins - Yes

Edward Whittaker - Yes

Motion Carried

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- 24-048 Motion to **approve the minutes from the Special Meeting that was held on Tuesday, February 13, 2024 at 6:30 PM and the Regular Meeting that was held on Tuesday, February 13, 2024 at 7:00 PM.**
- Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried
- 24-049 Motion to **adopt a resolution to approve the drawing warrants upon our treasury and paying township bills.**
- Motion by: Rich Harkins    Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried
- 24-050 Motion to **adopt a resolution to approve the Then and Now's pursuant to the list provided by the Fiscal Officer.**
- Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried
- 24-051 Motion to **adopt a resolution to advance \$76,000.00 from the General Fund to the Police District Fund** effective February 27, 2024.
- Motion by: Rich Harkins    Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried
- 24-052 Motion to **authorize Township Administrator David Rouan to enter into an agreement, effective March 2, 2024, with the Department of Commerce, Division of State Fire Marshal for the 2024 Equipment Grant in the amount of \$10,000.00.** The Board of Trustees would like to thank Captain Jeff Tucker for his work on completing this grant application and for securing these much-needed grant funds.
- Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried
- 24-053 Motion to **authorize Township Administrator David Rouan and Fire Captain Jeff Tucker, on behalf of the Board of Trustees, to apply for the Assistance to Firefighters Grant (AFG) through FEMA** to purchase new fire turnout gear which includes helmets, coats, gloves, pants, hoods, boots, and self-contained breathing apparatus (SCBA's); and to purchase new equipment which includes hoses, nozzles, hand tools, and other miscellaneous equipment. The total cost of the turnout gear and equipment is \$75,416.37 and the total AFG FEMA grant request is \$75,000.00. The Board of Trustees would like to thank Captain Jeff Tucker for his work on completing this AFG FEMA grant application.
- Motion by: Rich Harkins    Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried
- 24-054 Motion to **authorize Township Administrator David Rouan, on behalf of the board of Trustees, to complete and execute the OTARMA Renewal Questionnaire and to submit all necessary documentation and schedules** as required to receive a renewal quotation for our liability and property coverage.
- Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried

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24-055 Motion to **authorize Township Administrator David Rouan, on behalf of the board of Trustees, to apply for a Congressional Directed Spending (CDS) Appropriation through U.S. Senator Sherrod Brown's office for a Rural Development Community Facilities Grant for an amount of \$447,000.00, effective February 26, 2024.** If the CDS Appropriation is awarded, the funding will be used to construct the Multi-Jurisdictional Center.

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

24-056 Motion to **authorize Township Administrator David Rouan to take the necessary steps pursuant to law to dispose by auction the following items: a 2010 Ford Crown Victoria Police Interceptor, four (4) car tires, and two (2) truck tires** which are not needed for public use, are obsolete, or are unfit for the use acquired.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

24-057 Motion to **adopt a Resolution Authorizing the Transfer of Real Property to the Trumbull County Land Bank.**

WHEREAS, the Board of Trustees of Weathersfield Township owns six vacant lots on Carson Street in Weathersfield Township which are not needed for township purposes; and

WHEREAS, the Trumbull County Land Reutilization Corporation (Land Bank) has requested that the Township transfer the property to the Land Bank for redevelopment; and

WHEREAS, Ohio Revised Code §505.10(A)(6) authorizes a township board of trustees to transfer property upon a unanimous vote of its members by resolution; and

WHEREAS, it is in the best interests of the Township and its residents that the property be redeveloped.

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of Weathersfield Township does hereby authorize the transfer of six vacant lots, Permanent Parcel Identification Nos: 24-119400; 24-009250; 24-009260; 24-304120; 24-009710; and 24-009711 to the Trumbull County Land Reutilization Corporation.

BE IT FURTHER RESOLVED that the Board hereby authorizes, empowers, and appoints Steven Gerberry, Chairman of the Board of Trustees, to execute the quitclaim deed on behalf of the Board of Trustees.

This Resolution shall be in full force and effect immediately upon its adoption.

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

24-058 Motion to **appoint Trustee Richard Harkins and Township Administrator David Rouan as the Evaluation Committee** under O.A.C. 153:1-6-02 for the proposals to design and build the Multi-Jurisdictional Training and Community Center and make a recommendation to the Board of Trustees.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

24-059 Motion to **hire Sierra Adams as a Junior Firefighter** effective today, March 12, 2024, as Junior Firefighter she will begin training pursuant to the Junior Firefighter Program as

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previously established by the Fire Chief and adopted by the Board of Trustees. The Board of Trustees would like to thank Sierra for her interest in becoming a Weathersfield Township Firefighter and for her volunteerism and her commitment to the residents of our Township.

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
Motion Carried

24-060 Motion to **authorize the purchase of five (5) Mobile MARCS radios and seven (7) Portable MARCS radios along with other associated equipment from Motorola Solutions, Inc. of 500 West Monroe, Chicago, Illinois 60661 for a total purchase price of \$45,536.53; to authorize the use of Hudson Communications, LLC of 84 Stanhope Kelloggsville Road, Pierpont, Ohio 44082 for the installation of the new MARC's radios for a total price of \$2,095.00;** and to authorize Township Administrator David Rouan to execute, on behalf of the board of Trustees, all necessary documentation and agreements to effectuate the purchase. This purchase is being made in accordance with ORC §125.04. This purchase was made possible through a 2024 MARCS Grant that was secured from the Department of Commerce, Division of State Fire Marshal in the amount of \$47,704.00. The Board of Trustees would like to thank Captain Jeff Tucker for his work on completing this grant application and for securing these much-needed grant funds.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
Motion Carried

**Public Comments:**

Open Comments

**Next Meetings:**

Next Meetings: Thursday, March 21, 2024, at 3:30 PM, Thursday, April 4, 2024, at 3:30 PM; and Tuesday, April 9, 2024 at 7:00 PM.

**Adjournment:**

24-061 Motion to **adjourn the meeting.**

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
Motion Carried

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Fred Bobovnyk, Fiscal Officer

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Steven J. Gerberry, Trustee

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Richard T. Harkins, Trustee

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Edward K. Whittaker, Trustee