

May 9, 2017

Mr. Gerberry called the meeting to order.

**Roll call:** H. Gilson Blair – present Steven J. Gerberry – present  
Marvin J. McBride – present Fred R. Bobovnyk – present

**Correspondence/Announcements:**

- The ***Trustees would like to remind everyone that the Thunder over the Valley returns to the Youngstown Air Reserve Station June 17<sup>th</sup> – 18<sup>th</sup>, 2017***, featuring the U.S. Air Force thunderbirds aerial demonstration team.
- The ***Trustees would like to remind everyone of the dates for the 2017 Flag Day Festival***. The 2017 Flag Day Festival dates will be June 8<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> 2017. The 2017 Flag Day Parade will be on Friday, June 9<sup>th</sup> at 6:00 PM and the fireworks display will be Saturday, June 10<sup>th</sup> at 10:45 PM
- The ***Trustees would like to remind everyone of the dates for the 2017 Spring Clean-Up Program***. The program will begin on Monday, May 15<sup>th</sup>, 2017 and continue through Friday, May 19<sup>th</sup>, 2017. Residents should put their items out on their regular night. There is a limit of four car tires (off rims) per household, large truck tires will NOT be accepted. You can also drop-off your tires between 8:00 AM and 3:00 PM during the collection week at the Township Administration Building at 1451 Prospect Street, Mineral Ridge, Ohio 44440.
- ***The Trustees are please to announce the 2017 Residential Tree Limb Chipping Program***. The 2017 Residential Tree Limb Chipping Program begins on Friday, April 28, 2017 and will continue each Friday through Friday, October 6, 2017. For tree limb pick-up, you must call the Township Office by Thursday of each week to be placed on the list for Fridays pick-up. Please keep the following rules and procedures in mind:
  - This program is intended for residential tree limbs up to 3 inches in diameter.
  - The tree limbs must be placed at the curbside with all the cut ends aligned with each other.
  - NO shrubs, roots, lumber, railroad ties will be accepted. All tree limbs must be free from vines.
  - We are NOT a tree removal service; if you are having a tree professional removed let them do the entire job, you must have them take the tree limbs as well.

**Financial Report – Fiscal Officer Fred R. Bobovnyk:**

1. Monthly report was given to the Board.
2. Drawing of warrants
3. Minutes
4. Then and Now's per list provided.

May 9, 2017

**Administrator's Report – Dave Rouan**

**Administrator's Monthly Report – April 2017**

**Administrative Announcements**

1. The **Trustees would like to remind everyone that the Thunder over the Valley returns to the Youngstown Air Reserve Station June 17<sup>th</sup> – 18<sup>th</sup>, 2017**, featuring the U.S. Air Force thunderbirds aerial demonstration team.
2. The **Trustees would like to remind everyone of the dates for the 2017 Flag Day Festival**. The 2017 Flag Day Festival dates will be June 8<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> 2017. The 2017 Flag Day Parade will be on Friday, June 9<sup>th</sup>.
3. The **Trustees would like to remind everyone of the dates for the combined 2017 Spring Clean-Up Program and Scrap Tire Pick-Up**. The program will begin on Monday, May 15<sup>th</sup>, 2017 and continue through Friday, May 19<sup>th</sup>, 2017. Residents should put their items out on their regular night. There is a limit of four car tires (off rims) per household, large truck tires will NOT be accepted. You can also drop-off your tires between 8:00 AM and 3:00 PM during the collection week at the Township Administration Building at 1451 Prospect Street, Mineral Ridge, Ohio 44440.
4. The **Trustees would like to remind everyone about the 2017 Residential Tree Limb Chipping Program**. The 2017 Residential Tree Limb Chipping Program began on Friday April 28<sup>th</sup>, 2017 and will continue each Friday through Friday October 6<sup>th</sup>, 2017. For tree limb pick-up, you must call the Township by Thursday of each week to be placed on the list for a Friday pick-up. Please keep the following rules and procedures in mind:
  - This program is intended for residential tree limbs up to 3 inches in diameter.
  - The tree limbs must be placed at the curbside with all the cut ends aligned with each other.
  - No shrubs, stumps, roots, lumber, or rail road ties will be accepted. All tree limbs must be free from vines.
  - We are not a tree removal service; if you are having a tree professionally removed let them do the entire job, you must have them take the tree limbs as well.

**Highway Department**

1. We completed 13 Work Orders during the month of March.
2. We completed miscellaneous roadway repairs and maintenance.
3. We worked on mowing in the cemeteries and branch chipping.
4. Monthly check of the roadways and signs were completed.

**Cemetery**

1. See attached Cemetery Report

Respectfully submitted:

Dr. David A. Rouan, AICP  
Township Administrator

May 9, 2017

**Cemetery Report Dave Rouan**  
(Prepared by Melissa Ritchie)

*April 2017*

Sales/Financial Report

| Location Status Owner(s)                          | Purchase Plan Price          | Perpetual Care Plan    |         | Opening Cost | Deed Nbr Date of Deed Sales Agent        | Deed Notes |
|---|------------------------------|------------------------|---------|--------------|--|------------|
|   |                              | Price                  | OT Cost |              |  |            |
| KC-G-720-2<br>Occupied                            | \$0.00                       | \$0.00                 | \$0.00  | \$550.00     |  |            |
| KC-H-2065-3<br>Occupied                           | \$0.00                       | \$0.00                 | \$0.00  | \$900.00     |  |            |
| KC-I-2120-3<br>Occupied<br>Wagner, Eugene & Betty | IMMEDIATE NEED<br>\$1,350.00 | \$0.00                 | \$0.00  | \$900.00     | 2017-228<br>4/18/2017                    |            |
| KC-I-2120-4<br>Sold<br>Wagner, Eugene & Betty     | PRE-NEED<br>\$1,350.00       | NON-RESIDENT<br>\$0.00 | \$0.00  | \$0.00       | 2017-227<br>4/18/2017                    |            |
| KC-I-2205-4<br>Sold<br>Cox, Randy                 | \$1,350.00                   | \$0.00                 | \$0.00  | \$0.00       | 2017-229<br>4/18/2017<br>Melissa Ritchie |            |
| KC-I-2206-1<br>Sold<br>Cox, Randy                 | \$1,350.00                   | \$0.00                 | \$0.00  | \$0.00       | 2017-228<br>4/18/2017<br>Melissa Ritchie |            |
| KC-NEW E-258-3<br>Occupied                        | \$0.00                       | \$0.00                 | \$0.00  | \$500.00     |  |            |
| KC-NEW E-409-1<br>Occupied                        | \$0.00                       | \$0.00                 | \$0.00  | \$900.00     |  |            |

*Graves Purchased \$ 5,400.00*  
*OPEN + Closing \$ 3,750.00*  

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*\$9,150.00*

May 9, 2017

**Zoning Report – Zoning Inspector Melissa Ritchie**

**Fee Collection Subtotal Report  
Sorted by Source**

Report for 04/01/2017 to 04/30/2017

Report Date 05/02/2017

| Date Paid  | Enter Date | Prop ID  | Source   | Fee Paid For     | How Paid | Account | Receipt                     | Fee               |
|------------|------------|----------|----------|------------------|----------|---------|-----------------------------|-------------------|
| 04/11/2017 | 04/12/2017 | PR108101 | AP000332 | VARIANCE         | Check    |         | RN-00001                    | \$275.00          |
| 04/25/2017 | 05/02/2017 | PR100832 | AP000333 | Variance         | Check    |         | RN-00001                    | \$275.00          |
|            |            |          |          |                  |          |         | Fees Collected              | \$550.00          |
| 04/04/2017 | 04/04/2017 | PR101405 | ZN003204 | Deck             | Check    |         | RN-00001                    | \$35.00           |
| 04/05/2017 | 04/05/2017 | PR106653 | ZN003205 | Porch            | Check    |         | RN-00001                    | \$75.00           |
| 04/06/2017 | 04/06/2017 | PR105010 | ZN003206 | Home Addition    | Check    |         | RN-00001                    | \$195.00          |
| 04/10/2017 | 04/10/2017 | PR103451 | ZN003207 | COMMERCIAL OTHER | Check    |         | RN-00001                    | \$143.75          |
| 04/21/2017 | 04/21/2017 | PR102352 | ZN003208 | Fence            | Cash     |         | RN-00001                    | \$20.00           |
| 04/24/2017 | 04/24/2017 | PR102521 | ZN003209 | Home Addition    | Check    |         | RN-00001                    | \$595.00          |
|            |            |          |          |                  |          |         | Fees Collected              | \$1,613.75        |
|            |            |          |          |                  |          |         | <b>Total Fees Collected</b> | <b>\$1,613.75</b> |

May 9, 2017

**Police Report – Chief Michael Naples**



**WEATHERSFIELD TOWNSHIP POLICE**

*"Come Home to Weathersfield"*

1451 Prospect Street

Mineral Ridge, Ohio 44440

Phone: (330) 652-6486 Fax: (330) 652-1717

Dispatch: (330) 675-2730 Emergency: 911

www.weathersfield.wix.com/wtpd

Chief Michael J. Naples, Jr.  
Captain Kristopher W. Hodge.

**TRUMBULL COUNTY E911** Report Dates from 04/01/2017 to 04/30/2017

**Number of Calls Report by Department-Complaint (All Units)**

| Department : WEA | Complaint Code | Description            | Number |
|------------------|----------------|------------------------|--------|
|                  | ABC            | ABANDONED 911 CALL     | 3      |
|                  | ABV            | ABANDONED VEHICLE      | 4      |
|                  | AC             | ANIMAL COMPLAINT       | 10     |
|                  | AD             | ALARM DROP             | 33     |
|                  | APD            | ASSIST POLICE DEPARTMI | 7      |
|                  | AS             | ASSAULT                | 3      |
|                  | ATL            | ATTEMPT TO LOCATE      | 4      |
|                  | BE             | BREAKING AND ENTERING  | 5      |
|                  | BG             | BURGLARY               | 2      |
|                  | BOLO           | BE ON THE LOOKOUT      | 2      |
|                  | C10            | ASSIST OFFICER         | 2      |
|                  | C2             | CRASH PROPERTY DAMAC   | 9      |
|                  | C4P            | CRASH WITH REPORTED I  | 4      |
|                  | CD             | CRIMINAL DAMAGING      | 5      |
|                  | CIV            | CIVIL COMPLAINT        | 1      |
|                  | CKW            | CHECK WELFARE          | 4      |
|                  | CT             | CRIMINAL TRESPASS      | 1      |
|                  | DA             | DRUG ACTIVITY          | 4      |
|                  | DAV            | DISABLED VEHICLE       | 12     |
|                  | DIS            | DISTURBANCE            | 10     |
|                  | DM             | DELIVER MESSAGE OR NC  | 2      |
|                  | DOM            | DOMESTIC               | 11     |
|                  | EBPP           | BLOOD PRESSURE         | 1      |
|                  | ECPP           | CHEST PAINS            | 1      |
|                  | EDIABP         | DIABETIC               | 2      |
|                  | EFALLP         | FALL                   | 3      |
|                  | EGIP           | GENERAL ILLNESS        | 2      |
|                  | EHPP           | HEART PROBLEM          | 1      |
|                  | ELAP           | LIFT ASSIST            | 1      |
|                  | EODP           | OVERDOSE               | 3      |
|                  | ESEIZEP        | SEIZURE                | 2      |
|                  | ESTROKEP       | STROKE                 | 2      |
|                  | ESUIP          | SUICIDE                | 2      |
|                  | ETIEP          | TRAUMATIC INJURY       | 1      |
|                  | EUPP           | UNCONSCIOUS/FAINTED    | 1      |
|                  | EUPP           | EMS UNKNOWN PROBLEM    | 4      |
|                  | FBFP           | BRUSH/GRASS FIRE       | 1      |
|                  | FFADP          | FIRE ALARM DROP        | 3      |
|                  | FHZMP          | HAZMAT                 | 1      |
|                  | FSVCP          | SERVICE CALL           | 1      |
|                  | FVFP           | VEHICLE FIRE           | 1      |
|                  | HS             | HIT SKIP               | 1      |
|                  | IDT            | IDENTITY THEFT         | 1      |
|                  | INF            | INFORMATION            | 13     |
|                  | INV            | INVESTIGATION          | 5      |
|                  | ITX            | INTOXICATED PERSON     | 2      |
|                  | JD             | JUVENILE DELINQUENT OI | 1      |
|                  | MEN            | MENTALLY IMPAIRED PER  | 1      |
|                  | MIS            | MISDIALED 911 CALL     | 1      |
|                  | MJ             | MISSING JUVENILE       | 1      |
|                  | NC             | NOISE COMPLAINT        | 3      |
|                  | PRK            | PARKING VIOLATION/COM  | 2      |
|                  | REPO           | REPO                   | 3      |
|                  | ROS            | REPORT ON STATION      | 11     |
|                  | RP             | RECOVERED PROPERTY     | 2      |
|                  | 919            | RETURN PHONE CALL      | 38     |

May 9, 2017



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Chief Michael J. Naples, Jr.  
 Captain Kristopher W. Hodge.

**TRUMBULL COUNTY E911** Report Dates from 04/01/2017 to 04/30/2017

*Number of Calls Report by Department-Complaint (All Units)*

| Department : WEA | Complaint Code | Description            | Number |
|------------------|----------------|------------------------|--------|
|                  | SBH            | SHOTS BEING HEARD      | 3      |
|                  | SC             | SPOT CHECK             | 3      |
|                  | SHP            | SHOPLIFTING            | 1      |
|                  | SPA            | SUSPICIOUS ACTIVITY    | 12     |
|                  | SPP            | SUSPICIOUS PERSON      | 21     |
|                  | SPV            | SUSPICIOUS VEHICLE     | 21     |
|                  | SS             | SUBJECT STOP           | 4      |
|                  | STB            | STANDBY                | 8      |
|                  | SX             | SEX OFFENSE            | 1      |
|                  | TC             | TRAFFIC CONTROL        | 10     |
|                  | TEST           | TEST CALL              | 3      |
|                  | TFV            | THEFT FROM VEHICLE     | 1      |
|                  | THE            | THEFT                  | 18     |
|                  | THR            | THREATS                | 1      |
|                  | TRA            | TRANSPORT PERSON OR    | 10     |
|                  | TRC            | TRAFFIC REGULATION CO  | 21     |
|                  | TS             | TRAFFIC STOP           | 200    |
|                  | TV             | THEFT OF VEHICLE       | 3      |
|                  | UNK            | UNKNOWN PROBLEM        | 13     |
|                  | USP            | UNSECURED PROPERTY     | 5      |
|                  | UTI            | UTILITY PROBLEMS OR CC | 1      |
|                  | UV             | UNAUTHORIZED USE OF V  | 1      |
|                  | UW             | UNWANTED PERSON OR F   | 6      |
|                  | VA             | VANDALISM              | 1      |
|                  | VR             | VEHICLE RELEASE        | 2      |
|                  | WAR            | WARRANT SERVICE        | 6      |
|                  | WRC            | WEATHER RELATED CALL   | 2      |
|                  |                | GRAND TOTAL:           | 634    |

Adult Arrests: 46

Adult Citations: 98

May 9, 2017

**Fire Report – Chief Randy Pugh**

WEATHERSFIELD

District Summary Report

Alarm Date Between {04/01/2017} And {04/30/2017}

| District                                    | Situation Type                              | Dollar Loss | # of Incid's | F.S. Injury | Civ. Injury | F.S. Death | Civ. Death |
|---|---|-------------|--------------|-------------|-------------|------------|------------|
| 40  | 300 Rescue, EMS incident, other             | \$0         | 2            | 0           | 0           | 0          | 0          |
| 40  | 321 EMS call, excluding vehicle accident    | \$0         | 1            | 0           | 0           | 0          | 0          |
| 40  | 322 Motor vehicle accident with injuries    | \$0         | 1            | 0           | 0           | 0          | 0          |
| 40  | 661 EMS call, party transported by non-fire | \$0         | 2            | 0           | 0           | 0          | 0          |
| <b>Totals for All Non-Fires in District</b> |   | \$0         | 6            | 0           | 0           | 0          | 0          |
| <b>Total for All Incidents in District</b>  |   | \$0         | 6            | 0           | 0           | 0          | 0          |
| 41  | 132 Road freight or transport vehicle fire  | \$140,000   | 1            | 0           | 0           | 0          | 0          |
| <b>Total for all Fires in District</b>      |   | \$140,000   | 1            | 0           | 0           | 0          | 0          |
| 41  | 324 Motor Vehicle Accident with no injuries | \$0         | 1            | 0           | 0           | 0          | 0          |
| 41  | 500 Service Call, other                     | \$0         | 1            | 0           | 0           | 0          | 0          |
| 41  | 600 Good intent call, Other                 | \$0         | 1            | 0           | 0           | 0          | 0          |
| 41  | 661 EMS call, party transported by non-fire | \$0         | 16           | 0           | 0           | 0          | 0          |
| 41  | 700 False alarm or false call, Other        | \$0         | 3            | 0           | 0           | 0          | 0          |
| 41  | 911 Citizen complaint                       | \$0         | 1            | 0           | 0           | 0          | 0          |
| <b>Totals for All Non-Fires in District</b> |   | \$0         | 23           | 0           | 0           | 0          | 0          |
| <b>Total for All Incidents in District</b>  |   | \$140,000   | 24           | 0           | 0           | 0          | 0          |
| 42  | 150 Outside rubbish fire, Other             | \$0         | 1            | 0           | 0           | 0          | 0          |
| <b>Total for all Fires in District</b>      |   | \$0         | 1            | 0           | 0           | 0          | 0          |
| 42  | 500 Service Call, other                     | \$0         | 1            | 0           | 0           | 0          | 0          |
| 42  | 561 Unauthorized burning                    | \$0         | 1            | 0           | 0           | 0          | 0          |
| 42  | 661 EMS call, party transported by non-fire | \$0         | 8            | 0           | 0           | 0          | 0          |
| <b>Totals for All Non-Fires in District</b> |   | \$0         | 10           | 0           | 0           | 0          | 0          |
| <b>Total for All Incidents in District</b>  |   | \$0         | 11           | 0           | 0           | 0          | 0          |
| <b>Grand Total for All Incidents</b>        |   | \$140,000   | 41           | 0           | 0           | 0          | 0          |

May 9, 2017

**Attorney's Report – Attorney Cherry Poteet**

**DANIEL DANILUK, LLC**  
**ATTORNEYS AT LAW**

1129 Niles-Cortland Road, SE  
Warren, Ohio 44484  
  
Phone: 330-609-9999 ext. 104  
330-395-9500  
Fax: 330-609-9990  
  
Email: [cpoteet@daniluklaw.com](mailto:cpoteet@daniluklaw.com)

**Attorneys:**  
Andrew R. Basile  
John H. Chaney, III  
Daniel P. Daniluk  
Cherry Lynne Poteet\*  
Douglas W. Ross  
Ronald J. Ross  
Nicole Ross-Truby

\*licensed in Ohio, Pennsylvania, and  
Minnesota

**ATTORNEYS' REPORT**

TO: MR. STEVEN J. GERBERRY, CHAIRMAN  
MR. GIL BLAIR, VICE CHAIRMAN  
MR. MARVIN MCBRIDE, TRUSTEE  
MR. FRED R. BOBOVNYK, FISCAL OFFICER  
MR. DAVID ROUAN, TOWNSHIP ADMINISTRATOR

FROM: CHERRY LYNNE POTEET, ESQ.

DATE: May 9, 2017

Below is a report of this month's litigation activity.

1. *James Morgan v. Weathersfield Township*  
Trumbull Cty. Ct. C. P. Case No. 2016CV1910

Depositions were held on Tuesday, April 11, 2017. Motions for Summary Judgment are due June 14, 2017. Trial is set for August 28, 2017.

If you have any questions or comments regarding this Attorneys' Report or any pending Township legal matters, please feel free to contact us.

Sincerely,

Cherry Lynne Poteet, Esq.  
Daniel Daniluk, LLC

May 9, 2017

**Regional Chamber's Report:**



**Regional Chamber/Weathersfield  
Contract  
2017 Monthly Updates  
April**

| ECONOMIC DEVELOPMENT   |   |
|--|---|
| <p><b>Property Inventory:</b><br/><i>Create available land and building inventory for the properties that do not meet the JobsOhio property requirements, in addition to a list of smaller sites and commercial or retail buildings.</i></p>                                     | <p><b>Update as of May 1, 2017:</b></p> <ul style="list-style-type: none"> <li>• Chamber staff has identified a total of 20 available properties, 7 of which are land sites. We continue to gather the appropriate contacts and property information to be presented to the Township.</li> <li>• A highlighted property will be added to each of the quarterly newsletters if the Township agrees.</li> <li>• Some of the properties will be highlighted on the Chamber's website and in newsletters to the entire membership. Such information will be included in future monthly reports.</li> </ul>  |
| <p><b>Site identification:</b><br/><i>Identify new land sites for industrial development, including a full range of mapping and property description, in an effort to increase investment opportunities. Land sites will be listed on the Chamber and JobsOhio websites.</i></p> | <p><b>Update as of May 1, 2017:</b></p> <ul style="list-style-type: none"> <li>• Two of the land sites (33 and 32 acre totals) that have been identified are in the process of being listed on the Chamber and JobsOhio websites. Both have multiple owners and can be divisible. They will be listed individually as well, in an effort to generate more interest.</li> <li>• These sites are also currently being mapped (zoning, wells, wetlands &amp; floodplain, topography, highway access and boundaries).</li> <li>• Both sites will be listed in a future edition of the 422 Corridor and Township quarterly newsletters, as well as marketed to national and international site consultants at the appropriate time.</li> </ul> |
| <p><b>Program Oversight:</b><br/><i>Oversee the presentation, reporting and creation of local government incentives; Community Improvement Corporation, Enterprise Zone abatement, Community Reinvestment Area.</i></p>  | <p><b>Update as of May 1, 2017:</b></p> <ul style="list-style-type: none"> <li>• Chamber staff has identified new program opportunities and will be meeting with Dave Rouan in May to discuss their potential.</li> </ul>   |
| <p><b>Government/Community Initiatives:</b><br/><i>Organize partners and identify and implement objectives for corridor clean-up/ redevelopment.</i></p>   | <p><b>Update as of May 1, 2017:</b></p> <ul style="list-style-type: none"> <li>• The Chamber is organizing a meeting for township officials and businesses along the Route 46 corridor.</li> </ul>  |



May 9, 2017

|   |   |
|---|---|
|   | <ul style="list-style-type: none"> <li>The Chamber continues its effort to preserve the 39-Warren Express WRTA bus route that serves township businesses and residents</li> </ul>   |
| <p><b>Business Retention &amp; Expansion Program:</b><br/> <i>Conduct annual BR&amp;E visits throughout the community in an effort to better understand the needs related to the retention and expansion of their business. Includes access to financing and local, regional or state incentives, as well as addressing workforce challenges.</i></p> | <p><b>Update as of May 1, 2017:</b></p> <ul style="list-style-type: none"> <li>Business walks with commercial and retail businesses are ongoing, with a total of 67 companies visited to date.</li> <li>BR&amp;E visits with 10 industrial firms have been completed.</li> </ul>              |
| <p><b>Local Familiarization (FAM) Tour:</b><br/> <i>Coordinate annual fam tour with regional site consultant(s) to showcase community attributes and highlight available properties in an effort to attract new investment.</i></p>   | <p><b>Update as of May 1, 2017:</b></p> <ul style="list-style-type: none"> <li>In an effort to gauge a level of interest, outreach to site consultants with a national &amp; International presence has begun. A visit to the Township will be scheduled during the summer months.</li> </ul> |

| GOVERNMENT SERVICES   |   |
|---|---|
| <p><b>Legislative Advocacy:</b><br/> <i>Monitor state and federal legislation that can have a broad impact on the community. Provide customized reports, analysis and advocacy.</i></p> | <p><b>Update as of May 1, 2017:</b></p> <ul style="list-style-type: none"> <li>The Chamber facilitated a meeting for Township Administrator David Rouan and Ohio EPA Director Craig Butler to discuss forgiveness loans vital to the township's effort to correct septic issues</li> <li>The Chamber is working with the township on grants to study converting vehicles to CNG (compressed natural gas) engines and to pay for the conversions.</li> </ul> |

| MARKETING SERVICES   |  |
|--|--|
| <p><b>Event Planning:</b><br/> <i>Assist with ribbon cutting/open house/special events and/or new businesses; schedule and plan small business-to-business events; plan event and fulfill all needs, including refreshments, production, press release announcement, providing scissors and ribbon, etc.</i></p> | <p><b>Update as of May 1, 2017:</b></p> <ul style="list-style-type: none"> <li>No update at the present time.</li> </ul> |



May 9, 2017

|  |  |
|--|--|
| <p><b>Newsletter Creation &amp; Management:</b><br/> <i>Produce newsletter (Gather and write content, take photos, create layout for electronic and/or hard copy format. Develop list for distribution and email or mail.)</i></p> | <p><b>Update as of May 1, 2017:</b></p> <ul style="list-style-type: none"> <li>• Dave Rouan and the Trustees approved the final version of the spring issue of the newsletter, which will be sent on Monday via email to a combined list of chamber members, contacts from the business walks and BR&amp;E visits and the township's list.</li> <li>• The contact list will be updated throughout the contract and given to the Township on a quarterly basis.</li> <li>• Dave has been given an electronic and PDF version of the newsletter for printing.</li> <li>• The marketing department has begun to gather information for the summer issue.</li> </ul> |
|--|--|

**Additional Comments:**

Additional legislative issues under Chamber watch:

- Route 46 improvements from Route 80 northward
- Local Government Fund allocations in the proposed state operating budget, which is now in the Ohio House

The Chamber economic development staff has scheduled a meet and greet with Dave Rouan and the Township's departmental leaders on Tuesday, May 9<sup>th</sup>.

*\*property inventory, site identification and BR&E visits will be ongoing totals.*

**New Business:**

- 17-056 Mr. Blair made a motion to approve the consent agenda, which includes the following:
- Minutes from the Regular Meeting on April 11th, 2017 at 7:00 PM.
  - Drawing warrants upon our treasury and paying township bills.
  - General Fund transfer to the Road and Bridge Fund in the amount of \$25,000.00 effective 04/19/17.
  - Then and Now's per list provided.

Mr. McBride seconded the motion.

Vote: Mr. Blair – yes      Mr. McBride – yes    Mr. Gerberry– yes  
 Motion carried.

May 9, 2017

17-057 MORE grant Mr. McBride made a motion to authorize Township Administrator David Rouan to apply for the MORE grant through OTARMA in the amount of \$500.00 for the purpose of paying for police training classes for individuals within the Police Department.  
Mr. Blair seconded the motion.  
Vote: Mr. McBride – yes Mr. Blair – yes Mr. Gerberry - yes  
Motion carried.

17-058 Affidavit Mr. Blair made a motion to authorize Township Administrator David Rouan on behalf of the Board of Trustees, to enter into a Software License agreement with Affidavit Maker Software LLC of Springfield, Ohio. The term of the software licensee agreement – Annual subscription addendum with Affidavit Maker LLC of Springfield, Ohio. The term of the software license agreement shall be for one year from May 1<sup>st</sup>, 2015 through April 30<sup>th</sup>, 2018 the one year rate will remain at \$600.. This software is utilized by the police department for filing criminal charges with the Niles Municipal Court.  
Mr. McBride seconded the motion.  
Vote: Mr. Blair – yes Mr. McBride – yes Mr. Gerberry - yes  
Motion carried.

17-059 Flag Day Contracts Mr. McBride made a motion to authorize Township Administrator David Rouan, on behalf of the Board of Trustees to enter into the following contracts and/or agreement for the 2017 Flag Day Festival and the Community Park and Gazebo property improvements:

1. Happy “H” Rides, Special Attractions SDE, Inc. of Hamilton, OH
2. Fireworks by Starfire Corporation of Carrollton, PA
3. Stellar Copters, LLC of Warren, OH
4. Tom’s Sewer and Septic, LLC of Girard, OH
5. A+ Tenet, Table and Chair Rentals, LLC
6. Marketing Activations Group, LLC of Mineral Ridge, Ohio
7. Inventive Signs, LLC of Mineral Ridge, Ohio
8. Keeling Brothers Electric of Lake Milton, Ohio
9. Enertech Electrical, Inc. of Lowelville, Ohio
10. Anthony Marino Concrete of Warren, Ohio
11. City Concrete, Inc. of Youngstown, Ohio

Mr. Blair seconded the motion.  
Vote: Mr. McBride – yes Mr. Blair – yes Mr. Gerberry - yes  
Motion carried.

17-060 PT Officer Zickefoose Mr. Blair made a motion to hire Todd Zickefoose as a part-time police officer within the Weathersfield Township Police department effective May 1<sup>st</sup>, 2017. The part-time police officer position shall receive the rate of pay, benefits, and other considerations as set forth in the policies and procedures as adopted by the Board of Trustees. Todd is from Howland Township, Ohio and he graduated from the Youngstown State Police Academy.  
Mr. McBride seconded the motion.  
Vote: Mr. Blair – yes Mr. McBride – yes Mr. Gerberry - yes  
Motion carried.

May 9, 2017

17-061 PT Officer Griffin Mr. McBride made a motion to hire Kenneth Griffin as a part-time police officer within the Weathersfield Township Police department effective May 1<sup>st</sup>, 2017. Then part-time police officer position shall receive the rate of pay, benefits, and other considerations as set forth in the policies and procedures as adopted by the Board of Trustees. Todd is from Liberty Township, Ohio and he graduated from the Youngstown State Police Academy.  
Mr. Blair seconded the motion.  
Vote: Mr. McBride – yes Mr. Blair – yes Mr. Gerberry - yes  
Motion carried.

17-062 Adjourn Mr. McBride made a motion to adjourn the meeting.  
Mr. Blair seconded the motion.  
Vote: Mr. McBride – yes Mr. Blair – yes Mr. Gerberry - yes  
Motion carried.

**Next Meetings:**

Caucus: Thursday, June 1st, 2017 at 8:00 AM  
Meeting: Tuesday, June 13th, 2017 at 7:00 PM.  
The Trustees open forum begins at 6:15 PM.

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***Fred R. Bobovnyk, Fiscal Officer***

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***Steven J. Gerberry, Chairman***

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***H. Gilson Blair, Vice-Chairman***

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***Marvin J. McBride, Trustee***