

## RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting

Held on Tuesday, May 14, 2019 at 7:00 PM

**Call to order:** Gil Blair

**Pledge:** Completed

**Prayer:** Steve Gerberry

**Roll Call:** Marvin J. McBride - Present  
H. Gilson Blair - Present

Steven J. Gerberry - Present  
Fred R. Bobovnyk - Present

### Correspondence/Announcements:

- The **Trustees would like to thank the Mineral Ridge Firefighters Association for their generous donation of a new thermal imaging camera to Station #41.** The association does fund raising events throughout the year for such investments in the fire department.
- The **Trustees would like to remind everyone of the dates for the 2019 Flag Day Festival.** The 2019 Flag Day Festival dates will be June 13<sup>th</sup>, 14<sup>th</sup>, and 15<sup>th</sup> 2019. The 2019 Flag Day Parade will be on Friday, June 14<sup>th</sup> at 6:00 PM.
- **The Trustees would like to announce that our Police Department will be partnering with AAA and Jesy's Dairy Cove to promote bicycle safety for our kid's via the Helmet Smart Campaign.**
- **The Trustees would like to remind everyone that their 2019 Residential Tree Limb Chipping Program has begun.** The 2019 Residential Tree Limb Chipping Program begins on Friday May 3<sup>rd</sup>, 2019 and will continue each Friday through Friday October 25<sup>th</sup>, 2019. For tree limb pick-up, you must call the Township by Thursday of each week to be placed on the list for a Friday pick-up. Please keep the following rules and procedures in mind:
  - This program is intended for residential tree limbs up to 3 inches in diameter.
  - The tree limbs must be placed at the curbside with all the cut ends aligned with each other toward the street.
  - No shrubs, stumps, roots, lumber, or rail road ties will be accepted. All tree limbs must be free from vines.
  - We are not a tree removal service; if you are having a tree professionally removed let them do the entire job, you must have them take the tree limbs as well.
- The **Trustees would like to remind everyone that the 2019 Spring Clean-Up Program** began yesterday and continues through Friday, May 17<sup>th</sup>, 2019. Residents should put their items out on their regular night.
- The **Trustees would like to remind everyone that the 2019 Scrap Tire Curbside Pickup** began yesterday and continues through Friday, May 17<sup>th</sup>, 2019. There is a limit of four car tires (off rims) per household, large truck tires will NOT be accepted. You can also drop-off your tires between 8:00 AM and 3:00 PM during the collection week at the Township Administration Building at 1451 Prospect Street, Mineral Ridge, Ohio 44440.
- The **Trustees would like to mention that the Warren-Trumbull County Public Library Bookmobile program ended yesterday, and the Trustees are hopeful we can continue the program in the fall.**
- The **Trustees would like to remind our residents to be sure to have their house numbers clearly displayed on both sides of their mailbox and to have the house numbers clearly displayed on the front of their home.** This helps our safety forces easily identify their location when responding to an emergency at their home.
- The **Trustees Annual Easter Egg Hunt went very well and was well attended.**
- The **Trustees would like to remind our residents that their garbage cans must be moved back to the house immediately after the pick-up date.**
- The **Trustees would like to remind our residents about the grant program that is available through the Trumbull Neighborhood Partnership (TNP) for emergency home repairs for low-income homeowners.** TNP will begin accepting applications at their offices located at 736 Mahoning Avenue in Warren. For more information, residents may call 330-647-6301.
- The Trustees mentioned their support of the upcoming Warren-Trumbull Library levy.

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- The Trustees said that their business mixer that they held in conjunction with the Regional Chamber was a great success and it was well attended.

### Reports:

- Financial Report – Presented by Fred Bobovnyk
- Administrator’s Report – Presented by David Rouan
- Zoning Report – Presented by David Rouan
- Police Report – Presented by Chief Michael Naples
- Fire Report – Presented by Chief Ken Boring
- Lane LifeTrans Report – Presented by Steve Gerberry
- Law Director’s Report – Presented by Cherry Poteet
- Regional Chambers Report – Presented by Steve Gerberry

Note: All reports are on file in the Fiscal Officer’s office.

Comments from the public will be heard on agenda items at this time; there will still be an opportunity for individuals to address the Board during our public comments part of the meeting.

### Old Business:

None

### New Business:

19-045 Motion to **approve the consent agenda**, which includes the following:

- **Minutes from the Regular Meeting** Tuesday, April 19, 2019 at 7:00 PM;
- **Drawing warrants upon our treasury and paying township bills;** and
- **The Then and Now’s pursuant to the list provided by the Fiscal Officer.**

Motion by: Gil Blair

Seconded by: Marvin McBride

Vote: Gil Blair - Yes

Steve Gerberry - Yes

Marvin McBride - Yes

Motion Carried

19-046 Motion to **transfer \$12,221.89 from the General Fund to the Capital Projects Fund** effective April 17, 2019; to **transfer \$5,000.00 from the General Fund to the Road and Bridge Fund** effective April 17, 2019; and to **transfer \$10,000.00 from the General Fund to the Cemetery Fund** effective May 8, 2019.

Motion by: Marvin McBride

Seconded by: Gil Blair

Vote: Gil Blair - Yes

Steve Gerberry - Yes

Marvin McBride - Yes

Motion Carried

19-047 Motion to **promote police officer George Antonell from the position of sergeant to the position of lieutenant within the Weathersfield Township Police Department** pursuant to the terms and conditions as set forth in the collective bargaining agreement. The effective date of the promotion shall be May 13<sup>th</sup>, 2019. The position shall receive the rate of pay, benefits, and other considerations as set forth in the collective bargaining agreement by and between the board of Trustees and the OPBA as adopted by Resolution #16-144.

Motion by: Gil Blair

Seconded by: Marvin McBride

Vote: Gil Blair - Yes

Steve Gerberry - Yes

Marvin McBride - Yes

Motion Carried

19-048 Motion to **promote police officer Daniel Lowery from the position of patrol officer to the position of sergeant within the Weathersfield Township Police Department** pursuant to the terms and conditions as set forth in the collective bargaining agreement. The effective date of the promotion shall be May 13<sup>th</sup>, 2019. The position shall receive the rate of pay, benefits, and other considerations as set forth in the collective bargaining

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agreement by and between the board of Trustees and the OPBA as adopted by Resolution #16-144.

Motion by: Marvin McBride      Seconded by: Gil Blair  
 Vote: Gil Blair - Yes      Steve Gerberry - Yes      Marvin McBride - Yes  
 Motion Carried

- 19-049 Motion to **authorize Township Administrator David Rouan to complete and execute the OTARMA Renewal Questionnaire and to submit all necessary documentation and schedules** as required on behalf of the board of Trustees in order to receive a renewal quotation for our liability and property coverage.

Motion by: Marvin McBride      Seconded by: Gil Blair  
 Vote: Gil Blair - Yes      Steve Gerberry - Yes      Marvin McBride - Yes  
 Motion Carried

- 19-050 Motion to **authorize Township Administrator David Rouan to renew our membership with the Ohio Department of Administrative Services General Services Division Office of Cooperative Purchasing Cooperative Purchasing Program** for the term commencing August 1<sup>st</sup>, 2019 and term ending July 31<sup>st</sup>, 2020. The cost to participate in the program is an annual fee of \$100 and the Township uses the program annually to purchase our police cruisers.

Motion by: Marvin McBride      Seconded by: Gil Blair  
 Vote: Gil Blair - Yes      Steve Gerberry - Yes      Marvin McBride - Yes  
 Motion Carried

- 19-051 Motion to **authorize Township Administrator David Rouan, effective today's date, to proceed with the 2019 Township Wide Sealing Program** which will be performed by the Trumbull County Engineer's Office. The program includes 38 Township roadways, which is just over 9 miles of roadways.

Motion by: Gil Blair      Seconded by: Marvin McBride  
 Vote: Gil Blair - Yes      Steve Gerberry - Abstained      Marvin McBride - Yes  
 Motion Carried

- 19-052 Motion to **authorize Township Administrator David Rouan, on behalf of the board of Trustees, to enter into a Software License Agreement – Annual Subscription Addendum with Affidavit Maker Software LLC of Springfield, Ohio.** The term of the Software License Agreement shall be for one (1) year from May 1<sup>st</sup>, 2019 through April 30<sup>th</sup>, 2020 and the one-year rate will remain at \$600. This software is utilized by the police department for filing criminal charges with the Niles Municipal Court.

Motion by: Marvin McBride      Seconded by: Gil Blair  
 Vote: Gil Blair - Yes      Steve Gerberry - Yes      Marvin McBride - Yes  
 Motion Carried

- 19-053 Motion to **authorize Township Administrator David Rouan, on behalf of the board of Trustees, to renew the Group Policy for Life Insurance with the Standard Insurance Company, of Portland Oregon, for a term of one year beginning June 1<sup>st</sup>, 2019 and ending May 31<sup>st</sup>, 2020.** The rate for Basic Life is \$0.48/\$1,000 of Benefit, which is unchanged from the prior year, and the rate for Basic AD&D is \$0.03/\$1,000 of Benefit, which is unchanged from the prior year.

Motion by: Marvin McBride      Seconded by: Gil Blair  
 Vote: Gil Blair - Yes      Steve Gerberry - Yes      Marvin McBride - Yes  
 Motion Carried

- 19-054 Motion **to declare an emergency requiring immediate action to authorize Township Administrator David Rouan, on behalf of the board of Trustees, to enter into a professional services agreement with Engineering Direct, LLC of Columbiana, Ohio**

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**for an amount not to exceed \$25,000.00.** The purpose of the professional engagement is for the preparation of conceptual architectural/engineering plans for a proposed project at the Township's Community Park. The conceptual architectural/engineering plans will then be used for securing design/build proposals for the project. The proposed project consists of a community center and library.

Motion by: Marvin McBride      Seconded by: Gil Blair  
 Vote: Gil Blair - Yes      Steve Gerberry - Yes      Marvin McBride - Yes  
 Motion Carried

- 19-055 Motion to **authorize the closure of TH470 (Heaton Boulevard)** beginning at SR169 (North Main Street) and continuing east to TH359 (Columbus Avenue). The road closure will be on Saturday, June 8<sup>th</sup>, 2019 from 12:00 Noon until 8:00 PM. The purpose of the road closure is for a graduation party and there are no other homes on the street. This area may be used for any purpose associated with the aforementioned event; however alcoholic beverages may not be consumed in the public right-of-way.

Motion by: Marvin McBride      Seconded by: Gil Blair  
 Vote: Gil Blair - Yes      Steve Gerberry – No      Marvin McBride - Yes  
 Motion Carried

- 19-056 Motion to **donate \$100.00 to the Girard American Legion in support of the Memorial Day Ceremony** preparations for the decorating the of Veteran's graves in Township cemeteries.

Motion by: Gil Blair      Seconded by: Marvin McBride  
 Vote: Gil Blair - Yes      Steve Gerberry - Yes      Marvin McBride - Yes  
 Motion Carried

- 19-057 Motion to **donate \$300.00 to the Mineral Ridge VFW Post 4192 in support of the Memorial Day Ceremony** preparations for the decorating of the Veteran's graves in Township cemeteries.

Motion by: Marvin McBride      Seconded by: Gil Blair  
 Vote: Gil Blair - Yes      Steve Gerberry - Yes      Marvin McBride - Yes  
 Motion Carried

- 19-058 Motion to **donate \$100.00 to the Mineral Ridge Volunteer Fire Department Association in support of the Memorial Day decoration of the graves of former firefighters that have passed.**

Motion by: Gil Blair      Seconded by: Marvin McBride  
 Vote: Gil Blair - Yes      Steve Gerberry - Yes      Marvin McBride - Yes  
 Motion Carried

### Public Comments:

Note: All public comments are on file in the Fiscal Officer's office.

### Next Meetings:

Next Work Sessions: Every Thursday at 7:00 AM. (Except for Caucus Thursday)

Next Caucus: Thursday, May 30, 2019 at 8:00 AM.

Next Meeting: Regular Meeting: Tuesday, June 11, 2019 at 7:00 PM  
 The Trustees open forum begins at 6:15 PM.

### Adjournment:

- 19-059 Motion to **adjourn the meeting.**

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Motion by: Marvin McBride      Seconded by: Gil Blair  
Vote: Gil Blair - Yes          Steve Gerberry - Yes          Marvin McBride - Yes  
Motion Carried

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Fred Bobovnyk, Fiscal Officer

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H. Gilson Blair, Trustee

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Steven J. Gerberry, Trustee

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Marvin J. McBride, Trustee