

RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting

Held on Tuesday, May 9, 2023 at 7:00 PM

Call to order: Steve Gerberry

Pledge: Completed

Prayer: Completed

Roll Call: Steven Gerberry - Present
Edward Whittaker - Present

Richard Harkins - Present
Fred Bobovnyk - Present

Correspondence/Announcements:

- The **Trustees would like to congratulate fire lieutenant Dan Shehy for completing his EMT coursework and for passing his state of Ohio EMT examination.**
- The **Trustees would like to congratulate probationary firefighter Suzan Hunt for completing her live burn training and for passing the state of Ohio Firefighter 1 examination.**
- The **Trustees would like to announce that there will be a Memorial Day Ceremony held on Monday, May 29, 2023 at 10:00 AM at the community park** located on Main Street in Mineral Ridge to honor our veterans.
- The **Trustees would like to announce that yoga in the park has returned and will take place each Saturday at 9:00 AM**, weather permitting, and will continue through Saturday, August 26, 2023.
- The **Trustees would like to announce that the Warren-Trumbull County Public Library Bookmobile will be returning to our Community Park** on the following dates; Wednesday, May 17; Wednesday, June 7; Wednesday, June 28; Wednesday, July 19; Wednesday, August 9; and Wednesday, August 30 from 11:00 AM until Noon on each of those days.
- The **Trustees would like to announce that our Spring Clean-Up Program was a big success.**
- The **Trustees would like to announce that our Scrap Tire Pickup Program was widely used by our residents.**
- The **Trustees would like to remind our residents that the 2023 Flag Day Festival** dates will be held June 8, 9, and 10. The 2023 Flag Day Parade will be on Friday, June 9 at 6:00 PM.
- The **Trustees would like to remind our residents that the Community Document Shredding Event will be held on Saturday, September 9, 2023 from 9:00 AM until 11:00 AM at the community park.** This event was made possible by a Go-Green Community Grant that the Trustees secured from the Geauga-Trumbull Solid Waste Management District.
- The **Trustees would like to remind our residents that the 2023 Residential Tree Limb Chipping Program began this month.** The 2023 Residential Tree Limb Chipping Program began on Friday, May 5, 2023 and will continue each Friday through Friday, October 27, 2023. For tree limb pick-up, you must call the Township by Thursday of each week to be placed on the list for a Friday pick-up. Please keep the following rules and procedures in mind:
 - This program is intended for residential tree limbs up to 3 inches in diameter.
 - The tree limbs must be placed at the curbside with all the cut ends aligned with each other toward the street.
 - No shrubs, stumps, roots, lumber, or railroad ties will be accepted. All tree limbs must be free from vines.
 - We are not a tree removal service; if you are having a tree professionally removed let them do the entire job, you must have them take the tree limbs as well.
- The **Trustees would like to remind our residents that open burning is not permitted within the Township.** We have had several brush fires that placed our firefighters and our resident's property at risk. Please do not open burn and enjoy the remainder of your spring.
- The **annual Community Garage Sale will take place this year on June 15, 16, and 17 from 9:00 AM until 5:00 PM on each of those days.** The organizers are

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going to have a list of addresses and a map this year, so please text Cheryl your information at 330-565-2449 if you plan to participate.

- **Residents that are searching for a residential energy supplier can use the Apples to Apples Comparison Chart** for Ohio Edison Customers which is located on the Energy Choice Ohio website.

Reports:

- Financial Report – Presented by Fred Bobovnyk
- Administrator’s Report – Presented by David Rouan
- Zoning Report – Presented by David Rouan
- Police Report – Presented by Police Chief Michael Naples
- Fire Report – Presented by Fire Chief Tom Lambert
- Lane LifeTrans Report – Presented by Lane's Chief Tom Lambert
- Law Director’s Report – Presented by Cherry Poteet

Note: All reports are on file in the Fiscal Officer’s office.

Comments from the public will be heard on agenda items at this time; there will still be an opportunity for individuals to address the Board during our public comments part of the meeting.

Old Business:

None

New Business:

23-055 Motion to **approve the minutes from the Regular Meeting that was held on Tuesday, April 11, 2023 at 7:00 PM.**

Motion by: Rich Harkins Seconded by: Edward Whittaker
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

23-056 Motion to **approve the drawing warrants upon our treasury and paying township bills.**

Motion by: Edward Whittaker Seconded by: Rich Harkins
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

23-057 Motion to **approve the Then and Now’s pursuant to the list provided by the Fiscal Officer.**

Motion by: Edward Whittaker Seconded by: Rich Harkins
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

23-058 Motion to **establish Fund 2071 – Garbage and Waste Disposal District and adopt the permanent appropriations and permanent revenues for budget year 2023 in the amount of \$10,100.00** on a level of control at the fund basis: to request an Amended Official Certificate of Estimated Resources from the Trumbull County Budget Commission; and to request the Budget Certification stating that our appropriations do not exceed our Amended Official Certificate of Estimated Resources from the Trumbull County Budget Commission, effective April 24, 2023. The purpose of this fund is to account for the required \$10,000.00 Performance Cash Deposit from Republic Services which satisfies the requirements of Section 4.23 of the contract agreement.

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2023 Amended Official Certificate of Estimated Resources						
Fund	1/1/2023 Cash Balance	1/1/2023 Encumbered	Unencumbered Cash Balance	Anticipated Tax Revenue	Anticipated Other Sources	Total Available Resources
General	\$323,592.61	\$6,238.75	\$317,353.86	\$368,071.53	\$257,118.12	\$942,543.51
Total General Fund:	\$323,592.61	\$6,238.75	\$317,353.86	\$368,071.53	\$257,118.12	\$942,543.51
MVL	\$3,854.24	\$1,066.65	\$2,787.59	\$0.00	\$67,075.00	\$69,862.59
Gas Tax	\$81,652.15	\$14.06	\$81,638.09	\$0.00	\$140,500.00	\$222,138.09
Road & Bridge	\$5,532.75	\$1,106.67	\$4,426.08	\$0.00	\$138,000.00	\$142,426.08
Cemetery	\$46,153.17	\$289.12	\$45,864.05	\$0.00	\$85,500.00	\$131,364.05
Garbage & Waste Disposal District	\$0.00	\$0.00	\$0.00	\$0.00	\$10,100.00	\$10,100.00
Police	\$434,996.36	\$23,186.15	\$411,810.21	\$1,049,473.67	\$609,178.00	\$2,070,461.88
Fire	\$260,026.28	\$21,045.46	\$238,980.82	\$384,815.06	\$10,650.00	\$634,445.88
Drug Law Enforcement	\$28,411.60	\$0.00	\$28,411.60	\$0.00	\$16,000.00	\$44,411.60
Enfr. & Education	\$3,701.02	\$0.00	\$3,701.02	\$0.00	\$500.00	\$4,201.02
Coronavirus Relief Fund	\$41.63	\$0.00	\$41.63	\$0.00	\$0.00	\$41.63
American Rescue Plan	\$465,006.88	\$0.00	\$465,006.88	\$0.00	\$150.00	\$465,156.88
Lighting Districts	\$11,512.33	\$0.00	\$11,512.33	\$0.00	\$45,610.00	\$57,122.33
OneOhio	\$2,160.23	\$0.00	\$2,160.23	\$0.00	\$2,160.23	\$4,320.46
Total Speical Revenue:	\$1,343,048.64	\$46,708.11	\$1,296,340.53	\$1,434,288.72	\$1,125,423.23	\$3,856,052.48
Bond/Note Retirement	\$0.36	\$0.00	\$0.36	\$0.00	\$0.00	\$0.36
Total Bond/Note Retirement:	\$0.36	\$0.00	\$0.36	\$0.00	\$0.00	\$0.36
Capital Projects	\$500,000.10	\$0.00	\$500,000.10	\$0.00	\$0.00	\$500,000.10
Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$74,922.00	\$74,922.00
Total Capital Projects & Public Works:	\$500,000.10	\$0.00	\$500,000.10	\$0.00	\$74,922.00	\$574,922.10
Total:	\$2,166,641.71	\$52,946.86	\$2,113,694.85	\$1,802,360.25	\$1,457,463.35	\$5,373,518.45

Motion by: Rich Harkins Seconded by: Steve Gerberry
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Vote
 Motion Carried

23-059 Motion to **authorize Township Administrator David Rouan, on behalf of the board of Trustees, to apply for the PY2023 Community Development Block (CDBG) for roadway and storm sewer improvements on TH792 (James Street), TH1060 (Lucetta Street), TH790 (First Street), and TH791 (Main Street),** effective April 18, 2023. The FY2023 CDBG grant request is \$122,377.00.

Motion by: Edward Whittaker Seconded by: Rich Harkins
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

23-060 Motion to **award the 2023 Weathersfield Township Road Improvements Project to Shely & Sands, Inc, 1450 North Bailey Road, North Jackson, Ohio 44451 in the amount of \$149,821.50 and to enter into an agreement with Shelly & Sands, Inc. for said project.** This project was bid as Part 15 of the Trumbull County Engineers 1st 2023 Countywide Road Program, State Capital Improvement Program (SCIP) and Local Transportation Improvement Program (LTIP) Local Government Entities Bidding Program. The streets included in this project are TH 439 – Oakwood Street, TH 141 – Coats Drive, and TH 1493 – Country Meadows Avenue.

Motion by: Rich Harkins Seconded by: Edward Whittaker
 Vote: Steven Gerberry - Abstained Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

23-061 Motion to **amend Resolution 22-038 to read as follows: motion to enter into an agreement with The Gledhill Road Machinery Company of Galion, Ohio to complete the upfit on the three new 2023 Ford F-750 6.7L V8 Diesel dump trucks for an amount of \$57,495.96 each** for a total contract price of \$172,487.88; to authorize Township Administrator David Rouan to execute, on behalf of the board of Trustees, all necessary documentation and agreements to effectuate the upfit, effective April 24, 2023; and the American Rescue Plan Act Fund shall be used to pay for the purchase. This purchase is being made in accordance with ORC §125.04.

Motion by: Edward Whittaker Seconded by: Rich Harkins
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

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- 23-062 Motion to **revise and amend Resolution 22-076 to include changes and additions contained in the Weathersfield Township Procurement Policy for Expenditures of Federal Funds.**

WHEREAS, all federally funded projects, loans, grants, and sub-grants, whether funded in part or wholly, are subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for federal awards (Uniform Guidance or “UG”) codified at 2 C.F.R. Part 200 unless otherwise directed in writing by the federal agency or state pass-through agency that awarded the funds.

WHEREAS, all procurement activities involving the expenditure of federal funds must be conducted in compliance with the Procurement Standards codified in 2 C.F.R. § 200.317 through § 200-326 unless otherwise directed in writing by the federal agency or state pass-through agency that awarded the funds. All applicable local, state, and federal procurement requirements will be followed when expending federal funds. Should the state of Ohio have more stringent requirements, the most restrictive requirement shall apply so long as it is consistent with state and federal law.

NOW THEREFORE, it is hereby RESOLVED by the board that the Township Trustees adopts the attached revised and amended Procurement Policy for the Expenditure of Federal Funds.

BE IT FURTHER RESOLVED: that it is hereby found and determined that all formal actions of this Township concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Township Trustees, and that all deliberations of the Township Trustees and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Motion by: Rich Harkins Seconded by: Edward Whittaker
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

- 23-063 Motion to **adopt a RESOLUTION IN SUPPORT OF THE EFFORTS TO INCREASE COMMUNICATION AND LAND USE COMPATIBLITLY WITH THE YOUNGSTOWN AIR RESERVE STATION;**

WHEREAS, The Youngstown Air Reserve Station (“YARS”) is home of the 910th Airlift Wing of the United States Air Force and is a critical part of the nation’s air defense, charged with two major missions, providing fixed wing aerial spraying capability and combat tactical airlift operations; and

WHEREAS, YARS is Trumbull County’s largest employer, and has been selected as the preferred location for eight new, high-tech C130J Super Hercules aircraft to replace the current C-130H’s; and

WHEREAS, a Joint Land Use Study (JLUS) for YARS and the surrounding community was completed in 2019, identifying ways land use may impact YARS, and the Military Installation Sustainability Grant Project is seeking to implement the recommendations for compatible land use and coordination between local governments and YARS; and

WHEREAS, Weathersfield Township is committed to supporting YARS.
NOW, THEREFORE, BE IT RESOLVED by the Weathersfield Township Board of Trustees, State of Ohio:

SECTION 1. Weathersfield Township recognizes the importance of YARS to the Weathersfield community and seeks to support YARS and maintain community airspace compatibility with YARS military operations and increase communication and coordination with YARS.

SECTION 2. Weathersfield Township will seek to communicate and coordinate with YARS when development is proposed which could potentially be incompatible with the YARS mission, particularly to mitigate Bird/Wildlife Aircraft Strike Hazards

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(BASH), vertical obstructions, lighting, and glare that can interfere with air operations.

SECTION 3. That it is hereby found and determined that all formal actions of the Weathersfield Township Board of Trustees concerning and relating to the passage of this Resolution were taken in an open meeting and that all deliberations of this Board that resulted in such formal action were open to the public and in compliance with the law.

Wherefore, this Resolution shall be in full force and effect from and after its passage and approval by the Board of Trustees.

Motion by: Rich Harkins Seconded by: Edward Whittaker
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

23-064 Motion to **hire Ted Pedigrew as a Probationary Firefighter** effective May 1, 2023. Ted will be trained and evaluated over the next six months by the Fire Chief and his fire officers. At the conclusion of the six-month probationary period, the Fire Chief will determine if Ted should be promoted to a Firefighter. The board of Trustees would like to thank Ted for his interest in becoming a Weathersfield Township Firefighter and for his volunteerism and commitment to the residents of our Township.

Motion by: Edward Whittaker Seconded by: Rich Harkins
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

23-065 Motion to **hire Jackson Iceman as a Probationary Firefighter** effective May 1, 2023. Jackson will be trained and evaluated over the next six months by the Fire Chief and his fire officers. At the conclusion of the six-month probationary period, the Fire Chief will determine if Jackson should be promoted to a Firefighter. The board of Trustees would like to thank Jackson for his interest in becoming a Weathersfield Township Firefighter and for his volunteerism and commitment to the residents of our Township.

Motion by: Rich Harkins Seconded by: Edward Whittaker
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Status

Public Comments:

Open Comments

Next Meetings:

Next Meetings: Thursday, May 18, 2023, at 3:30 PM; Thursday, June 8, 2023 at 3:30 PM; and Tuesday, June 13, 2023 at 7:00 PM.

Adjournment:

23-054 Motion to **adjourn the meeting**.

Motion by: Rich Harkins Seconded by: Edward Whittaker
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

Fred Bobovnyk, Fiscal Officer

Steven J. Gerberry, Trustee

Richard T. Harkins, Trustee

Edward K. Whittaker, Trustee