

November 11, 2014

Mr. Blair called the meeting to order.

Moment of silence in remembrance of Judge Ford who passed away.

**Roll call:** H. Gilson Blair – present Steven J. Gerberry – present  
Marvin J. McBride – present Fred R. Bobovnyk – present

**Correspondence/Announcements:**

- Congratulations to Logan Smith for finishing Second in Division III at the OHSAA State Cross Country Meet on Saturday, November 1<sup>st</sup>, 2014. In addition to Logan's OHSAA Silver Medal performance, he was the 2014 Suburban League Champion, the ITCL champion, the District Champion, and the Regional Runner-Up. Logan also earned All-Ohio honors for the third time in his career. Logan now holds many Mineral Ridge High School records including; the Total Team Time School Record for Cross Country, the 1,00 Meter Record, the 3,200 Meter Record, the 500 Meter Record, and almost all of the class-level records for those three individual events. Logan is hopeful that he will attend the Naval Academy in Annapolis, Maryland.
- The Oakview Project should be completed within the next few weeks.
- We are continuing to work on the changes to the cemetery fees, policies, procedures, and regulations.
- The new fire engine arrived this past Saturday at Station 40 and we will have a dedication ceremony this Thursday, November 13<sup>th</sup>, 2014 at 7:00 PM at Station 40. All are invited to attend.
- The 2 new Fire Chief's SUV's are in and will be in-service within the next couple of weeks.
- The Trustees will be installing "Welcome to Weathersfield" signs along all roadways that enter the Township.
- The 2014 Spirit Day Parade was a great success. Thank you to all of our employees who volunteered their time to either participate in, set-up, or serve on traffic control for the parade.
- The Opt-In letters from Integrys Energy Services for our 2014 – 2015 gas aggregation plan should have arrived last week to our residents and small businesses. The opt-in gas aggregation service for the residents and small businesses of Weathersfield Township will be for a term of one year at a fixed rate of \$4.38 Mcf.
- The Township Trustees believe that we have reached a tipping point in the Mineral Ridge Water District. Our residents and businesses have endured a water pressure and volume problem long enough and our Fire Chief has serious concerns about the ability of the Township's fire department to effectively fight fires within the Mineral Ridge Water District as a direct result of this problem. The Board believes that it is time for the County to complete an engineering study and a hydraulic analysis/modeling of the water distribution system within the District to identify the exact problem or problems. The engineering study can then offer recommendations to resolve the water pressure and volume problems.
- The Township has executed the LPA Federal Signage Upgrade Project Agreement for our Township wide signage upgrade program. The grant amount is for 100% of the signage costs up to \$38,200 in Federal funds and we expect delivery of the signs within the next month or so.
- The board of Trustees would like to publicly thank Fire Lieutenant Seth Durig for volunteering his time and expertise to complete the tile work in the lobby of the Administration building. Seth completed this work at no charge for his labor and only \$56 in material. We had estimates of \$1,200 for this tile repair work and as high as \$4,000 for the tile replacement work. Seth works two jobs, is attending paramedic school, and has a wife and two young children. Fortunately for the residents of the Township, this is typical behavior from our employees and we are blessed to have such individuals working and volunteering for the residents of our community.
- The Township is continuing to work with MS Consultants of Youngstown to determine what can be done to repair the edge of pavement along County Line Road.
- We were notified by William Siderewicz, President of Clean Energy Future, LLC that his company is no longer considering the proposed site within the Township for the \$750 million gas to electric facility.

November 11, 2014

**Financial Report – Fiscal Officer Fred R. Bobovnyk:**

1. Monthly report was given to the Board.
2. Drawing of warrants
3. Minutes (1 set)
4. Then and Now's (per list provided)

**Administrator's Report – Dave Rouan****Administrator's Monthly Report – November 2014****Administrative Actions**

There are a number of motions for the Board to consider tonight.

**Administrative Announcements**

1. The Oakview Project should be completed within the next few weeks.
2. We are continuing to work on the changes to the cemetery fees, policies and regulations.
3. Moment of Silence for the passing of Judge Ford.
4. Acknowledge and recognize that it is Veterans Day.
5. Congratulations to Logan Smith for finishing Second in Division III at the OHSAA State Cross Country Meet on Saturday, November 1<sup>st</sup>, 2014. In addition to Logan's OHSAA Silver Medal performance, he was the 2014 Suburban League Champion, the ITCL champion, the District Champion, and the Regional Runner-Up. Logan also earned All-Ohio honors for the third time in his career. Logan now holds many Mineral Ridge High School records including; the Total Team Time School Record for Cross Country, the 1,00 Meter Record, the 3,200 Meter Record, the 500 Meter Record, and almost all of the class-level records for those three individual events. Logan is hopeful that he will attend the Naval Academy in Annapolis, Maryland.
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9. The 2014 Spirit Day Parade was a great success. Thank you to all of our employees who volunteered their time to either participate in, set-up, or serve on traffic control for the parade.
10. The Opt-In letters from Integrys Energy Services for our 2014 – 2015 gas aggregation plan should have arrived last week to our residents and small businesses. The opt-in gas aggregation service for the residents and small businesses of Weathersfield Township will be for a term of one year at a fixed rate of \$4.38 Mcf.
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14. We were notified by William Siderewicz, President of Clean Energy Future, LLC that his company is no longer considering the proposed site within the Township for the \$750 million gas to electric facility. We have our ice control material for the upcoming 2014-2015 winter season.

**Highway Department**

1. We completed 19 Work Orders during the month of November.
2. Our signs from the ODOT sign grant should be arriving soon and we will begin installation of the signs soon.
3. Monthly check of the roadways and signs were completed.
4. General maintenance on various fleet vehicles and our equipment is ready for fall and we are prepared for winter.

**Cemetery**

1. See attached Cemetery Report

Respectfully submitted:

Dr. David A. Rouan, AICP  
Township Administrator

November 11, 2014

**Cemetery Report Dave Rouan**  
 (Prepared by Melissa Ritchie)

**Sales/Financial Report**

Location Status Owner(s)	Purchase Plan Price	Perpetual Care Plan		Opening Cost	Deed Nbr Date of Deed Sales Agent	Deed Notes
		Price	OT Cost			
KC-I-2252-1 Sold Harvey, Fred	PRE-NEED \$600.00	\$0.00	\$0.00	\$0.00	2014-142 10/03/2014 Melissa Ritchie	
KC-I-2252-2 Sold Harvey, Fred	PRE-NEED \$600.00	NON-RESIDENT \$0.00	\$0.00	\$0.00	2014-143 10/03/2014 Melissa Ritchie	
KC-NEW E-240-3 Occupied	\$0.00	\$0.00	\$0.00	\$250.00		

October Totals

Open/closing → \$ 2,800.00  
 Overtime (Saturday) \$ 200.00  
 grave sales → \$ 5,850.00  
\$ 8,850.00 MSR.

November 11, 2014

**Zoning Report – Zoning Inspector Melissa Ritchie**

**WEATHERSFIELD TOWNSHIP ZONING OFFICE  
MONTHLY REPORT · OCTOBER 2014**

I. TOTAL – 11

Permits – 5 Zoning – 5 Gas/Oil Well – 0 Occupancy – Road Cut - 0 NCU – 0 Violations/Complaints – 5 Vehicles – 0 Debris – 3 Prop. Maint. & high grass – 2 Other – 0	Variances – 1 Conditional Use Permits – Zone Change Petitions – 0 Zoning Amendments – 0 Replat Petitions – 0 General Inquiries – 6 Other Misc. – 0 Appeal - Gas/Oil Well Registration - 0
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II. FEES COLLECTED (See attachment I and II)

Zoning Permit Fees	\$ 1,156.55	Value (\$): 330,687.00
Occupancy Permit Fees	\$ 0.00	
C.U.P Application Fees	\$ 0.00	
Variance Application Fees	\$ 275.00	
Zone Change Fees	\$ 0.00	
Special Hearing Fees	\$ 0.00	<i>(appeal and conditional use hearing)</i>
Zoning Maps - Full	\$ 0.00	# Sold 0
Zoning Maps - Neighborhood	\$ 0.00	# Sold 0
Zoning Maps - Index	\$ 0.00	# Sold 0
Zoning Regulation Book	\$ 0.00	# Sold 0
Copies	\$ 0.00	# Sold 0
Misc. Fees	\$	
<b>TOTAL:</b>	<b>\$ 1,431.55</b>	

III. ZONING COMMISSION MEETING October 8 & 22, 2014  
Revised zoning regulation changes.

IV. BOARD OF ZONING APPEALS October 2014  
No Meeting/Hearing was held.

November 11, 2014

**Police Report – Interim Chief Michael Naples**

*Township of Weathersfield*

Police Department  
 Monthly Report for October

**TRUMBULL COUNTY E911**

Report Dates from 10/01/2014 to 10/31/2014

**Number of Calls Report by Department-Complaint (All Units)**

Department : <b>WEA</b>	Complaint Code	Description	Number
	ABC	ABANDONED 911 CALL	4
	AC	ANIMAL COMPLAINT	5
	AD	ALARM DROP	54
	APD	ASSIST POLICE DEPARTM	10
	AS	ASSAULT	4
	ATL	ATTEMPT TO LOCATE	2
	BE	BREAKING AND ENTERING	2
	BG	BURGLARY	2
	BOLO	BE ON THE LOOKOUT	1
	C10	ASSIST OFFICER	1
	C2	CRASH PROPERTY DAMA	20
	C4P	CRASH WITH REPORTED I	7
	CD	CRIMINAL DAMAGING	10
	CE	CHILD ENDANGERING	2
	CIV	CIVIL COMPLAINT	1
	CKW	CHECK WELFARE	7
	CT	CRIMINAL TRESPASS	1
	CUS	CUSTODY PROBLEM	4
	DA	DRUG ACTIVITY	1
	DAV	DISABLED VEHICLE	8
	DIS	DISTURBANCE	9
	DM	DELIVER MESSAGE OR NC	1
	DOM	DOMESTIC	9
	DUM	DUMPING SOLIDS OR LIQL	1
	DUP	DUPLICATE CALLS	1
	EADP	ALARM DROP MEDICAL	1
	EBPP	BLOOD PRESSURE	1
	ECAP	CARDIAC ARREST	1
	ECPP	CHEST PAINS	1
	EDIABP	DIABETIC	1
	EGP	GENERAL ILLNESS	2
	EMSP	EMERGENCY MEDICAL AS	1
	EOBGYNP	OB/GYN	1
	EODP	OVERDOSE	2
	ESOBP	SHORTNESS OF BREATH	5
	ESTROKEP	STROKE	1
	ESUIP	SUICIDE	4
	ETIEP	TRAUMATIC INJURY	1
	EUPP	EMS UNKNOWN PROBLEM	4
	FBCP	BURNING COMPLAINT	1
	FFADP	FIRE ALARM DROP	2
	FGT	FIGHT	1
	FVFP	VEHICLE FIRE	1
	HS	HIT SKIP	2
	IDT	IDENTITY THEFT	2
	INF	INFORMATION	9
	INV	INVESTIGATION	2
	ITX	INTOXICATED PERSON	1
	JD	JUVENILE DELINQUENT OI	3
	JR	JUVENILE RUNAWAY	1
	LO	LOCKOUT	1
	LOP	LOST PROPERTY	1
	MS	MISDIALED 911 CALL	1
	MJ	MISSING JUVENILE	1
	MP	MISSING PERSON	2
	NP	NEIGHBOR PROBLEM	1

November 11, 2014

**TRUMBULL COUNTY E911**

Report Dates from 10/01/2014 to 10/31/2014

**Number of Calls Report by Department-Complaint (All Units)**

Department : <b>WEA</b>	Complaint Code	Description	Number
	PRK	PARKING VIOLATION/COM	1
	PRW	PROWLER	1
	PSAP	PSAP MISROUTED CALLS	2
	REPO	REPO	2
	ROS	REPORT ON STATION	8
	S19	RETURN PHONE CALL	43
	SBH	SHOTS BEING HEARD	2
	SC	SPOT CHECK	9
	SPA	SUSPICIOUS ACTIVITY	13
	SPP	SUSPICIOUS PERSON	19
	SPV	SUSPICIOUS VEHICLE	17
	STB	STANDBY	5
	TH	TELEPHONE HARASSMEN	2
	THE	THEFT	8
	THR	THREATS	2
	TRA	TRANSPORT PERSON OR	10
	TRC	TRAFFIC REGULATION CO	19
	TS	TRAFFIC STOP	188
	TV	THEFT OF VEHICLE	1
	UNK	UNKNOWN PROBLEM	9
	USP	UNSECURED PROPERTY	4
	UTI	UTILITY PROBLEMS OR CC	1
	UV	UNAUTHORIZED USE OF V	1
	UW	UNWANTED PERSON OR F	0
	VA	VANDALISM	1
	VR	VEHICLE RELEASE	1
	WAR	WARRANT SERVICE	7
		<b>GRAND TOTAL:</b>	<b>596</b>

Citations issued in October: 64

Number of Arrests in October: 36

November 11, 2014

**Fire Report – Chief Randy Pugh**

**District Summary**

October 2014

District	Situation Type	Dollar Loss	# of Incid's	F.S. Injury	Civ. Injury	F.S. Death	Civ. Death
40	142 Brush, or brush and grass mixture fire		1	0	0	0	0
	<b>Totals for All Fires in District:</b>		1	0	0	0	0
40	322 Vehicle accident with injuries		3	0	0	0	0
40	411 Gasoline or other flammable liquid spill		1	0	0	0	0
40	661 EMS call, party transported by non-fire		5	0	0	0	0
	<b>Totals for All Non-Fire in District:</b>		9	0	0	0	0
	<b>Totals for All Incidents in District</b>		10	0	0	0	0
41	132 Road freight or transport vehicle fire	790,000	1	0	0	0	0
41	142 Brush, or brush and grass mixture fire		1	0	0	0	0
	<b>Totals for All Fires in District:</b>	790,000	2	0	0	0	0
41	322 Vehicle accident with injuries		2	0	0	0	0
41	324 Motor vehicle accident with no injuries		1	0	0	0	0
41	500 Service Call, other		1	0	0	0	0
41	561 Unauthorized burning		3	0	0	0	0
41	621 Wrong location		1	0	0	0	0
41	661 EMS call, party transported by non-fire		17	0	0	0	0
41	700 False alarm or false call, other		2	0	0	0	0
41	745 Alarm system sounded, no fire - unintentional		1	0	0	0	0
	<b>Totals for All Non-Fire in District:</b>		28	0	0	0	0
	<b>Totals for All Incidents in District</b>	790,000	30	0	0	0	0
42	322 Vehicle accident with injuries		2	0	0	0	0
42	324 Motor vehicle accident with no injuries		1	0	0	0	0
42	412 Gas leak (natural gas or LPG)		1	0	0	0	0
42	661 EMS call, party transported by non-fire		6	0	0	0	0
	<b>Totals for All Non-Fire in District:</b>		10	0	0	0	0
	<b>Totals for All Incidents in District</b>		10	0	0	0	0
	<b>Grand Total for All Incidents</b>	790,000	50	0	0	0	0

November 11, 2014

**Attorney's Report – Attorney Cherry Poteet**

**ATTORNEYS' REPORT**

TO: MR. GIL BLAIR, CHAIRMAN  
MR. STEVEN J. GERBERRY, VICE CHAIRMAN  
MR. MARVIN MCBRIDE, TRUSTEE  
MR. FRED R. BOBOVNYK, FISCAL OFFICER  
MR. DAVID ROUAN, TOWNSHIP ADMINISTRATOR

FROM: CHERRY LYNNE POTEET, ESQ.

DATE: November 7, 2014

Below is a report of this month's litigation activity.

1. Richard Mattessich v. Weathersfield Township  
Case No. 2014 CV 00233  
Trumbull County Ct. C.P. Judge Rice

Depositions were held in October, and we are scheduling several additional depositions for this month. The discovery cut-off is November 30, 2014. Dispositive motions are to be filed by January 30, 2015. Trial is scheduled for April 27, 2015 if the matter is not resolved by motion.

If you have any questions or comments regarding this Attorneys' Report or any pending Township legal matters, please feel free to contact us.

Sincerely,

Cherry Lynne Poteet, Esq.

November 11, 2014

**New Business:**

- 14-141 Mr. McBride made a motion to approve the consent agenda, which includes the following:
- Minutes from the Regular Meeting on October 14<sup>th</sup> , 2014 at 7:00PM
  - Drawing warrants upon our treasury and paying township bills.
  - Advance \$10, 000 from Cemetery Fund to General Fund to repay advance in 2014
  - Transfer \$10,000 from General Fund to Cemetery Fund
  - Then and Now per list provided

	THEN	NOW	AMOUNT
Warren Fire	10/08/14	11/04/14	\$1,518.00
Red Diamond	08/05/14	11/04/14	\$1,631.13
Bazetta Township	10/01/14	11/04/14	\$520.00
Summit Supply	10/10/14	11/07/14	\$3,365.00

Mr. Gerberry seconded the motion.  
 Vote: Mr. McBride – yes Mr. Gerberry – yes Mr. Blair - yes  
 Motion carried.

- 14-142 Mr. Gerberry made a motion to establish a Weathersfield Township Fire  
 Jr. Firefighter Department Junior Firefighter Program and to adopt the policies, procedures, rules,  
 Program and conditions for this Program. This Program will be administered by the Fire Chief pursuant to the policies, procedures, rules, and conditions as set forth by the board of Trustees, as modified pursuant to the recommendations of the OTARMA loss control program, Worker’s Compensation requirements and review by Township legal counsel. The purpose of this Program is to encourage participation from individuals within our community from the ages of 15 to 18 who may have an interest in pursuing a career in firefighting and/or are interested in serving their community. All participants in this Program must be in good academic standing and understand that school and their family must come first.

Mr. McBride seconded the motion.  
 Vote: Mr. Gerberry – yes Mr. McBride – yes Mr. Blair - yes  
 Motion carried.

- 14-143 Mr. McBride made a Motion to approve a six month Leave of Absence for  
 Leave Firefighter Joseph Sigley from Station 41 of the Weathersfield Fire  
 Absence for Department. Firefighter Sigley has moved out of the Township.  
 FF Joe Sigley Mr. Gerberry seconded the motion.

Vote: Mr. McBride – yes Mr. Gerberry – yes Mr. Blair - yes  
 Motion carried.

- 14-144 Mr. Gerberry made a motion to authorize Township Administrator David  
 Sell Fire Jeep Rouan to take the necessary steps pursuant to law to dispose of one fire vehicle (2003 Jeep Cherokee Sport – VIN:1J4FF48S11L541624) which is not needed for public use, is obsolete, or is unfit for the use acquired, in the opinion of the Board, the vehicle has a fair market value of less than two thousand five hundred dollars; and to authorize the Township Administrator to sign the Certificate of Title to a Motor Vehicle on behalf of the Trustees for this transaction.

Mr. McBride seconded the motion.  
 Vote: Mr. Gerberry – yes Mr. McBride – yes Mr. Blair - yes  
 Motion carried.

November 11, 2014

14-140      Mr. Gerberry made a motion to adjourn the meeting.  
Adjourn      Mr. McBride seconded the motion.  
Vote: Mr. Gerberry – yes      Mr. McBride – yes      Mr. Blair - yes  
Motion carried.

**Next Meetings:**

Caucus:      Thursday, November 27<sup>th</sup>, 2014 at 8:30 AM

Meeting:      Tuesday, December 16th, 2014 at 7:00 PM.  
The Trustees open forum begins at 6:15 PM.

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*Fred R. Bobovnyk, Fiscal Officer*

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*H. Gilson Blair, Chairman*

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*Steven J. Gerberry, Vice-Chairman*

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*Marvin J. McBride, Trustee*