

November 10, 2015

Mr. Gerberry called the meeting to order.

**Roll call:** H. Gilson Blair – present Steven J. Gerberry – present  
Marvin J. McBride – present Fred R. Bobovnyk – present

**Correspondence/Announcements:**

- Swearing-In of our two new Police Officers.
- The Trustees are pleased to announce that they have been awarded a NatureWorks Grant from the Ohio Department of Natural Resources (ODNR) for the construction of the Community Park Gazebo. This grant along with local funds will be used to complete this project and we hope to begin construction on this project in the spring of 2016.
- The Trustees are pleased to announce that they have been awarded an Ohio Public Works Commission (OPWC) Grant for the repaving of 11 Township roadways. The total project amount is \$138,876.00 and we hope to complete the work in the fall of 2016.
- Update on the Main Street Initiative and our meetings with ODOT District 4 regarding widening of SR46 and US422.
- The board of Trustees will be making a presentation this Friday, November 13<sup>th</sup>, 2015 at the Good Morning Weathersfield breakfast hosted by the Regional Chamber.
- Trustee Gil Blair will be making a presentation at the Regional Chamber meeting on Monday, December 7<sup>th</sup>, 2015.
- Our Highway Department has been preparing our equipment for the 2015 – 2016 winter season. Our Ice Control Material (ICM) is being delivered this week.
- The opt-out question for electric and gas aggregation that appeared on the November General Election Ballot was overwhelmingly supported and was passed by our voters. The board of Trustees will begin to move forward on negotiating pricing for these services.
- The board of Trustees will be holding a hearing on Tuesday, December 15<sup>th</sup>, 2015 at 6:30 PM to consider the adoption of a Joint Economic Development District (JEDD) with city of Niles. The board of Trustees have been working on this JEDD for some time with the city of Niles.
- The Trumbull County Sanitary Engineer's (TCSE) Office had the kick-off meeting with the consultant for the Mineral Ridge Water District System Hydraulic Evaluation Project. We hope to have the finalized report and recommendations in May of 2016.
- The board of Trustees will be accepting applications from those Township residents who would be interested in serving a five year term as a board member on either the board of Zoning Appeals or the Zoning Commission. Those interested in serving should submit a letter of interest by 4:30 PM on Monday, November 30<sup>th</sup>, 2015.

**Financial Report – Fiscal Officer Fred R. Bobovnyk:**

1. Monthly report was given to the Board.
2. Drawing of warrants
3. Minutes (1 sets)

November 10, 2015

**Administrator's Report – Dave Rouan**

**Administrator's Monthly Report – October 2015**

**Administrative Announcements**

1. Swearing-In of our two new Police Officers.
2. The Trustees are pleased to announce that they have been awarded a NatureWorks Grant from the Ohio Department of Natural Resources for the construction of the Community Park Gazebo. This grant along with local funds will be used to complete this project and we hope to begin construction on this project in the spring of 2016.
3. The Trustees are pleased to announce that they have been awarded an Ohio Public Works Commission (OPWC) Grant for the repaving of 11 Township roadways. The total project amount is \$138,876.00 and we hope to complete the work in the fall of 2016.
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8. The opt-out question for electric and gas aggregation that appeared on the November General Election Ballot was overwhelmingly supported and was passed by our voters. The board of Trustees will begin to move forward on negotiating pricing for these services.
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10. The board of Trustees will be accepting applications for those Township residents who would be interested in serving a five year term as a board member on either our board of Zoning Appeals and our Zoning Commission. Those interested in serving should submit a letter of interest by 4:30 PM on Monday, November 30<sup>th</sup>, 2015.

**Highway Department**

1. We completed 26 Work Orders during the month of October.
2. We worked in the cemetery, roadside mowing, bike path mowing, and miscellaneous roadway repairs and maintenance.
3. Monthly check of the roadways and signs were completed.
4. General maintenance on various fleet vehicles and we are preparing for the winter season.

**Cemetery**

1. See attached Cemetery Report

Respectfully submitted:

Dr. David A. Rouan, AICP  
Township Administrator

November 10, 2015

**Cemetery Report Dave Rouan**

(Prepared by Melissa Ritchie)

Sales/Financial Report

*October 2015*

Location Status Owner(s)	Purchase Plan Price	Perpetual Care Plan		Opening Cost	Deed Nbr Date of Deed Sales Agent	Deed Notes
		Price	OT Cost			
KC-D-478-4 Occupied	\$0.00	\$0.00	\$0.00	\$500.00		
KC-G-727-3 Occupied Seby, Kenneth	\$0.00	\$0.00	\$0.00	\$550.00	02/08/2003	Deed Book 13 Deed Page 88
KC-I-2179-2 Occupied Buckner, Judith	\$1,350.00	\$0.00	\$0.00	\$900.00	2015-202 10/02/2015 Melissa Ritchie	Paid for by Carl Hall Funeral home. Yo be taken out of insurance.

*Total Purchases \$ 1,350.00*  
*Total P/c \$ 1,950.00*  


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*Grand Total \$ 3,300.00*  
*msr.*

November 10, 2015

**Zoning Report – Zoning Inspector Melissa Ritchie**

**Fee Collection Wide Report**

Report for 10/01/2015 to 11/01/2015

Sorted by Source

Report Date 11/02/2015

Date	Received From	Source	Fee Paid For	Permit	Recv By	How Paid	Check #	Fee	Receipt
10/07/2015	Amy Kot	ZN003102	Fence	5934	MSR	Cash		\$20.00	RN-000059
10/14/2015	CHARLES L LAIRD	ZN003103	Home w/ Attached Garage	5935	MSR	Cash		\$549.00	RN-000060
10/22/2015	KELLY PALMER	ZN003104	Porch	5936	MSR	Check	196	\$10.00	RN-000061
10/29/2015	CARL ROSSLER	ZN003105	Shed	5937	MSR	Check	22343	\$76.00	RN-000062
<b>Fees Collected</b>								<b>\$655.00</b>	

Total Fees Collected \$655.00

November 10, 2015

**Police Report – Chief Michael Naples**



**WEATHERSFIELD TOWNSHIP POLICE**

Chief Michael J. Naples, Jr.  
 Captain Kristopher W. Hodge.

**Monthly Report for October 2015**

**TRUMBULL COUNTY E911**

Report Dates from 10/01/2015 to 10/31/2015

**Number of Calls Report by Department-Complaint (All Units)**

Department : <b>WEA</b>	Complaint Code	Description	Number
	ABC	ABANDONED 911 CALL	3
	ABV	ABANDONED VEHICLE	2
	AC	ANIMAL COMPLAINT	10
	AD	ALARM DROP	39
	APD	ASSIST POLICE DEPARTM	5
	ATL	ATTEMPT TO LOCATE	3
	BE	BREAKING AND ENTERING	4
	BG	BURGLARY	8
	BOLO	BE ON THE LOOKOUT	2
	C10	ASSIST OFFICER	4
	C2	CRASH PROPERTY DAMA	14
	C4P	CRASH WITH REPORTED I	15
	CD	CRIMINAL DAMAGING	4
	CKW	CHECK WELFARE	5
	CT	CRIMINAL TRESPASS	1
	DA	DRUG ACTIVITY	2
	DAV	DISABLED VEHICLE	18
	DETAIL	DETAIL	1
	DIS	DISTURBANCE	5
	DM	DELIVER MESSAGE OR NC	3
	DOM	DOMESTIC	5
	DUM	DUMPING SOLIDS OR LIQ	1
	EADP	ALARM DROP MEDICAL	3
	EBLEEDP	BLEEDING	1
	EBPP	BLOOD PRESSURE	1
	ECPP	CHEST PAINS	4
	EDIADP	DIABETIC	1
	EFALLP	FALL	1
	EMSP	EMERGENCY MEDICAL AS	1
	EOOP	OVERDOSE	1
	ESOBP	SHORTNESS OF BREATH	4
	ESUIP	SUICIDE	2
	EUEP	UNCONSCIOUS/FAINTED	2
	FFADP	FIRE ALARM DROP	1
	FGT	FIGHT	1
	FIREP	FIRE MISCELLANEOUS	1
	FSVCP	SERVICE CALL	1
	FUPP	UNKNOWN PROBLEM/UNC	2
	FVFP	VEHICLE FIRE	1
	HAR	HARASSMENT	2
	HS	HIT SKIP	5
	INF	INFORMATION	10
	INV	INVESTIGATION	6
	ITX	INTOXICATED PERSON	1
	JD	JUVENILE DELINQUENT OI	1
	LSP	LOST OR STOLEN PLATE	1
	LT	LANDLORD/TENANT PROB	1
	MJ	MISSING JUVENILE	2
	NC	NOISE COMPLAINT	3
	NP	NEIGHBOR PROBLEM	1
	PRK	PARKING VIOLATION/COM	1
	PRW	PROWLER	2
	REPO	REPO	6
	ROS	REPORT ON STATION	8
	RP	RECOVERED PROPERTY	1
	919	RETURN PHONE CALL	23

November 10, 2015



**WEATHERSFIELD TOWNSHIP POLICE**

Chief Michael J. Naples, Jr.  
 Captain Kristopher W. Hodge.

**TRUMBULL COUNTY E911**

Report Dates from 10/01/2015 to 10/31/2015

**Number of Calls Report by Department-Complaint (All Units)**

Department : <b>WEA</b>	Complaint Code	Description	Number
	SBH	SHOTS BEING HEARD	1
	SC	SPOT CHECK	2
	SHP	SHOPLIFTING	2
	SOL	SOLICITATION	2
	SPA	SUSPICIOUS ACTIVITY	7
	SPP	SUSPICIOUS PERSON	12
	SPV	SUSPICIOUS VEHICLE	18
	STB	STANDBY	1
	TC	TRAFFIC CONTROL	1
	TH	TELEPHONE HARASSMENT	1
	THE	THEFT	4
	THR	THREATS	4
	TRA	TRANSPORT PERSON OR	8
	TRC	TRAFFIC REGULATION CO	14
	TS	TRAFFIC STOP	201
	TV	THEFT OF VEHICLE	2
	UNK	UNKNOWN PROBLEM	14
	USP	UNSECURED PROPERTY	3
	UW	UNWANTED PERSON OR P	7
	VA	VANDALISM	1
	WAR	WARRANT SERVICE	11
		<b>GRAND TOTAL:</b>	<b>577</b>

Citations issued in October: 96

Number of Arrests in October: 56

November 10, 2015

**Fire Report – Chief Randy Pugh**

**District Summary**

October 2015

District	Situation Type	Dollar Loss	# of Incid's	F.S. Injury	Civ. Injury	F.S. Death	Civ. Death
	611 Dispatched & canceled en route		1	0	0	0	0
	<b>Totals for All Non-Fire in District:</b>		1	0	0	0	0
	<b>Totals for All Incidents in District</b>		1	0	0	0	0
40	142 Brush, or brush and grass mixture fire		1	0	0	0	0
	<b>Totals for All Fires in District:</b>		1	0	0	0	0
40	322 Vehicle accident with injuries		3	0	0	0	0
40	341 Search for person on land		1	0	0	0	0
40	550 Public service assistance, other		1	0	0	0	0
40	611 Dispatched & canceled en route		1	0	0	0	0
40	661 EMS call, party transported by non-fire		9	0	0	0	0
40	700 False alarm or false call, other		1	0	0	0	0
	<b>Totals for All Non-Fire in District:</b>		16	0	0	0	0
	<b>Totals for All Incidents in District</b>		17	0	0	0	0
41	322 Vehicle accident with injuries		9	0	0	0	0
41	324 Motor vehicle accident with no injuries		1	0	0	0	0
41	341 Search for person on land		1	0	0	0	0
41	411 Gasoline or other flammable liquid spill		1	0	0	0	0
41	422 Chemical spill or leak		1	0	0	0	0
41	621 Wrong location		1	0	0	0	0
41	661 EMS call, party transported by non-fire		19	0	0	0	0
41	700 False alarm or false call, other		1	0	0	0	0
41	745 Alarm system sounded, no fire - unintent		2	0	0	0	0
	<b>Totals for All Non-Fire in District:</b>		36	0	0	0	0
	<b>Totals for All Incidents in District</b>		36	0	0	0	0
42	130 Mobile property (vehicle) fire, other		1	0	0	0	0
	<b>Totals for All Fires in District:</b>		1	0	0	0	0
42	322 Vehicle accident with injuries		1	0	0	0	0
42	661 EMS call, party transported by non-fire		1	0	0	0	0
	<b>Totals for All Non-Fire in District:</b>		2	0	0	0	0
	<b>Totals for All Incidents in District</b>		3	0	0	0	0
<b>Grand Total for All Incidents</b>			57	0	0	0	0

November 10, 2015

**Attorney’s Report – Attorney Cherry Poteet**

**ATTORNEYS’ REPORT**

TO: MR. STEVEN J. GERBERRY, CHAIRMAN  
MR. GIL BLAIR, VICE CHAIRMAN  
MR. MARVIN MCBRIDE, TRUSTEE  
MR. FRED R. BOBOVNYK, FISCAL OFFICER  
MR. DAVID ROUAN, TOWNSHIP ADMINISTRATOR

FROM: CHERRY LYNNE POTEET, ESQ.

DATE: November 10, 2015

Below is a report of this month’s litigation activity.

1. Richard Mattessich v. Weathersfield Township  
Case No. 2015 TR 68  
Eleventh District Court of Appeals.

Mr. Mattessich’s counsel filed his Brief in the Court of Appeals on August 25, 2015. The Township’s Brief was filed September 23, 2015. Oral Argument is scheduled for December 17, 2015 at 9:30 am.

2. Southside Environmental Group, LLC v. Board of Township Trustees & Board of Zoning Appeals  
Case No. 2014CV2241  
Trumbull County Ct. C. P., Judge Kontos

Southside Environmental Group filed their Brief in the Court of Appeals on October 6, 2015. Weathersfield’s Brief was filed October 20, 2015.

If you have any questions or comments regarding this Attorneys’ Report or any pending Township legal matters, please feel free to contact us.

Sincerely,  
Cherry Lynne Poteet, Esq.

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**New Business:**

15-164 Mr. Blair made a motion to approve the consent agenda, which includes the following:  
• Minutes from the Regular Meeting on October 13<sup>th</sup>, 2015 at 7:00PM.  
• Drawing warrants upon our treasury and paying township bills.  
Mr. McBride seconded the motion.  
Vote: Mr. Blair – yes Mr. McBride - yes Mr. Gerberry – yes  
Motion carried.

15-165 Mr. McBride made a to authorize Township Administrator David Rouan to  
Renew execute, on behalf of the board of Trustees, the necessary health insurance  
Med Mutual documents to continue coverage with Medical Mutual Insurance of Ohio,  
commencing December 1, 2015 for a term of one year.  
Mr. Blair seconded the motion.  
Vote: Mr. McBride -yes Mr. Blair – yes Mr. Gerberry - yes  
Motion carried.

November 10, 2015

15-166      Mr. McBride made a motion to adopt the attached language as the Township’s  
 “Hold      model “Hold Harmless” contract language for service agreements. When  
 Harmless”   negotiating service contracts, the Township will request that all contractors  
 providing services to the Township agree to this or similar language. This  
 policy is adopted pursuant to a recommendation from OTARMA.  
 Mr. Blair seconded the motion.  
 Vote: Mr. McBride - yes                      Mr. Blair – yes                      Mr. Gerberry -yes  
 Motion carried.

**HOLD HARMLESS AGREEMENT**

"(SERVICE PROVIDER'S NAME) shall implement appropriate safeguards to prevent accidents or injuries to persons or properties. To the fullest extent that is permitted by law, (SERVICE PROVIDER'S NAME) agrees to indemnify, defend and hold harmless Weathersfield Township, its officials, agents, employees and volunteers and all others connected with Weathersfield Township from any and all actions, claims, demands, suits, liabilities (including but not limited to statutory and worker's compensation law), losses, damages or expenses including attorney's fees, as well as all costs from death of, injuries to, theft of or damage to properties or persons, including third parties; growing out of, directly or indirectly caused by any service, operation or associated incidents from the actions or omissions undertaken by (SERVICE PROVIDER'S NAME) or any of its agents, employees or subcontractors."

15-167      Mr. Blair made a motion to authorize Fire Chief Randall Pugh to enter  
 Firehouse   into, on behalf of the board of Trustees, the Agreement for Application  
 Software   Hosting and Technology Support Services with Xerox Government Systems,  
 LLC of Fairfax, Virginia. The term of the agreement is for 5 years and will  
 commence on December 1<sup>st</sup>, 2015. The fee for the services is \$1,899.00  
 annually. The purpose of this agreement is for the new Firehouse Software  
 that will be utilized by the Fire Department for record keeping and state  
 reporting.  
 Mr. McBride seconded the motion.  
 Vote: Mr. Blair – yes                      Mr. McBride - yes                      Mr. Gerberry – yes  
 Motion carried.

15-168      Mr. Blair made a motion to adjourn the meeting.  
 Adjourn      Mr. McBride seconded the motion.  
 Vote: Mr. McBride – yes                      Mr. Blair - yes                      Mr. Gerberry – yes  
 Motion carried.

**Next Meetings:**

Caucus:                      Thursday, December 3rd, 2015 at 8:00 AM  
 Meeting:                      Tuesday, December 15<sup>th</sup>, 2015 at 7:00 PM.  
     The Trustees open forum begins at 6:15 PM.  
 Special Meeting:                      Tuesday, December 15<sup>th</sup>, 2015 at 6:30 PM.

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*Fred R. Bobovnyk, Fiscal Officer*

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*Steven J. Gerberry, Chairman*

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*H. Gilson Blair, Vice-Chairman*

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*Marvin J. McBride, Trustee*