

## RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting

Held on Tuesday, October 11, 2022 at 7:00 PM

**Call to order:** Steve Gerberry

**Pledge:** Completed

**Prayer:** Steve Gerberry

**Roll Call:** Steven Gerberry - Present  
Edward Whittaker - Present

Richard Harkins - Present  
Fred Bobovnyk - Present

### Correspondence/Announcements:

- The **Trustees would like to remind our residents that the 2022 Residential Tree Limb Chipping Program is continuing.** The 2022 Residential Tree Limb Chipping Program will begin on Friday May 6, 2022 and will continue each Friday through Friday October 28, 2022. For tree limb pick-up, you must call the Township by Thursday of each week to be placed on the list for a Friday pick-up. Please keep the following rules and procedures in mind:
  - This program is intended for residential tree limbs up to 3 inches in diameter.
  - The tree limbs must be placed at the curbside with all the cut ends aligned with each other toward the street.
  - No shrubs, stumps, roots, lumber, or railroad ties will be accepted. All tree limbs must be free from vines.
  - We are not a tree removal service; if you are having a tree professionally removed let them do the entire job, you must have them take the tree limbs as well.
- The **Trustees would like to remind our residents that the annual Trick or Treat event will be held on Monday, October 31, 2022 from 5:00 PM until 7:00 PM.** Our safety forces will be out during this time to help ensure a safe event for our residents.
- The **Trustees would like to congratulate the Weathersfield Local School District for being chosen by the U.S. Department of Education as a Blue Ribbon School at Seaborn Elementary.** The designation is based on overall academic performance or progress in closing achievement gaps among student subgroups.
- The **Trustees would like to remind our residents of the annual Spirit Day Parade that will be held this Sunday, October 16, 2022 beginning at 5:30 PM** on Main Street in Mineral Ridge. If anyone would like to participate in the parade, they can line up at the Mineral Ridge High School at 4:30 PM on the day of the event.
- The **Trustees would like to thank Township residents Jim and Maureen Robbins for their generous donation of \$2,500 to the Mineral Ridge Fire Association** from their business ITAM 39.
- The **Trustees would like to mention that the Trumbull County Board of Commissioners advertised for sealed bids for the construction of the Heaton Chute Sanitary Sewer project.** We are hopeful that the project will begin this coming January.
- The **Trustees would like to announce that their annual Christmas Tree Lighting event has been scheduled for Saturday, December 3, 2022 beginning at 5:00 PM at our community park and gazebo.**
- The **Trustees would like to remind our residents that the Township Gas Aggregation Program with Constellation Energy will be ending with your meter reading in May.** The Trustees would like to remind our residents that they have an opportunity to join the Trumbull County Gas Aggregation Program. The Trumbull County Gas Aggregation Program began in March of this year and continues through February 2026. A fixed rate of \$3.99 per Mcf has been established and there is a senior discount (over 65) at \$3.89/Mcf. For enrollment information please contact Constellation Energy at (844) 809-6834.

### Reports:

- Financial Report – Presented by Fred Bobovnyk
- Administrator's Report – Presented by David Rouan
- Zoning Report – Presented by Kelly Clarke

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- Police Report – Presented by Police Chief Michael Naples
- Fire Report – Presented by Fire Chief Tom Lambert
- Lane LifeTrans Report – Presented by Lane's Chief Tom Lambert
- Law Director's Report – Presented by Cherry Potet

Note: All reports are on file in the Fiscal Officer's office.

Comments from the public will be heard on agenda items at this time; there will still be an opportunity for individuals to address the Board during our public comments part of the meeting.

### Old Business:

None

### New Business:

- 22-143 Motion to ***approve the minutes from the Regular Meeting that was held on Tuesday, September 13, 2022 at 7:00 PM and the minutes from the Regular Meeting that was held on Thursday, September 22, 2022 at 3:30 PM***

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

- 22-144 Motion to ***approve the drawing warrants upon our treasury and paying township bills.***

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

- 22-145 Motion to ***approve the Then and Now's pursuant to the list provided by the Fiscal Officer.***

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

- 22-146 Motion to ***transfer \$15,000.00 from the General Fund to the Road and Bridge Fund effective September 14, 2022.***

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

- 22-147 Motion to ***transfer \$3,374.23 from the General Fund to the Cemetery Fund effective October 4, 2022.***

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

- 22-148 Motion to ***transfer \$0.50 from the General Fund to the Cemetery Fund effective October 7, 2022.***

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

- 22-149 Motion to ***transfer \$15,000.0 from the General Fund to the Road and Bridge Fund effective October 7, 2022.***

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Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

- 22-150 Motion to **authorize Township Administrator David Rouan to take the necessary steps pursuant to law to dispose by auction a 2015 Dodge Challenger** which is not needed for public use, is obsolete, or is unfit for the use acquired.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

- 22-151 Motion to **authorize Township Administrator David Rouan to take the necessary steps pursuant to law to dispose by auction a 2010 Ford Crown Victoria Police Interceptor** which is not needed for public use, is obsolete, or is unfit for the use acquired.

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

- 22-152 Motion to **authorize Township Administrator David Rouan to apply for a \$2,000.00 grant from OTARMA for developing and updating policies and procedures for our police and fire departments.**

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

- 22-153 Motion to **authorize Township Administrator David Rouan to apply for a \$500.00 grant from OTARMA for safety equipment within our fire department.**

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

- 22-154 Motion to **adopt the revised Township Employee Policy Handbook as prepared and recommended by our Law Director, Fire Chief, Police Chief, and Township Administrator.**

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

- 22-155 Motion to **adopt the revised Township Fire Department Personnel Policy Rules and Regulations Handbook as prepared and recommended by our Law Director, Fire Chief, and Township Administrator.**

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

- 22-156 Motion to **adopt the revised Township Fire Department Job Descriptions as prepared and recommended by our Law Director, Fire Chief, and Township Administrator.**

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

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22-157 Motion to **hire AJ Ylonen as a Truck Driver Class #2 within the Weathersfield Township Road Department effective October 10, 2022.** AJ shall receive the rate of pay, benefits, and other considerations as set forth in the collective bargaining agreement by and between the board of Trustees and the OCSEA as adopted by Resolution #20-114. AJ will be on a six (6) month probationary period. The board of Trustees would like to welcome AJ to our organization.

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
Motion Carried

22-158 Motion to **accept and acknowledge the resignation of Part-Time Police Officer Jeffery Rober** effective October 14, 2022. Jeffery has taken a position with Smith Township Police Department.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
Motion Carried

**Public Comments:**

Open Comments

**Next Meetings:**

Next Meetings: Thursday, October 20, 2022, at 3:30 PM; Thursday, November 3, 2022 at 3:30 PM; and Tuesday, November 8, 2022 at 7:00 PM.

**Adjournment:**

22-159 Motion to **adjourn the meeting.**

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
Motion Carried

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Fred Bobovnyk, Fiscal Officer

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Steven J. Gerberry, Trustee

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Richard T. Harkins, Trustee

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Edward K. Whittaker, Trustee