

September 10, 2013

Mr. Blair called the meeting to order.

Mr. Blair then turned the meeting over to Rusty Garland as honorary chairperson for the remainder of this meeting.

Roll call: H. Gilson Blair - present Steven J. Gerberry – present
Marvin J. McBride - present Fred R. Bobovnyk – present

Correspondence/Announcements:

- Remembrance and appreciation of Richard Orwig.
- Moment of Silence for Emily Brown.
- Thank you to police and fire personnel with regard to the traffic control and all of the assistance they provided for the opening of the Weathersfield Local Schools.
- The 2013 Scrap Tire Grant Program has been completed and a total of 416 tires were collected.
- A meeting will be held with residents on Niles Carver Road between Salt Springs and Ohltown McDonald regarding drainage issues, the meeting will be held on Thursday at 6:00 p.m. at the site.
- We want to express appreciation to Trumbull County Sanitary Engineer's Office for their continued effort to resolve the water pressure and volume problem in the Mineral Ridge Water District and for their maintenance work on the hydrants in the Mineral Ridge Water District. Also, we want to thank them for their effort regarding the proposed Heaton Chute Sanitary Sewer Project.
- Update on the Heaton Chute sanitary sewer project.
- Announcement that the Township is working with the MRCI and the Ohio EPA regarding the assessment of the brownfield property located on Union Street. The Ohio EPA has offered to provide assistance through their Technical Assistance to Brownfields (TAB) Program to the current property owner.
- Announcement regarding the Trustees Flag Design Competition. The Trustees will be working with the Weathersfield Locals Schools to have the students design a Township Flag.
- The Board of Trustees would like to extend a thank you to Armstrong Cable and its General Manager Dan McGahagan for their assistance with the installation of internet service in the I-80 and Salt Springs Road area of the Township. This free installation and free internet service has assisted with completing the communication grant project and improving the radio communications for the Township Safety Forces.
- The residents of the Morris Lane and Woodland Trials area have submitted a petition to have a street lighting district established. The Trustees worked with the residents to prepare the petitions and metes and bounds description for this project.

Financial Report – Fred Bobovnyk

1. Monthly report was given to the Board
2. Drawing of warrants
3. Minutes (2 sets)

September 10, 2013

Administrator's Report – Dave Rouan**Administrator's Monthly Report – September 2013****Administrative Actions**

1. The Board needs to consider a motion authorizing the Administrator request assistance on behalf of the Township from the Ohio EPA through their Technical Assistance to Brownfields (TAB) Program. Assistance will be requested for the property located at 3714 Union Street Mineral Ridge, Ohio 44440 (the property). The property was previously owned by White Metals Rolling and Stamping Corporation (WMRSC) from New York. In summary, 100 plus drums were excavated and removed by WMRSC with Ohio EPA oversight under a Judicial Decree Ordering the WMRSC to do the work. The primary contaminant was xylene from the painting operations. WMRSC filed bankruptcy before completing a property and ground water assessment so the Ohio EPA could release WMRSC from the work. The Ohio EPA would like to complete the property and ground water assessment under their TAB Program.
2. The Board needs to consider a motion to nominate Fiscal Officer Fred Bobovnyk to the District 6 Natural Resources Assistance Council. The Council is charged with the oversight of the Clean Ohio Conservation Fund which funds open space conservation projects. Township Administrator David Rouan is authorized to draft and send a letter nominating Fred Bobovnyk for the position.
3. The Board needs to authorize the Administrator to execute a Change of Agent of Record form for the Townships Group Health and Life Benefits which would designate BE Solutions, LLC as the Townships Agent of Record. This designation supersedes any other designation and terminates commission and other compensation to the Townships prior Agent of Record, if any.
4. The Board needs to consider a motion to authorize Trustee Steve Gerberry to execute, on behalf of the Board of Trustees, the Ohio Public Works Commission (OPWC) Project Grant Agreement for the State Capital Improvement Program. The Project, TH 1057 (Oakview Drive) Storm Water Drainage Upgrade – Phase 2, consists of installing 660 lineal feet of 15" storm conduit, 242 lineal feet of 18" storm conduit, 55 lineal feet of 24" storm conduit, 6 catch basins, 965 lineal feet of curb, and 11 driveway aprons. The agreement provides a grant amount not to exceed \$92,674 for the sole and express purpose of financing or reimbursing the costs of the Project.
5. The Board needs to consider a motion to enter into the Supplemental Police Services Agreement with the Trumbull Metropolitan Housing Authority (TMHA). This agreement shall be in effect from July 1st, 2013 through June 30, 2014 for the provision of specific police services associated with the TMHA's security programs. TMHA desires to contract with Weathersfield Township, by and through its police department, for additional police services to create a drug and crime free environment and to provide for the safety and protection of the residents.
6. The Board needs to consider a motion to set the 2013 Halloween Trick or Treat event for Thursday, October 31st, 2013 between the hours of 5:00 PM and 7:00 PM. Our police and fire personnel will be patrolling the streets for this event to help ensure the children's safety.
7. The Board needs to consider a motion to amend resolution number 13-093 to read as follows; authorize Township Administrator David Rouan to select a consultant to perform the pre-demolition asbestos survey's for the two homes that are part of the Attorney

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Generals Moving Ohio Forward Grant and that were condemned by the Board of Trustees by resolution 13-081 and 13-082. The amount shall not exceed a total of **\$1,500.00**. The contractor shall be on the preapproved consultant's list from the Trumbull County Planning Commission. This motion shall be retroactive to July 26th, 2013 because of the time sensitive nature of this grant program.

8. The Board needs to consider a motion to hire, effective today, the Probationary Firefighters listed below. These Probationary Firefighters will be trained and evaluated over the next six months by the fire chief and his officers. At the conclusion of the six month probationary period, the fire chief will recommend which, if any, Probationary Firefighters should be promoted to Firefighter. The Board of Trustees would like to thank these individuals for their interest in becoming a Weathersfield Township Firefighter and for their volunteerism and commitment to the residents of our Township. Names of Probationary Firefighters; Paul Burbridge, Rae Cantola, Anthony Fairbanks, Cory Hinderliter, John Minich, Johathan Thacker, and Louis Viglio

Administrative Announcements

1. The Trustees 2013 Residential Tree Limb Chipping Program is ongoing and will continue through Friday October 25th, 2013. For tree limb pick-up, you must call the Township by Thursday of each week to be placed on the list for Friday pick-up.
2. The cooperative program with the city of Niles to sweep our streets is completed and the city did a great job for us.
3. The Trustees 2013 Scrap Tire Pickup Program was completed and was a great success. This program was completed with a grant from the Geauga-Trumbull Solid Waste Management District and 416 tires were collected.
4. We are demolishing one home this month through the Attorney General's Moving Ohio Forward Grant Program. The home is located at 612 McDonald Avenue.
5. A meeting will be held with residents on Niles Carver Road between Salt Springs and Ohltown McDonald regarding drainage issues, the meeting will be held on Thursday at 6:00 p.m. at the site.
6. The Trumbull County Sanitary Engineer's Office is continuing to work to resolve the water pressure and volume problem in the Mineral Ridge Water District and they have nearly completed their maintenance work on the hydrants in the Mineral Ridge Water District.
7. The residents of the Morris Lane and Woodland Trails area have submitted a petition to have a street lighting district established. The Trustees worked with the residents to prepare the petitions and metes and bounds description for this project.

Zoning

1. See attached Zoning Report.

Highway Department

1. We completed 19 Work Orders during the month of August.
2. We chipped limbs at 23 curbside locations during the month of August.
3. Monthly check of the roadways and signs were completed.

September 10, 2013

- 4. General maintenance on various fleet vehicles and preparing our trucks for winter weather.

Cemetery

- 1. See attached Cemetery Report

Respectfully submitted:

Dr. David A. Rouan, AICP
Administrator

Zoning Report – Dave Rouan

**WEATHERSFIELD TOWNSHIP ZONING OFFICE
MONTHLY REPORT · AUGUST 2013**

- I. TOTAL – 44
 - Permits – 4
 - Zoning – 4
 - Gas/Oil Well – 0
 - Occupancy – 0
 - Road Cut - 0
 - NCU – 0
 - Violations/Complaints – 31
 - Vehicles – 5
 - Debris – 19
 - Prop. Maint. & high grass – 6
 - Other – 1
 - Variances – 0
 - Conditional Use Permits – 0
 - Zone Change Petitions – 0
 - Zoning Amendments – 0
 - Replat Petitions – 0
 - General Inquiries – 9
 - Other Misc. – 0
 - Appeal - 0

II. FEES COLLECTED (See attachment I and II)

Zoning Permit Fees	\$ 90.00	Value (\$): 16,912.50
Occupancy Permit Fees	\$ 0.00	
C.U.P. Application Fees	\$ 0.00	
Variance Application Fees	\$ 0.00	
Zone Change Fees	\$ 0.00	
Special Hearing Fees	\$ 0.00	(<i>appeal and conditional use hearing</i>)
Zoning Maps - Full	\$ 0.00	# Sold 0
Zoning Maps - Neighborhood	\$ 0.00	# Sold 0
Zoning Maps - Index	\$ 0.00	# Sold 0
Zoning Regulation Book	\$ 0.00	# Sold 0
Copies	\$ 0.00	# Sold 0
Misc. Fees	\$ 0.00	Road Cut Permit
TOTAL:	\$ 90.00	

III. ZONING COMMISSION MEETING August 14, 2013
A business meeting was cancelled.

IV. BOARD OF ZONING APPEALS August 8, 2013
A business meeting was cancelled.

V. OPEN COMPLAINTS/VIOLATIONS – There are (34) open violation cases.

VI. HEALTH DEPARTMENT – There are (5) open cases involving properties in Weathersfield Township.
Septic – 0
Health – 5

VII. NILES MUNICIPAL COURT – Complaints
There are () case(s) pending at this time.

VIII. TRUMBULL COUNTY COMMON PLEAS COURT – Appeals/Lawsuits
There is () case(s) pending at this time.

Prepared by S. Craver on 9/4/2013

**Sales/Financial Report
Statistics Summary**

**Cemetery: Kerr Cemetery
Total Deeds: 2
Total Locations: 9
Total Purchase Plans: \$700.00
Total Perpetual Care Plans: \$0.00
Opening Cost \$3,350.00
OT Cost \$400.00**

Purchase Plan	Nbr Deeds	Pct Of Total	Total	Prptl Care Plan	Nbr Deeds	Pct Of Total	Total
<None>	2	100.00 %	\$700.00	<None>	2	100.00 %	\$0.00

Report Filter Criteria

Status Date Range: 08/01/2013 to 08/31/2013

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Police Report – Chief Joe Consiglio

Township of Weathersfield

Police Department
Monthly Report for August

<i>Department: 1100</i>	<i>Complaint Code</i>	<i>Description</i>	<i>Number</i>
	ABC	ABANDONED 911 CALL	8
	ABV	ABANDONED VEHICLE	3
	AC	ANIMAL COMPLAINT	11
	AD	ALARM DROP	54
	APD	ASSIST POLICE DEPARTMENT	8
	AS	ASSAULT	1
	ATL	ATTEMPT TO LOCATE	3
	BE	BREAKING AND ENTERING	7
	BG	BURGLARY	4
	C10	ASSIST OFFICER	1
	C2	CRASH PROPERTY DAMAGE	15
	C4	CRASH WITH REPORTED INJURIES	1
	CD	CRIMINAL DAMAGING	11
	CE	CHILD ENDANGERING	2
	CKW	CHECK WELFARE	4
	CM	CRIMINAL MISCHIEF	2
	CT	CRIMINAL TRESPASS	1
	CUS	CUSTODY PROBLEM	2
	DA	DRUG ACTIVITY	1
	DAV	DISABLED VEHICLE	16
	DIS	DISTURBANCE	5
	DOM	DOMESTIC	5
	DUM	DUMPING SOLIDS OR LIQUIDS	2
	E-SUI	SUICIDE	1
	FG	FORGERY	1
	FGT	FIGHT	1
	F-VF	VEHICLE FIRE	1
	FW	FIREWORKS COMPLAINT	2
	HS	HIT SKIP	1
	IDT	IDENTITY THEFT	1
	INF	INFORMATION	38
	INV	INVESTIGATION	12
	ITX	INTOXICATED PERSON	2
	JD	JUVENILE DELINQUENT OR UNRULY	4
	LSP	LOST OR STOLEN PLATE	1
	LT	LANDLORD/TENANT PROBLEM	1
	MEN	MENTALLY IMPAIRED PERSON	1
	MIS	MISDIALED 911 CALL	2
	NC	NOISE COMPLAINT	9
	NP	NEIGHBOR PROBLEM	2
	PRK	PARKING VIOLATION/COMPLAINT	2
	PRW	PROWLER	1
	PWG	PERSON WITH GUN	1
	PWK	PERSON WITH KNIFE	1
	REPO	REPO	7
	ROS	REPORT ON STATION	10
	RP	RECOVERED PROPERTY	1
	S19	RETURN PHONE CALL	33
	SBH	SHOTS BEING HEARD	1
	SC	SPOT CHECK	6
	SHF	SHOTS FIRED	1
	SOL	SOLICITATION	1

<i>Department: 1100</i>	<i>Complaint Code</i>	<i>Description</i>	<i>Number</i>
	SPA	SUSPICIOUS ACTIVITY	19
	SPP	SUSPICIOUS PERSON	26
	SPV	SUSPICIOUS VEHICLE	27
	STB	STANDBY	8
	TC	TRAFFIC CONTROL	1
	TH	TELEPHONE HARASSMENT	2
	THE	THEFT	10
	THR	THREATS	1
	TRA	TRANSPORT PERSON OR PRISONER	8
	TRC	TRAFFIC REGULATION COMPLAINT	16
	TS	TRAFFIC STOP	324
	TV	THEFT OF VEHICLE	3
	UNK	UNKNOWN PROBLEM	17
	USP	UNSECURED PROPERTY	4
	UTI	UTILITY PROBLEMS OR COMPLAINTS	3
	UV	UNAUTHORIZED USE OF VEHICLE	4
	UW	UNWANTED PERSON OR PERSONS	7
	VA	VANDALISM	1
	WAR	WARRANT SERVICE	8
	WRC	WEATHER RELATED CALL	1
		GRAND TOTAL	802

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Fire Report – Chief Randy Pugh

District Summary

AUGUST 2013

District	Situation Type	Dollar Loss	# of Incid's	F.S. Injury	Civ. Injury	F.S. Death	Civ. Death
40	322 Vehicle accident with injuries		5	0	0	0	0
40	444 Power line down		3	0	0	0	0
40	661 EMS call, party transported by non-fire		7	0	0	0	0
40	700 False alarm or false call, other		2	0	0	0	0
Totals for All Non-Fire in District:			17	0	0	0	0
Totals for All Incidents in District			17	0	0	0	0
41	322 Vehicle accident with injuries		4	0	0	0	0
41	324 Motor vehicle accident with no injuries		1	0	0	0	0
41	531 Smoke or odor removal		1	0	0	0	0
41	551 Assist police or other governmental agen		1	0	0	0	0
41	561 Unauthorized burning		5	0	0	0	0
41	650 Steam, other gas mistaken for smoke, oth		1	0	0	0	0
41	661 EMS call, party transported by non-fire		24	0	0	0	0
41	700 False alarm or false call, other		1	0	0	0	0
Totals for All Non-Fire in District:			38	0	0	0	0
Totals for All Incidents in District			38	0	0	0	0
42	322 Vehicle accident with injuries		1	0	0	0	0
42	561 Unauthorized burning		1	0	0	0	0
42	661 EMS call, party transported by non-fire		3	0	0	0	0
Totals for All Non-Fire in District:			5	0	0	0	0
Totals for All Incidents in District			5	0	0	0	0
Grand Total for All Incidents			60	0	0	0	0

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Attorney’s Report – Atty. Dan Daniluk and Atty. Doug Ross

ATTORNEYS’ REPORT

**TO: MR. GIL BLAIR, CHAIRMAN
MR. STEVEN J. GERBERRY, VICE CHAIRMAN
MR. MARVIN MCBRIDE, TRUSTEE
MR. FRED R. BOBOVNYK, FISCAL OFFICER
MR. DAVID ROUAN, TOWNSHIP ADMINISTRATOR**

FROM: CHERRY LYNNE POTEET, ESQ.

DATE: September 9, 2013

Below is a report of this month’s litigation activity.

- 1. **Richard Mattessich v. Weathersfield Township**
Case No. 2012CV 01049
Trumbull County Ct. C.P. Judge McKay

I received the notice of dismissal filed with the court from Mr. Mattessich’s attorney, John Myers. This case is now concluded.

There is no pending litigation activity involving the Township.

If you have any questions or comments regarding this Attorneys’ Report or any pending Township legal matters, please feel free to contact us.

Sincerely,

Cherry Lynne Poteet, Esq.

New Business:

13-107 Mr. McBride made a motion to approve the consent agenda, which includes
Consent the following:
Agenda

- Minutes of the Regular Meeting on August 13, 2013.
- Minutes of the Budget Hearing on August 29, 2013.
- Drawing warrants upon our treasury and paying township bills

Mr. Gerberry seconded the motion.

Vote: Mr. McBride -yes Mr. Gerberry – yes Mr. Blair - yes
Motion carried.

13-108 Mr. Gerberry made a motion to recognize and commend Russell “Rusty”
Rusty Garland for his 30 years of service to the residents of Weathersfield Township,
30yrs Ohio. The Trustees recognize that Mr. Garland has, for the past 30 years,
brought an atmosphere of enthusiasm, hard work, dependability, dedication,
and happiness to the employees, elected officials, and residents of
Weathersfield Township. We thank Rusty for his 30 years of service and look
forward to working with him for many years in the future.

Mr. McBride seconded the motion.

Vote: Mr. Gerberry – yes Mr. McBride -yes Mr. Blair - yes
Motion carried.

September 10, 2013

13-109
Asbestos
survey

Mr. Gerberry made a motion to amend resolution number 13-093 to read as follows; authorize Township Administrator David Rouan to select a consultant to perform the pre-demolition asbestos survey's for the two homes that are part of the Attorney Generals Moving Ohio Forward Grant and that were condemned by the Board of Trustees by resolution 13-081 and 13-082. The amount shall not exceed a total of **\$1,500.00**. The contractor shall be on the preapproved consultant's list from the Trumbull County Planning Commission. This motion shall be retroactive to July 26th, 2013 because of the time sensitive nature of this grant program.

Mr. McBride seconded the motion.

Vote: Mr. Gerberry – yes Mr. McBride -yes Mr. Blair - yes

Motion carried.

13-110
Trick/Treat

Mr. McBride made a motion to set the 2013 Halloween Trick or Treat event for Thursday, October 31st, 2013 between the hours of 5:00 p.m. to 7:00 p.m. Our Police and Fire personnel will be patrolling the streets for this event to help ensure the children's safety.

Mr. Gerberry seconded the motion.

Vote: Mr. McBride – yes Mr. Gerberry -yes Mr. Blair - yes

Motion carried.

13-111
TMHA/PD
agreement

Mr. Gerberry made a motion to enter into the Supplemental Police Services Agreement with the Trumbull Metropolitan Housing Authority (TMHA). This agreement shall be in effect from July 1st, 2013 through June 30, 2014 for the provision of specific police services associated with the TMHA's security programs. TMHA desires to contract with Weathersfield Township, by and through its police department, for additional police services to create a drug and crime free environment and to provide for the safety and protection of the residents.

Mr. McBride seconded the motion.

Vote: Mr. Gerberry -yes Mr. McBride – yes Mr. Blair - yes

Motion carried.

13-112
S Gerberry
OPWC grant

Mr. McBride made a motion to authorize Trustee Steve Gerberry to execute, on behalf of the Board of Trustees, the Ohio Public Works Commission (OPWC) Project Grant Agreement for the State Capital Improvement Program. The Project, TH 1057 (Oakview Drive) Storm Water Drainage Upgrade – Phase 2, consists of installing 660 lineal feet of 15" storm conduit, 242 lineal feet of 18" storm conduit, 55 lineal feet of 24" storm conduit, 6 catch basins, 965 lineal feet of curb, and 11 driveway aprons. The agreement provides a grant amount not to exceed \$92,674 for the sole and express purpose of financing or reimbursing the costs of the Project.

Mr. Gerberry seconded the motion.

Vote: Mr. McBride – yes Mr. Gerberry -yes Mr. Blair - yes

Motion carried.

13-113
hire Prob FF

Mr. McBride made a motion to hire, effective today, the Probationary Firefighters listed below. These Probationary Firefighters will be trained and evaluated over the next six months by the Fire Chief and his officers. At the conclusion of the six month probationary period, the Fire Chief will recommend which, if any, Probationary Firefighters should be promoted to Firefighter. The Board of Trustees would like to thank these individuals for their interest in becoming a Weathersfield Township Firefighter and for their volunteerism and commitment to the residents of our Township.

- Paul Burbridge,
- Anthony Fairbanks,
- John Minich,
- Louis Viglio
- Rae Cantola,
- Cory Hinderliter,
- Johathan Thacker, and

Mr. Gerberry seconded the motion.

Vote: Mr. McBride – yes Mr. Gerberry -yes Mr. Blair - yes

Motion carried.

September 10, 2013

- 13-114
change of
agent for
health ins
- Mr. McBride made a motion to authorize Township Administrator David Rouan to execute a Change of Agent of Record form for the Townships Group Health and Life Benefits which would designate BE Solutions, LLC as the Township Agent of Record. This designation supercedes any other designation and terminates commission and other compensation to the Townships prior Agent of Record, if any.
Mr. Gerberry seconded the motion.
Vote: Mr. McBride– yes Mr. Gerberry -yes Mr. Blair - yes
Motion carried.
- 13-115
TAB Program
- Mr. Gerberry made a motion to authorize Township Administrator David Rouan to request assistance on behalf of the Township from the Ohio EPA through their Technical Assistance to Brownfields (TAB) Program. Assistance will be requested for the property located at 3714 Union Street Mineral Ridge, Ohio 44440 (the property). The property was previously owned by White Metals Rolling and Stamping Corporation (WMRSC) from New York. In summary, 100 plus drums were excavated and removed by WMRSC with Ohio EPA oversight under a Judicial Decree Ordering the WMRSC to do the work. The primary contaminant was xylene from the painting operations. WSRSC filed bankruptcy before completing a property and ground water assessment so the Ohio EPA could release WMRSC from the work. The Ohio EPA would like to complete the property and ground water assessment under their TAB Program.
Mr. McBride seconded the motion.
Vote: Mr. Gerberry -yes Mr. McBride – yes Mr. Blair - yes
Motion carried.
- 13-116
nominate
F Bobovnyk
District 6
- Mr. McBride made to nominate Fiscal Officer Fred Bobovnyk to the District 6 Natural Resources Assistance Council. The Council is charged with the oversight of the Clean Ohio Conservation Fund which funds open space conservation projects. Township Administrator David Rouan is authorized to draft and send a letter nominating Fred Bobovnyk for the position.
Mr. Gerberry seconded the motion.
Vote: Mr. McBride – yes Mr. Gerberry -yes Mr. Blair - yes
Motion carried.
- 13-117
Options for
fire equip
housing
- Mr. Gerberry made a motion to authorize Township Administrator David Rouan and Fire Chief Randy Pugh to explore options and alternatives that may be available to the Board of Trustees for housing the fire equipment that is currently located at 3588 State Route 46 in Mineral Ridge. It is the desire of the Board of Trustees to house the fire equipment in the Mineral Ridge area. The Administrator and Fire Chief are hereby directed to present the available options and alternatives to the Trustees at the Trustees Caucus on September 26th, 2013.
Mr. McBride seconded the motion.
Vote: Mr. Gerberry -yes Mr. McBride– yes Mr. Blair - yes
Motion carried.
- 13-118
Adjourn
- Mr. Gerberry made a motion to adjourn.
Mr. McBride Gerberry seconded the motion.
Vote: Mr. Gerberry – yes Mr. McBride -No Mr. Blair - yes
Motion carried.

September 10, 2013

Caucus: September 26, 2013 at 8:30 a.m.
Next meeting: October 8, 2013 at 7:00 p.m.

Fred R. Bobovnyk, Fiscal Officer

H. Gilson Blair, Chairman

Steven J. Gerberry, Vice-Chairman

Marvin J. McBride, Trustee