

September 13, 2016

Mr. Blair called the meeting to order.

Moment of Silence:

- For Township resident Andrea "Andy" Vigorito who perished in a fire at his home located on Tibbets Wick Road on August 19th, 2016.
- For the 15th anniversary of 9/11.

Roll call: H. Gilson Blair – present Steven J. Gerberry – present
Marvin J. McBride – present Fred R. Bobovnyk – present

Correspondence/Announcements:

- The Trustees would like to remind everyone about the 2016 Residential Tree Limb Chipping Program. The 2016 Residential Tree Limb Chipping Program began on Friday April 22nd, 2016 and will continue each Friday through Friday October 28th, 2016. For tree limb pick-up, you must call the Township by Thursday of each week to be placed on the list for a Friday pick-up. Please keep the following rules and procedures in mind:
 - This program is intended for residential tree limbs up to 3 inches in diameter.
 - The tree limbs must be placed at the curbside with all the cut ends aligned with each other.
 - No shrubs, stumps, roots, lumber, or rail road ties will be accepted. All tree limbs must be free from vines.
 - We are not a tree removal service; if you are having a tree professionally removed let them do the entire job, you must have them take the tree limbs as well.
- The Mineral Ridge Volunteer Fire Department, Inc. will be hosting a golf outing on September 24th, 2016. The purpose of the event is to continue fund raising to purchase new rescue equipment for station 41.
- We would like to recognize Township employee Rusty Garland for his 33 years of service to the Township.
- The Township Trustees would like to thank Trumbull County Officials for assisting in securing a grant to replace Weathersfield Bridge #2 located on CR67E (Austintown-Warren Road). The bridge replaced estimate is \$520,000.
- The Trustees will be hosting a Historical Ghost Walk at the Community Park on October 22nd, 2016. The event will include historical information about our community, a ghost story, free hot dogs and chips, and an outdoor movie.
- The Mineral Ridge Church of Christ is offering free coffee on Tuesday mornings from 7:00 AM – 9:00 AM.

Financial Report – Fred R. Bobovnyk:

1. Monthly report was given to the Board.
2. Drawing of warrants
3. Minutes (1 set)
4. Then and nows per list provided

September 13, 2016

Administrator's Report – Dave Rouan

Administrator's Monthly Report – August 2016

Administrative Announcements

1. ***The Trustees would like to remind everyone about the 2016 Residential Tree Limb Chipping Program.*** The 2016 Residential Tree Limb Chipping Program began on Friday April 22nd, 2016 and will continue each Friday through Friday October 28th, 2016. For tree limb pick-up, you must call the Township by Thursday of each week to be placed on the list for a Friday pick-up. Please keep the following rules and procedures in mind:
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 - We are not a tree removal service; if you are having a tree professionally removed let them do the entire job, you must have them take the tree limbs as well.
2. ***The Mineral Ridge Volunteer Fire Department, Inc. will be hosting a golf outing on September 24th, 2016.*** The purpose of the event is to continue fund raising to purchase new rescue equipment for station 41.
3. ***We would like to recognize Township employee Rusty Garland for his 33 years of service to the Township.***
4. ***The Township Trustees would like to thank Trumbull County Officials for assisting in securing a grant to replace Weathersfield Bridge #2 located on CR67E (Austintown-Warren Road).*** The bridge replaced estimate is \$520,000.
5. ***The Trustees will be hosting a Historical Ghost Walk at the Community Park on October 22nd, 2016.*** The event will include historical information about our community, a ghost story, free hot dogs and chips, and an outdoor movie.

Highway Department

1. We completed 16 Work Orders during the month of August.
2. We completed miscellaneous roadway repairs and maintenance.
3. We worked on patching of our roadways.
4. Monthly check of the roadways and signs were completed.

Cemetery

1. See attached Cemetery Report

Respectfully submitted:

Dr. David A. Rouan, AICP
Township Administrator

September 13, 2016

Cemetery Report - Dave Rouan
 (Prepared by Melissa Ritchie)

August 2016

Sales/Financial Report

Location Status Owner(s)	Purchase Plan Price	Perpetual Care Plan Price	OT Cost	Opening Cost	Deed Nbr Date of Deed Sales Agent	Deed Notes
KC-A-181-13 Occupied	\$0.00	\$0.00	\$0.00	\$900.00		
KC-G-487-2 Occupied Fetty, Silas R.	\$0.00	\$0.00	\$0.00	\$900.00	5/24/1995	Deed Book 12 Deed Page 19
KC-G-494-3 Occupied	\$0.00	\$0.00	\$0.00	\$900.00		
KC-G-577-1 Occupied	\$0.00	\$0.00	\$0.00	\$550.00		
KC-I-2132-1 Occupied Snyder, Terry & Nancy	\$1,350.00	\$0.00	\$0.00	\$900.00	2016-212 8/9/2016 Melissa Ritchie	
KC-I-2132-2 Sold Snyder, Terry & Nancy	\$1,350.00	\$0.00	\$0.00	\$0.00	2016-213 8/9/2016 Melissa Ritchie	
KC-I-2138-1 Sold Tomlin, Shannon	\$1,350.00	\$0.00	\$0.00	\$0.00	2016-211 8/2/2016	
KC-W 1/2-411-1 Sold Long-Whitt, Angel Marie	\$0.00	\$0.00	\$0.00	\$0.00	2016-214 8/18/2016	

August Grave Sales \$ 4,050.00
Opening/Closing \$ 4,150.00
Total \$ 8,200.00 *RR.*

September 13, 2016

Zoning Report – Melissa Ritchie

Fee Collection Wide Report

Sorted by Source

Report for 08/01/2016 to 08/31/2016

Report Date 09/12/2016

Date	Received From	Source	Fee Paid For	Permit	Recv By	How Paid	Check #	Fee	Receipt
08/01/2016	RICHARD RUSSO	ZN003158	Sign	5989	MSR	Check	1530	\$50.00	RN-0000116
08/02/2016	CHRISTOPHER M	ZN003159	Porch	5990	MSR	Cash		\$10.00	RN-0000117
08/11/2016	SCHUMACHER HOMES	ZN003160	Home w/ Attached Garage	5991	MSR	Check	3352	1,379.00	RN-0000118
08/12/2016	DONALD A GUERRA	ZN003161	Garage Addition	5992	MSR	Check	1271	\$225.00	RN-0000119
08/24/2016	OUALITY A GARAGE	ZN003162	Garage	5993	MSR	Check	10960	\$85.20	RN-0000120
								Fees Collected	\$1,749.20

Total Fees Collected \$1,749.20

September 13, 2016

Police Report – Chief Michael Naples



WEATHERSFIELD TOWNSHIP POLICE

"Come Home to Weathersfield"
 1451 Prospect Street
 Mineral Ridge, Ohio 44440
 Phone: (330) 652-6486 Fax: (330) 652-1717
 Dispatch: (330) 675-2730 Emergency: 911
 www.weathersfield.wix.com/wtpd

Chief Michael J. Naples, Jr.
 Captain Kristopher W. Hodge.

TRUMBULL COUNTY E911 Report Dates from 08/01/2016 to 08/31/2016

Number of Calls Report by Department-Complaint (All Units)

Department: WEA	Complaint Code	Description	Number
	ABC	ABANDONED 911 CALL	4
	ABV	ABANDONED VEHICLE	4
	AC	ANIMAL COMPLAINT	13
	AD	ALARM DROP	38
	APD	ASSIST POLICE DEPARTMENT	6
	AS	ASSAULT	4
	ATL	ATTEMPT TO LOCATE	6
	ATV	ATV/DIRTYBIKE	1
	BE	BREAKING AND ENTERING	5
	BG	BURGLARY	3
	C10	ASSIST OFFICER	1
	C2	CRASH PROPERTY DAMAGE	24
	C4P	CRASH WITH REPORTED INJURIES	10
	CD	CRIMINAL DAMAGING	4
	CIV	CIVIL COMPLAINT	1
	CKW	CHECK WELFARE	9
	CT	CRIMINAL TRESPASS	2
	CUS	CUSTODY PROBLEM	5
	DA	DRUG ACTIVITY	7
	DAV	DISABLED VEHICLE	16
	DIS	DISTURBANCE	8
	DM	DELIVER MESSAGE OR NOTIFICATION	1
	DOM	DOMESTIC	13
	DUM	DUMPING SOLIDS OR LIQUIDS	2
	EADP	ALARM DROP MEDICAL	4
	EALCP	ALTERED LEVEL OF CONSCIOUSNESS	1
	EBACKP	BACK PAINS	1
	ECPP	CHEST PAINS	4
	EFALLP	FALL	3
	EFRACTP	FRACTURE	1
	EGIP	GENERAL ILLNESS	2
	ELAP	LIFT ASSIST	1
	EMSP	EMERGENCY MEDICAL ASSISTANCE	4
	EODP	OVERDOSE	5
	ESUIP	SUICIDE	1
	EUPP	EMS UNKNOWN PROBLEM/UNCLASSIFIED	1
	FFADP	FIRE ALARM DROP	2
	FGT	FIGHT	2
	FSFP	STRUCTURE FIRE	3
	FVFP	VEHICLE FIRE	2
	FW	FIREWORKS COMPLAINT	3
	FWTDP	WIRES/TREES DOWN	5
	HAR	HARASSMENT	1

September 13, 2016

Department: WEA	Complaint Code	Description	Number
	HS	HIT SKIP	4
	IDT	IDENTITY THEFT	2
	INF	INFORMATION	23
	INV	INVESTIGATION	6
	ITX	INTOXICATED PERSON	2
	JD	JUVENILE DELINQUENT OR UNRULY	2
	JR	JUVENILE RUNAWAY	2
	NC	NOISE COMPLAINT	11
	NP	NEIGHBOR PROBLEM	4
	PRK	PARKING VIOLATION/COMPLAINT	3
	PSAP	PSAP MISROUTED CALLS	1
	PWG	PERSON WITH GUN	2
	REPO	REPO	3
	ROS	REPORT ON STATION	9
	RP	RECOVERED PROPERTY	1
	S19	RETURN PHONE CALL	50
	SBH	SHOTS BEING HEARD	5
	SC	SPOT CHECK	7
	SHP	SHOPLIFTING	1
	SOL	SOLICITATION	1
	SPA	SUSPICIOUS ACTIVITY	13
	SPP	SUSPICIOUS PERSON	20
	SPV	SUSPICIOUS VEHICLE	22
	SS	SUBJECT STOP	2
	STB	STANDBY	5
	TC	TRAFFIC CONTROL	19
	TH	TELEPHONE HARASSMENT	2
	THE	THEFT	10
	THR	THREATS	6
	TRA	TRANSPORT PERSON OR PRISONER	13
	TRC	TRAFFIC REGULATION COMPLAINT	33
	TS	TRAFFIC STOP	226
	TV	THEFT OF VEHICLE	2
	UNK	UNKNOWN PROBLEM	15
	USP	UNSECURED PROPERTY	4
	UTI	UTILITY PROBLEMS OR COMPLAINTS	1
	UW	UNWANTED PERSON OR PERSONS	4
	VA	VANDALISM	2
	VR	VEHICLE RELEASE	2
	WAR	WARRANT SERVICE	8
	WATER	WATER DEPARTMENT CALL	2

GRAND TOTAL: 783

Citations Issued in August: 111

Number of Arrests in August: 59

September 13, 2016

Fire Report – Chief Randy Pugh

WEATHERSFIELD

District Summary Report

Alarm Date Between {08/01/2016} And {08/31/2016}

District	Situation Type	Dollar Loss	# of Incid's	F.S. Injury	Civ. Injury	F.S. Death	Civ. Death
40	111 Building fire	\$0	3	0	0	0	1
	Total for all Fires in District	\$0	3	0	0	0	1
40	322 Motor vehicle accident with injuries	\$0	1	0	0	0	0
40	440 Electrical wiring/equipment problem,	\$0	1	0	0	0	0
40	444 Power line down	\$0	1	0	0	0	0
40	500 Service Call, other	\$0	1	0	0	0	0
40	542 Animal rescue	\$0	1	0	0	0	0
40	661 EMS call, party transported by non-fire	\$0	3	0	0	0	0
40	700 False alarm or false call, Other	\$0	2	0	0	0	0
	Totals for All Non-Fires in District	\$0	10	0	0	0	0
	Total for All Incidents in District	\$0	13	0	0	0	1
41	132 Road freight or transport vehicle fire	\$22,000	1	0	0	0	0
	Total for all Fires in District	\$22,000	1	0	0	0	0
41	311 Medical assist, assist EMS crew	\$0	4	0	0	0	0
41	322 Motor vehicle accident with injuries	\$0	7	0	0	0	0
41	324 Motor Vehicle Accident with no injuries	\$0	1	0	0	0	0
41	463 Vehicle accident, general cleanup	\$0	1	0	0	0	0
41	500 Service Call, other	\$0	2	0	0	0	0
41	561 Unauthorized burning	\$0	1	0	0	0	0
41	651 Smoke scare, odor of smoke	\$0	1	0	0	0	0
41	661 EMS call, party transported by non-fire	\$0	18	0	0	0	0
41	700 False alarm or false call, Other	\$0	2	0	0	0	0
	Totals for All Non-Fires in District	\$0	37	0	0	0	0
	Total for All Incidents in District	\$22,000	38	0	0	0	0
42	111 Building fire	\$0	1	0	0	0	0
42	131 Passenger vehicle fire	\$1,000	1	0	0	0	0
	Total for all Fires in District	\$1,000	2	0	0	0	0
42	300 Rescue, EMS incident, other	\$0	1	0	0	0	0
42	324 Motor Vehicle Accident with no injuries	\$0	1	0	0	0	0
42	350 Extrication, rescue, Other	\$0	1	0	0	0	0
42	500 Service Call, other	\$0	1	0	0	0	0
42	561 Unauthorized burning	\$0	1	0	0	0	0
42	661 EMS call, party transported by non-fire	\$0	2	0	0	0	0
42	700 False alarm or false call, Other	\$0	2	0	0	0	0
	Totals for All Non-Fires in District	\$0	9	0	0	0	0

September 13, 2016

WEATHERSFIELD

District Summary Report

Alarm Date Between {08/01/2016} And {08/31/2016}

District	Situation Type	Dollar Loss	# of Incid's	F.S. Injury	Civ. Injury	F.S. Death	Civ. Death
Total for All Incidents in District		\$1,000	11	0	0	0	0
Grand Total for All Incidents		\$23,000	62	0	0	0	1

September 13, 2016

Attorney's Report – Attorney Cherry Poteet

ATTORNEYS' REPORT

TO: MR. GIL BLAIR, CHAIRMAN
MR. STEVEN J. GERBERRY, VICE CHAIRMAN
MR. MARVIN MCBRIDE, TRUSTEE
MR. FRED R. BOBOVNYK, FISCAL OFFICER
MR. DAVID ROUAN, TOWNSHIP ADMINISTRATOR

FROM: CHERRY LYNNE POTEET, ESQ.

DATE: September 13, 2016

There is no litigation pending at this time.

If you have any questions or comments regarding this Attorneys' Report or any pending Township legal matters, please feel free to contact us.

Sincerely,

Cherry Lynne Poteet, Esq.

September 13, 2016

New Business:

16-109 Mr. Gerberry made a motion to approve the consent agenda, which includes the following:

- Minutes from the Regular Meeting on August 9th, 2016 at 7:00 PM.
- Transfer \$20,000.00 from General Fund to the Road Fund effective August 23rd, 2016.
- Drawing warrants upon our treasury and paying township bills.
- Then and Now's per list provided.

Then and Now's as of July 12, 2016

	THEN	NOW	AMOUNT
Red Diamond	03/09/16	08/16/16	\$1157.79
Red Diamond	08/22/16	08/26/16	\$714.29

Mr. McBride seconded the motion.

Vote: Mr. Gerberry – yes Mr. McBride - yes Mr. Blair – yes
 Motion carried.

16-110 Mr. McBride made a motion to accept the amount and rates as Rates/amts determined by the Trumbull County Budget Commission and Tax levies authorizing the necessary tax levies and certifying them to the Trumbull County Auditor pursuant to the required statutory language.

Mr. Gerberry seconded the motion.

Vote: Mr. McBride – yes Mr. Gerberry – yes Mr. Blair - yes
 Motion carried.

16-111 Mr. Gerberry made a motion to create a new position to be known as Create Administrative Assistant II. This new position shall be primarily Adm Asst II responsible for the following general duties and responsibilities:

Zoning Inspector, Police Clerk, and Cemetery Clerk.

The individual in this position works under the direct supervision of the Administrator and Police Chief.

The essential duties and responsibilities for the position shall include all necessary administrative and clerical duties for each of the above captioned positions. The duties may include, but are not limited to, answering phones, receiving the public, providing customer assistance, cashiering, issuing permits, monthly reporting, data entry and data processing, to assist Administrative Assistant I as necessary, and all other duties as assigned by the Administrator and Police Chief.

The rate of pay for this position shall be \$17.50 per hour.

The purpose of creating this new position is to restructure the support staff and to eliminate one of three administrative assistant positions. We believe this will better serve the residents of the Township and assist in an ongoing effort to continue to manage our resources. It is anticipated that these changes will save the Township approximately \$36,000 annually.

Mr. Gerberry seconded the motion.

Vote: Mr. McBride - yes Mr. Gerberry – yes Mr. Blair – yes
 Motion carried.

September 13, 2016

16-112 Mr. Gerberry made a motion to assign Township Employee Melissa
M Ritchie Ritchie to the Administrative Assistant II position effective September
Adm Asst II 12th, 2016. This appointment shall be for a term of four months, term
ending January 12th, 2017; at anytime during and/or at the conclusion
of the four month term the board of Trustees and Melissa Ritchie will
each evaluate and determine if this assignment will continue. If the
assignment does not continue, Melissa Ritchie shall be assigned back
to her previous position and her previous rate of pay.
Mr. McBride seconded the motion.
Vote: Mr. Gerberry – yes Mr. McBride - yes Mr. Blair – yes
Motion carried.

16-113 Mr. McBride made a motion to amend the rate of pay for the
Rate of pay Administrative Assistant I position, which is presently held by Sherri
Adm Asst I Craver, from \$17.50 per hour to \$19.00 per hour. In addition to the
existing duties, the Administrative Assistant I shall assist the
Administrative Assistant II as necessary and as directed.
The purpose of amending the rate of pay for this position is to
restructure the support staff and to eliminate one of three
administrative assistant positions. We believe this will better serve the
residents of the Township and assist in an ongoing effort to continue to
manage our resources. It is anticipated that these changes will save
the Township approximately \$36,000 annually.
Mr. Gerberry seconded the motion.
Vote: Mr. McBride - yes Mr. Gerberry – yes Mr. Blair – yes
Motion carried.

16-114 Mr. Gerberry made motion to recognize the month of September brings
September prostate cancer into focus, it’s time to increase public understanding of
Prostate the disease, including its prevalence, approaches to screening and
Cancer prevention, treatment options, and resources that offer updated
prostate cancer information throughout the year.

Whereas, 1 in 7 men will get prostate cancer sometime in his lifetime;
Whereas, Veterans are 1.5 times more likely to get prostate cancer;
Whereas, prostate cancer is the most commonly diagnosed form of
cancer and the second leading cause of cancer related deaths among
men;
Whereas, this year approximately 180,890 men will be diagnosed with
prostate cancer in the United States alone every year – that’s one man
every 2.9 minutes and roughly 26,120 die this year from the disease –
which is one man every 20 minutes;
Whereas, African American men are at the highest risk for the disease
with a rate of 1 in 4 men. African American men are 2.5 times more
likely to die from the disease;
Whereas, Education regarding prostate cancer and early detection
strategies is critical to saving lives and preserving and protecting our
families; and
Whereas, all men are at risk for prostate cancer; and
Now therefore be it Resolved, that we encourage the citizens of
Weathersfield Township to increase the awareness of the importance
of prostate screenings.

Mr. McBride seconded the motion.
Vote: Mr. Gerberry - yes Mr. McBride – yes Mr. Blair – yes
Motion carried.

September 13, 2016

- 16-115 Mr. Gerberry made a motion to retroactively authorize the temporary Closure of closure of a section of TH 1493 (Country Meadows Avenue) from Squirrel Run Squirrel Run Court north approximately 200 lf to the end of the roadway on Saturday, September 4th, 2016 from 1:00 PM until 10:00 PM. The purpose of this temporary road closure is for a party. Mr. McBride seconded the motion.
Vote: Mr. Gerberry - yes Mr. McBride – yes Mr. Blair – yes
Motion carried.
- 16-116 Mr. McBride made a motion to authorize the closure of TH51 (Stewart Closure Street) beginning at SR46 and continuing west approximately 264 Stewart St. lineal feet. The road closure will be on the Saturday, October 22nd, 2016 from 3:00 PM - Midnight. The purpose of the road closure is so that the area can be used for the Trustees Historical Ghost Walk. This area may be used for any purpose associated with the aforementioned event. This road closure will not adversely affect the ingress and egress of the two home owners that live on TH51 (Stewart Street) as they will have access to ingress and egress from TH427 (Campbell Drive) and CH75B (Depot Street) via Stadium Drive.
Mr. Gerberry seconded the motion.
Vote: Mr. McBride – yes Mr. Gerberry – yes Mr. Blair - yes
Motion carried.
- 16-117 Mr. McBride made a motion to set the 2016 Trick or Treat event for Trick Treat Monday, October 31st, 2016 from 5:30 PM to 7:30 PM. The board of Trustees has determined this to be the best date and time for this event.
Mr. Gerberry seconded the motion.
Vote: Mr. McBride – yes Mr. Gerberry – yes Mr. Blair - yes
Motion carried.
- 16-118 Mr. McBride made a motion to authorize Township Police Chief PD dispose Michael Naples to take the necessary steps pursuant to law to dispose Guns/ammo of firearms, ammunition, and a 2006 Ford Police Interceptor along with K-9 vehicle the K-9 Equipment which is not needed for public use, is obsolete, or is unfit for the use acquired, in the opinion of the Board, the firearms and ammunition has a fair market value of less than two thousand five hundred dollars each; and to authorize the Police Chief to sign the Bill of Sale on behalf of the Trustees for this transaction.
Mr. Gerberry seconded the motion.
Vote: Mr. McBride – yes Mr. Gerberry - yes Mr. Blair – yes
Motion carried.
- 16-119 Mr. McBride made a motion to authorize Fire Chief Randall Pugh to Purchase FD purchase turn-out gear and boots through the Ohio Department of Turnout gear Administrative Services General Services Division - Office of Procurement Services (State Purchasing); the total authorized amount for the purchase shall not exceed \$28,000.
Mr. Gerberry seconded the motion.
Vote: Mr. McBride – yes Mr. Gerberry - yes Mr. Blair – yes
Motion carried.

September 13, 2016

- 16-120 Promote FF O'Rourke Mr. McBride made a motion to promote Alayna O'Rourke from probationary Firefighter to Firefighter at Station 41 effective September 12th, 2016.
Mr. Gerberry seconded the motion.
Vote: Mr. McBride – yes Mr. Gerberry - yes Mr. Blair – yes
Motion carried.
- 16-121 Promote FF Thacker Mr. Gerberry made a motion to promote Jonathan Thacker from probationary Firefighter to Firefighter at Station 41 effective September 12th, 2016.
Mr. McBride seconded the motion.
Vote: Mr. Gerberry – yes Mr. McBride - yes Mr. Blair – yes
Motion carried.
- 16-122 Promote FF Tucker Mr. McBride made a motion to promote Jeff Tucker from Firefighter to the newly created Lieutenant position at Station 41 effective September 12th, 2016.
Mr. Gerberry seconded the motion.
Vote: Mr. McBride – yes Mr. Gerberry - yes Mr. Blair – yes
Motion carried.
- 16-123 Adjourn Mr. McBride made a motion to adjourn the meeting.
Mr. Gerberry seconded the motion.
Vote: Mr. McBride- yes Mr. Gerberry – yes Mr. Blair – yes
Motion carried.

Next Meetings:

Caucus: Thursday, September 29th, 2016 at 8:00 AM
Meeting: Tuesday, October 11th, 2016 at 7:00 PM
Special Meeting: Thursday, September 29th, 2016 at 7:00 PM
The Trustees open forum begins at 6:15 PM.

Fred R. Bobovnyk, Fiscal Officer

H. Gilson Blair, Chairman

Steven J. Gerberry, Vice-Chairman

Marvin J. McBride, Trustee