

RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting

Held on Tuesday, September 10, 2024 at 7:00 PM

Call to order: Steve Gerberry

Pledge: Completed

Roll Call: Steven Gerberry - Present
Edward Whittaker - Present

Richard Harkins - Present
Patrick Glunt - Present

Correspondence/Announcements:

- The **Trustees would like to extend their sympathy to the family that suffered a total loss to their Rosalyn Drive home as a result of a structure fire** that occurred on August 21, 2024. Thankfully no one was injured in the fire, but in addition to losing their home, the family lost two pets and several vehicles in the fire. The Board would like to thank Fire Chief Lambert, his fire officers, and his firefighters for their quick response as well as the village of McDonald and Austintown Township for their mutual aid assistance.
- The **Trustees would like to announce that Trumbull County Engineer Randy Smith will be hosting a Bridge Renaming Ceremony** on Saturday, September 21, 2024 at 10:00 AM at the bridge on Salt Springs Road near the entrance to MVSD to honor our veterans and our first responders.
- The **Trustees would like to announce that the 2024 Trick or Treat event has been set for Thursday, October 31, 2024 from 5:00 PM to 7:00 PM.**
- The **Trustees would like to announce that the annual tree lighting ceremony will be held on Saturday, December 7, 2024 at 5:00 PM at our community park.** Santa and Mrs. Claus will be on hand to visit with the kids.
- The **Trustees would like to remind our residents that the 2024 Residential Tree Limb Chipping Program has begun.** The 2024 Residential Tree Limb Chipping Program will continue each Friday through Friday, October 25, 2024. For tree limb pick-up, you must call the Township by Thursday of each week to be placed on the list for a Friday pick-up. Please keep the following rules and procedures in mind:
 - This program is intended for residential tree limbs up to 3 inches in diameter.
 - The tree limbs must be placed at the curbside with all the cut ends aligned with each other toward the street.
 - No shrubs, stumps, roots, lumber, or railroad ties will be accepted. All tree limbs must be free from vines.
 - We are not a tree removal service; if you are having a tree professionally removed let them do the entire job, you must have them take the tree limbs as well.

Reports:

- Financial Report – Presented by Patrick Glunt
- Administrator’s Report – Presented by David Rouan
- Zoning Report – Presented by Kelly Clarke
- Police Report – Presented by Police Captain Kris Hodge
- Fire Report – Presented by Fire Chief Tom Lambert
- Lane LifeTrans Report – Presented by Lane's Chief Tom Lambert
- Law Director’s Report – Presented by Cherry Poteet

Note: All reports are on file in the Fiscal Officer’s office.

Comments from the public will be heard on agenda items at this time; there will still be an opportunity for individuals to address the Board during our public comments part of the meeting.

Old Business:

None

New Business:

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24-140 Motion to **approve the minutes the Regular Meeting that was held on Tuesday, August 13, 2024 at 7:00 PM.**

Motion by: Rich Harkins Seconded by: Edward Whittaker
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

24-141 Motion to **adopt a resolution to approve the drawing warrants upon our treasury and paying township bills.**

Motion by: Edward Whittaker Seconded by: Rich Harkins
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

24-142 Motion to **adopt a resolution to approve the Then and Now's pursuant to the list provided by the Fiscal Officer.**

Motion by: Rich Harkins Seconded by: Edward Whittaker
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

24-143 Motion to **adopt a resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.**

RESOLVED, by the Board of Trustees of Weathersfield Township, Trumbull County, Ohio, in accordance with §5705.281 of the Ohio Revised Code, previously provided the Alternative Tax Budget Information for the next succeeding fiscal year commencing January 1, 2025: and

WHEREAS, the Budget Commission of Trumbull County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part is within the ten mill limitation;

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Weathersfield Township, Trumbull County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and

BE IT FURTHER RESOLVED, that there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES				
FUND	Amount Approved by Budget Commission Inside 10 M. Limitation	Amount to Be Derived From Levies Outside 10M. Limitation	County Estimate Rate to be	
			Inside 10 M. Limit	Auditor's of Tax Levied Outside 10M. Limit
	Column I	Column II	Column III	Column IV
General Fund (includes County Health)	424,686 31,075		2.05 0.15	
Road and Bridge Fund				
Cemetary Fund				
Fire, Police & EMS		662,521		3.95
Police District Fund		1,052,179		7.40
Fire District Fund		385,788		2.50
Total	455,761	2,100,488	2.20	13.85
Tangible Reimbursement and PU from State		0		
Total		2,556,249		

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SCHEDULE B LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES		
FUND	Maximum Rate Authorized to be levied	County Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
General Fund:		
Current Expense Levy authorized by voters on not to exceed 5 years		
Special Levy Funds:		
Levy authorized by voters on Police Levy- Continuous	05/06/14	1.80
Levy authorized by voters on Police Levy- Continuous	06/08/82	1.90
Levy authorized by voters on Police & EMS Levy- Continuous	11/04/08	3.70
Levy authorized by voters on Fire, Police & EMS- Continuous	05/02/23	3.95
Levy authorized by voters on Fire & EMS Levy- Continuous	05/07/13	2.50

AND BE IT FURTHER RESOLVED, that the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Said County.

Motion by: Edward Whittaker Seconded by: Rich Harkins
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

24-144 Motion to **authorize Township Administrator David Rouan to take the necessary steps pursuant to law to dispose of by auction a 1998 E-One Freightliner Fire Engine** which is not needed for public use, is obsolete, or is unfit for the use acquire and to set the minimum sale price at \$15,000.00.

Motion by: Rich Harkins Seconded by: Edward Whittaker
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

24-145 Motion to **hire Robert Golden as a Probationary Firefighter** effective September 1, 2024. Robert will be trained and evaluated over the next six months by the Fire Chief and his fire officers. At the conclusion of the six-month probationary period, the Fire Chief will determine if Robert should be promoted to a Firefighter. The Board of Trustees would like to thank Robert for his interest in becoming a Weathersfield Township Firefighter and for his volunteerism and commitment to the residents of our Township.

Motion by: Edward Whittaker Seconded by: Rich Harkins
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

24-146 Motion to **hire Tod Paulsey as a Probationary Firefighter** effective September 1, 2024. Tod will be trained and evaluated over the next six months by the Fire Chief and his fire officers. At the conclusion of the six-month probationary period, the Fire Chief will determine if Tod should be promoted to a Firefighter. The Board of Trustees would like to thank Tod for his interest in becoming a Weathersfield Township Firefighter and for his volunteerism and commitment to the residents of our Township.

Motion by: Rich Harkins Seconded by: Edward Whittaker
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

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24-147 Motion to **adopt a resolution, effective September 1, 2024, to amend the permanent appropriations and anticipated revenues for Budget Year 2024** on a level of control for the General Fund at the line item basis and on a level of control for all remaining funds at the fund basis; to request an Amended Certificate of Estimated Resources from the Trumbull County Budget Commission; to request the Certificate of County Auditor that the Total Appropriations from each Fund do not exceed the Official Estimate Resources; and to set the distribution and allocation of revenue generated from the 2023 Police, Fire, and EMS Levy for the purpose of providing and maintaining police, fire, and EMS protection in the following manner: 88% for the Police Fund and 12% for the Fire Fund effective January 1, 2024. The percentage of distribution and allocation of this levy revenue can be modified and/or amended by the Board of Trustees in the future.

Appropriations For 2024 - General (Fund 1000)		
Account Code	Account Name	Appropriation
1000-110-111-0000	Salaries - Trustees	\$52,844.40
1000-110-121-0000	Salary - Township Fiscal Officer	\$8,939.70
1000-110-122-0000	Salaries - Township Fiscal Officer's Staff	\$50,856.00
1000-110-131-0000	Salary - Administrator	\$35,500.00
1000-110-190-0000	Other - Salaries	\$7,500.00
1000-110-211-0000	Ohio Public Employees Retirement System	\$40,459.68
1000-110-212-0000	Social Security	\$1,120.00
1000-110-213-0000	Medicare	\$4,000.00
1000-110-221-0000	Medical/Hospitalization	\$94,908.96
1000-110-222-0000	Life Insurance	\$2,250.00
1000-110-223-0000	Dental Insurance	\$3,600.00
1000-110-224-0000	Vision Insurance	\$1,000.00
1000-110-230-0000	Workers' Compensation	\$9,000.00
1000-110-311-0000	Accounting and Legal Fees	\$21,500.00
1000-110-312-0000	Auditing Services	\$5,800.00
1000-110-313-0000	Uniform Accounting Network Fees	\$3,250.00
1000-110-314-0000	Tax Collection Fees	\$13,500.00
1000-110-330-0000	Travel and Meeting Expense	\$1,200.00
1000-110-342-0000	Postage	\$350.00
1000-110-343-0000	Postage Machine Rental	\$200.00
1000-110-345-0000	Advertising	\$2,000.00
1000-110-360-0000	Contracted Services	\$43,000.00
1000-110-360-0005	Contracted Services {DEMOLITION}	\$7,500.00
1000-110-360-0058	Contracted Services {Trumbull County Engineer}	\$12,500.00
1000-110-381-0000	Property Insurance Premiums	\$6,000.00
1000-110-382-0000	Liability Insurance Premiums	\$4,250.00
1000-110-410-0000	Office Supplies	\$4,000.00
1000-110-420-0000	Operating Supplies	\$5,000.00
1000-110-591-0000	Contributions to Other Organizations	\$750.00
1000-110-599-0000	Other - Other Expenses	\$4,600.00
1000-120-190-0000	Other - Salaries (Zoning Department)	\$52,356.00
1000-120-323-0000	Repairs and Maintenance	\$2,000.00
1000-120-341-0000	Telephone	\$3,750.00
1000-120-351-0000	Electricity	\$6,500.00
1000-120-352-0000	Water and Sewage	\$1,900.00
1000-120-353-0000	Natural Gas	\$4,000.00
1000-130-212-0000	Social Security	\$100.00
1000-130-500-0000	Other	\$5,000.00
1000-190-380-0067	Insurance and Bonding {Insurance Fire Demo}	\$10,000.00
1000-310-360-0000	Contracted Services	\$5,000.00
1000-420-370-0000	Payment to Another Political Subdivision	\$35,000.00
1000-610-500-0057	Other {Festivals}	\$14,000.00
1000-760-730-0000	Improvement of Sites	\$4,400.00
1000-910-910-0000	Transfers - Out	\$134,049.28
1000-920-920-0000	Advances - Out	\$0.00
Total Proposed Expenditures:		\$725,434.02

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Anticipated Revenue For 2024 - General Fund (Fund 1000)		
Account Code	Account Name	Revenue
1000-101-0000	General Property Tax - Real Estate	\$455,761.09
1000-103-0000	Permissive Sales Tax	\$100.00
1000-301-0003	Licenses and Permits {Armstrong Cable Franchise Fee}	\$39,500.00
1000-301-0033	Licenses and Permits {Time Warner Cable Franchise Fee}	\$16,250.00
1000-302-0042	Fees {Zoning Fees}	\$35,500.00
1000-401-0059	Fines {Traffic Cameras}	\$114,064.55
1000-532-0000	Local Government Distribution	\$0.00
1000-533-0000	Liquor Permit Fees	\$500.00
1000-534-0000	Cigarette License Fees	\$350.00
1000-535-0000	Property Tax Allocation	\$7,500.00
1000-539-0000	Other - State Receipts	\$30,000.00
1000-701-0000	Interest	\$65,000.00
1000-802-0000	Rentals and Leases	\$500.00
1000-803-0057	Contributions {Festivals}	\$12,000.00
1000-892-0000	Other - Miscellaneous Non-Operating	\$40,000.00
1000-892-0067	Other - Miscellaneous Non-Operating {Insurance Fire Demo}	\$10,000.00
1000-941-0000	Advances - In	\$0.00
Total Anticipated Revenue:		\$827,025.64

Statement Of Fund Activity - FY2024				
Fund Name	Beginning Unencumbered Fund Balance	Total Estimated Revenue	Total Resources Available for Expenditure	Total Estimated Expenditures and Encumbrances
General	\$358,320.38	\$827,025.64	\$1,185,346.02	\$725,434.02
MVL	\$10,660.71	\$67,075.00	\$77,735.71	\$77,735.71
Gas Tax	\$57,693.68	\$159,400.00	\$217,093.68	\$213,500.00
Road & Bridge	\$1,862.40	\$131,000.00	\$132,862.40	\$130,828.92
Cemetery	\$35,170.70	\$86,500.00	\$121,670.70	\$102,050.28
Garbage & Waste Disposal District	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00
Police	\$95,153.82	\$2,035,431.94	\$2,130,585.76	\$1,957,215.52
Fire	\$218,267.87	\$486,222.38	\$704,490.25	\$468,408.00
Drug Law Enforcement	\$29,485.16	\$16,000.00	\$45,485.16	\$45,485.16
Enforcement & Education	\$3,876.39	\$500.00	\$4,376.39	\$500.00
Coronavirus Relief Fund	\$43.72	\$0.00	\$43.72	\$43.72
American Rescue Plan	\$6,063.42	\$150.00	\$6,213.42	\$6,213.42
Lighting Districts	\$6,129.85	\$48,485.00	\$54,614.85	\$52,730.00
OneOhio	\$8,414.55	\$2,160.23	\$10,574.78	\$10,574.78
Bond/Note Retirement Fund	\$0.36	\$109,124.57	\$109,124.93	\$109,124.57
Capital Projects - (State Capital Project)	\$500,000.10	\$0.00	\$500,000.10	\$500,000.10
Capital Projects - (FHWA & ARC)	\$0.00	\$300,000.00	\$300,000.00	\$300,000.00
Public Works	\$0.00	\$3,049.28	\$3,049.28	\$3,049.28
Total:	\$1,341,143.11	\$4,272,124.04	\$5,613,267.15	\$4,712,893.48

2024 Amended Official Certificate of Estimated Resources						
Fund	1/1/2024 Cash Balance	1/1/2024 Encumbered	Unencumbered Cash Balance	Anticipated Tax Revenue	Anticipated Other Sources	Total Available Resources
General	\$368,046.77	\$9,726.39	\$358,320.38	\$455,761.09	\$371,264.55	\$1,185,346.02
Total General Fund:	\$368,046.77	\$9,726.39	\$358,320.38	\$455,761.09	\$371,264.55	\$1,185,346.02
MVL	\$12,112.06	\$1,451.35	\$10,660.71	\$0.00	\$67,075.00	\$77,735.71
Gas Tax	\$59,680.04	\$1,986.36	\$57,693.68	\$0.00	\$159,400.00	\$217,093.68
Road & Bridge	\$2,014.00	\$151.60	\$1,862.40	\$0.00	\$131,000.00	\$132,862.40
Cemetery	\$35,999.51	\$828.81	\$35,170.70	\$0.00	\$86,500.00	\$121,670.70
Garbage & Waste Disposal District	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Police <small>(Anticipated Tax Revenue includes 88% of the 2023 Police, Fire, & EMS Levy)</small>	\$162,805.70	\$67,651.88	\$95,153.82	\$1,593,253.94	\$442,178.00	\$2,130,585.76
Fire <small>(Anticipated Tax Revenue includes 12% of the 2023 Police, Fire, & EMS Levy)</small>	\$284,540.52	\$66,272.65	\$218,267.87	\$398,109.68	\$88,112.70	\$704,490.25
Drug Law Enforcement	\$29,485.16	\$0.00	\$29,485.16	\$0.00	\$16,000.00	\$45,485.16
Enfr. & Education	\$3,876.39	\$0.00	\$3,876.39	\$0.00	\$500.00	\$4,376.39
Coronavirus Relief Fund	\$43.72	\$0.00	\$43.72	\$0.00	\$0.00	\$43.72
American Rescue Plan	\$129,656.70	\$123,593.28	\$6,063.42	\$0.00	\$150.00	\$6,213.42
Lighting Districts	\$6,129.85	\$0.00	\$6,129.85	\$0.00	\$48,485.00	\$54,614.85
OneOhio	\$8,414.55	\$0.00	\$8,414.55	\$0.00	\$2,160.23	\$10,574.78
Total Speical Revenue:	\$744,758.20	\$261,935.93	\$482,822.27	\$1,991,363.63	\$1,041,560.93	\$3,515,746.83
Bond/Note Retirement	\$0.36	\$0.00	\$0.36	\$109,124.57	\$0.00	\$109,124.93
Total Bond/Note Retirement:	\$0.36	\$0.00	\$0.36	\$109,124.57	\$0.00	\$109,124.93
Capital Projects - (FHWA & ARC)	\$0.00	\$0.00	\$0.00	\$0.00	\$300,000.00	\$300,000.00
Capital Projects - (State Capital Project)	\$500,000.10	\$0.00	\$500,000.10	\$0.00	\$0.00	\$500,000.10
Public Works - (OPWC)	\$0.00	\$0.00	\$0.00	\$0.00	\$3,049.28	\$3,049.28
Total Capital Projects & Public Works:	\$500,000.10	\$0.00	\$500,000.10	\$0.00	\$303,049.28	\$803,049.38
Total:	\$1,612,805.43	\$271,662.32	\$1,341,143.11	\$2,556,249.28	\$1,715,874.76	\$5,613,267.15

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Motion by: Edward Whittaker Seconded by: Rich Harkins
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

24-148 Motion to **set the 2024 Trick or Treat event for Thursday, October 31, 2024 from 5:00 PM to 7:00 PM**. The Board of Trustees has determined this to be the best date and time for this event.

Motion by: Rich Harkins Seconded by: Edward Whittaker
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

Public Comments:

Open Comments

Next Meetings:

Next Meetings: Regular Meeting – Thursday, September 19, 2024, at 3:30 PM, Regular Meeting – Thursday, October 3, 2024 at 3:30 PM, and Regular Meeting – Tuesday, October 8, 2024 at 7:00 PM.

Adjournment:

24-149 Motion to ***adjourn the meeting***.

Motion by: Rich Harkins Seconded by: Edward Whittaker
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

Patrick J. Glunt, Fiscal Officer

Steven J. Gerberry, Trustee

Richard T. Harkins, Trustee

Edward K. Whittaker, Trustee