

RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting

Held on Tuesday, September 12, 2023 at 7:00 PM

Call to order: Steve Gerberry

Pledge: Completed

Prayer: Completed

Roll Call: Steven Gerberry - Present Richard Harkins - Present
Edward Whittaker - Present Fred Bobovnyk - Present

Correspondence/Announcements:

- The **Trustees would like to remind our residents that the Weathersfield Local School District will host their annual Spirit Day Parade this year on Thursday, October 19, 2023, the parade begins at 6:30 PM.** The route for the parade is from Ohltown McDonald Road south along Main Street (SR46) to Depot Street. There will be a bonfire immediately following the parade at the Community Park.
- The **Trustees would like to report that the Community Document Shredding Event that was held this past Saturday, September 9, 2023 from 9:00 AM until 11:00 AM at the community park was a big success.** There was a total of 2,069 pounds of documents that were shredded. This event was made possible by a Go-Green Community Grant that the Trustees secured from the Geauga-Trumbull Solid Waste Management District.
- The **Trustees would like to remind our residents that the 2023 Residential Tree Limb Chipping Program is underway.** The 2023 Residential Tree Limb Chipping Program will continue through Friday, October 27, 2023. For tree limb pick-up, you must call the Township by Thursday of each week to be placed on the list for a Friday pick-up. Please keep the following rules and procedures in mind:
 - This program is intended for residential tree limbs up to 3 inches in diameter.
 - The tree limbs must be placed at the curbside with all the cut ends aligned with each other toward the street.
 - No shrubs, stumps, roots, lumber, or railroad ties will be accepted. All tree limbs must be free from vines.
 - We are not a tree removal service; if you are having a tree professionally removed let them do the entire job, you must have them take the tree limbs as well.

Reports:

- Financial Report – Presented by Fred Bobovnyk
- Administrator’s Report – Presented by David Rouan
- Zoning Report – Presented by Kelly Clarke
- Police Report – Presented by Police Captain Kris Hodge
- Fire Report – Presented by Fire Chief Tom Lambert
- Lane LifeTrans Report – Presented by Lane's Chief Tom Lambert
- Law Director’s Report – Presented by Cherry Poteet

Note: All reports are on file in the Fiscal Officer’s office.

Comments from the public will be heard on agenda items at this time; there will still be an opportunity for individuals to address the Board during our public comments part of the meeting.

Old Business:

None

New Business:

- 23-116 Motion to adopt **a Proclamation of the Township Board of Trustees for the 2023 Weathersfield Township Community Leadership Award.**

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Whereas, the Weathersfield Township Board of Trustees seeks to acknowledge and celebrate the outstanding citizens whose exemplary leadership and unwavering dedication have significantly enriched our community; and

Whereas, it is with great pride and gratitude that we announce Marci Buchanan as the recipient of the esteemed Weathersfield Township Community Leadership Award; and

Whereas, Marci Buchanan's exceptional commitment to our community has been a shining beacon of inspiration, evident through her tireless efforts as the former librarian of Seaborn Elementary School and her steadfast role as the president of the Mineral Ridge Historical Society; and

Whereas, Marci Buchanan's instrumental contributions as a founding member of the Mineral Ridge Historical Society have left an indelible mark, highlighted by her pivotal role in securing Ohio Historical Markers for the Mineral Ridge Black Band Ore, the Great Salt Spring, and the former community of Ohltown; and

Whereas, the crowning achievement of Marci Buchanan's leadership journey was the successful listing of the Moss Ancestral Home Museum on the National Register of Historic Places, a testament to her unwavering dedication and exceptional leadership, resulting in the preservation of our community's rich heritage; and

Whereas, Marci Buchanan's relentless dedication has not only helped establish the Moss Ancestral Home Museum but has also ensured the display of invaluable historical artifacts and vital community documents in a permanent location on Burnett Street which is the new home of the society, thus creating a lasting legacy for present and future generations; and

Whereas, Marci Buchanan's remarkable commitment and leadership have profoundly elevated the quality of life in our community, fostering unity, pride, and a sense of belonging among our residents.

Now, Therefore, the Weathersfield Township Board of Trustees, do hereby proclaim and commend Marci Buchanan for her exceptional leadership, tireless commitment, and unwavering dedication to our community. We honor her with the Weathersfield Township Community Leadership Award and extend our heartfelt gratitude for making our community a better place to live.

Motion by: Rich Harkins Seconded by: Edward Whittaker
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

23-117 Motion to ***approve the minutes from the Regular Meeting that was held on Tuesday, August 8, 2023 at 7:00 PM.***

Motion by: Edward Whittaker Seconded by: Rich Harkins
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

23-118 Motion to ***approve the drawing warrants upon our treasury and paying township bills.***

Motion by: Rich Harkins Seconded by: Edward Whittaker
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

23-119 Motion to ***approve the Then and Now's pursuant to the list provided by the Fiscal Officer.***

Motion by: Edward Whittaker Seconded by: Rich Harkins
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

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23-120 Motion to **transfer \$20,000.00 from the General Fund to the Road and Bridge Fund** effective August 21, 2023.

Motion by: Rich Harkins Seconded by: Edward Whittaker
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

23-121 Motion to **amend the permanent appropriations and permanent revenues for budget year 2023** on a level of control for the General Fund at the line item basis and on a level of control for all remaining funds at the fund basis: to request an Amended Official Certificate of Estimated Resources from the Trumbull County Budget Commission; and to request the Budget Certification stating that our appropriations do not exceed our Amended Official Certificate of Estimated Resources from the Trumbull County Budget Commission, effective September 6, 2023.

Proposed Appropriations For 2023 - General (Fund 1000)		
Account Code	Account Name	Appropriation
1000-110-111-0000	Salaries - Trustees	\$17,500.00
1000-110-121-0000	Salary - Township Fiscal Officer	\$8,500.00
1000-110-122-0000	Salaries - Township Fiscal Officer's Staff	\$43,500.00
1000-110-131-0000	Salary - Administrator	\$35,500.00
1000-110-190-0000	Other - Salaries	\$6,000.00
1000-110-211-0000	Ohio Public Employees Retirement System	\$47,000.00
1000-110-212-0000	Social Security	\$120.00
1000-110-213-0000	Medicare	\$4,000.00
1000-110-221-0000	Medical/Hospitalization	\$90,000.00
1000-110-222-0000	Life Insurance	\$2,250.00
1000-110-223-0000	Dental Insurance	\$3,600.00
1000-110-224-0000	Vision Insurance	\$1,000.00
1000-110-230-0000	Workers' Compensation	\$11,000.00
1000-110-311-0000	Accounting and Legal Fees	\$21,500.00
1000-110-312-0000	Auditing Services	\$0.00
1000-110-313-0000	Uniform Accounting Network Fees	\$3,700.00
1000-110-314-0000	Tax Collection Fees	\$10,500.00
1000-110-330-0000	Travel and Meeting Expense	\$750.00
1000-110-342-0000	Postage	\$1,200.00
1000-110-343-0000	Postage Machine Rental	\$350.00
1000-110-345-0000	Advertising	\$1,750.00
1000-110-360-0000	Contracted Services	\$43,000.00
1000-110-360-0005	Contracted Services {DEMOLITION}	\$0.00
1000-110-360-0058	Contracted Services {Trumbull County Engineer}	\$25,000.00
1000-110-381-0000	Property Insurance Premiums	\$2,750.00
1000-110-382-0000	Liability Insurance Premiums	\$4,250.00
1000-110-410-0000	Office Supplies	\$3,500.00
1000-110-420-0000	Operating Supplies	\$4,000.00
1000-110-591-0000	Contributions to Other Organizations	\$750.00
1000-110-599-0000	Other - Other Expenses	\$4,000.00
1000-120-190-0000	Other - Salaries (Zoning Department)	\$35,000.00
1000-120-323-0000	Repairs and Maintenance	\$2,000.00
1000-120-341-0000	Telephone	\$3,750.00
1000-120-351-0000	Electricity	\$8,000.00
1000-120-352-0000	Water and Sewage	\$1,900.00
1000-120-353-0000	Natural Gas	\$4,000.00
1000-130-212-0000	Social Security	\$100.00
1000-130-500-0000	Other	\$9,000.00
1000-190-380-0067	Insurance and Bonding {Insurance Fire Demo}	\$10,000.00
1000-310-360-0000	Contracted Services	\$7,000.00
1000-420-370-0000	Payment to Another Political Subdivision	\$38,000.00
1000-610-500-0057	Other {Festivals}	\$10,000.00
1000-760-730-0000	Improvement of Sites	\$0.00
1000-910-910-0000	Transfers - Out	\$138,000.00
Total Proposed Expenditures:		\$663,720.00

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Anticipated Revenue For 2023 - General Fund (Fund 1000)		
Account Code	Account Name	Revenue
1000-101-0000	General Property Tax - Real Estate	\$368,071.53
1000-103-0000	Permissive Sales Tax	\$18.12
1000-301-0003	Licenses and Permits {Armstrong Cable Franchise Fee}	\$39,500.00
1000-301-0033	Licenses and Permits {Time Warner Cable Franchise Fee}	\$16,250.00
1000-302-0042	Fees {Zoning Fees}	\$10,000.00
1000-401-0059	Fines {Traffic Cameras}	\$110,000.00
1000-532-0000	Local Government Distribution	\$0.00
1000-533-0000	Liquor Permit Fees	\$500.00
1000-534-0000	Cigarette License Fees	\$350.00
1000-535-0000	Property Tax Allocation	\$6,000.00
1000-539-0000	Other - State Receipts	\$8,500.00
1000-701-0000	Interest	\$25,000.00
1000-802-0000	Rentals and Leases	\$500.00
1000-803-0057	Contributions {Festivals}	\$10,500.00
1000-892-0000	Other - Miscellaneous Non-Operating	\$20,000.00
1000-892-0067	Other - Miscellaneous Non-Operating {Insurance Fire Demo}	\$10,000.00
Total Anticipated Revenue:		\$625,189.65

2023 Amended Official Certificate of Estimated Resources						
Fund	1/1/2023 Cash Balance	1/1/2023 Encumbered	Unencumbered Cash Balance	Anticipated Tax Revenue	Anticipated Other Sources	Total Available Resources
General	\$323,592.61	\$6,238.75	\$317,353.86	\$368,071.53	\$257,118.12	\$942,543.51
Total General Fund:	\$323,592.61	\$6,238.75	\$317,353.86	\$368,071.53	\$257,118.12	\$942,543.51
MVL	\$3,854.24	\$1,066.65	\$2,787.59	\$0.00	\$67,075.00	\$69,862.59
Gas Tax	\$81,652.15	\$14.06	\$81,638.09	\$0.00	\$140,500.00	\$222,138.09
Road & Bridge	\$5,532.75	\$1,106.67	\$4,426.08	\$0.00	\$138,000.00	\$142,426.08
Cemetery	\$46,153.17	\$289.12	\$45,864.05	\$0.00	\$85,500.00	\$131,364.05
Garbage & Waste Disposal District	\$0.00	\$0.00	\$0.00	\$0.00	\$10,100.00	\$10,100.00
Police	\$434,996.36	\$23,186.15	\$411,810.21	\$1,049,473.67	\$609,178.00	\$2,070,461.88
Fire	\$260,026.28	\$21,045.46	\$238,980.82	\$384,815.06	\$10,650.00	\$634,445.88
Drug Law Enforcement	\$28,411.60	\$0.00	\$28,411.60	\$0.00	\$16,000.00	\$44,411.60
Enfr. & Education	\$3,701.02	\$0.00	\$3,701.02	\$0.00	\$500.00	\$4,201.02
Coronavirus Relief Fund	\$41.63	\$0.00	\$41.63	\$0.00	\$0.00	\$41.63
American Rescue Plan	\$465,006.88	\$0.00	\$465,006.88	\$0.00	\$12,594.20	\$477,601.08
Lighting Districts	\$11,512.33	\$0.00	\$11,512.33	\$0.00	\$45,610.00	\$57,122.33
OneOhio	\$2,160.23	\$0.00	\$2,160.23	\$0.00	\$2,160.23	\$4,320.46
Total Speical Revenue:	\$1,343,048.64	\$46,708.11	\$1,296,340.53	\$1,434,288.72	\$1,137,867.43	\$3,868,496.68
Bond/Note Retirement	\$0.36	\$0.00	\$0.36	\$0.00	\$0.00	\$0.36
Total Bond/Note Retirement:	\$0.36	\$0.00	\$0.36	\$0.00	\$0.00	\$0.36
Capital Projects	\$500,000.10	\$0.00	\$500,000.10	\$0.00	\$0.00	\$500,000.10
Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$74,922.00	\$74,922.00
Total Capital Projects & Public Works:	\$500,000.10	\$0.00	\$500,000.10	\$0.00	\$74,922.00	\$574,922.10
Total:	\$2,166,641.71	\$52,946.86	\$2,113,694.85	\$1,802,360.25	\$1,469,907.55	\$5,385,962.65

Motion by: Edward Whittaker Seconded by: Rich Harkins

Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes

Motion Carried

23-122 Motion to **authorize Township Administrator David Rouan to enter into an agreement, on behalf of the board of Trustees, for attractions, games, and food concessions with Bortner Shows Midway, LLC** of Columbiana, Ohio for the 2024 & 2025 Flag Day Festival. This is a two-year term extension of the existing contract that was adopted by Resolution Number 22-019 and there are no costs to the Township in this agreement, however, Bortner will pay the Township a 10% fee for the attractions and games.

Motion by: Rich Harkins Seconded by: Edward Whittaker

Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes

Motion Carried

23-123 Motion to **approve and authorize a contract with Warren Door, Inc of 332 Plant Street, Niles Ohio 44446 for an amount not to exceed \$6.654.36 for the installation of a new overhead garage door and two overhead head garage door openers at the Township Garage;** and that the American Rescue Plan Act Fund shall be used to pay for the work.

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Motion by: Edward Whittaker Seconded by: Rich Harkins

Vote: Steven Gerberry - Yes Richard Harkins - Yes

Edward Whittaker - Yes

Motion Carried

- 23-124 Motion to **authorize the closure of TH1374 (Wildwood Drive)** beginning at intersection of CR58E (Ohltown McDonald Road) and continuing south to TH60B (Watson Marshall Road). The road closure will be effective Saturday, September 9, 2023 from 4:00 PM until 9:00 PM. The purpose of the road closure is for the 29th annual block party. This area may be used for any purpose associated with the event; however, alcoholic beverages may not be consumed within the public right-of-way, fireworks may not be ignited within the public right-of-way, and no tents, tables, or chairs may be placed on the paved roadway surface.

Motion by: Rich Harkins Seconded by: Edward Whittaker

Vote: Steven Gerberry - Yes Richard Harkins - Yes

Edward Whittaker - Yes

Motion Carried

- 23-125 Motion to **adopt a Resolution in Support of Renaming the Weathersfield Township Bridge Number 15 to the Disabled American Veterans Bridge.**

Whereas, the Trumbull County Disabled American Veterans Chapter 11 has requested that the Weathersfield Township Bridge Number 15, located on CH68C (West Park Avenue) spanning the Mahoning River, be renamed to the Disabled American Veterans Bridge in honor of service members with disabilities who have faithfully served our country;

Whereas, this renaming initiative is a humble gesture to commemorate the sacrifices made by these service members on behalf of our nation, and it seeks to remind everyone of their selfless dedication to our country;

Whereas, the Trumbull County Disabled American Veterans Chapter 11 has expressed their desire for the Weathersfield Township Board of Trustees to endorse and support this renaming effort;

Now, Therefore, Be It Resolved that the Weathersfield Township Board of Trustees wholeheartedly supports the proposal to rename the Weathersfield Township Bridge Number 15 to the Disabled American Veterans Bridge as proposed by the Trumbull County Disabled American Veterans Chapter 11;

Be It Further Resolved that the Weathersfield Township Board of Trustees respectfully urges the Trumbull County Engineer and the Trumbull County Board of Commissioners to proceed with the renaming of the bridge to the Disabled American Veterans Bridge, thereby honoring the brave service members who have sacrificed so much for our nation;

Be It Further Resolved that the Fiscal Officer is hereby directed to provide certified copies of this resolution to the Trumbull County Engineer, the Trumbull County Board of Commissioners, and the Trumbull County Disabled American Veterans Chapter 11 to convey the unanimous support of the Weathersfield Township Board of Trustees for this renaming endeavor.

This resolution expresses the Weathersfield Township Board of Trustees' support for the renaming of the bridge to honor disabled American veterans and urges the relevant authorities to proceed with the renaming.

Motion by: Edward Whittaker Seconded by: Rich Harkins

Vote: Steven Gerberry - Yes Richard Harkins - Yes

Edward Whittaker - Yes

Motion Carried

- 23-126 Motion to **adopt a Resolution in Support of Renaming the Weathersfield Township Bridge Number 21 to the Weathersfield Township First Responders and Veterans Bridge.**

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Whereas, the Weathersfield Township Safety Forces and the Niles Veterans of Foreign Wars Post 2074 have jointly requested that the Weathersfield Township Bridge Number 21, located on CH64B-2 (Salt Springs Youngstown Road) spanning Meander Creek, be renamed to the Weathersfield Township First Responders and Veterans Bridge to honor our dedicated safety forces and our selfless veterans;

Whereas, this renaming initiative seeks to recognize the commitment of our safety forces who tirelessly serve and protect our community and to pay tribute to the veterans who have served our nation with unwavering devotion;

Whereas, the Weathersfield Township Safety Forces and the Niles Veterans of Foreign Wars Post 2074 have expressed their desire for the Weathersfield Township Board of Trustees to endorse and support this renaming endeavor;

Now, Therefore, Be It Resolved that the Weathersfield Township Board of Trustees fully supports the proposal to rename the Weathersfield Township Bridge Number 21 to the Weathersfield Township First Responders and Veterans Bridge, as requested by the Weathersfield Township Safety Forces and the Niles Veterans of Foreign Wars Post 2074;

Be It Further Resolved that the Weathersfield Township Board of Trustees respectfully urges the Trumbull County Engineer and the Trumbull County Board of Commissioners to proceed with the renaming of the bridge to the Weathersfield Township First Responders and Veterans Bridge, as a token of gratitude for the dedication of our safety forces and the sacrifices made by our veterans and;

Be It Further Resolved that the Fiscal Officer is hereby directed to provide certified copies of this resolution to the Trumbull County Engineer, the Trumbull County Board of Commissioners, the Weathersfield Township Safety Forces, and the Niles Veterans of Foreign Wars Post 2074 to convey the unanimous support of the Weathersfield Township Board of Trustees for this renaming endeavor.

This resolution expresses the Weathersfield Township Board of Trustees' support for renaming the bridge in honor of the first responders and veterans and urges the relevant authorities to proceed with the renaming.

Motion by: Rich Harkins Seconded by: Edward Whittaker
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

23-127 Motion to **set the 2023 Trick or Treat event for Tuesday, October 31, 2023 from 5:00 PM to 7:00 PM**. The board of Trustees has determined this to be the best date and time for this event.

Motion by: Edward Whittaker Seconded by: Rich Harkins
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

Public Comments:

Open Comments

Next Meetings:

Next Meetings: Thursday, September 21, 2023, at 3:30 PM; Thursday, October 5, 2023 at 3:30 PM; and Tuesday, October 10, 2023 at 7:00 PM.

Adjournment:

23-128 Motion to **adjourn the meeting**.

Motion by: Rich Harkins Seconded by: Edward Whittaker

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Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

Fred Bobovnyk, Fiscal Officer

Steven J. Gerberry, Trustee

Richard T. Harkins, Trustee

Edward K. Whittaker, Trustee