

## RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting

Held on Tuesday, June 10, 2025 at 7:00 PM

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**Call to order:** Steven Gerberry

**Pledge:** Completed

**Roll Call:** Steven Gerberry - Present                      Richard Harkins - Present  
Edward Whittaker - Present                      Patrick Glunt - Present

**Correspondence/Announcements:**

- The **Trustees would like to congratulate Evan Erb for completing his Ohio Firefighter II Certification.**
- The **Trustees would like to mention that their annual Memorial Day Ceremony was well attended and they wanted to thank the Fire Department personnel and Police Department personnel for attending the event.**
- The **Trustees would like to remind our residents that the 2025 Residential Tree Limb Chipping Program began in May** and will continue each Friday through Friday, October 31, 2025. For tree limb pick-up, you must call the Township by Thursday of each week to be placed on the list for a Friday pick-up. Please keep the following rules and procedures in mind:
  - This program is intended for residential tree limbs up to 3 inches in diameter.
  - The tree limbs must be placed at the curbside with all the cut ends aligned with each other toward the street.
  - No shrubs, stumps, roots, lumber, or railroad ties will be accepted. All tree limbs must be free from vines.
  - We are not a tree removal service; if you are having a tree professionally removed let them do the entire job, you must have them take the tree limbs as well.
- The **Trustees would like to remind our residents that the 2025 Flag Day Festival** dates will be June 12, 13 and 14. The 2025 Flag Day Parade will be on Friday, June 13 at 6:00 PM.
- The **annual Community Garage Sale will take place this year on June 19, 20, and 21 from 9:00 AM until 5:00 PM on each of those days.** The organizers are going to have a list of addresses and a map this year, so please text Cheryl your information at 330-565-2449 if you plan to participate.
- The **Trustees would like to remind our residents that open burning is not permitted within the Township.**

**Reports:**

- Financial Report – Presented by Patrick Glunt
- Administrator’s Report – Presented by David Rouan
- Zoning Report – Presented by Kelly Clarke
- Police Report – Presented by Police Chief Michael Naples
- Fire Report – Presented by Fire Chief Tom Lambert
- Lane LifeTrans Report – Presented by Lane’s Chief Tom Lambert
- Law Director’s Report – Presented by Cherry Poteet

Note: All reports are on file in the Fiscal Officer’s office.

Comments from the public will be heard on agenda items at this time; there will still be an opportunity for individuals to address the Board during our public comments part of the meeting.

**Old Business:**

None

**New Business:**

25-098 Motion to **adopt a proclamation HONORING AVA HULETT FOR HER OUTSTANDING ATHLETIC AND ACADEMIC ACCOMPLISHMENTS**

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WHEREAS, the Weathersfield Township Board of Trustees proudly recognizes exceptional individuals who embody the values of dedication, perseverance, and excellence in all aspects of life; and

WHEREAS, Ava Hulett, a senior at Mineral Ridge High School in the Weathersfield Local School District, has achieved historic and distinguished honors in athletics, academics, and leadership; and

WHEREAS, Ava Hulett was named the 2024-2025 Trumbull County Coaches Association Girls Basketball Player of the Year—becoming the first female athlete in Mineral Ridge history to receive this prestigious award; and

WHEREAS, Ava averaged 18.2 points, 10.3 rebounds, and 3.5 steals per game during her senior basketball season with 1,361 career points, earning her the Mahoning Valley Athletic Conference Player of the Year in 2025, First Team All-Inland District honors, and recognition as a Second Team All-State selection; and

WHEREAS, in addition to her excellence on the basketball court, Ava is a multi-sport athlete who has competed at the highest level in track and field, qualifying for the OHSAA State Track Meet four consecutive years, during her last appearance she placed third in the 300-meter hurdles, setting her personal record of 44.68, and she placed third in the 100-meter hurdles; and

WHEREAS, Ava is also a dedicated volleyball player with 1,410 kills and 1,429 digs during her career. Ava was named District 1 Division 6 Player of the Year and 3<sup>rd</sup> Team All-Ohio. She has demonstrated unwavering commitment to her training year-round while balancing the demands of multiple sports; and

WHEREAS, Ava is a proud member of the National Honor Society and is widely respected by her teachers, coaches, and school administrators for her academic excellence, strong character, and commitment to her studies; and

WHEREAS, Ava Hulett is regarded by her peers and educators as a natural leader who exemplifies integrity, determination, and humility, and who serves as an inspiring role model for younger students in the Mineral Ridge community;

NOW, THEREFORE, BE IT PROCLAIMED, that the Weathersfield Township Board of Trustees, on behalf of the residents of our community, does hereby recognize and commend Ava Hulett for her extraordinary accomplishments in athletics, academics, and leadership. We extend our deepest pride and admiration for her achievements and wish her continued success in all her future endeavors.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried

25-099 Motion to **approve the minutes from the Special Meeting that was held on Tuesday May 13, 2025 at 6:00 PM and the minutes from the Regular Meeting that was held on May 13, 2025 at 7:00 PM.**

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried

25-100 Motion to **approve the drawing warrants upon our treasury and paying township bills.**

Motion by: Rich Harkins    Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried

25-101 Motion to **adopt a resolution to approve the Then and Now Purchase Orders pursuant to the list provided by the Fiscal Officer.**

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Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried

- 25-102 Motion to **adopt a resolution to transfer \$15,000.00 from the General Fund to the Cemetery Fund** effective May 14, 2025.

Motion by: Rich Harkins    Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried

- 25-103 Motion to **adopt a resolution to repay the General Fund from the Township Lighting District Fund the advance that was authorized by Resolution Number 25-025 in the amount of \$13,635.45.**

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried

- 25-104 Motion to **adopt a resolution to enter into the Supplemental Police Services Agreement with the Trumbull Metropolitan Housing Authority (TMHA)**. This agreement shall be in effect from July 1, 2025 through June 30, 2026 for the provision of specific police services associated with the TMHA's security programs. TMHA desires to contract with Weathersfield Township, by and through its police department, for additional police services to create a drug and crime free environment and to provide for the safety and protection of the residents.

Motion by: Rich Harkins    Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried

- 25-105 Motion to **authorize Township Administrator David Rouan, on behalf of the Board of Trustees, to enter into a Scheduled Maintenance Agreement with Professional Engine Systems of Canfield, Ohio** for an amount of \$2,500.00 for a term of one (1) year commencing July 1, 2025 through June 30, 2026. The purpose of the maintenance agreement is for an annual inspection, oil, and filter change for each of the four (4) generators.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried

- 25-106 Motion to **adopt a resolution, effective March 24, 2025, to concur with the Trumbull County Commissioners and enter into a contract in the amount of \$906,027.00 with Kirila Contractors, Inc. of 505 Bedford Road, PO Box 179, Brookfield, Ohio 44403, as recorded in Trumbull County Commissioners Journal Volume 159, Page 27183, for the Ohltown Girard (County Line Road and West Webb Road) Improvement Project, ODOT PID 117409**. The Ohltown Girard Road Improvement Project is being funded with \$892,140.00 from the Surface Transportation Block Grant Program Funding through the Federal Highway Administration and with \$223,034.00 from the Ohio Public Works Commission for a project total grant award of \$1,115,174.00. The Trumbull County Engineer's office is designated by the Ohio Department of Transportation as the Local Public Agency for the project.

Motion by: Rich Harkins    Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Abstained    Richard Harkins - Yes    Edward Whittaker - Yes  
 Motion Carried

- 25-107 Motion to **adopt a resolution, effective May 1, 2025, setting the permanent appropriations and permanent revenues for Budget Year 2025** on a level of control for the General Fund at the line item basis and on a level of control for all remaining funds at the fund basis: to request an Amended Official Certificate of Estimated Resources from the Trumbull County Budget Commission; and to request the Certificate of County Auditor

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that the Total Appropriations from each Fund do not exceed the Official Estimate Resources.

<b>Appropriations For 2025 - General (Fund 1000)</b>		
Account Code	Account Name	Appropriation
1000-110-111-0000	Salaries - Trustees	\$53,767.80
1000-110-121-0000	Salary - Township Fiscal Officer	\$9,096.00
1000-110-122-0000	Salaries - Township Fiscal Officer's Staff	\$39,286.26
1000-110-131-0000	Salary - Administrator	\$39,200.00
1000-110-190-0000	Other - Salaries	\$0.00
1000-110-211-0000	Ohio Public Employees Retirement System	\$38,500.00
1000-110-212-0000	Social Security	\$1,300.00
1000-110-213-0000	Medicare	\$4,200.00
1000-110-221-0000	Medical/Hospitalization	\$95,208.84
1000-110-222-0000	Life Insurance	\$2,250.00
1000-110-223-0000	Dental Insurance	\$3,750.00
1000-110-224-0000	Vision Insurance	\$1,000.00
1000-110-230-0000	Workers' Compensation	\$9,117.49
1000-110-311-0000	Accounting and Legal Fees	\$22,000.00
1000-110-312-0000	Auditing Services	\$0.00
1000-110-313-0000	Uniform Accounting Network Fees	\$3,250.00
1000-110-314-0000	Tax Collection Fees	\$14,000.00
1000-110-330-0000	Travel and Meeting Expense	\$400.00
1000-110-342-0000	Postage	\$400.00
1000-110-343-0000	Postage Machine Rental	\$200.00
1000-110-345-0000	Advertising	\$2,000.00
1000-110-360-0000	Contracted Services	\$35,000.00
1000-110-360-0005	Contracted Services (DEMOLITION)	\$6,900.00
1000-110-360-0058	Contracted Services (Trumbull County Engineer)	\$50,000.00
1000-110-381-0000	Property Insurance Premiums	\$350.00
1000-110-382-0000	Liability Insurance Premiums	\$4,500.00
1000-110-410-0000	Office Supplies	\$3,900.00
1000-110-420-0000	Operating Supplies	\$5,000.00
1000-110-591-0000	Contributions to Other Organizations	\$750.00
1000-110-599-0000	Other - Other Expenses	\$4,700.00
1000-120-190-0000	Other - Salaries (Zoning Department)	\$40,786.26
1000-120-323-0000	Repairs and Maintenance	\$2,000.00
1000-120-341-0000	Telephone	\$3,250.00
1000-120-351-0000	Electricity	\$6,750.00
1000-120-352-0000	Water and Sewage	\$1,900.00
1000-120-353-0000	Natural Gas	\$4,000.00
1000-130-212-0000	Social Security	\$0.00
1000-130-500-0000	Other	\$45,788.00
1000-190-380-0067	Insurance and Bonding (Insurance Fire Demo)	\$10,000.00
1000-310-360-0000	Contracted Services	\$5,000.00
1000-420-370-0000	Payment to Another Political Subdivision	\$35,000.00
1000-610-500-0057	Other (Festivals)	\$15,000.00
1000-760-730-0000	Improvement of Sites	\$4,400.00
1000-910-910-0000	Transfers - Out	\$60,549.28
1000-920-920-0000	Advances - Out	\$0.00
<b>Total Expenditures:</b>		<b>\$684,449.93</b>

<b>Anticipated Revenue For 2025 - General Fund (Fund 1000)</b>		
Account Code	Account Name	Revenue
1000-101-0000	General Property Tax - Real Estate	\$463,707.95
1000-103-0000	Permissive Sales Tax	\$100.00
1000-301-0003	Licenses and Permits (Armstrong Cable Franchise Fee)	\$43,000.00
1000-301-0033	Licenses and Permits (Time Warner Cable Franchise Fee)	\$13,500.00
1000-302-0042	Fees (Zoning Fees)	\$15,000.00
1000-401-0059	Fines (Traffic Cameras)	\$75,000.00
1000-532-0000	Local Government Distribution	\$0.00
1000-533-0000	Liquor Permit Fees	\$2,500.00
1000-534-0000	Cigarette License Fees	\$250.00
1000-535-0000	Property Tax Allocation	\$6,500.00
1000-539-0000	Other - State Receipts	\$0.00
1000-701-0000	Interest	\$80,000.00
1000-802-0000	Rentals and Leases	\$500.00
1000-803-0057	Contributions (Festivals)	\$13,000.00
1000-892-0000	Other - Miscellaneous Non-Operating	\$40,000.00
1000-892-0067	Other - Miscellaneous Non-Operating (Insurance Fire Demo)	\$10,000.00
1000-941-0000	Advances - In	\$0.00
1000-999-0071	Other (Veterans Banners Program)	\$4,800.00
<b>Total Anticipated Revenue:</b>		<b>\$767,857.95</b>

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Statement Of Fund Activity - FY2025				
Fund Name	Beginning Unencumbered Fund Balance	Total Estimated Revenue	Total Resources Available for Expenditure	Total Estimated Expenditures
General	\$463,360.89	\$767,857.95	\$1,231,218.84	\$684,449.93
MVL	\$10,869.72	\$118,000.00	\$128,869.72	\$117,100.00
Gas Tax	\$55,730.20	\$160,000.00	\$215,730.20	\$200,734.88
Road & Bridge	\$9,249.56	\$57,500.00	\$66,749.56	\$56,375.00
Cemetery	\$7,312.62	\$104,000.00	\$111,312.62	\$103,163.31
Garbage & Waste Disposal District	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00
Police	\$268,988.80	\$1,901,889.90	\$2,170,878.70	\$1,688,071.65
Fire	\$250,782.79	\$428,796.25	\$679,579.04	\$413,235.00
Drug Law Enforcement	\$31,057.86	\$7,000.00	\$38,057.86	\$36,186.10
Enforcement & Education	\$2,290.09	\$500.00	\$2,790.09	\$2,790.00
Coronavirus Relief Fund	\$45.79	\$0.00	\$45.79	\$45.79
American Rescue Plan	\$0.00	\$150,000.00	\$150,000.00	\$150,000.00
Lighting Districts	\$4,747.30	\$84,268.46	\$89,015.76	\$58,269.25
OneOhio	\$22,918.34	\$19,000.00	\$41,918.34	\$19,000.00
Bond/Note Retirement Fund	\$0.36	\$109,124.57	\$109,124.93	\$109,124.57
Capital Projects - (State Capital Project)	\$500,000.10	\$0.00	\$500,000.10	\$500,000.10
Capital Projects - (FHWA & ARC)	\$0.00	\$0.00	\$0.00	\$0.00
Public Works	\$0.00	\$226,083.28	\$226,083.28	\$226,083.28
<b>Total:</b>	<b>\$1,637,354.42</b>	<b>\$4,134,020.41</b>	<b>\$5,771,374.83</b>	<b>\$4,374,628.86</b>

2025 Amended Official Certificate of Estimated Resources						
Fund	1/1/2025 Cash Balance	1/1/2025 Encumbered	Unencumbered Cash Balance	Anticipated Tax Revenue	Anticipated Other Sources	Total Available Resources
General	\$467,412.08	\$4,051.19	\$463,360.89	\$463,707.95	\$304,150.00	\$1,231,218.84
<b>Total General Fund:</b>	<b>\$467,412.08</b>	<b>\$4,051.19</b>	<b>\$463,360.89</b>	<b>\$463,707.95</b>	<b>\$304,150.00</b>	<b>\$1,231,218.84</b>
MVL	\$10,869.72	\$0.00	\$10,869.72	\$0.00	\$118,000.00	\$128,869.72
Gas Tax	\$59,735.74	\$4,005.54	\$55,730.20	\$0.00	\$160,000.00	\$215,730.20
Road & Bridge	\$9,595.94	\$346.38	\$9,249.56	\$0.00	\$57,500.00	\$66,749.56
Cemetery	\$8,443.73	\$1,131.11	\$7,312.62	\$0.00	\$104,000.00	\$111,312.62
Garbage & Waste Disposal District	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Police	\$300,438.58	\$31,449.78	\$268,988.80	\$1,633,211.90	\$268,678.00	\$2,170,878.70
Fire	\$265,032.74	\$14,249.95	\$250,782.79	\$409,146.25	\$19,650.00	\$679,579.04
Drug Law Enforcement	\$31,557.86	\$500.00	\$31,057.86	\$0.00	\$7,000.00	\$38,057.86
Enfr. & Education	\$2,290.09	\$0.00	\$2,290.09	\$0.00	\$500.00	\$2,790.09
Coronavirus Relief Fund	\$45.79	\$0.00	\$45.79	\$0.00	\$0.00	\$45.79
American Rescue Plan	\$83.35	\$83.35	\$0.00	\$0.00	\$150,000.00	\$150,000.00
Lighting Districts	\$4,747.30	\$0.00	\$4,747.30	\$0.00	\$84,268.46	\$89,015.76
OneOhio	\$22,918.34	\$0.00	\$22,918.34	\$0.00	\$19,000.00	\$41,918.34
<b>Total Speical Revenue:</b>	<b>\$725,759.18</b>	<b>\$51,766.11</b>	<b>\$673,993.07</b>	<b>\$2,042,358.15</b>	<b>\$988,596.46</b>	<b>\$3,704,947.68</b>
Bond/Note Retirement	\$0.36	\$0.00	\$0.36	\$109,124.57	\$0.00	\$109,124.93
<b>Total Bond/Note Retirement:</b>	<b>\$0.36</b>	<b>\$0.00</b>	<b>\$0.36</b>	<b>\$109,124.57</b>	<b>\$0.00</b>	<b>\$109,124.93</b>
Capital Projects - (FHWA & ARC)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Capital Projects - (State Capital Project)	\$500,000.10	\$0.00	\$500,000.10	\$0.00	\$0.00	\$500,000.10
Public Works - (OPWC)	\$0.00	\$0.00	\$0.00	\$0.00	\$226,083.28	\$226,083.28
<b>Total Capital Projects &amp; Public Works:</b>	<b>\$500,000.10</b>	<b>\$0.00</b>	<b>\$500,000.10</b>	<b>\$0.00</b>	<b>\$226,083.28</b>	<b>\$726,083.38</b>
<b>Total:</b>	<b>\$1,693,171.72</b>	<b>\$55,817.30</b>	<b>\$1,637,354.42</b>	<b>\$2,615,190.67</b>	<b>\$1,518,829.74</b>	<b>\$5,771,374.83</b>

Motion by: Steve Gerberry      Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes      Richard Harkins - Yes      Edward Whittaker - Yes  
 Motion Carried

25-108 Motion to **renew our liability and property insurance coverage and policies through the Ohio Township Risk Management Authority** for a term of one (1) year commencing July 15, 2025 through July 14, 2026 for the ensuing policy year and to authorize Township Administrator David Rouan to execute, on behalf of the board of Trustees, all documents necessary to continue coverage.

Motion by: Rich Harkins      Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes      Richard Harkins - Yes      Edward Whittaker - Yes  
 Motion Carried

25-109 Motion to **adopt the Alternative Tax Budget Information for the Fiscal Year Commencing January 1, 2026** in the following manner:

1. General Fund on a level of control at the line item basis;
2. All remaining funds on a fund basis; and

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3. To obtain a Certificate of Official Resources and to request the certificate states that our appropriations do not exceed our Certificate of Official Resources from the Trumbull County Budget Commission.

Weathersfield Township			
Schedule 1			
Statement Of Fund Activity			
<b>General Fund</b>			
Description	Actual FY January 1 - December 31, 2024	Budgeted FY January 1 - December 31, 2025	Budgeted FY January 1 - December 31, 2026
<b>Beginning Unencumbered Balance:</b>	\$358,320.38	\$463,360.89	\$272,988.93
<b>Revenues</b>			
Health Department	\$30,934.00	\$31,616.45	\$31,616.45
Property Taxes	\$405,218.70	\$432,091.50	\$432,091.50
Local Government	\$0.00	\$0.00	\$116,555.34
All Other Receipts	\$362,955.20	\$304,150.00	\$229,150.00
<b>Total Resources:</b>	<b>\$1,157,428.28</b>	<b>\$1,231,218.84</b>	<b>\$1,082,402.22</b>
<b>Expenditures</b>			
Total Expenditures & Encumbrances	\$694,067.39	\$958,229.90	\$833,660.02
<b>Ending Unencumbered Balance:</b>	<b>\$463,360.89</b>	<b>\$272,988.93</b>	<b>\$248,742.21</b>
<b>Police Fund</b>			
Description	Actual FY January 1 - December 31, 2024	Budgeted FY January 1 - December 31, 2025	Budgeted FY January 1 - December 31, 2026
<b>Beginning Unencumbered Balance:</b>	\$95,153.82	\$268,988.80	\$482,807.05
<b>Revenues</b>			
Property Taxes	\$1,537,461.97	\$1,633,211.90	\$1,675,155.68
All Other Receipts	\$507,289.24	\$268,678.00	\$268,678.00
<b>Total Resources:</b>	<b>\$2,139,905.03</b>	<b>\$2,170,878.70</b>	<b>\$2,426,640.73</b>
<b>Expenditures</b>			
Total Expenditures & Encumbrances	\$1,870,916.23	\$1,688,071.65	\$1,873,759.53
<b>Ending Unencumbered Balance:</b>	<b>\$268,988.80</b>	<b>\$482,807.05</b>	<b>\$552,881.20</b>
<b>Fire Fund</b>			
Description	Actual FY January 1 - December 31, 2024	Budgeted FY January 1 - December 31, 2025	Budgeted FY January 1 - December 31, 2026
<b>Beginning Unencumbered Balance:</b>	\$218,267.87	\$250,782.79	\$154,770.59
<b>Revenues</b>			
Property Taxes	\$384,395.66	\$409,146.25	\$409,146.25
All Other Receipts	\$112,824.66	\$19,650.00	\$19,650.00
<b>Total Resources:</b>	<b>\$715,488.19</b>	<b>\$679,579.04</b>	<b>\$583,566.84</b>
<b>Expenditures</b>			
Total Expenditures & Encumbrances	\$464,705.40	\$524,808.45	\$456,583.35
<b>Ending Unencumbered Balance:</b>	<b>\$250,782.79</b>	<b>\$154,770.59</b>	<b>\$126,983.49</b>
<b>Bond/Note Retirement Fund</b>			
Description	Actual FY January 1 - December 31, 2024	Budgeted FY January 1 - December 31, 2025	Budgeted FY January 1 - December 31, 2026
<b>Beginning Unencumbered Balance:</b>	\$0.36	\$0.36	\$0.36
<b>Revenues</b>			
Property Taxes	\$109,124.57	\$109,124.57	\$67,180.79
All Other Receipts	\$0.00	\$0.00	\$0.00
<b>Total Resources:</b>	<b>\$109,124.93</b>	<b>\$109,124.93</b>	<b>\$67,181.15</b>
<b>Expenditures</b>			
Total Expenditures & Encumbrances	\$109,124.57	\$109,124.57	\$67,180.79
<b>Ending Unencumbered Balance:</b>	<b>\$0.36</b>	<b>\$0.36</b>	<b>\$0.36</b>



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Motion Carried

- 24-111 Motion to **authorize Township Administrator David Rouan, on the Behalf of the Board of Trustees, to enter into an agreement, effective May 28, 2025, with Professional Service Industries, Inc. to perform Asphalt Concrete Inspection, Sampling, and Testing for an amount not to exceed \$3,250.00.** The inspection, sampling, and testing is being performed along the project at various locations as part of the Ohltown Girard (County Line Road and West Webb Road) Improvement Project, ODOT PID 117409. The Ohltown Girard Road Improvement Project is being funded with \$892,140.00 from the Surface Transportation Block Grant Program Funding through the Federal Highway Administration and with \$223,034.00 from the Ohio Public Works Commission for a project total grant award of \$1,115,174.00.

Motion by: Edward Whittaker    Seconded by: Rich Harkins

Vote: Steven Gerberry - Abstained    Richard Harkins - Yes    Edward Whittaker - Yes

Motion Carried

- 25-112 Motion to **authorize Township Administrator David Rouan, on behalf of the Board of Trustees, to enter into an agreement, effective May 20, 2025, with American Structurepoint, Inc. of 600 Superior Avenue East, Suite 2401, Cleveland, Ohio 44114 to perform a Level 1 Ecological Survey Report (ESR) for an amount of \$4,548.00 and a Regulated Materials Screening (RMR) for an amount of \$2,747.00.** The Level 1 ESR and the RMR are being performed at one location on TH63C & D (Niles Carver Road) where a culvert will be replaced as part of the Salt Springs Road/Niles Carver Road Improvement Project, ODOT PID 117419. The Salt Springs Road/Niles Carver Road Project is being funded with \$713,369.00 from the Surface Transportation Block Grant Program Funding through the Federal Highway Administration and with \$142,674.00 from the Ohio Public Works Commission for a project total grant award of \$856,043.00.

Motion by: Rich Harkins    Seconded by: Edward Whittaker

Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes

Motion Carried

- 25-113 Motion to **promote police officer John Estlack from the position of patrol officer to the position of sergeant within the Weathersfield Township Police Department** pursuant to the terms and conditions as set forth in the collective bargaining agreement. The effective date of the promotion shall be June 2, 2025. The position shall receive the rate of pay, benefits, and other considerations as set forth in the collective bargaining agreement by and between the board of Trustees and the OPBA as adopted by Resolution #23-157.

Motion by: Rich Harkins    Seconded by: Edward Whittaker

Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes

Motion Carried

- 25-114 Motion to **accept the resignation of part-time Police Officer Jacob Sigley,** effective May 20, 2025. The Board Trustees would like to thank Jacob for his many years of service with our Police Department and to the residents of our community. Jacob no longer has the time to commit to his part-time role within our department.

Motion by: Edward Whittaker    Seconded by: Rich Harkins

Vote: Steven Gerberry - Yes    Richard Harkins - Yes    Edward Whittaker - Yes

Motion Carried

- 25-115 Motion to **promote Trenton Cochran from Junior Firefighter to Probationary Firefighter** effective June 10, 2025. Trenton will be trained and evaluated over the next six months by the Fire Chief and his fire officers. At the conclusion of the six-month probationary period, the Fire Chief will determine if Trenton should be promoted to a Firefighter. The Board of Trustees would like to thank Trenton for his interest in becoming a Weathersfield Township Firefighter and for his volunteerism and commitment to the residents of our Township.

## RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting

Held on Tuesday, June 10, 2025 at 7:00 PM

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Motion by: Rich Harkins      Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes      Edward Whittaker - Yes  
 Motion Carried

- 25-116 Motion to ***promote Greg Rowley, Jr. from Junior Firefighter to Probationary Firefighter*** effective June 10, 2025. Greg will be trained and evaluated over the next six months by the Fire Chief and his fire officers. At the conclusion of the six-month probationary period, the Fire Chief will determine if Greg should be promoted to a Firefighter. The Board of Trustees would like to thank Greg for his interest in becoming a Weathersfield Township Firefighter and for his volunteerism and commitment to the residents of our Township.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes      Edward Whittaker - Yes  
 Motion Carried

- 25-117 MOTION TO ***ADOPT A RESOLUTION PURSUANT TO O.R.C. 505.86 TO REQUIRE OWNER OF PROPERTY AT 2946 MAYFIELD AVENUE TO DEMOLISH STRUCTURE WHICH IS UNFIT FOR HUMAN HABITATION AND TO REMOVE JUNK VEHICLES PURSUANT TO O.R.C. 505.871.***

WHEREAS, Ohio Revised Code §505.86 authorizes a Board of Trustees to declare structures within the Township to be a nuisance by reason of being insecure, unsafe, structurally defective, or unfit for human habitation, and to provide for the abatement of said nuisance by repair or demolition and removal of said structures; and

WHEREAS, Ohio Revised Code §505.871 authorizes the Board of Trustees to require the removal of junk motor vehicle(s) in the township; and

WHEREAS, the Trumbull County Board of Health, at their meeting on May 28, 2025, declared the structure located at 2946 Mayfield Avenue, McDonald, Ohio 44437, Permanent Parcel No. 23-020250 ("the Property") to be Unfit for Human Habitation, and

WHEREAS, the Property has been inspected by the Township Zoning Inspector, who has determined that the motor vehicles located on the Property are "junk motor vehicles" which is defined in Ohio Revised Code §505.173(E) as a vehicle meeting all of the following criteria: being (1) three model years old or older, (2) apparently inoperable, and (3) extensively damaged, including but not limited to, any of the following: missing wheels, tires, engine or transmission.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Weathersfield Township, Trumbull County, Ohio as follows:

Section 1: The Structure on the Property is hereby determined to be a nuisance and a threat to the public health and safety as unfit for human habitation and must be demolished and removed.

Section 2: The Board of Trustees determines the motor vehicles on the Property are "junk motor vehicles" as defined in Ohio Revised Code Section 505.173 as a vehicle meeting all of the following criteria: being (1) three model years old or older, (2) apparently inoperable, and (3) extensively damaged, including but not limited to, any of the following: missing wheels, tires, engine or transmission.

Section 3: Notice shall be given to the owner(s) of the Property and any lienholders (Parties in Interest) by certified mail or as otherwise provided in R.C. 505.86, of the Township's declaration of nuisance and demand to abate said nuisance by demolition, and removal of the vehicles, and of their right to request a hearing pursuant to RC 505.86(B) and(C) and 505.871.

Section 4: If the Property Owner or other Party in Interest fails to request a hearing before the Board within twenty days or provide for the repair or demolition and removal of said junk vehicles, within thirty days of issuing notice, the Board authorizes the Township Administrator to enter into contracts with private contractors or the Trumbull County Land Bank for the demolition of the structures on the Property and removal of the junk vehicles.

**RECORD OF PROCEEDINGS**

Minutes of the Weathersfield Township Trustees Regular Meeting

Held on Tuesday, June 10, 2025 at 7:00 PM

Section 5. The total costs incurred by the Township for the demolition and removal of the structure and junk vehicles and abatement of the nuisance, including all associated site restoration work, and the costs incurred in providing notice shall be paid from the Township general fund, and the Township Fiscal Officer shall certify the total costs incurred to the county Auditor who shall place the costs upon the tax duplicate to be a lien upon such lands from and after the date of entry. The costs shall be collected as other taxes and returned to the Township general fund.

This Resolution shall take effect immediately upon adoption.

Motion by: Rich Harkins      Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes      Edward Whittaker - Yes  
 Motion Carried

**Public Comments:**

Tom Sudick asked about how a resident would initiate a change to the zoning amendments regarding required frontage. Mr. Sudick was advised that a resident could attend a Zoning Commission meeting to initiate such a change.

**Next Meetings:**

Next Meetings: Regular Meeting – Thursday, July 3, 2025 at 3:30 PM, and Regular Meeting – Tuesday, July 8, 2025 at 7:00 PM.

**Adjournment:**

25-118 Motion to *adjourn the meeting*.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes      Edward Whittaker - Yes  
 Motion Carried

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 Patrick J. Glunt, Fiscal Officer

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 Steven J. Gerberry, Trustee

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 Richard T. Harkins, Trustee

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 Edward K. Whittaker, Trustee