

RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting

Held on Tuesday, June 9, 2026 at 7:00 PM

Call to order: Steven Gerberry

Pledge: Completed

Roll Call: Steven Gerberry - Present Richard Harkins - Present
Edward Whittaker - Present Patrick Glunt - Present

Correspondence/Announcements:

- The **Trustees would like to thank Township residents Jim and Maureen Robbins, owners of ITAM #39, for their generous donation of \$4,900 to the Mineral Ridge Fire Association.**
- The **Trustees would like to mention that their annual Memorial Day Ceremony was well attended and wanted to thank Pastor Ron Blakeman, the Fire Department, and the Police Department for their participation in the event.**
- The **Trustees would like to remind our residents that the 2026 Flag Day Festival** dates will be June 11, 12 and 13. The 2026 Flag Day Parade will be on Friday, June 12 at 6:00 PM.
- The **Trustees would like to remind our residents that the 2026 Residential Tree Limb Chipping Program has begun.** The 2026 Residential Tree Limb Chipping Program began on Friday, May 1, 2026 and will continue each Friday through Friday, October 30, 2026. For tree limb pick-up, you must call the Township by Thursday of each week to be placed on the list for a Friday pick-up. Please keep the following rules and procedures in mind:
 - This program is intended for residential tree limbs up to 3 inches in diameter.
 - The tree limbs must be placed at the curbside with all the cut ends aligned with each other toward the street.
 - No shrubs, stumps, roots, lumber, or railroad ties will be accepted. All tree limbs must be free from vines.
 - We are not a tree removal service; if you are having a tree professionally removed let them do the entire job, you must have them take the tree limbs as well.
- The **annual Community Garage Sale will take place this year on June 18, 19, and 20 from 9:00 AM until 5:00 PM on each of those days.** The organizers are going to have a list of addresses and a map this year, so please text Cheryl your information at 330-565-2449 if you plan to participate.

Reports:

- Financial Report – Presented by Patrick Glunt
- Administrator’s Report – Presented by David Rouan
- Zoning Report – Presented by Kelly Clarke
- Police Report – Presented by Police Chief Michael Naples
- Fire Report – Presented by Fire Chief Tom Lambert
- Lane LifeTrans Report – Presented by Lane's Chief Tom Lambert
- Law Director’s Report – Presented by Cherry Poteet

Note: All reports are on file in the Fiscal Officer’s office.

Comments from the public will be heard on agenda items at this time; there will still be an opportunity for individuals to address the Board during our public comments part of the meeting.

Old Business:

None

New Business:

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26-081 Motion to **approve the minutes from the Regular Meeting that was held on Tuesday May 12, 2026 at 7:00 PM.**

Motion by: Edward Whittaker Seconded by: Rich Harkins
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

26-082 Motion to **approve the drawing warrants upon our treasury and paying township bills.**

Motion by: Rich Harkins Seconded by: Edward Whittaker
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

26-083 Motion to **adopt a resolution to approve the Then and Now Purchase Orders pursuant to the list provided by the Fiscal Officer.**

Motion by: Edward Whittaker Seconded by: Rich Harkins
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

26-084 Motion to **renew our liability and property insurance coverage and policies through the Ohio Township Risk Management Authority** for a term of one (1) year commencing July 15, 2026 through July 14, 2027 for the ensuing policy year and to authorize Township Administrator David Rouan to execute, on behalf of the Board of Trustees, all documents necessary to continue coverage.

Motion by: Rich Harkins Seconded by: Edward Whittaker
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

26-085 Motion to **authorize Township Administrator David Rouan, on the Behalf of the Board of Trustees, to enter into an agreement, effective May 13, 2026, with Professional Service Industries, Inc. to perform Asphalt Concrete Inspection, Sampling, and Testing for an amount not to exceed \$2,525.00.** The inspection, sampling, and testing is being performed along the project at various locations as part of the Niles Carver Road and Salt Springs Road Improvement Project – ODOT PID 117419 that is funded with up to \$569,668.00 from the Surface Transportation Block Grant Program Funding through the Federal Highway Administration and with up to \$142,417.00 from the Ohio Public Works Commission for a project total grant award of \$712,085.00. The Trumbull County Engineer's office is designated by the Ohio Department of Transportation as the Local Public Agency for the project.

Motion by: Edward Whittaker Seconded by: Rich Harkins
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

26-086 Motion to **authorize Township Administrator David Rouan, on behalf of the Board of Trustees, to enter into a Scheduled Maintenance Agreement with Professional Engine Systems of Canfield, Ohio** for an amount of \$3,500.00 for a term of one (1) year commencing July 1, 2026 through June 30, 2027. The purpose of the maintenance agreement is for an annual inspection, oil, and filter change for each of the four (4) generators.

Motion by: Rich Harkins Seconded by: Edward Whittaker
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

26-087 Motion to **adopt a resolution for the Alternative Tax Budget Information for the Fiscal Year Commencing January 1, 2027** in the following manner:

1. All funds on a level of control at the fund basis; and

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- To obtain a Certificate of Official Estimated Resources and to request the Certificate of County Auditor That the Total Appropriations from Each Fund Do Not Exceed the Official Estimate of Resources from the Trumbull County Budget Commission.

Weathersfield Township				
Schedule 1				
Statement Of Fund Activity				
1000 - General Fund				
Description	Actual FY January 1 - December 31, 2024	Actual FY January 1 - December 31, 2025	Budgeted FY January 1 - December 31, 2026	Budgeted FY January 1 - December 31, 2027
Beginning Unencumbered Balance:	\$358,320.38	\$463,360.89	\$637,552.88	\$648,627.88
Revenues				
Health Department	\$30,934.00	\$31,616.35	\$31,725.66	\$31,725.66
Property Taxes	\$405,218.70	\$432,643.82	\$433,584.09	\$433,584.09
Local Government	\$0.00	\$30,864.66	\$120,649.92	\$120,649.92
All Other Receipts	\$362,955.20	\$403,962.76	\$223,300.00	\$223,300.00
Total Resources:	\$1,157,428.28	\$1,362,448.48	\$1,446,812.55	\$1,457,887.55
Expenditures				
Total Expenditures & Encumbrances	\$694,067.39	\$724,895.60	\$798,184.66	\$1,025,130.20
Ending Unencumbered Balance:	\$463,360.89	\$637,552.88	\$648,627.88	\$432,757.35
2081 - Police Fund				
Description	Actual FY January 1 - December 31, 2024	Actual FY January 1 - December 31, 2025	Budgeted FY January 1 - December 31, 2026	Budgeted FY January 1 - December 31, 2027
Beginning Unencumbered Balance:	\$95,153.82	\$268,988.80	\$362,850.16	\$475,029.03
Revenues				
Property Taxes	\$1,537,461.97	\$1,640,391.47	\$1,597,505.97	\$1,556,815.97
All Other Receipts	\$507,289.24	\$330,307.88	\$322,500.00	\$322,500.00
Total Resources:	\$2,139,905.03	\$2,239,688.15	\$2,282,856.13	\$2,354,345.00
Expenditures				
Total Expenditures & Encumbrances	\$1,870,916.23	\$1,876,837.99	\$1,807,827.11	\$1,970,531.55
Ending Unencumbered Balance:	\$268,988.80	\$362,850.16	\$475,029.03	\$383,813.45
2111 - Fire Fund				
Description	Actual FY January 1 - December 31, 2024	Actual FY January 1 - December 31, 2025	Budgeted FY January 1 - December 31, 2026	Budgeted FY January 1 - December 31, 2027
Beginning Unencumbered Balance:	\$218,267.87	\$250,782.79	\$258,968.33	\$261,283.84
Revenues				
Property Taxes	\$384,395.66	\$455,035.01	\$491,840.51	\$479,201.85
All Other Receipts	\$112,824.66	\$33,628.06	\$89,000.00	\$32,500.00
Total Resources:	\$715,488.19	\$739,445.86	\$839,808.84	\$772,985.69
Expenditures				
Total Expenditures & Encumbrances	\$464,705.40	\$480,477.53	\$578,525.00	\$531,666.00
Ending Unencumbered Balance:	\$250,782.79	\$258,968.33	\$261,283.84	\$241,319.69
3101 - Bond/Note Retirement Fund				
Description	Actual FY January 1 - December 31, 2024	Actual FY January 1 - December 31, 2025	Budgeted FY January 1 - December 31, 2026	Budgeted FY January 1 - December 31, 2027
Beginning Unencumbered Balance:	\$0.36	\$0.36	\$0.36	\$0.35
Revenues				
Property Taxes	\$109,124.57	\$109,124.57	\$67,180.79	\$120,509.45
All Other Receipts	\$0.00	\$0.00	\$0.00	\$0.00
Total Resources:	\$109,124.93	\$109,124.93	\$67,181.15	\$120,509.80
Expenditures				
Total Expenditures & Encumbrances	\$109,124.57	\$109,124.57	\$67,180.79	\$120,509.45
Ending Unencumbered Balance:	\$0.36	\$0.36	\$0.35	\$0.35

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26-089 MOTION TO ADOPT A RESOLUTION ACCEPTING A ONE THOUSAND DOLLAR (\$1,000.00) DONATION FROM ZACKARY GRAN FOR THE MAINTENANCE AND IMPROVEMENT OF THE WEATHERSFIELD TOWNSHIP COMMUNITY PARK.

WHEREAS, the Weathersfield Township Board of Trustees is authorized pursuant to Ohio law to accept gifts, grants, bequests, and donations for the benefit of the Township and its residents; and

WHEREAS, the Township owns and maintains the Weathersfield Township Community Park for the recreational enjoyment and benefit of Township residents and visitors; and

WHEREAS, on May 24, 2026, Zackary Gran, a graduate of the Weathersfield Local School District, coordinated and hosted a community pickleball tournament at the Weathersfield Township Community Park; and

WHEREAS, the tournament was conducted for the purpose of promoting community engagement, encouraging recreational activity, and bringing together residents and visitors through a positive and family-friendly event; and

WHEREAS, through the success of the tournament, Mr. Gran generated proceeds totaling One Thousand Dollars (\$1,000.00), which he has voluntarily donated to Weathersfield Township for the maintenance, improvement, and continued enhancement of the Weathersfield Township Community Park; and

WHEREAS, the Board of Trustees recognizes and greatly appreciates the time, effort, and dedication expended by Mr. Gran in organizing and conducting this event and finds that the donation will directly benefit the Township and its residents through the continued upkeep and enhancement of community recreational facilities; and

WHEREAS, the Board of Trustees desires to formally accept this generous donation and express its sincere gratitude to Mr. Gran for his commitment to serving the community;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Weathersfield Township, Trumbull County, Ohio:

SECTION 1. That the Board of Trustees hereby accepts the donation of One Thousand Dollars (\$1,000.00) from Zackary Gran.

SECTION 2. That the funds shall be deposited into the General Fund and utilized for the maintenance, repair, improvement, and enhancement of the Weathersfield Township Community Park as permitted by law.

SECTION 3. That the Board of Trustees hereby extends its sincere appreciation and gratitude to Zackary Gran for his generosity, civic-mindedness, and dedication to the community.

SECTION 4. That the Board further recognizes and commends Mr. Gran for coordinating and hosting a successful community pickleball tournament that promoted recreation, community involvement, and the use of Township park facilities while generating funds to support the continued maintenance and improvement of the Community Park.

Motion by: Edward Whittaker Seconded by: Rich Harkins

Vote: Steven Gerberry - Yes Richard Harkins - Yes

Edward Whittaker - Yes

Motion Carried

26-090 MOTION TO ADOPT A RESOLUTION AUTHORIZING TOWNSHIP ADMINISTRATOR DAVID ROUAN TO EXECUTE AND TRANSMIT A LETTER TO THE OHIO ATTORNEY GENERAL'S OFFICE, CHARITABLE LAW SECTION, AUTHORIZING THE SEABORN HOME AND SCHOOL ASSOCIATION TO UTILIZE THE WEATHERSFIELD TOWNSHIP COMMUNITY PARK FOR THE PURPOSE OF CONDUCTING CHARITABLE BINGO ACTIVITIES DURING THE 2026 WEATHERSFIELD TOWNSHIP FLAG DAY FESTIVAL.

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WHEREAS, the Seaborn Home and School Association (SHSA) is a nonprofit organization that supports educational programs and activities for students within the Weathersfield Local School District; and

WHEREAS, SHSA has requested permission to conduct charitable bingo activities as a fundraising event during the 2026 Weathersfield Township Flag Day Festival; and

WHEREAS, the 2026 Weathersfield Township Flag Day Festival will be held at the Weathersfield Township Community Park on June 11, 12, and 13, 2026; and

WHEREAS, SHSA is seeking licensure and approval from the Ohio Attorney General's Office, Charitable Law Section, and as part of that process must provide documentation evidencing permission to utilize the premises where the bingo activities will be conducted; and

WHEREAS, the Board of Trustees finds that permitting SHSA to utilize a designated area of the Weathersfield Township Community Park for charitable bingo activities during the festival serves a valid public purpose by supporting educational programs and community engagement activities that benefit the residents of Weathersfield Township.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Weathersfield Township, Trumbull County, Ohio, that:

SECTION 1. The Board of Trustees hereby authorizes Township Administrator David Rouan to execute and transmit a letter, effective May 15, 2026, on behalf of the Board of Trustees, to the Ohio Attorney General's Office, Charitable Law Section, confirming that the SHSA is authorized to utilize a designated area of the Weathersfield Township Community Park for the purpose of conducting charitable bingo activities during the 2026 Weathersfield Township Flag Day Festival.

SECTION 2. Said authorization shall apply to June 11, 2026, June 12, 2026, and June 13, 2026, during the hours of 5:00 P.M. to 11:00 P.M. each day, subject to compliance with all applicable federal, state, and local laws, regulations, permits, licenses, and festival requirements.

SECTION 3. The Board of Trustees further authorizes the Township Administrator David Rouan to provide any additional documentation reasonably necessary to facilitate SHSA's application with the Ohio Attorney General's Office, Charitable Law Section.

Motion by: Rich Harkins Seconded by: Edward Whittaker
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

26-091 Motion to ***adopt a resolution to enter into the Supplemental Police Services Agreement with the Trumbull Metropolitan Housing Authority (TMHA)***. This agreement shall be in effect from July 1, 2026 through June 30, 2027 for the provision of specific police services associated with the TMHA's security programs. TMHA desires to contract with Weathersfield Township, by and through its police department, for additional police services to create a drug and crime free environment and to provide for the safety and protection of the residents.

Motion by: Edward Whittaker Seconded by: Rich Harkins
 Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
 Motion Carried

Public Comments:

Next Meetings:

Next Meetings: Regular Meeting – Thursday, June 25, 2026, at 3:30 PM, Regular Meeting – Thursday, July 9, 2026 at 3:30 PM, and Regular Meeting – Tuesday, July 14, 2026 at 7:00 PM.

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Adjournment:

26-092 Motion to *adjourn the meeting*.

Motion by: Rich Harkins

Seconded by: Edward Whittaker

Vote: Steven Gerberry - Yes

Richard Harkins - Yes

Edward Whittaker - Yes

Motion Carried

Patrick J. Glunt, Fiscal Officer

Steven J. Gerberry, Trustee

Richard T. Harkins, Trustee

Edward K. Whittaker, Trustee