

## RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting

Held on Tuesday, March 10, 2026 at 7:00 PM

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**Call to order:** Steven Gerberry

**Pledge:** Completed

**Roll Call:** Steven Gerberry - Present  
Edward Whittaker - Present

Richard Harkins - Present  
Patrick Glunt - Present

**Correspondence/Announcements:**

- The **Trustees would like to congratulate Ken Boring on being selected as a member of the 24th class of the Warren Tribune Chronicle's Community Star.** This is a fitting recognition of a lifetime of measurable and meaningful impact. Ken Boring embodies the very definition of dedication to community. We are profoundly grateful for his contributions over the past 62 years, and we look forward to his continued leadership, mentorship, and service to Weathersfield Township in the years ahead.
- The **Trustees are pleased to announce that they have secured a Go-Green Community Grant from the Geauga-Trumbull Solid Waste Management District.** The grant proceeds will be used for the Community Document Shredding Event and to purchase and install trash containers at the community park and Kerr Cemetery. The Board would like to thank Trustee Gerberry for his work on this project.
- The **Trustees would like to announce that the 2026 Flag Day Festival** dates will be June 11, 12 and 13. The 2026 Flag Day Parade will be on Friday, June 12 at 6:00 PM.
- The **Trustees are pleased to announce that ODOT has secured a safety funding grant for the replacement of sidewalks along SR46 (Main Street) between Stewart Street and Seaborn Street.** The project cost is estimated to be \$347,000 construction is expected to begin this summer.
- The **Trustees would like to remind our residents to remove decorations from the cemeteries by April 30, 2026** so our crews can clean-up the cemeteries for spring.
- The **Trustees would like to announce that their 2026 Residential Tree Limb Chipping Program will begin in May.** The 2026 Residential Tree Limb Chipping Program will begin on Friday, May 1, 2026 and will continue each Friday through Friday, October 30, 2026. For tree limb pick-up, you must call the Township by Thursday of each week to be placed on the list for a Friday pick-up. Please keep the following rules and procedures in mind:
  - This program is intended for residential tree limbs up to 3 inches in diameter.
  - The tree limbs must be placed at the curbside with all the cut ends aligned with each other toward the street.
  - No shrubs, stumps, roots, lumber, or railroad ties will be accepted. All tree limbs must be free from vines.
  - We are not a tree removal service; if you are having a tree professionally removed let them do the entire job, you must have them take the tree limbs as well.
- The **Trustees would like to announce that our annual street sweeping will begin sometime in April, depending on the weather.**
- The **Trustees would like to announce that the state of Ohio burn ban is in place and that open burning is not permitted within the Township.**
- The **Trustees would like to thank Township residents Jim and Maureen Robbins, owners of ITAM #39, for their generous donation of \$4,700 to the Mineral Ridge Fire Association.**
- The **annual Community Garage Sale will take place this year on June 18, 19, and 20 from 9:00 AM until 5:00 PM on each of those days.** The organizers are going to have a list of addresses and a map this year, so please text Cheryl your information at 330-565-2449 if you plan to participate.
- The **Trustees would like to remind everyone that Annual Veterans Banner Program for 2026 is open. Up to 52 banners will be installed on the light poles located in the Township Park.** Banner orders began to be accepted on February

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2, 2026 and will continue through March 13, 2026. This program provides a meaningful way for our community to honor local veterans and active service members by displaying personalized banners throughout Township Park. Program details will be available on our Facebook page or can be picked up at our Administration Building during regular business hours Monday – Friday from 8:30 AM to 4:00 PM.

- The **Trustees would like to remind our residents of the dates for this year's Spring Clean-Up Program which will be held the week of April 27, 2026.** Residents should put their material out on the same night as their regular pickup.
- The **Trustees would like to remind our residents of the dates for this year's Scrap Tire Pickup Program. Curbside collection will begin on Monday, April 27, 2026 and continue through Friday, May 1, 2026.** There is a limit of four car tires (off rims) per household, large truck tires will NOT be accepted. You can also drop-off your tires between 8:00 AM and 3:00 PM during the collection week at the Township Administration Building at 1451 Prospect Street, Mineral Ridge, Ohio 44440.
- The **Trustees would like to remind our residents that the Community Document Shredding Event will be held on Saturday, May 2, 2026 from 9:00 AM until 11:00 AM at the community park.**
- **Trustee Whittaker announced that he attended the Trumbull EMA meeting this afternoon where the 5 Year Hazard Mitigation Plan was presented. He urged the police chief and fire chief to review the plan online and offer any comments that they might have to EMA Director Hickey.**

### Reports:

- Financial Report – Presented by Patrick Glunt
- Administrator's Report – Presented by David Rouan
- Zoning Report – Presented by Kelly Clarke
- Police Report – Presented by Police Chief Michael Naples
- Fire Report – Presented by Fire Chief Tom Lambert
- Lane LifeTrans Report – Presented by Lane's Chief Tom Lambert
- Law Director's Report – Presented by Cherry Potet

Note: All reports are on file in the Fiscal Officer's office.

Comments from the public will be heard on agenda items at this time; there will still be an opportunity for individuals to address the Board during our public comments part of the meeting.

### Old Business:

None

### New Business:

26-040 Motion to **approve the minutes from the Regular Meeting that was held on Tuesday February 10, 2026 at 7:00 PM.**

Motion by: Rich Harkins      Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes      Edward Whittaker - Yes  
 Motion Carried

26-041 Motion to **approve the drawing warrants upon our treasury and paying township bills.**

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes      Edward Whittaker - Yes  
 Motion Carried

26-042 Motion to **adopt a resolution to approve the Then and Now Purchase Orders pursuant to the list provided by the Fiscal Officer.**

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Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

- 26-043 Motion to **authorize Township Administrator David Rouan, on behalf of the Board of Trustees, to complete and execute the OTARMA Renewal Questionnaire and to submit all necessary documentation and schedules** as required to receive a renewal quotation for our liability and property coverage.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

- 26-044 Motion to **authorize the Trumbull County Engineer's Office and the Trumbull County Commissioners to advertise for bids, on behalf of Weathersfield Township, for the Ohio Public Works Commission Project – Watson Marshall Road Improvements (TH 60 B - Watson Marshall Road).**

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

- 26-044 Motion to **authorize Township Administrator David Rouan, on behalf of the Board of Trustees, to apply for a Community Project Funding (CPF) Appropriation through U.S. Congressman Dave Joyce's office for a Rural Development Community Facilities Grant for an amount of \$750,000.00, effective February 27, 2026.** If the CPF Appropriation is awarded, the funding will be used to complete HVAC and roofing replacement, remodeling, and construction of a police department sally port at the Township Administration Building.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

- 26-045 **MOTION TO ADOPT A RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO REQUEST THE REALLOCATION OF A \$500,000 FY2021–2022 STATE OF OHIO CAPITAL BUDGET AWARD FOR COMMUNITY PARK IMPROVEMENTS THROUGH THE OHIO DEPARTMENT OF NATURAL RESOURCES.**

WHEREAS, the State of Ohio FY2021–2022 Capital Budget included a \$500,000 award to Weathersfield Township, Trumbull County, Ohio, for a capital improvement project; and

WHEREAS, the original capital award was allocated through the Ohio Department of Commerce for the construction of a Multijurisdictional Education/Workforce Development Training and Meeting Center; and

WHEREAS, due to substantial increases in construction material and labor costs, the Township has determined that the originally proposed facility is no longer financially feasible within the amount of the capital appropriation; and

WHEREAS, the Weathersfield Township Board of Trustees has identified an alternative capital project that constitutes a necessary and appropriate public improvement for the benefit of Township residents and the broader community; and

WHEREAS, the Township desires to request that the State of Ohio reallocate the \$500,000 capital award from the Ohio Department of Commerce to the Ohio Department of Natural Resources for use on improvements to the Weathersfield Township Community Park; and

WHEREAS, the proposed reallocated project will include the construction of a pavilion, restroom facilities, and associated parking improvements at the Community Park, thereby

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enhancing public access, recreational opportunities, and community programming within the Township; and

WHEREAS, the Board of Trustees finds that these improvements serve a valid public purpose, promote community engagement, support local events and recreational use, and represent a prudent and responsible use of previously awarded State capital funds; and

WHEREAS, the Board of Trustees desires to formally authorize the Township Administrator to take all necessary actions to request such reallocation, including submission of correspondence, applications, documentation, and coordination with state agencies and elected officials.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Weathersfield Township, Trumbull County, Ohio, that:

1. Township Administrator, David Rouan, is hereby authorized, effective February 17, 2026, on behalf of the Weathersfield Township Board of Trustees, to formally request the reallocation of the \$500,000 FY2021–2022 State of Ohio Capital Budget Award from the Ohio Department of Commerce to the Ohio Department of Natural Resources.
2. The requested reallocation shall be for the purpose of constructing a pavilion, restroom facilities, and a parking area at the Weathersfield Township Community Park.
3. The Township Administrator is further authorized to execute and submit all documents, certifications, and related materials necessary to effectuate the requested reallocation and to work with state officials to advance the project.
4. This Resolution shall take effect and be in full force immediately upon its adoption.

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

26-046 **MOTION TO *ADOPT A RESOLUTION AUTHORIZING THE USE AND RESERVATION OF THE WEATHERSFIELD TOWNSHIP COMMUNITY PARK PICKLEBALL COURTS FOR A COMMUNITY TOURNAMENT EVENT.***

WHEREAS, the Weathersfield Township Board of Trustees is charged pursuant to Ohio law, including but not limited to § O.R.C. 511, with the care, supervision, and control of Township parks and recreational facilities; and

WHEREAS, the Township has made significant and incremental improvements to the Weathersfield Township Community Park, including the installation of pickleball courts for the enjoyment, health, and recreation of Township residents and visitors; and

WHEREAS, Mr. Zackary Gran, a graduate of the Weathersfield Local School District and resident of our community, has expressed his desire to organize and coordinate a pickleball tournament for the purpose of engaging and activating community members while promoting the use of the Township's recreational facilities; and

WHEREAS, Mr. Gran has further represented that the proceeds of the tournament will be donated to Weathersfield Township for the maintenance and improvement of the Community Park; and

WHEREAS, the Board of Trustees finds that reserving the pickleball courts for such community-oriented event serves a valid public purpose by encouraging civic engagement, recreational activity, and the continued enhancement of Township property;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Weathersfield Township, Trumbull County, Ohio:

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SECTION 1. That the Weathersfield Township Pickleball Courts at the Community Park are hereby authorized and reserved for use by Mr. Zackary Gran for the purpose of conducting a Pickleball Tournament on Saturday, May 23, 2026, from 7:00 a.m. until 5:00 p.m., with a rainout date of Sunday, May 24, 2026, during the same hours.

SECTION 2. That during the above-stated dates and times, the pickleball courts shall be reserved exclusively for tournament use.

SECTION 3. That all proceeds from the tournament shall be donated to Weathersfield Township and designated for maintenance and improvement of the Community Park.

SECTION 4. That the Board of Trustees hereby extends its sincere appreciation and gratitude to Mr. Zackary Gran for his willingness to organize and conduct this tournament for the benefit of the Township and its residents, and commends his initiative in fostering community involvement and recreational engagement.

SECTION 5. That the Township Administrator and any other appropriate Township officials are authorized to coordinate with Mr. Gran to ensure appropriate logistical arrangements, compliance with Township policies, and the orderly conduct of the event.

Motion by: Edward Whittaker    Seconded by: Rich Harkins

Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes

Motion Carried

- 26-047 Motion to ***promote Jacob Gascon from Probationary Firefighter to Firefighter*** effective today's date. The Board of Trustees would like to thank Jacob for his commitment to becoming a Weathersfield Township Firefighter and for his volunteerism and commitment to the residents of our Township.

Motion by: Rich Harkins                      Seconded by: Edward Whittaker

Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes

Motion Carried

- 26-048 Motion ***to authorize Assistant Fire Chief Jeff Tucker, on behalf of the Board of Trustees, to apply for the Firehouse Subs Public Safety Foundation Grant. If awarded, the grant proceeds will be used to purchase lifesaving equipment.*** The Board of Trustees would like to thank Assistant Chief Tucker for his work on completing this grant application.

Motion by: Edward Whittaker    Seconded by: Rich Harkins

Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes

Motion Carried

- 26-049 Motion to ***adopt a resolution to hire Todd J. Henry as a full-time police officer within the Weathersfield Township Police Department effective March 2, 2026.*** The full-time police officer position shall receive the rate of pay at 100%, benefits, and other considerations as set forth in the collective bargaining agreement by and between the Board of Trustees and the OPBA as adopted by Resolution #23-157. Officer Henry comes to us from the Lake County Sheriffs Department and has relocated back to this area. The Board would like to welcome Officer Henry to our department.

Motion by: Edward Whittaker    Seconded by: Rich Harkins

Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes

Motion Carried

- 26-050 MOTION TO ***ADOPT A RESOLUTION AUTHORIZING THE PURCHASE OF TWO 2026 DODGE DURANGO V6 PURSUIT VEHICLES FOR THE POLICE DEPARTMENT FROM CROWN CDJR DUBLIN, BY MUNICIPAL LEASE-PURCHASE***

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WHEREAS, the Police Department needs two new vehicles, and the Township desires to purchase the Dodge Durango V6 Pursuit which will meet the needs of the Department; and

WHEREAS, the Police Department has received a quote from Crown CDJR Dublin of 6350 Perimeter Loop Road, Dublin, Ohio 43017 for the vehicles, at a cost less than the State Purchasing Price for the vehicle;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees that:

Section 1. The Township Administrator, Fiscal Officer, and Chief of Police are hereby authorized and directed to execute the documents necessary to purchase (2) Dodge Durango V6 Pursuit from Crown CDJR Dublin, with lights, sirens, and other fittings necessary for police use, for a cost not to exceed \$56,496.48 each, for a total purchase price of \$112,992.96 using a municipal lease-purchase for a term not to exceed three years.

Section 2 This purchase is authorized pursuant to O.R. C. § 124.04 and O.R.C. § 505.50.

Motion by: Rich Harkins                      Seconded by: Edward Whittaker  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

### Public Comments:

- Chris Hake said that he was there on behalf of Heaton Chute resident Tom Sudik. Tom wanted to know how he would go about vacating a paper street. The roadway vacation petition process was explained to Mr. Hake.
- Todd Murdoch said that she was thankful that the Trumbull County Engineer's Office repaired the roadcut on Ohltown Girard Road near SR 46.

### Next Meetings:

Next Meetings: Regular Meeting – Thursday, March 26, 2026, at 3:30 PM, Regular Meeting – Thursday, April 9, 2026 at 3:30 PM, and Regular Meeting – Tuesday, April 14, 2026 at 7:00 PM.

### Adjournment:

26-051 Motion to *adjourn the meeting*.

Motion by: Edward Whittaker    Seconded by: Rich Harkins  
 Vote: Steven Gerberry - Yes    Richard Harkins - Yes                      Edward Whittaker - Yes  
 Motion Carried

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 Patrick J. Glunt, Fiscal Officer

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 Steven J. Gerberry, Trustee

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 Richard T. Harkins, Trustee

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 Edward K. Whittaker, Trustee