

RECORD OF PROCEEDINGS

Minutes of the Weathersfield Township Trustees Regular Meeting
Held on Tuesday, February 11, 2025 at 7:00 PM

Call to order: Steve Gerberry

Pledge: Completed

Roll Call: Steven Gerberry - Present Richard Harkins - Present
Edward Whittaker - Present Patrick Glunt - Present

Correspondence/Announcements:

- The ***Trustees would like to remind our residents of the dates for this year’s Spring Clean-Up Program which will be held the week of April 28, 2025.*** Residents should put their material out on the same night as their regular pickup.
- The ***Trustees would like to remind our residents of the dates for this year’s Scrap Tire Pickup Program. Curbside collection will begin on Monday, April 28, 2025 and continue through Friday, May 2, 2025.*** There is a limit of four car tires (off rims) per household, large truck tires will NOT be accepted. You can also drop-off your tires between 8:00 AM and 3:00 PM during the collection week at the Township Administration Building at 1451 Prospect Street, Mineral Ridge, Ohio 44440.
- The ***Trustees would like to remind our residents of the Community Document Shredding Event that will be held on Saturday, May 3, 2025 from 9:00 AM until 11:00 AM at the community park.***
- The ***Trustees were notified by Armstrong of an upcoming rate increase for video service and for internet service for those areas of the Township that are serviced by Armstrong.***

Reports:

- Financial Report – Presented by Patrick Glunt
- Administrator’s Report – Presented by David Rouan
- Zoning Report – Presented by Kelly Clarke
- Police Report – Presented by Police Chief Michael Naples
- Fire Report – Presented by Captain Jeff Tucker
- Lane LifeTrans Report – Presented by Steven Gerberry
- Law Director’s Report – Presented by Steven Gerberry

Note: All reports are on file in the Fiscal Officer’s office.

Comments from the public will be heard on agenda items at this time; there will still be an opportunity for individuals to address the Board during our public comments part of the meeting.

Old Business:

None

New Business:

25-022 Motion to ***approve the minutes from the Reorganizational Meeting that was held on Tuesday, January 14, 2025 at 6:30 PM and the minutes from the Regular Meeting that was held on Tuesday, January 14, 2024 at 7:00 PM.***

Motion by: Rich Harkins Seconded by: Edward Whittaker
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

25-023 Motion to ***approve the drawing warrants upon our treasury and paying township bills.***

Motion by: Edward Whittaker Seconded by: Rich Harkins
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

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25-024 Motion to *adopt a resolution to approve the Then and Now Purchase Orders pursuant to the list provided by the Fiscal Officer.*

Motion by: Rich Harkins Seconded by: Edward Whittaker
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

25-025 Motion to *adopt a resolution to advance \$13,635.45 from the General Fund to the Township Lighting Districts Fund* effective February 1, 2025.

Motion by: Edward Whittaker Seconded by: Rich Harkins
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

25-026 Motion to *adopt a resolution, effective February 1, 2025, setting the permanent appropriations and permanent revenues for Budget Year 2025* on a level of control for the General Fund at the line item basis and on a level of control for all remaining funds at the fund basis: to request an Amended Official Certificate of Estimated Resources from the Trumbull County Budget Commission; and to request the Certificate of County Auditor that the Total Appropriations from each Fund do not exceed the Official Estimate Resources.

| Appropriations For 2025 - General (Fund 1000) | | |
|---|--|---------------|
| Account Code | Account Name | Appropriation |
| 1000-110-111-0000 | Salaries - Trustees | \$53,767.80 |
| 1000-110-121-0000 | Salary - Township Fiscal Officer | \$9,096.00 |
| 1000-110-122-0000 | Salaries - Township Fiscal Officer's Staff | \$52,381.68 |
| 1000-110-131-0000 | Salary - Administrator | \$39,200.00 |
| 1000-110-190-0000 | Other - Salaries | \$0.00 |
| 1000-110-211-0000 | Ohio Public Employees Retirement System | \$38,500.00 |
| 1000-110-212-0000 | Social Security | \$1,300.00 |
| 1000-110-213-0000 | Medicare | \$4,200.00 |
| 1000-110-221-0000 | Medical/Hospitalization | \$95,208.84 |
| 1000-110-222-0000 | Life Insurance | \$2,250.00 |
| 1000-110-223-0000 | Dental Insurance | \$3,750.00 |
| 1000-110-224-0000 | Vision Insurance | \$1,000.00 |
| 1000-110-230-0000 | Workers' Compensation | \$9,117.49 |
| 1000-110-311-0000 | Accounting and Legal Fees | \$22,000.00 |
| 1000-110-312-0000 | Auditing Services | \$0.00 |
| 1000-110-313-0000 | Uniform Accounting Network Fees | \$3,250.00 |
| 1000-110-314-0000 | Tax Collection Fees | \$14,000.00 |
| 1000-110-330-0000 | Travel and Meeting Expense | \$400.00 |
| 1000-110-342-0000 | Postage | \$400.00 |
| 1000-110-343-0000 | Postage Machine Rental | \$200.00 |
| 1000-110-345-0000 | Advertising | \$2,000.00 |
| 1000-110-360-0000 | Contracted Services | \$45,000.00 |
| 1000-110-360-0005 | Contracted Services {DEMOLITION} | \$0.00 |
| 1000-110-360-0058 | Contracted Services {Trumbull County Engineer} | \$90,000.00 |
| 1000-110-381-0000 | Property Insurance Premiums | \$350.00 |
| 1000-110-382-0000 | Liability Insurance Premiums | \$4,500.00 |
| 1000-110-410-0000 | Office Supplies | \$3,900.00 |
| 1000-110-420-0000 | Operating Supplies | \$5,000.00 |
| 1000-110-591-0000 | Contributions to Other Organizations | \$750.00 |
| 1000-110-599-0000 | Other - Other Expenses | \$4,700.00 |
| 1000-120-190-0000 | Other - Salaries (Zoning Department) | \$53,881.68 |
| 1000-120-323-0000 | Repairs and Maintenance | \$2,000.00 |
| 1000-120-341-0000 | Telephone | \$3,250.00 |
| 1000-120-351-0000 | Electricity | \$6,750.00 |
| 1000-120-352-0000 | Water and Sewage | \$1,900.00 |
| 1000-120-353-0000 | Natural Gas | \$4,000.00 |
| 1000-130-212-0000 | Social Security | \$0.00 |
| 1000-130-500-0000 | Other | \$33,000.00 |
| 1000-190-380-0067 | Insurance and Bonding {Insurance Fire Demo} | \$10,000.00 |
| 1000-310-360-0000 | Contracted Services | \$5,000.00 |
| 1000-420-370-0000 | Payment to Another Political Subdivision | \$35,000.00 |
| 1000-610-500-0057 | Other {Festivals} | \$15,000.00 |
| 1000-760-730-0000 | Improvement of Sites | \$4,400.00 |
| 1000-910-910-0000 | Transfers - Out | \$110,549.28 |
| 1000-920-920-0000 | Advances - Out | \$0.00 |
| Total Expenditures: | | \$790,952.77 |

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| Anticipated Revenue For 2025 - General Fund (Fund 1000) | | |
|---|---|--------------|
| Account Code | Account Name | Revenue |
| 1000-101-0000 | General Property Tax - Real Estate | \$463,707.95 |
| 1000-103-0000 | Permissive Sales Tax | \$100.00 |
| 1000-301-0003 | Licenses and Permits {Armstrong Cable Franchise Fee} | \$43,000.00 |
| 1000-301-0033 | Licenses and Permits {Time Warner Cable Franchise Fee} | \$13,500.00 |
| 1000-302-0042 | Fees {Zoning Fees} | \$15,000.00 |
| 1000-401-0059 | Fines {Traffic Cameras} | \$116,555.34 |
| 1000-532-0000 | Local Government Distribution | \$0.00 |
| 1000-533-0000 | Liquor Permit Fees | \$2,500.00 |
| 1000-534-0000 | Cigarette License Fees | \$250.00 |
| 1000-535-0000 | Property Tax Allocation | \$6,500.00 |
| 1000-539-0000 | Other - State Receipts | \$0.00 |
| 1000-701-0000 | Interest | \$80,000.00 |
| 1000-802-0000 | Rentals and Leases | \$500.00 |
| 1000-803-0057 | Contributions {Festivals} | \$13,000.00 |
| 1000-892-0000 | Other - Miscellaneous Non-Operating | \$40,000.00 |
| 1000-892-0067 | Other - Miscellaneous Non-Operating {Insurance Fire Demo} | \$10,000.00 |
| 1000-941-0000 | Advances - In | \$0.00 |
| 1000-999-0071 | Other {Veterans Banners Program} | \$4,800.00 |
| Total Anticipated Revenue: | | \$809,413.29 |

| Statement Of Fund Activity - FY2025 | | | | |
|--|-------------------------------------|-------------------------|---|------------------------------|
| Fund Name | Beginning Unencumbered Fund Balance | Total Estimated Revenue | Total Resources Available for Expenditure | Total Estimated Expenditures |
| General | \$463,360.89 | \$809,413.29 | \$1,272,774.18 | \$790,952.77 |
| MVL | \$10,869.72 | \$118,000.00 | \$128,869.72 | \$117,100.00 |
| Gas Tax | \$55,730.20 | \$160,000.00 | \$215,730.20 | \$200,734.88 |
| Road & Bridge | \$9,249.56 | \$57,500.00 | \$66,749.56 | \$56,375.00 |
| Cemetery | \$7,312.62 | \$104,000.00 | \$111,312.62 | \$103,163.31 |
| Garbage & Waste Disposal District | \$10,000.00 | \$0.00 | \$10,000.00 | \$10,000.00 |
| Police | \$268,988.80 | \$2,061,889.90 | \$2,330,878.70 | \$1,888,894.85 |
| Fire | \$250,782.79 | \$428,796.25 | \$679,579.04 | \$413,235.00 |
| Drug Law Enforcement | \$31,057.86 | \$7,000.00 | \$38,057.86 | \$36,186.10 |
| Enforcement & Education | \$2,290.09 | \$500.00 | \$2,790.09 | \$2,790.00 |
| Coronavirus Relief Fund | \$45.79 | \$0.00 | \$45.79 | \$45.79 |
| American Rescue Plan | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Lighting Districts | \$4,747.30 | \$84,268.46 | \$89,015.76 | \$58,269.25 |
| OneOhio | \$22,918.34 | \$19,000.00 | \$41,918.34 | \$19,000.00 |
| Bond/Note Retirement Fund | \$0.36 | \$109,124.57 | \$109,124.93 | \$109,124.57 |
| Capital Projects - (State Capital Project) | \$500,000.10 | \$0.00 | \$500,000.10 | \$500,000.10 |
| Capital Projects - (FHWA & ARC) | \$0.00 | \$1,192,140.00 | \$1,192,140.00 | \$1,192,140.00 |
| Public Works | \$0.00 | \$226,083.28 | \$226,083.28 | \$226,083.28 |
| Total: | \$1,637,354.42 | \$5,377,715.75 | \$7,015,070.17 | \$5,724,094.90 |

| 2025 Amended Official Certificate of Estimated Resources | | | | | | |
|--|-----------------------|---------------------|---------------------------|-------------------------|---------------------------|---------------------------|
| Fund | 1/1/2025 Cash Balance | 1/1/2025 Encumbered | Unencumbered Cash Balance | Anticipated Tax Revenue | Anticipated Other Sources | Total Available Resources |
| General | \$467,412.08 | \$4,051.19 | \$463,360.89 | \$463,707.95 | \$345,705.34 | \$1,272,774.18 |
| Total General Fund: | \$467,412.08 | \$4,051.19 | \$463,360.89 | \$463,707.95 | \$345,705.34 | \$1,272,774.18 |
| MVL | \$10,869.72 | \$0.00 | \$10,869.72 | \$0.00 | \$118,000.00 | \$128,869.72 |
| Gas Tax | \$59,735.74 | \$4,005.54 | \$55,730.20 | \$0.00 | \$160,000.00 | \$215,730.20 |
| Road & Bridge | \$9,595.94 | \$346.38 | \$9,249.56 | \$0.00 | \$57,500.00 | \$66,749.56 |
| Cemetery | \$8,443.73 | \$1,131.11 | \$7,312.62 | \$0.00 | \$104,000.00 | \$111,312.62 |
| Garbage & Waste Disposal District | \$10,000.00 | \$0.00 | \$10,000.00 | \$0.00 | \$0.00 | \$10,000.00 |
| Police | \$300,438.58 | \$31,449.78 | \$268,988.80 | \$1,633,211.90 | \$428,678.00 | \$2,330,878.70 |
| Fire | \$265,032.74 | \$14,249.95 | \$250,782.79 | \$409,146.25 | \$19,650.00 | \$679,579.04 |
| Drug Law Enforcement | \$31,557.86 | \$500.00 | \$31,057.86 | \$0.00 | \$7,000.00 | \$38,057.86 |
| Enfrc. & Education | \$2,290.09 | \$0.00 | \$2,290.09 | \$0.00 | \$500.00 | \$2,790.09 |
| Coronavirus Relief Fund | \$45.79 | \$0.00 | \$45.79 | \$0.00 | \$0.00 | \$45.79 |
| American Rescue Plan | \$83.35 | \$83.35 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Lighting Districts | \$4,747.30 | \$0.00 | \$4,747.30 | \$0.00 | \$84,268.46 | \$89,015.76 |
| OneOhio | \$22,918.34 | \$0.00 | \$22,918.34 | \$0.00 | \$19,000.00 | \$41,918.34 |
| Total Speical Revenue: | \$725,759.18 | \$51,766.11 | \$673,993.07 | \$2,042,358.15 | \$998,596.46 | \$3,714,947.68 |
| Bond/Note Retirement | \$0.36 | \$0.00 | \$0.36 | \$109,124.57 | \$0.00 | \$109,124.93 |
| Total Bond/Note Retirement: | \$0.36 | \$0.00 | \$0.36 | \$109,124.57 | \$0.00 | \$109,124.93 |
| Capital Projects - (FHWA & ARC) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,192,140.00 | \$1,192,140.00 |
| Capital Projects - (State Captial Project) | \$500,000.10 | \$0.00 | \$500,000.10 | \$0.00 | \$0.00 | \$500,000.10 |
| Public Works - (OPWC) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$226,083.28 | \$226,083.28 |
| Total Capital Projects & Public Works: | \$500,000.10 | \$0.00 | \$500,000.10 | \$0.00 | \$1,418,223.28 | \$1,918,223.38 |
| Total: | \$1,693,171.72 | \$55,817.30 | \$1,637,354.42 | \$2,615,190.67 | \$2,762,525.08 | \$7,015,070.17 |

Motion by: Rich Harkins Seconded by: Edward Whittaker

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Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

25-027 Motion to **authorize the Trumbull County Engineer’s Office and the Trumbull County Commissioners to advertise for bids, on behalf of Weathersfield Township, for the Federal Highway Administration/Ohio Public Works Commission Project – TH65 C & D Ohltown Girard Road (a.k.a. County Line Road and Webb Road) Project Number TRU-TR6500.00 PID’s 117409/117411.**

Motion by: Edward Whittaker Seconded by: Rich Harkins
Vote: Steven Gerberry - Abstained Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

25-028 Motion to **authorize Township Administrator David Rouan and Township Law Director Cherry Poteet to solicit proposals for the design and installation of four pickleball courts** located at the Township Park located at 1388 Stewart Street, Mineral Ridge, Ohio 44440. The Township has secured \$150,000.00 in ARPA Funds from the Trumbull County Board of Commissioners.

Motion by: Rich Harkins Seconded by: Edward Whittaker
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

25-029 Motion to **authorize Township Administrator David Rouan to enter into agreements, on behalf of the board of Trustees, for entertainment, sound and lighting, tents/tables/chairs, stage, restrooms, trash removal, and other agreements as necessary** for the 2025 Flag Day Festival.

Motion by: Edward Whittaker Seconded by: Rich Harkins
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

25-030 Motion to **authorize Township Administrator David Rouan and Township employees to assist with the planning, preparation, set-up, operation, take-down, and other matters regarding the 2025 Weathersfield Township Flag Day Festival and the Flag Day Festival Parade** during regular Township work hours and to schedule additional hours during the evening or over the weekend on an as-needed basis at the direction and discretion of the Township Administrator.

Motion by: Rich Harkins Seconded by: Edward Whittaker
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

25-031 Motion to **authorize the use of the community park property for the 2025 Weathersfield Township Flag Day Festival** beginning on the morning of Monday, June 9, 2025 and ending Monday, June 16, 2025. The property can be used for any purpose associated with the festival.

Motion by: Edward Whittaker Seconded by: Rich Harkins
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

25-032 Motion to **reappoint Trustee Richard Harkins to the Mahoning Valley Sanitary District Advisory Council pursuant to and in accordance with ORC § 6115.104 (A).** The purpose of the advisory council is to annually review and evaluate the receipts and disbursements of funds by the board of directors of the Mahoning Valley Sanitary District (aka Meander Water) from the preceding calendar year; and to review, evaluate, and make recommendations to the board of directors regarding operation, policies, programs, and improvements of the district.

The Fiscal Officer is hereby directed to file certified copies of this resolution with the board of directors of the Mahoning Valley Sanitary District (aka Meander Water) and with the Trumbull County Clerk of Courts.

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Motion by: Edward Whittaker Seconded by: Steve Gerberry
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

25-033 Motion *to authorize Chief Michael Naples, Jr., on behalf of the board of Trustees, to renew the annual service agreement for 2025 with the Mahoning Valley Crisis Response Team (MVCRT)* and to contribute \$2,000.00. This fee is paid by all the law enforcement agencies within the response area of the MVCRT.

Motion by: Rich Harkins Seconded by: Edward Whittaker
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

25-034 **MOTION TO ADOPT A RESOLUTION OF THE BOARD OF TRUSTEES OF WEATHERSFIELD TOWNSHIP, TRUMBULL COUNTY, OHIO STRONGLY SUPPORTING THE OHIO LOCAL PUBLIC INFRASTRUCTURE BOND AMENDMENT TO APPEAR ON THE MAY 6, 2025, PRIMARY BALLOT**

WHEREAS, the Ohio Local Public Infrastructure Bond Amendment, as proposed through House Joint Resolution 8, seeks to authorize the issuance of \$2.5 billion in general obligation bonds, limited to \$250 million per year over 10 years, to finance critical public infrastructure improvement projects throughout the state; and

WHEREAS, the funds from the proposed amendment would be administered through the State Capital Improvement Program (SCIP) by the Ohio Public Works Commission, providing essential grants, loans, and loan assistance to local governments for infrastructure projects, including roads, bridges, water supply, wastewater management, stormwater utilities, and waste facilities; and

WHEREAS, the SCIP has been a cornerstone of public infrastructure development in Ohio since 1987, funding nearly 19,000 projects and delivering vital benefits to communities in all 88 counties, including Weathersfield Township; and

WHEREAS, Weathersfield Township has directly benefited from SCIP, receiving \$2,383,534 in grant funds for 25 road infrastructure projects, which have significantly improved the quality of life and safety for Township residents; and

WHEREAS, the continuation of SCIP funding is critical to prevent a gap in infrastructure investment, as the current authorization is set to sunset on July 1, 2025, and to ensure that local governments can continue to access the financial resources necessary to address urgent and long-term public infrastructure needs; and

WHEREAS, approval of the Ohio Local Public Infrastructure Bond Amendment would ensure that the State of Ohio can continue to invest in its communities without creating new taxes or increasing existing ones, as the bonds will be serviced through the state’s general revenue funds within its 5% debt service limit;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Weathersfield Township, Trumbull County, Ohio, that:

1. The Board of Trustees strongly supports the Ohio Local Public Infrastructure Bond Amendment to appear on the May 6, 2025, primary ballot.
2. The Board recognizes the invaluable contributions of the State Capital Improvement Program to the infrastructure and well-being of the township and the state as a whole, and affirms the importance of its continuation through this amendment.
3. The Board commits to raising awareness among Township residents about the significance of the Ohio Local Public Infrastructure Bond Amendment and its potential to ensure ongoing infrastructure improvements in Weathersfield Township and beyond.
4. The Fiscal Officer is hereby directed to forward a copy of this resolution to the Ohio Township Association (OTA) to express the Board’s strong support for the

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Ohio Local Public Infrastructure Bond Amendment so that the OTA can use this resolution to garner support from other townships state-wide.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon adoption.

Motion by: Edward Whittaker Seconded by: Rich Harkins
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

25-035 Motion ***to authorize Fire Captain Jeff Tucker, on behalf of the Board of Trustees, to apply for the Ohio Department of Natural Resources (ODNR) - Division of Forestry 2025 Volunteer Fire Assistance (VFA) Grant*** to purchase new fire turnout gear which includes helmets, coats, gloves, pants, hoods, boots, and self-contained breathing apparatus (SCBA's). The total cost of the turnout gear and equipment is \$19,816.00 and the total grant request is \$9,908.00 with a local match of \$9,908.00. The Board of Trustees would like to thank Captain Jeff Tucker for his work on completing this ODNR VFA grant application.

Motion by: Rich Harkins Seconded by: Edward Whittaker
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

Public Comments:

Open Comments

Next Meetings:

Next Meetings: Regular Meeting – Thursday, February 20, 2025, at 3:30 PM, Regular Meeting – Thursday, March 6, 2025 at 3:30 PM, and Regular Meeting – Tuesday, March 11, 2025 at 7:00 PM.

Adjournment:

25-036 Motion to ***adjourn the meeting.***

Motion by: Edward Whittaker Seconded by: Rich Harkins
Vote: Steven Gerberry - Yes Richard Harkins - Yes Edward Whittaker - Yes
Motion Carried

Patrick J. Glunt, Fiscal Officer

Steven J. Gerberry, Trustee

Richard T. Harkins, Trustee

Edward K. Whittaker, Trustee