

OLD STILL

AV HOMES

ENVERA:

**Getting to Know Your
Access Control System**

ENVERA'S ACCESS CONTROL DEVICES



1. VISITOR KIOSK

- a. **Location.** The visitor kiosk is encased in a brick housing unit located on the left side of the entrance lane.
- b. **Equipment.** The kiosk is equipped with a surveillance camera, a two-way microphone, a pressure loop, a call button, and an emergency key box for emergency responders.
- c. **Use.** The kiosk is for use by visitors (and residents who are without their vehicle window stickers/key fobs) in order to gain access to the community. The callbox may be activated in one of two ways:
 - i. **Pressure Loop.** A pressure loop has been installed underneath the pavers near the kiosk and that pressure loop will activate the kiosk once a car passes over it.
 - ii. **Call Button.** The call button can also be used to activate the kiosk if you are on foot or your vehicle fails to activate the pressure loop.
- d. **Live Agent.** Once the kiosk has been activated, you will be greeted by a live agent who can see and speak directly to you. That agent will ask for the name or address of the person you are visiting.
 - i. **Residents.** You will be required to give your name, address, and the pin number you designated when you set up your MyEnvera App/Online Portal (See: MyEnvera.com Next Generation Security at Your Fingertips and Using the MyEnvera App brochures.)
 - ii. **Visitors.**
 - 1. Listed. Visitors who are listed on your visitor list on the MyEnvera App/Online Portal will be required to give your name and the visitor's name and/or company name. If there is a match, the live agent will allow the visitor to proceed.
 - 2. Non-listed. Visitors who are not listed on your visitor's list on the MyEnvera App/Online Portal will be required to give your name and the visitor's name and/or company name. If there is no match, the live agent will reach out to you by calling the number(s) listed your MyEnvera App/Online Portal to determine if the visitor may enter the community. If you decline to see the visitor or you are unavailable, the visitor will be turned away.

2. RESIDENT BAR CODE READER

- a. **Location.** The resident bar code reader is located halfway up the brown pole on the right side of the entrance, near the entry gate.
- b. **Equipment.** The bar code reader uses Radio-frequency identification (RFID) technology which is similar to SunPass.
- c. **Use.** Once you have affixed the vehicle windshield sticker to your vehicle (See: Tips to Place Your Vehicle Windshield Sticker brochure), you will then be able to enter the community without accessing the kiosk. In order for the bar code reader to read your windshield sticker, it must be affixed to the window below your rearview mirror, and you must **STAY TO THE RIGHT** when pulling up to the gate.

3. PEDESTRIAN DOOR FOB READER

- a. Location.** The pedestrian door fob readers are located on both the entrance and exit side pedestrian doors.
- b. Equipment.** The pedestrian door fob readers are small black boxes next the door handles on the outside of pedestrian doors.
- c. Use.** To enter the community through the pedestrian doors you must hold the small circular black key fobs up to the black boxes next to the door handles. Once the light turns green, you may pull the door open and enter the community. There are no fob readers on the interior side of the pedestrian doors. This allows for you to freely exit the community.

4. LICENSE PLATE READER

- a. Location.** There are license plate readers located on both visitor and resident lanes.
- b. Use.** The license plate readers are used to capture all license plates entering the community in case they are needed for future identification purposes or incident reports.

5. VIDEO SURVEILLANCE CAMERAS (Not pictured)

- a. Equipment.** The entrance and exit to Old Sill are monitored by six (6) high-definition security cameras.
- b. Use.** The security cameras are used to capture all activity in and around the entrance and exit to Old Still.

6. QUESTIONS

- a.** Any questions or concerns relate to the Envera Access Control System at Old Still may be directed to Michell Brown at Evergreen Lifestyles Management by calling **877.221.6919** or e-mailing directly at MBrown@Evergreen-LM.com.