

HOA Board Members

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Management Company

Pulte Settlement & EmpireWorks

Gate Access and Requests

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Street Light Out? (JEA)

Report an Outage (JEA)

Greenbrier Contacts

Management Company



Al Allen, Community Association Manager Phone: (904) 263-4060 Email: <u>asallen@lelandmanagement.com</u> Website: <u>www.LelandManagement.com</u> Resident Support questions - <u>residentsupport@lelandmanagement.com</u>





REGISTER LOGIN

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Forms

These forms are for new residents, however, if you are an existing resident and have not filled out these forms please take the time to do so and submit them to our Property Manager.

Here is a short description of each form found below under "Documents"

Initial Request - New Resident Emergency Contact Information Form

This form is used to gather emergency contact information on our Homeowners and/or Tenants in the event Property Management or The Board needs to make contact.

Initial Request - New Resident Vehicle Registration - Keycard - Gate Access Form

This form is used to gather Homeowners and/or Tenants information (including vehicle information) to be registered with Property Management and The Board. Article 9.10a of the Greenbrier CC&R's states the maximum number of vehicles to be associated with each parcel is two (2).

This form is also used to collect information for the initial set up of (1) your gate directory box information and access code and (2) obtain your initial access device(s) for the gate and amenity center.

Please <u>CLICK HERE</u> to access this online form.

Initial Request - Resident Pet Owner Information Form

This form is used to gather Homeowners and/or Tenants pet(s) information in the event Property Management or The Board needs to make contact. Article 9.7a of the Greenbrier CC&R's states that owners must register all pets with the Association and the maximum number of pets to be associated with each residence is two (2).

Documents

Leasing Packet & Form Pet Owner Information Form Vehicle & Gate Key Card Form