

CGV BOD Executive Meeting 01/03/2022

Monday, January 3, 2022 3:51 PM

Meeting Details

- Date and Time: January 3, 2022
- Location: Zoom Meeting
- Agenda:

Attendees

- Present
 - LaFaye Wallace
 - Twanesia Crawford
 - Kendall Carter
 - Marq Fletcher
 - Lakisia Jones

Status of Old Action Items

- ☒ LaFaye will contact the Contractor who will complete the Clubhouse repairs to request an itemized list of repairs and prices.
- ☒ LaFaye will inquire about setting up a time for us to do a walkthrough of the Clubhouse with the Contractor who will complete the repairs.
- ☐ Twanesia will reach out to her COSF Police contact to get an estimate on cost and installation of flock cameras at both entrances.
 - ◇ Twanesia received an email from JC Sebastian, COSF District 4 Councilmember, stating he looks forward to with us to resolve the speed bump and flock camera requests.
 - ◇ Twanesia reached out to her contact again and will stay in contact to request updates.
- ☐ Lakisia will create a Request for Proposal for vendor services.
 - ◇ In progress. Kisia will have an update by our next meeting.
- ☒ LaFaye will request the email contact list from Kevin Federico.
 - ◇ LaFaye confirmed that Kevin sent the email contact list.
- ☐ Mark will follow up with the city on the road repair ticket they closed siting the water department must complete repairs.
 - ◇ As of this meeting, Marq still hasn't gotten any traction. He submitted a new ticket.
- ☐ Marq will research prices for gates for the entrances to the clubhouse.
 - ◇ Marq sent a photo of the gate. They are \$1085 but doesn't include installation.
- ☐ Need to request night patrol from the COSF.
 - ◇ LaFaye requested night patrol through the website. She is waiting for a response.

Discussion

Discussion

- ▶ Meeting called to order at 6:23pm. Meeting began with a motion to accept the meeting minutes from the last meeting held on December 21, 2021. The motion was seconded and approved by unanimous vote.
- ▶ Clubhouse Repairs
 - ◇ Will Darden, the Contractor from Epic is available any day this week to do the walkthrough.
 - ◇ We can walk through the clubhouse with Will on Wednesday at noon. LaFaye will confirm he is available and let us know.
 - ◇ Note: Epic has already started work.
 - ◇ LaFaye walked through the clubhouse with another potential contractor. He mentioned that there is mold in the clubhouse. We need to go back to Epic and make sure they will clean up the mold. The new Contractor has not submitted a proposal yet because LaFaye hadn't discussed with the Board. After discussion, LaFaye said she will ask the new Contractor to submit a proposal.
 - ◇ LaFaye will contact the insurance company to inquire about the insurance claim process and to confirm if Epic has been paid for the original work.
- ▶ Put together a welcome letter to engage the community send via email and mail.
 - ◇ LaFaye will draft a welcome letter from the Board of Directors and will submit to CMA for distribution.
- ▶ LaFaye mentioned there is no face to face contact at COSF City Hall.
- ▶ Cars parked at the clubhouse
 - ◇ Marq mentioned an incident with a homeowner who had what appeared to be an abandoned car parked in the no parking zone at the clubhouse.
 - ◇ We need a process for dealing with abandoned cars. We agreed to table that discussion until our next meeting.
- ▶ The Attorney determined that all the developed phases in Cedar Grove Village are in the declaration. Therefore the county is responsible for road repairs and paving.
- ▶ During our next meeting we will discuss getting a reserve study and audit of the financials. LaFaye will look for an auditor.
- ▶ Landscaping
 - ◇ We met with Weaver Landscaping. We walked the property with the owner for about an hour and discussed what we need done.
 - ◇ He advised that we start with a cleanup.
 - ◇ The owner will submit a proposal to Twanesia in the next few days.

Action Items

- ☐ LaFaye will contact the insurance company to inquire about the insurance claim process and to confirm if Epic has been paid for the original work.
- ☐ LaFaye said she will ask the new Contractor to submit a proposal.
- ☐ LaFaye will draft a welcome letter from the Board of Directors and will submit to CMA for distribution.
- ☐ LaFaye will look for an auditor.

Next Meeting

- Date and Time: January 13, 2022 @ 6:00pm
- Location: Los Mariachis Mexican Restaurant
- Agenda: Reserve Study, Financial Audit,
- Notes: