

CGV BOD Executive Meeting 02/17/2022

Monday, February 21, 2022 5:50 PM

Meeting Details

- Date and Time: February 8, 2022
- Location: Zoom Meeting
- Agenda:

Attendees

- Present
 - LaFaye Wallace
 - Twanesia Crawford
 - Kendall Carter
 - Mark Fletcher
 - Lakisia Jones

Old Action Items

- ☐ Setup interview with the potential candidate who will complete the audit.
- ☐ Meet with Representative from Court Makers when they come to view the tennis courts.
- ☒ Inquire about HOA discount with GFL.
- ☒ Meet with Greystone Power.
- ☒ Kisia will follow up with the homeowner regarding her clubhouse rental once we receive confirmation from Kevin.
- ☐ The Board will vote on a vendor to resurface the tennis courts once all bids are received and reviewed.
- ☒ Mark will reach out to Kevin to request an electrician to supply power for the flock camera at the 2nd entrance.

Discussion

- ▶ Meeting called to order at 6:06pm.
- ▶ Meeting began with a motion to approve the February 8, 2022 meeting minutes. The motion seconded and approved by unanimous vote.
- ▶ Community Priorities
 - ◇ **Tennis Courts**
 - As of this meeting, the representative from Court Makers still have not viewed the tennis courts yet, Kisia hasn't gotten in contact with Match Point Tennis, and we're still waiting for Kevin to send the bid from Signature Tennis Courts.
 - We'll move forward with bids we've already received at the next meeting.
 - Mark will check the lights at the tennis courts.
 - ◇ **Financial Audit**

- We'll move forward with bids we've already received at the next meeting.
- Mark will check the lights at the tennis courts.

◇ **Financial Audit**

- The Auditor from Byers Accounting is available to meet any day of the week after 5pm. The Board plans to meet with her at 5:30pm before our next meeting on Tuesday, February 22.
- Kendall will draft a list of interview questions.
- We are still waiting for Kevin to provide the name of another potential auditor and cost.

◇ **Clubhouse Repairs**

- The insurance claim has been finalized.
- The contract with Epic is ready for Kevin to sign. Once signed, a superintendent will be assigned so work can begin.
- The Board will meet with Epic to select materials.
- We need to reiterate to Kevin and the person who manages the clubhouse calendar that the clubhouse rentals are closed until construction is complete.

◇ **Flock Cameras**

- Request for electrician to install power at the 2nd entrance has been sent to Kevin.
- Power must be installed before flock camera installation in 3 to 4 weeks.

◇ **General Discussion.**

- LaFaye has requested another contact from Kevin for Greystone because the current rep isn't responsive.
- LaFaye attempted to contact GFL regarding requesting an HOA discount without success. She will try again.
- A letter for parking violations has been sent.
- Residents are concerned with the trailers parked on the street and semis parked in driveways and at the clubhouse.
- Residents should be educated on using the See Click Fix app to report issues to CoSF.
- LaFaye will draft a newsletter highlighting specifics from the covenants related to architectural changes, tree pruning, etc. The letter may include suggested vendors to use for pressure washing and other services. The BOD will review and approve the newsletter before it's sent.
- Kisia will take pictures of the dead tree that was reported. The BOD will assess how to handle after review.
- The reserve study is in progress. It'll take 4 to 6 weeks to complete.
- LaFaye will contact Sears to find out where we are on their schedule.
- Kisia will draft letters to vendors we did not choose.
- LaFaye will provide the list of vendors to which the letters need to be sent.

- Motion to adjourn the meeting. The motion was seconded and approved. Meeting adjourned at 7:23 pm.

► **Action Items**

- ☐ Mark will check the lights at the tennis courts.
- ☐ Kendall will draft a list of interview questions.
- ☐ The Board will meet with Epic to select materials.
- ☐ We need to reiterate to Kevin and the person who manages the clubhouse calendar that the clubhouse rentals are closed until construction is complete.
- ☐ LaFaye will draft a newsletter highlighting specifics from the covenants related to

architectural changes, tree pruning, and pressure washing.

- ☐ Kisia will take pictures of the dead tree that was reported. The BOD will assess how to handle after review.
- ☐ LaFaye will contact Sears to find out where we are on their schedule.
- ☐ Kisia will draft letters to vendors we did not choose.
- ☐ LaFaye will provide the list of vendors to which the letters need to be sent.

► **Next Meeting**

- Date and Time: February 22, 2022 at 6:00 pm
- Location: Zoom
- Agenda:
- Notes: