

# CGV BOD Executive Meeting 02/22/2022

Tuesday, March 1, 2022 8:54 AM

## Meeting Details

- Date and Time: February 22, 2022
- Location: Zoom Meeting
- Agenda:

## Attendees

- Present
  - LaFaye Wallace
  - Twanesia Crawford
  - Kendall Carter
  - Mark Fletcher
  - Lakisia Jones

## Old Action Items

- ☒ Setup interview with the potential candidate who will complete the audit.
- ☒ The Board will vote on a vendor to resurface the tennis courts once all bids are received and reviewed.
- ☒ Mark will check the lights at the tennis courts.
- ☒ Kendall will draft a list of interview questions.
- ☒ The Board will meet with Epic to select materials.
- ☒ We need to reiterate to Kevin and the person who manages the clubhouse calendar that the clubhouse rentals are closed until construction is complete.
- ☐ LaFaye will draft a newsletter highlighting specifics from the covenants related to architectural changes, tree pruning, and pressure washing.
- ☒ Kisia will take pictures of the dead tree that was reported. The BOD will assess how to handle after review.
- ☐ LaFaye will contact Sears to find out where we are on their schedule.
- ☐ Kisia will draft letters to vendors we did not choose.
- ☐ LaFaye will provide the list of vendors to which the letters need to be sent.

## Discussion

- ▶ Meeting called to order at 6:16pm.
- ▶ Meeting began with a motion to approve the February 17, 2022 meeting minutes. The motion seconded and approved by unanimous vote.
- ▶ Motion to accept the agenda. The motion seconded and approved by unanimous vote.

- ▶ Community Priorities

- ▶ Tennis Courts

► **Community Priorities**

◇ ***Tennis Courts***

- The Board entertained 2 bids received for resurfacing the tennis courts.
- Southeastern came in 3K higher than their last estimate at 18K.
- Signature Tennis courts bid a little over 11K, with a discount the total is around 10K.
- Motion made to select Signature Tennis Courts for the tennis court resurfacing project. It was seconded and approved by unanimous vote. Kevin will be notified.
- Replacement comes with a warranty to cover existing cracks for 5 years.
- The wires on each light at the tennis court has been cut. Mark sent an email to ask the electrician to take a look at them and provide his recommendation when he comes to install the electricity for the flock camera.

◇ ***Financial Audit***

- The Board plans to meet with the Auditor from Byers Accounting tomorrow.

◇ ***Clubhouse Repairs***

- The Board plans to meet with Epic to select materials on Thursday, Feb. 24 at noon.

◇ ***Flock Cameras***

- The flock cameras have been installed. We are still waiting for electricity to be installed for the camera at the 2nd entrance.

◇ ***General Discussion.***

▪ ***Signs***

- Twanesia wants to donate no parking, stop, and one way directional signs.
- The one way directional signs would replace the signs at the one way circle on Cedar Pass.
- A new stop sign would be placed at the intersection of Cedar Pass and Glade Bend.
- Additional no parking signs would be placed in the clubhouse parking lot.
- After discussion, a motion was made to authorize Twanesia to donate 4 one way directional signs and no parking signs. Motion seconded and approved by unanimous vote.
- Additional research needed before erecting new stop signs at the intersection of Cedar Pass and Glade Bend. Twanesia has reached out to Mr. Valenzuela in Public Works and Mr. Sebastian our District 4 rep but hasn't received a definitive answer yet. She will forward their response once received. LaFaye will also research adding new stop signs.

▪ ***Pressure Washing***

- Pressure washing the caps on top of the brick columns and the top of the monument has not been done. Twanesia sent an email requesting an update on these two items.
- The Board voted to approve the 1st installation of invoice submitted by Weaver for the cleanup.

▪ ***Fences***

- We need to purchase supplies to repaint the fences at the entrances, and gazebo. Estimated material includes 2 5 gal buckets of white exterior paint and paint supplies.
- The Board voted to purchase paint and supplies for \$300 to touch up

the fences. The motion was seconded and approved by unanimous vote.

- Shay sent a request to Kevin to remove the 3 poles at the main entrance. She is waiting for his response.
- We need to setup a meeting with Doug to discuss his duties. LaFaye will contact him to determine when he will be available to meet with us.
- Kendall was nominated to Chair the events committee. The motion was seconded and approved by unanimous vote.
- We will discuss committees at the next meeting. Members should come to the meeting with an idea of which committee they want to chair.

- ▶ Motion to adjourn the meeting. The motion was seconded and approved. Meeting adjourned at 7:23 pm.

### ▶ Action Items

- ☒ Notify Kevin of Board's decision to go with Signature Tennis Courts for the tennis court resurfacing.
- ☒ Meet with auditor from Byers Accounting.
- ☒ The Board plans to meet with Epic to select materials.
- ☐ Continued research on adding new stop signs at the Cedar Pass and Glade Bend intersection. Twanesia and LaFaye
- ☐ Setup meeting with Doug to discuss his duties. LaFaye

### ▶ Next Meeting

- Date and Time: March 1, 2022 at 6:00 pm
- Location: Zoom
- Agenda:
- Notes: