

CGV BOD Executive Meeting 03/08/2022

Thursday, March 10, 2022 8:54 AM

Meeting Details

- Date and Time: March 8, 2022
- Location: Zoom Meeting
- Agenda:

Attendees

- Present
 - LaFaye Wallace
 - Twanesia Crawford
 - Kendall Carter
 - Mark Fletcher
 - Lakisia Jones

Old Action Items

- ☐ LaFaye will draft a newsletter highlighting specifics from the covenants related to architectural changes, tree pruning, and pressure washing.
- ☐ Kisia will draft letters to vendors we did not choose.
- ☐ LaFaye will provide the list of vendors to which the letters need to be sent.
- ☐ Continued research on adding new stop signs at the Cedar Pass and Glade Bend intersection. Twanesia and LaFaye

Discussion

- ▶ Meeting called to order at 6:11pm.
- ▶ Meeting began with a motion to approve the February 22, 2022 meeting minutes. The motion seconded and approved by unanimous vote.
- ▶ Motion to accept the agenda. The motion seconded and approved by unanimous vote.
- ▶ **Community Priorities**
 - ◇ **Flock Cameras**
 - Flock camera installation has been completed. The announcement to the residents will be added to the newsletter.
 - ◇ **Newsletter**
 - The Board will draft the Newsletter as a joint effort. Each member will be responsible for providing content for the sections of the newsletter.
 - ☐ Reminder about parking - Mark
 - ☐ Flock camera notification - Twanesia
 - ☐ Pool opening notification - Kisia
 - ☐ Completed Community improvements - Kendall
 - ☐ How to update homeowner information at CMA - Kisia
 - ☐ Homeowner spring maintenance - currently unassigned

- Completed Community improvements - Kendall
 - How to update homeowner information at CMA - Kisia
 - Homeowner spring maintenance - currently unassigned
- The deadline to submit content for the sections is March 18, 2022.
- The deadline to publish the newsletter is March 25, 2022.
- ◇ **Committees**
 - Kendall will chair the Social committee.
 - Twanesia will chair the Security/Neighborhood watch committee.
 - After discussion, it was determined that Board members have an option to chair a committee or stand up a committee and serve as a member on the committee.
 - The Board needs to come up with a set of standards for the committees.
- ◇ **Tennis Courts**
 - Steve Shumate, electrical contractor examined the damaged wiring on each of the tennis courts lights. He says all the wires must be pulled and tested to determine if they could be salvaged. If they can't, all the existing lights would have to be rewired which could be costly. He suggests we replace the lights with LED lights which could cost \$6000 or more.
 - The Board discussed putting off replacing the tennis court lights until later this year if the budget permits. If not, the expense will be added to next years' budget.
 - The tennis courts will have to close at dusk until the lights are replaced.
- ◇ **Financial Audit**
 - The Board will interview two other auditor candidates provided by Kevin. The date is TBD.
- ◇ **Clubhouse Repairs**
 - Kendall will send a text with the ceiling fan options and pricing for the Board to vote. Once approved, Kevin will be notified so the fans could be replaced while the painters are still painting the clubhouse.
- ◇ **Pool**
 - Pool season will be here soon. Our goal is to be pool ready by May 21st.
 - Add action item to look at the pool area to see what needs to be completed before the pool opens. We will discuss at the next meeting.
 - Kevin needs to ensure that pool access cards are active and working with the card reader.
 - The Board will inspect the pool chairs on Thursday to see if any of it can be salvaged by re-strapping them.
 - Kendall will devise a budget for pool furniture.
- ◇ **General Discussion.**
 - District 4 Councilman Sebastian plans to host an HOA Bootcamp in April. The exact date coming soon.
 - Kisia gave a summary of the meeting with Doug Soucy who provides janitorial services for Cedar Grove Village. Doug has been operating without a contract. The Board decided that Doug should be offered a month to month contract while we seek bids for a new janitorial company. Before seeking bids, we need to determine if the vendors must be licensed and bonded in order to provide services for CGV.
 - The Board needs to review and modify the clubhouse rental agreement to include emergency contact information and add other changes if needed.
 - The Board voted unanimously to remove the 3 white poles at the front entrance and the old developer sign at the second entrance. Kevin will be notified of the Board's decision.
 - Twanesia is actively working to install no parking signs in the clubhouse

parking lot.

- LaFaye stated once she gets the address and takes pictures a letter will be sent to the homeowner who has had a dumpster container parked in their driveway and all their cars parked on the street for a long time.
- Mark stated our Officer Golden is the COSF contact for See Click Fix tickets for our area and that we are encouraged to enter See Click Fix tickets for parking violations.

- ▶ Motion to adjourn the meeting. The motion was seconded and approved. Meeting adjourned at 8:13 pm.

▶ Action Items

- ☐ Provide content for the Newsletter - The Board
- ☐ Draft the Newsletter - Twanesia
- ☐ Devise standards for the committees - The Board
- ☐ Stand up or Chair the committees - The Board
- ☐ Interview 2 new Audit candidates - Spearheaded by Kendall
- ☐ Select Ceiling fan options.
- ☐ Inspect the pool chairs. - The Board
- ☐ Devise a budget for pool furniture. - Kendall
- ☐ Advise Kevin that we want a month to month contract with Doug. - Kisia
- ☐ Prepare list of services we want the cleaning company to provide. - Kisia
- ☐ Notify Kevin of the Board's decision to remove the poles and sign at the entrances. - Kisia
- ☐ Get address and pictures then send letter to homeowner with dumpster container in driveway. - LaFaye

▶ Next Meeting

- Date and Time: March 15, 2022 at 6:00 pm
- Location: Zoom
- Agenda:
- Notes: