

CGV BOD Executive Meeting 04/18/2022

Tuesday, April 26, 2022 10:05 AM

Meeting Details

- Date and Time: April 18, 2022
- Location: CGV Clubhouse
- Agenda:

Attendees

- Present
 - LaFaye Wallace
 - Twanesia Crawford
 - Kendall Carter
 - Mark Fletcher
 - Lakisia Jones

Old Action Items

- Kisia will draft letters to vendors we did not choose. In progress
- Devise standards for the committees - The Board
- Stand up or Chair the committees - The Board
- Finalize the clubhouse cleaning checklist and send to the board for review. -Kisia
- Create a rental check-in and check-out list. - the Board

Discussion

- ▶ Meeting called to order at 6:07pm.
- ▶ Meeting began with a motion to approve the 4/12/2022 meeting minutes. The motion seconded and approved by unanimous vote.
- ▶ Motion to accept the agenda. The motion seconded and approved by unanimous vote.
- ▶ **Community Priorities**
 - ◇ ***Social Committee***
 - The Social Committee provided an update on the event planned for May 21, 2022 from 12pm - 5pm at the clubhouse.
 - An Eventbrite invitation will be created for the vendors to sign up and pay fees for the event. The \$ will be collected by Kendall.
 - Food vendors must be licensed.
 - Vendors that live in the community will be offered a discount on the vendor fee.
 - Vendors must provide their own tables.
 - Mark will configure the space for the event.
 - The clubhouse will be reserved for the event.
 - The budget for the event is \$1500.
 - The Board voted on a motion to secure \$1500 for the social event on May 21st. The motion was seconded and approved by unanimous vote.

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- The Board voted on a motion to secure \$1500 for the social event on May 21st. The motion was seconded and approved by unanimous vote.
- Kendall will obtain the funds from Kevin and disburse to the social committee as receipts are submitted.

◇ **Financial Audit**

- Ms. Byers provided her 3 references. LaFaye will contact her references.
- Kendall will let Ms. Byers know that we are ready to move forward.

◇ **Newsletter**

- Kisia completed the Newsletter, received approval from the Board, and sent to Kevin for distribution via email and mail.

◇ **Landscaping**

- The quote from The Pinestraw Depot includes 250 bales of straw at \$5.90 per bale. The cost includes delivery and installation.
- The Board voted on a motion to purchase 250 bales of pine straw from the Pinestraw Depot for \$1500 which includes delivery and installation.

◇ **Clubhouse**

- Create a rental checklist to be used during check-in and checkout.
- Mark will reach out to CMA to request all remaining holidays for the rest of the year be blocked for HOA until we have a concierge in place who will open and close the clubhouse on those days.

◇ **Pool**

- Ask Kevin to get a quote from Bryant Security- the company we did not choose last year.
- The Board voted on a motion to purchase 3 trash cans for \$200 for the pool area. The motion was seconded and approved by unanimous vote.

◇ **Tennis Court**

- Resurfacing begins Thursday, April 21st.

◇ **General Discussion**

- Mark agreed to chair the Architectural Review committee.

- ▶ Motion to adjourn the meeting. The motion was seconded and approved. Meeting adjourned at 8:03 pm.

▶ **Action Items**

- Ask Kevin to request quote from Bryant Security for pool monitoring - Kisia
- Review Ms. Byers references. - LaFaye
- Request CMA block rentals during holidays until further notice.- Mark
- Purchase trash cans for the pool area. - Kendall

▶ **Next Meeting**

- Date and Time: April 26, 2022 at 6:00 pm
- Location: Clubhouse
- Agenda:
- Notes: