

CGV BOD Executive Meeting 12/14/2021

Tuesday, December 14, 2021 7:30 PM

CGV BOD Agenda

Date | time 12/14/2021 7:30 PM | Location ZOOM

Meeting called by	BOD	Attendees :
Type of meeting	Executive Planning	Please read emails from Kevin F., Stephen
Facilitator	LaFaye Wallace, President	Jenkins/EPIC/contractor, Lazega & Johnson/Attorneys at
Note taker	Lakisia Jones, Secretary	Law, and CGV BODs.
Timekeeper	All members	Please bring n/a

Agenda Items

Topic	Presenter	Time allotted
<input type="checkbox"/> Wednesday's Meeting with Kevin & Lazega & Johnson	LaFaye Wallace	5min
<input type="checkbox"/> Clubhouse repair/renovation	LaFaye Wallace	5min
<input type="checkbox"/> Coffee with COSF Police Department	Twanesia Crawford	5min
<input type="checkbox"/> Community Priorities	All	20min
<input type="checkbox"/> Other Discussion	All	10min
<input type="checkbox"/>		
<input type="checkbox"/>		

Other Information

Meeting Details

- Date and Time: December 14, 2021
- Location: Zoom Meeting
- Agenda: See attached

Attendees

- Present
 - LaFaye Wallace
 - Twanesia Crawford
 - Kendall Carter
 - Marq Fletcher
 - Lakisia Jones

Discussion

- ▶ Meeting called to order at 7:34pm. Meeting began with a motion to accept the meeting minutes from the last meeting held on December 7, 2021. The motion was seconded and approved by unanimous vote.
- ▶ Wednesday's meeting with Kevin Federico and Lazega & Johanson
 - The Executive Board will meet with Kevin Federico and the Attorneys from Lazega & Johanson tomorrow evening at 7:30pm via Zoom.
 - The Board members are encouraged to submit questions prior to the meeting and are encouraged to ask questions during the meeting.
- ▶ Clubhouse Repairs and Renovation
 - LaFaye will reach out to the Contractor who will complete the Clubhouse repairs to request an itemized list of repairs and prices.
 - LaFaye will also inquire about setting up a time for us to do a walkthrough of the Clubhouse with the Contractor.
 - We need to get comparative quotes for resurfacing and full replacement of the tennis courts.
 - Twanesia will get contacts for replacing the tennis courts from residents that live in the Lakes at Cedar Grove and Durham Lakes.
- ▶ Coffee With COSF Police Department
 - Twanesia provided an update from the meeting. She stated the meeting went well. The COSF Police suggest we install flock cameras at each entrance.
 - Twanesia will reach out to her contact with the Police Department to get an estimate on the cost for the flock cameras and installation.
 - It was mentioned that we need register the Cedar Grove Village HOA with the City of South Fulton.
- ▶ Community Priorities
 - Marq mentioned that many of our contracts are month to month and now is a good time to solicit vendors to setup new contracts. Marq asked how do we establish new contracts with our vendors? Do we have to contact Kevin?
 - LaFaye mentioned that if a quorum is established and 3 of the 5 board members agree, we can execute contracts.
 - Lakisia will create a Request for Proposal for vendor services. The proposal will be sent to vendors who want to bid on contracts to provide services for Cedar Grove Village.
 - Communicating with the Community
 - LaFaye will request the email contact list from Kevin Federico.
 - Twanesia will research installing 2 poles at each entrance that can be used to hold banners that announce meetings and activities taking place in the community.
 - Twanesia contacted Greystone regarding installing light poles at the clubhouse and the newly built phase of the subdivision. According to Greystone, the builder is responsible for requesting lights for phase 2A and 2B. If the builder is not responsible, we must request them from the County. This question will be sent to the lawyers.
 - LaFaye will send a list of questions to Kevin and the lawyers including, if the clubhouse is private property, who do we contact to get lights installed in the parking lot?
 - Mark will follow up with the city on the road repair ticket they closed siting the Watershed department must complete repairs.

- We need to determine which committees we want to create for the HOA. Kisia will send a link to a helpful website that provides committee suggestions and their purpose.
- Motion to adjourn the meeting. The motion was seconded and approved by unanimous vote. The meeting was adjourned. The next meeting will be held Monday, December 20, 2021.

Action Items

- ☐ The Executive Board will meet with Kevin Federico and the Attorneys from Lazega & Johanson Wednesday, December 15, 2021 at 7:30pm via Zoom.
- ☐ Board Members will submit questions ahead of the meeting with Kevin and the Lawyers.
- ☐ LaFaye will send the list of questions to Kevin and the Lawyers.
- ☐ LaFaye will contact the Contractor who will complete the Clubhouse repairs to request an itemized list of repairs and prices.
- ☐ LaFaye will inquire about setting up a time for us to do a walkthrough of the Clubhouse with the Contractor who will complete the repairs.
- ☐ Twanesia will reach out to her COSF Police contact to get an estimate on cost and installation of flock cameras at both entrances.
- ☐ Lakisia will create a Request for Proposal for vendor services.
- ☐ LaFaye will request the email contact list from Kevin Federico.
- ☐ Mark will follow up with the city on the road repair ticket they closed siting the water department must complete repairs.

Next Meeting

- Date and Time: Monday, December 20, 2021 at 6:00pm