

CGV BOD Executive Meeting 12/21/2021

Monday, January 3, 2022 2:18 PM

CGV BOD Agenda

Date | time 12/21/2021 6:30 PM | *Location* 5620 Village Pass

Meeting called by BOD
Type of meeting Executive Planning
Facilitator LaFaye Wallace, President
Note taker Lakisia Jones, Secretary
Timekeeper All members

Attendees : LaFaye Wallace, President; Twanisia
Crawford, Vice President; Lakisia Jones, Secretary,
Kendall Carter, Treasurer; Mark Fletcher, Member-at-
large

Agenda Items

Topic	Presenter	Time allotted
<input type="checkbox"/> Call to order	LaFaye	1min
<input type="checkbox"/> Action Item: Approval of Dec. 14, 2021 Minutes	<u>LaShay</u>	1min
<input type="checkbox"/> Action Item: Approve of Agenda	LaFaye	1min
<input type="checkbox"/> Welcome by Meeting Location Host	Mark	2min
<input type="checkbox"/> Informational Item	Lakisia	5min
Meeting with property manager & attorneys on 12/15/21		
<input type="checkbox"/> Discussion		15min
Community Priorities		
<input type="checkbox"/> Discussion		5min
Plan HOA Meeting for 2022		
Adjourn for food, fun, and fellowship 6:30 pm		

Meeting Details

- Date and Time: December 21, 2021
- Location: 5620 Valley Loop
- Agenda: See attached

Attendees

- Present
 - LaFaye Wallace
 - Twanesia Crawford
 - Kendall Carter
 - Marq Fletcher
 - Lakisia Jones

Discussion

- ▶ Meeting called to order at 8:07pm. Meeting began with a motion to accept the meeting minutes from the last meeting held on December 14, 2021 with one correction to the next meeting date. The motion was seconded and approved by unanimous vote.
- ▶ There was a motion to approve the Agenda. The motion was seconded and approved by unanimous vote.
- ▶ Welcome by Meeting Location Host
- ▶ Meeting with property manager and attorneys on 12/15/2021.
 - Kisia read the notes from the meeting with Kevin Federico and attorneys from Lazega & Johanson.
 - LaFaye will follow up with Jannette Shockley on the status of researching the plat(s) that contain the boundaries for Cedar Grove Village. Over the years, the development has been bought and sold by at least 3 developers. There is talk of additional lots being developed within the subdivision. We need to know where the boundaries are before that happens.
 - GHB Cedar owns the new land purchased in June. Boex sold the property to GHB Cedar.
- ▶ General Discussion
 - The porta potty next to 5662 Valley Loop needs to be removed.
 - Marq suggested we purchase gates and have them installed at each entrance to the clubhouse to deter loitering and illegal parking. Marq will research prices for the gates.
 - Adding gates at the entrances to the clubhouse is one idea. We also discussed other options such as requesting additional night patrol from the City of South Fulton.
 - Twanesia is still researching information on installing flock cameras at each entrance.
 - At the next meeting, we need to determine committees and setup the structure for each committee.
 - We need to act on requesting a reserve study. LaFaye will ask Kevin for a detailed estimate for the reserve study.
- ▶ Motion to adjourn the meeting. The motion was seconded and approved by unanimous vote. The meeting was adjourned. The next meeting will be held Monday, January 3, 2022 .

► Status of Old Action Items

- ☒ The Executive Board will meet with Kevin Federico and the Attorneys from Lazega & Johanson Wednesday, December 15, 2021 at 7:30pm via Zoom.
- ☒ Board Members will submit questions ahead of the meeting with Kevin and the Lawyers.
- ☒ LaFaye will send the list of questions to Kevin and the Lawyers.
- ☐ LaFaye will contact the Contractor who will complete the Clubhouse repairs to request an itemized list of repairs and prices.
- ☐ LaFaye will inquire about setting up a time for us to do a walkthrough of the Clubhouse with the Contractor who will complete the repairs.
 - ◇ As of this meeting, the walkthrough with the Contractor has not been scheduled. LaFaye will send another email to the Contractor to setup a date to walkthrough the clubhouse.
- ☐ Twanesia will reach out to her COSF Police contact to get an estimate on cost and installation of flock cameras at both entrances.
 - ◇ Twanesia sent an email to her contact with COSF Police. She hasn't received a response back yet.
- ☐ Lakisia will create a Request for Proposal for vendor services.
 - ◇ In progress. Kisia currently attempting to find a standard template we can use for all vendor service requests.
- ☐ LaFaye will request the email contact list from Kevin Federico.
 - ◇ LaFaye requested the list from Kevin. She is awaiting his response.
- ☐ Mark will follow up with the city on the road repair ticket they closed siting the water department must complete repairs.
 - ◇ Marq was unable to get a contact. He will try again.

New Action Items

- ☐ Marq will research prices for gates for the entrances to the clubhouse.
- ☐ Need to request night patrol from the COSF.

► Next Meeting

- Date and Time: Monday, January 3, 2022 @ 6pm
- Location: Zoom